



# Ohio Responds Registration and Credential Verification

Lucas County Medical Reserve Corps

## Ohio Responds Registration

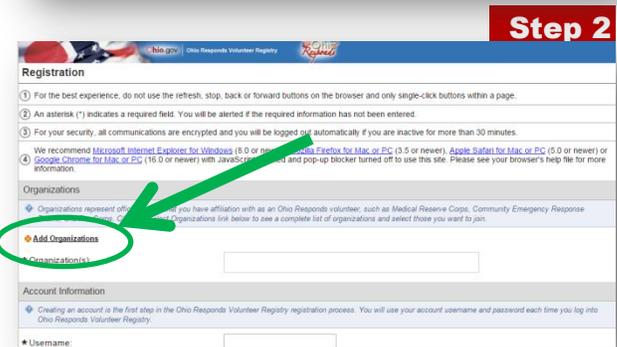
### 1) Log into Ohio Responds and Register

- Go to <https://www.ohioresponds.odh.ohio.gov/>
- Click on the “Register Now” button on the right hand side in the blue log in box



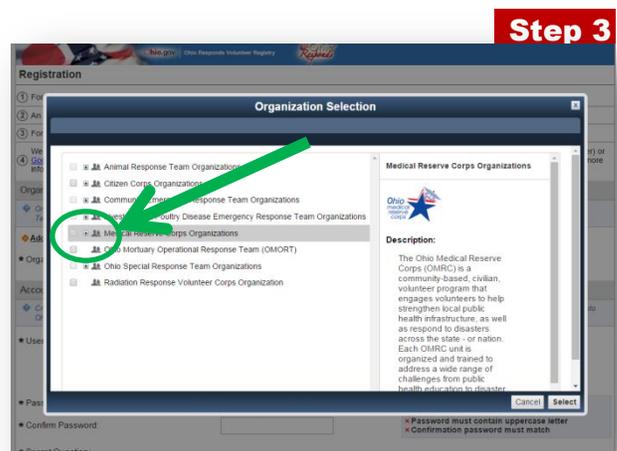
### 2) Begin Registration Process

- Once on the registration page, you will begin filling in your personal information
- Begin by selecting an organization



### 3) Selecting Lucas County MRC as an Organization

- Click on the **add organization** hyperlink
- The “Organization Selection” window will pop up
- Click on the **+ button** left of “Medical Reserve Corps Organizations”
  - A list of MRC organizations will appear
- **Check the box** beside **Lucas County – MRC**
- Finish by clicking the **select** button



# Ohio Responds Registration and Credential Verification Sheet

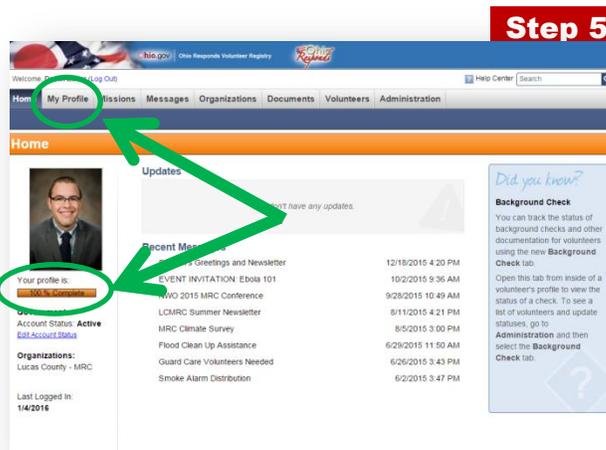
## Lucas County Medical Reserve Corps

### 4) Continue Registration Process

- Continue filling out the remaining information for your name, address, contact phone numbers, etc.

### 5) Completing Profile

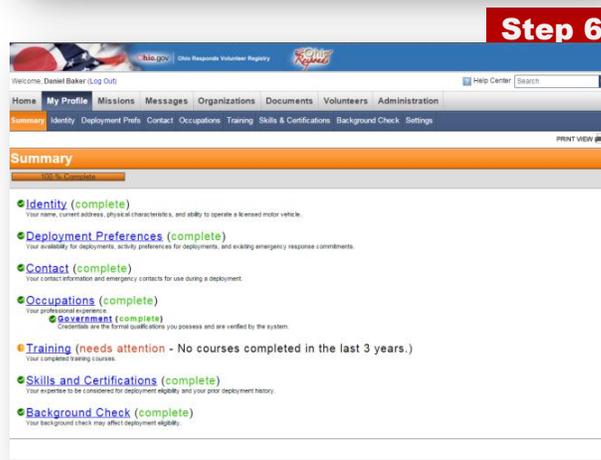
- After submitting profile, you will be directed to the primary landing page
- An orange progress bar on the left side will indicate profile completeness



**Step 5**

### 6) Profile Maintenance

- Click on the **My Profile** tab at the top of the page
  - This will show you what parts of your profile are missing or need updated
- Use this tab to update any contact information (address, phone number, etc.)



**Step 6**

## Credential Verification

To check the status of your medical certification, log onto the State of Ohio eLicense Center at either of the following websites:

<https://license.ohio.gov/>

[https://elicense.ohio.gov/BIZC\\_HomeUnauth](https://elicense.ohio.gov/BIZC_HomeUnauth)

Once there, you may contact the appropriate board or agency for information on your certification.

**If you have questions about creating your Ohio Responds profile, please contact:**

Lucas County Medical Reserve Corps Coordinator  
[MRC@co.lucas.oh.us](mailto:MRC@co.lucas.oh.us)  
419-213-4152