

Bed Bug Education Procedure

Original Effective Date: August 3, 2017	Review / Revision Date:	Environmental Health Procedure: 2017.08.029
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Maintenance Steward: Environmental Health Supervisor in charge of Generalist Programs History: New Revised Archived

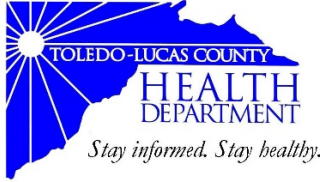
Organizational Scope:
 Full Agency Administration Community Services Environmental Health Health Services

Frequency of Review:
 Annually Biennially 5 Years As Needed Other:

Location:
G-Drive: G: → Users → Common → Policies & Procedures
Website: www.lucascountyhealth.com/employee-login/
Hardcopy: Environmental Health Supervisor’s Office
Archived Version(s):

Requisite Signatures

<input checked="" type="checkbox"/> <i>Health Commissioner</i>	08-03-17 <i>Date</i>
<input checked="" type="checkbox"/> <i>Director of Environmental Health & Community Services</i>	8/3/2017 <i>Date</i>



Bed Bug Education Procedure

I. Scope

This procedure applies to all generalist sanitarians in the Environmental Health Division of the Toledo-Lucas County Health Department (TLCHD).

II. Purpose

The purpose of this procedure is to provide generalist sanitarians with an understanding of the expectations and processes that are required to provide bed bug education to the community.

III. Background

At this time, bed bugs are not considered a public health threat and are not known to transmit bloodborne diseases. There are currently no state or local regulations that allow for the local health departments to enforce bed bug abatement. Therefore, the Toledo-Lucas County Health Department provides the community with educational materials, trainings, and consultations as the only bed bug prevention technique at this time.

IV. Provisions/Procedures

A. Educational Materials

1. Bed bug educational handouts can be received from the Environmental Health Front Desk at TLCHD or on the TLCHD website under the Environmental Health Housing Regulations page.
2. Updates to the educational handouts and/or PowerPoints may be made when new information regarding bed bugs is received from credible sources or the need for additional materials arises.

B. Education Requests

1. Individuals and/or organizations may request bed bug presentations/trainings from TLCHD.
2. Training requests shall be approved by an Environmental Health Supervisor.
3. Once approved, all training request information including but not limited to time, date, and location shall be added to the Bed Bug Presentation Requests Excel file located on the G: Drive.

4. Bed bugs trainings may include TLCHD educational materials and/or PowerPoint presentations.
 - a. If a PowerPoint presentation is used, a presentation that has been developed to target a specific audience will be selected as appropriate (i.e. residents, professionals)
 - b. All PowerPoint presentations can be found on the G: drive.

V. Maintenance

A. Review

1. The *Bed Bug Education* standard operating procedure is to be reviewed every five years or when updates are made to the Bathing Beach Regulations established by the Lucas County Board of Health to ensure compliance with both agency and accreditation standards.

B. Revision

1. All changes made to this SOP are to be noted on the **Record of Change**. Substantial changes will require renewed signatures from all applicable parties. This includes changes to the intent, scope, procedures, or policy statement.
2. Changes in style, format, grammar or minor error correction will not require renewed signatures but must be indicated on the Record of Change.

Record of Change

(Required for all procedures)

Date of Change	Changes Made By	Changes Made/Notes	Approved By