

**LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Department of Operations Center (DOC) #254**

February 28, 2013 – 8:30 A.M.

Roll Call

A roll call was taken of Board members for attendance.

Present: Darlene Chaplin, Reynald Debroas, Mary Duncan, Perlean Griffin, Matthew Heyrman, Donald Murray, Robert Reinbolt, Barbara Sarantou, Hans Schmalzried, Dr. Donna Woodson

Absent: Barbara Conover, A. Debra Nicotra and Dr. Christopher Sherman (all excused)

Guests: Dena Nowakowski, Union Steward, AFSCME Local 7; Laurel Riehm, ONA Representative; Kevin Pituch, Assistant Prosecutor; Joanne Hayward, Intern/Public Health Nurse, Lourdes College; Bengit Singh, Pharmacy Student, University of Toledo; Dr. Barbara Saltzman, Associate Professor, University of Toledo

Staff: Mary Frank, Dr. David Grossman, Barbara Gunning, Joanne Melamed, Evelyn Schreier, Larry Vasko, and Eric Zgodzinski

Dr. Donna Woodson, President, called the meeting to order.

Introduction of Guests

Barbara Gunning introduced Joanne Hayward, Intern/Public Health Nurse. She also introduced Bengit Singh and Evelyn Schreier from the Pharmacy. Mr. Singh will be presenting on the Medication Therapy Management Project. Larry Vasko introduced Dena Nowakowski, Laurel Riehm and Kevin Pituch. Eric Zgodzinski introduced Dr. Barbara Saltzman, Associate Professor, University of Toledo. She will be presenting on a research project today.

Minutes of January 24, 2013

The minutes of the January 24, 2013 meeting were reviewed. On page 5, paragraph 6, line 2 – change sentence to read: “He also had extended an invitation to the Township Trustees and other DAC members to attend the January 22 Audit/Finance Committee meeting.” On page 8, line 2, under Billing, add quotation marks to the word “meaningful”. There was agreement. Robert Reinbolt made a motion to approve the minutes as amended. Matt Heyrman seconded the motion. A vote was taken of those present. Motion carried.

Agenda

There were no changes to the agenda.

Vouchers

Matt Heyrman reported that the Audit/Finance Committee had reviewed the vouchers and found them to be satisfactory. A question was raised about the Magic Wand & Case (CDWG-supplies IAP). Joanne Melamed explained that this item is a device used to scan items and is part of the Immunization Action Plan (IAP) grant. A question was also raised about Stephan Krantz and smoking investigations-Smoke Free Workplace. Larry Vasko

explained that Mr. Krantz is a temporary employee who has gone out after hours to conduct investigations. Administration utilizes an employee volunteer list for these types of investigations.

Robert Reinbolt made a motion to approve the payment of the February vouchers. Donald Murray seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Old Business

Strategic Planning and Accreditation

Eric Zgodzinski reported that the committee met on February 14, 2013 and reviewed the first draft of Domain 11 (fiscal and budget issues) in the Public Health Accreditation Board (PHAB) Standards. He noted that this one is probably the most difficult as it deals with forecasting our agency plans and activities. The game plan for the March 14 meeting will include a review of the Domains previously addressed. The committee will also address three new Domains. The Board will receive a draft of the Strategic Plan for a discussion phase sometime in May.

Dr. Grossman noted that in the Governor's new Budget Bill, accreditation is going to be critical and eventually mandatory. He also noted that Lucas County is very proactive in addressing this item.

Robert Reinbolt asked as we look at the Strategic Plan and the Affordable Health Care Act and the conversation we had regarding Western Lucas County Clinic (WLCC); what role it may or may not play. He asked if we were considering that or is it too soon.

Eric Zgodzinski replied that PHAB does not deal with direct patient care issues. However, after reviewing the 12 Domains, we can then add additional Domains that could be tied into direct patient care, WLCC, the Affordable Health Care Act and/or other issues.

Ad Hoc Committee – Western Lucas County Clinic (WLCC)

Robert Reinbolt reported that the first meeting of the Ad Hoc Committee (WLCC) took place on February 19, 2013. In attendance were Dr. Christopher Sherman, Matthew Heyrman, Robert Reinbolt and staff members from Administration. The purpose of this Ad Hoc Committee is to look at Western Lucas County Clinic patient care statistics and the cost of providing services at this location. Barbara Gunning provided a report of the Western Lucas County Clinic regarding patient care statistics. It included statistics regarding the demographics of the WLCC, Minority racial breakdown, staffing schedules, exam room utilization, 2012 patient visit statistics, and Socio Behavioral risk factors impacting clinic flow. The committee reviewed the report.

Joanne Melamed had presented the expense/revenue picture for WLCC which highlighted that this clinic operated at an expense of \$131,170 to the general fund in 2012. The committee discussed problems with medical coverage in the past, cost per patient visit, promotion of the WLCC facility, and other items. Dr. Grossman pointed out that there are many reasons to keep the WLCC open but one of them is the impact the Affordable Health Care Act will have and what potential role the Health Department may play in these changes. At this time it is too early to know for sure how this might impact our community.

The Committee made several recommendations including:

- That the staff prepare a report showing a breakdown of patient visits for the last 6 months, updates on the Affordable Health Care Act.
- That staff prepare an analysis of the cost per patient at WLCC vs. the Downtown Clinic.
- Staff follows up and implements procedures to increase awareness and utilization of this facility.
- Staff provides an accounts receivable aging report, a breakdown of “free” patient visits vs. third party coverage at both clinics, and the collection rate at both clinics for the last year.
- The Ad Hoc Committee meets again in 6 months and recommends to the Board what future direction we should consider for this facility.

Barbara Gunning and Eric Zgodzinski will be responsible for follow up and implementing procedures to increase awareness and utilization of this facility. Mr. Zgodzinski explained that a meeting had taken place with folks from Toledo Sign regarding proper signage for the WLCC. Larry Vasko said that more details/information would be obtained regarding this matter.

Robert Reinbolt suggested contacting the City of Toledo Sign Shop regarding their services. Mary Duncan suggested specific target areas for advertising, including neighborhood newspapers. Mr. Reinbolt said that as we look at our Strategic Plan consideration should be given of the cost of operating two clinic sites. Dr. Grossman noted that a large influx of folks will likely be going into the medical health care system starting January 1, 2014. Dr. Woodson said that having the data that we currently have is very important.

New Business

Confirmation

Larry Vasko reported that there were no newly hired employees and one separation this past month. Holly Silva, Public Health Nurse, School Program, resigned effective February 14, 2013. This vacancy was filled by a Public Health Nurse who was recently laid off. Robert Reinbolt made a motion to accept the report. Mary Duncan seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Environmental Health Issues Committee

Donald Murray reported that the committee did not meet this past month.

Stone Oak Carryout Update

Stone Oak Carryout had a failed septic tank and leachfield. It was tied into a failed or improperly installed grease trap. This carryout has been sold and the new owner has pledged to clean up this property. Eric Zgodzinski within his authority has rescinded some of the requirements so that the new owner can accomplish certain benchmarks. These benchmarks include that the owner pumps his grease trap on a monthly basis and has proper follow up by the Health Department. This item appears to be on its way toward resolution.

Personnel Committee

Robert Reinbolt reported that the committee did not meet. However, three tentative dates for AFSCME union negotiations were scheduled for March 12, 14 and 15.

Audit/Finance Committee Report

Matt Heyrman provided the Audit/Finance Committee report and the following items were covered: January 2013 Financial Status, February Bill Schedule, Grant Funded Programs, Contracts, Transfers of Appropriations and Liability Insurance Renewal.

January Financial Status

The “Consolidated Financial Report” was reviewed and is attached.

Grant Funded Programs

Total submitted applications in the amount of \$10,740,237 for 2011-2012 fiscal years, and during this same time period we were awarded \$6,770,275 in funding. There were no notices of award received in February.

We have seven pending grant applications:

1. Rodent Nuisance Control - \$112,271
2. Coastal Resource Management - \$27,641
3. Tobacco Prevention - \$52,000
4. National Vulnerable Populations - \$250,000
5. Local Offices of Minority Health - \$60,000
6. Accreditation Readiness and CQI Support - \$15,000
7. HRSA grant – TLCHD Sub-contractor - \$83,314

A 100% match from the General Fund is required for the Rodent Nuisance Control grant. A partial match (\$20,016) is required for the Coastal Resource Management grant.

There were 6 contracts in January/February:

1. Lincoln College Technology – No economic impact.
2. Compass/SASI (Substance Abuse Services Inc.) - \$34,250
3. AIDS Resource Center - \$36,255
4. University of Toledo Medical Center - \$39,300
5. Nuestra Gente Community Projects Inc. - \$10,800
6. Dr. Donna L. Baldwin-Mickey, O.D. - \$15,120

Dr. Woodson asked about Lincoln College Technology. Barbara Gunning said that this school is providing Phlebotomy students to us as part of an agreement.

Transfers of Appropriations

Dr. Christopher Sherman read two Resolutions/Transfers of Appropriations verbatim.

Donald Murray made a motion to accept and approve:

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of January 2013 in the ordinary course of business. Total of transfers was for \$12,518.04, consisting of charges in various expense categories.

Robert Reinbolt seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Donald Murray made a motion to accept and approve:

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of January 2013 in the amount of \$628,930.86 for revenue estimates and \$720,389.58 expense appropriations. This represents budgets for various items such as establishing new budgets for 2013 grants and retirement of old programs.

Robert Reinbolt seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Liability Insurance Renewal

A special meeting was held to discuss Liability Insurance Renewal. In attendance were representatives from the Lucas County Risk Management Office, the Hylant Group, Dr. Donna Woodson, Hans Schmalzried and members from Administration. Both Dr. Woodson and Mr. Schmalzried felt that the insurance coverage and explanations were quite good. Dr. Grossman added that no claims were filed regarding Board liability or medical liability. There was a cost reduction about three years ago while maintaining good coverage.

Donald Murray made a motion to approve the committee's report. Robert Reinbolt seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Facility Committee

Dr. Donna Woodson noted that some items regarding the Western Lucas County Clinic had already been addressed under the Audit/Finance Committee report.

Contracts

Dr. David Grossman said that there were no additional contracts.

Division Reports

Health Services

Barbara Gunning reported on the following items: WIC, Minority Health, Government Shadow Day, Colorectal Cancer Prevention, and Tobacco Prevention.

WIC

WIC will host "Building Bridges to Breastfeeding" program on March 25, 2013 at St. Vincent Mercy Medical Center.

Minority Health Summit

Dr. Hiram Fitzgerald will be a presenter on "Community Partnerships and Capacity Building" on April 27.

Government Shadowing Day

Alice Dargartz and Jodi Sheaves organized orientation and shadowing for two high school students on February 2013.

Colorectal Cancer Prevention

A mini inflatable colon showing many different diseases was on display at the Auto Show on February 7, 2013.

Tobacco Prevention

Stacey DeBruyne posted Quit Line ads regarding tobacco prevention in various local newspapers.

Medication Therapy Management Powerpoint Presentation - Benjit Singh, Pharmacy Student, University of Toledo

Benjit Singh provided an overview of the Medication Therapy Management program, goals of therapy and personal experience. The reason behind all these services is to see the patients on a frequent basis and to provide better services in the future. Recommendations are often made to the attending physician, for example, a new hypertension medication for a patient. Consequently, the physician may decide to change the prescription for the patient based on the recommendation. Mr. Singh reports that he had a very rewarding experience at the Health Department. He liked being able to talk to patients one-on-one, to use the type of knowledge he gained at school and apply it to the “real” world, and he appreciated that any notes that he made to the physician were taken into consideration. He stated that he had a feeling of empowerment as a pharmacy student.

Hans Schmalzried asked if there was any negative feedback from physicians. Mr. Singh replied no. Laurel Riehm, Chief Nurse in the Adult Medical Clinic and STD Clinic, added that there has only been positive feedback from physicians and that the program is a great benefit to our patients. Dr. Grossman noted that the final responsibility for the patient is the physician. He cited collaborative efforts with the patient, the physician and the pharmacy.

Administrative Services

Joanne Melamed reported that two reports were recently completed—the Annual Report and the Annual Financial Report. The 2012 Annual Report will be presented at the District Advisory Council meeting in March. It includes all Health Department activities as well as a financial section on all agency revenue and expenses. The Annual Financial Report is tied into our State Subsidy payment from the Ohio Department of Health. Our State Subsidy is population-based. A NACCHO report for our grant funding will also be completed.

Ohio Medicaid Electronic Health Records (EHR) Incentive was received for 8 providers for a total of \$170,000. These monies will defray the cost of installing the EHR system. We are making great progress in eliminating paper encounter forms with a goal of using only the electronic health system. Staff completed the Medicaid Administrative Claiming (MAC) 3rd Quarter Time Study on February 19, 2013.

Vital Statistics

The two most common causes of death are Heart disease (1,181 deaths) and Cancer (872 deaths) in Lucas County. The total deaths were 4,568 and total births were 7,938 in 2012.

Information Technology

As part of the second stage meaningful use, patient portal upgrade, Allscripts gave us 10 free I-Pads. We are working towards making this building wireless so that staff can use I-Pads for charting and the entire EHR system. This will give physicians more time with patients, allow for quicker charting, and will increase speed and efficiency in the clinics.

Community and Environmental Health Services

Eric Zgodzinski reported as follows. A written report was provided along with a copy of a reported titled “Lucas County Epicenter Alerts Received”. H5N1 (Bird Flu) is on the increase

again. During the past two months, Cambodia reported 8 deaths, Indonesia reported 1 death (child) and China reported much illness due to this particular flu. We will follow this item. Currently, we are looking at re-visiting our Point of Dispensing Site (PODS) plans in preparation for any potential disaster. A vaccination campaign is also underway to plan and prepare to get as many people immunized as possible. A projection is for 85 percent of the population needing treatment within 48 hours.

Direct Observation of Local Public Health – Dr. Barbara Saltzman

Dr. Barbara Saltzman is here today to make a presentation about a research project that we are involved in. This type of research project will help us with our 501c(3) Projects. It will allow us to get our name out there and also to team up and network with our academia partners.

Dr. Saltzman handed out a document titled “Direct Observation of Local Public Health” (DOLPH) regarding the project. It is a multi-site study. Dr. Scott Frank is the Principal Investigator and Michelle Menegay is the Project Coordinator. All of the Masters of Public Health Programs around the State will be represented in this particular project.

The background includes RAPHI, a Public Health Practice-Based Research Network. It is an organized group of public health agencies engaged in ongoing collaborations with public health research centers to conduct rigorous, applied studies designed to identify ways of improving the organization, financing and delivery of public health services in real world community settings.

We will start with our data collection in Lucas County. We will be collecting data through April of this year and then the data analysis will continue until July.

Using the Foodborne Illness as an archetype, the DOLPH study will seek to understand the structure, process and outcome of the local health department role in Foodborne Illness. The study will look at the process that the registered sanitarians use at food service sites. Most of the sites have 3-5 local health departments that will have 2-6 Registered Sanitarians at each department and 3-5 student observers. The student observers will shadow the sanitarians. The data will be compared across the various sites. There are a total of 19 participating health departments and university liaisons. Hopefully by the end of July they will wrap up the findings portion of the study and the data will be available. Dr. Woodson thanked Dr. Saltzman for her report.

Health Commissioner’s Comments

Dr. David Grossman commented as follows. Cheryl Murphy was recently recognized for her presentation on Community Immunity by Mike McNutt, PR Specialist Office of Emergency Preparedness in Columbus, Ohio. Her presentation was excellent.

We are still in the midst of the flu season. There are still some cases including a death of a 65- year old individual at St. Vincent Medical Center last week. We continue to monitor all sites. The Health Commissioner participated in an interview on STD’s with Channel 11 this past week.

It appears that Sequestration (automatic spending cuts) will affect our health department significantly. Some of the programs and grants that will likely be affected include Minority Health, WIC, Immunization Program, Public Health Preparedness and others. It would affect

about half a million dollars in grants in our Health Department. Unfortunately, it would also affect our most vulnerable folks who depend on our clinics for services.

Matt Heyrman asked if there was a possibility that those funds could be restored. Dr. Grossman replied that it could only be done if they resolve the sequestration with the same amount of refunding. He noted that the 2012 HUD Lead Grant would be not affected. However, our ongoing Lead Program would be affected. It would impact both personnel and programs.

The District Advisory Council (DAC) meeting is scheduled for Monday, March 25, 2013 at 7:00 p.m. at the Springfield Township Administration Building.

Dr. Grossman mentioned that in a recent conversation with John Jennewine, Chairman of the District Advisory Council, Mr. Jennewine appeared to be in agreement with our “flat” budget proposal for 2014. We are hopeful that he will convey positive financial information to members of the DAC at the March meeting.

Other Items

Darlene Chaplin asked about the spike in December regarding the Lucas County Epicenter Alerts Received report. Dr. Grossman replied that the report dealt with the number of flu cases. The flu season started early this year. Most of the cases dealt with respiratory-type symptoms and flu-like illnesses. This year it was a tougher strain. The vaccine was a good vaccine, although no vaccine is 100 percent effective. Eric Zgodzinski pointed out that there are some Niro-virus issues every year, which also cause periodical spikes.

Robert Reinbolt inquired about the status of smoking fines. Dr. Grossman reported that the Health Department continues to investigate all smoking violations. Columbus is also working on two of our local cases—Delaney and the Rip Cord. The Attorney General’s Office has stated that they could withhold liquor licenses from owners of establishments for nonpayment. We expect to receive about 90 percent from funds that are collected.

Dr. Woodson suggested that the Health Department be more proactive in helping people get their flu immunization the next flu season. Dr. Grossman urged everyone to still get a flu shot. He noted that the number of deaths due to this flu season is already higher than last year.

Dr. Woodson suggested drafting a document with our logo on it that physicians and others could post in their offices. This could be distributed through the Academy of Medicine and other avenues. Eric Zgodzinski recommended that Stacey DeBruyne work on this project.

Dr. Grossman noted a flyer in the Board packet regarding a Mass Dispensing Drill at St. Joseph Church in Sylvania, Ohio on March 5, 2013. The Health Department will be a participant. All Board members were invited to attend.

Public Health in the News

Dr. Donna Woodson cited a good publicity BLADE article about the Health Department dated February 25, 2013 titled “Health Officials to Target Lead Paint in Older Toledo Homes”. Dr. Grossman had referred to the Lead Grant in the amount of \$2.4 million that the Health Department received last year. Sanitarian Vaughn Jackson’s picture also appeared in the newspaper article.

There was also a recent article about “Fostering a Healthy Community – Together” in which three hospitals were mentioned—ProMedica, Mercy and University of Toledo Medical Center; however, there was no mention of the Health Department.

The Board decided to submit a short article to The Editor of the BLADE emphasizing the importance of continuing to work together with local health-care organizations and others toward a common goal—improving the overall public health of our community.

Robert Reinbolt suggested reaching out to various local newspapers to promote Health Department services.

Dr. Woodson reminded Board members that the next District Advisory Council meeting will be held on Monday, March 25, 2013. She urged their attendance.

Next Meeting

The next meeting will be held on Thursday, March 28, 2013 at 8:30 a.m. at the Health Building, Department Operations Center (DOC) #254, 635 N. Erie Street, Toledo, Ohio.

Adjournment

Donald Murray made a motion to adjourn the meeting. Robert Reinbolt seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 10:25 a.m.

Signed:

**Dr. Donna A. Woodson, President
Lucas County Regional Health District**

Attested By:

**David Grossman, M.D.
Secretary to the Board**