

Ohio Responds Registration and Credential Verification

Lucas County Medical Reserve Corps

Ohio Responds Registration

1) Log into Ohio Responds and Register

- Go to
 <u>https://www.ohioresponds.odh.ohio.gov/</u>
- Click on the "Register Now" button on the right hand side in the blue log in box



2) Begin Registration Process

- Once on the registration page, you will begin filling in your personal information
- Begin by selecting an organization

3) Selecting Lucas County MRC as an Organization

- Click on the **add organization** hyperlink
- The "Organization Selection" window will pop up
- Click on the + **button** left of "Medical Reserve Corps Organizations"
 - A list of MRC organizations will appear
- Check the box beside Lucas County – MRC
- Finish by clicking the **select** button



Ohio Responds Registration and Credential Verification Sheet Lucas County Medical Reserve Corps

4) Continue Registration Process

• Continue filling out the remaining information for your name, address, contact phone numbers, etc.

5) Completing Profile

- After submitting profile, you will be directed to the primary landing page
- An orange progress bar on the left side will indicate profile completeness

6) Profile Maintenance

- Click on the **My Profile** tab at the top of the page
 - This will show you what parts of your profile are missing or need updated
- Use this tab to update any contact information (address, phone number, etc.)

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			background checks and other documentation for volunteers
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	EVENT INVITATION: Ebola 101	12/18/2015 4:20 PM	Check tab. Open this tab from inside of a
100 Sr Complete	NO 2015 MRC Conference	9/28/2015 10:49 AM	volunteer's profile to view the
	LCMRC Summer Newsletter	8/11/2015 4:21 PM	status of a check. To see a list of volunteers and update
count Status: Active	MRC Climate Survey	8/5/2015 3:00 PM	statuses, go to
CACCOURT STATUS	Flood Clean Up Assistance	6/29/2015 11:50 AM	select the Background
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Credential Verification

To check the status of your medical certification, log onto the State of Ohio eLicense Center at either of the following websites:

https://license.ohio.gov/

https://elicense.ohio.gov/BIZC_HomeUnauth

Once there, you may contact the appropriate board or agency for information on your certification.

If you have questions about creating your Ohio Responds profile, please contact:

Lucas County Medical Reserve Corps Coordinator MRC@co.lucas.oh.us 419-213-4152