



Communicable Disease Investigation Policy

Original Effective Date: June 22, 2017	Review / Revision Date:	Board of Health Resolution: 2017.06.082
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Maintenance Steward: Epidemiology Supervisor **History:** New Revised Archived

Organizational Scope:

Full Agency Administration Community Services Environmental Health Health Services

Frequency of Review:

Annually Biennially 5 Years As Needed Other:

Location:

G-Drive: G: → Users → Common → Policies & Procedures

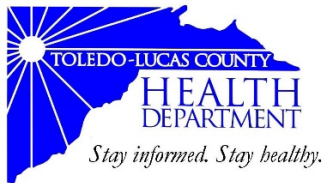
Website: www.lucascountyhealth.com/employee-login/

Hardcopy: Environmental Health and Community Services Director's Office

Archived Version(s):

Requisite Signatures

<input checked="" type="checkbox"/> <u></u> Board of Health President	<u>7/7/2017</u> Date
<input checked="" type="checkbox"/> <u></u> Health Commissioner	<u>07-10-17</u> Date
<input checked="" type="checkbox"/> <u></u> Director of Environmental Health & Community Services	<u>7/7/2017</u> Date
<input checked="" type="checkbox"/> <u></u> Director of Health Services	<u>7/7/17</u> Date



Communicable Disease Investigation Policy

I. Policy

It is the policy of the Toledo-Lucas County Health Department (TLCHD) to adhere to all state, federal, and local statutes governing the management and case investigation of individual communicable disease cases and outbreaks within Lucas County.

II. Scope

This policy applies to all Health Department staff responsible for the investigation or follow up of communicable disease cases and outbreaks.

III. Purpose

The purpose of the *Communicable Disease Investigation Policy* is to clearly communicate the legal responsibilities of the Health Department as defined through the Ohio Revised Code and Ohio Administrative Code.

IV. Background

Pursuant to Communicable Disease Rules 3703-3-01 through 3701-3-31 of the Ohio Administrative Code, diseases listed in section 3701-3-02 are declared to be dangerous to the public health and are reportable. The occurrence of cases or suspected cases of a disease classified as class "A," class "B," or class "C" shall be reported, in detail, by health care providers and laboratories to the board of health on forms as prescribed and provided by the Director of the Ohio Department of Health and shall be reported in accordance with Chapter 3701-3 of the Administrative Code.

Refer to the Infectious Disease Control Manual (IDCM) published and updated routinely by the Ohio Department of Health (ODH) for additional information about communicable disease reporting guidelines: <http://www.odh.ohio.gov/pdf/IDCM/intro1.pdf>

V. Policy Provisions/Procedures

A. Tuberculosis

1. Tuberculosis is followed up solely by a designated Public Health Nurse at the Toledo-Lucas County Health Department.
2. Standard Operating Procedures for case identification and follow-up will be maintained by the Public Health Nurse responsible for Tuberculosis case management.
3. For additional information on Tuberculosis testing, see TLCHD's Tuberculosis Testing Policy.

B. HIV and Syphilis

1. HIV and Syphilis are followed up solely by Disease Intervention Specialists (DIS) at the Toledo-Lucas County Health Department.
2. Standard Operating Procedures for case identification and follow-up will be maintained by the DIS staff responsible for HIV and Syphilis case management.

C. All Other Communicable Diseases and Outbreaks

1. All other Communicable Diseases and Outbreaks (as defined in OAC 3701-3) are followed up by Infectious Disease Epidemiologists at the Toledo-Lucas County Health Department.
2. Standard Operating Guides for case identification and follow-up will be maintained by the Epidemiology staff responsible for case management.
 - a. These documents can be found at G:\CSRP\SOGs

VI. Maintenance

A. Review

1. The *Communicable Disease Investigation Policy* is to be reviewed every 5 years to ensure compliance with both agency and accreditation standards.
2. The *Communicable Disease Investigation Policy* will also be reviewed in the event there are updated legal statutes including, but not limited to, the Ohio Revised Code and Ohio Administrative Code.

B. Revision

1. All changes made to this policy are to be noted on the **Record of Change**. Substantial changes will require renewed signatures from all applicable parties. This includes changes to the intent, scope, procedures, or policy statement.
2. Changes in style, format, grammar or minor error correction will not require renewed signatures but must be indicated on the Record of Change.

VII. Glossary

- A. For a full listing of related terms, consult Chapter 3701-3 of the Administrative Code.

