

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Board Room #252

March 24, 2011 – 8:30 A.M.

Roll Call

A roll call was taken of Board members for attendance.

Present: Darlene Chaplin, Barbara Conover, Reynald Debroas, Mary Gregory, Donald Murray, A. Debra Nicotra, Robert Reinbolt, Jane Ringlein, Theodore Rowen, Dr. Christopher Sherman, Patricia Wilcox and Dr. Donna Woodson

Guests: Cathy Noble, ONA Representative; Steve Kowalik, Business Agent, AFSCME Council 8; Ryan Sekinger, Union Steward, AFSCME Local 7; Jim Walter, Assistant Prosecutor; Greg Shannon, Student, Jessica Sweinhagen, Student, Nathaline Chen, MPH Student/Intern, Caitlyn McHugh, MPH Student/Intern, Jennifer Frigram, MPH Student, Francis Tandoh, MPH Student, University of Toledo Medical College; and Justin Mitchell, BGSU Student/Intern

BLADE REPORTER: Julie McKinnon

Staff: Ross Buckingham, Mary Frank, Dr. David Grossman, Barbara Gunning, Joanne Melamed, Bob Pongtana, Alan Ruffell, Larry Vasko and Eric Zgodzinski

Dr. Donna Woodson, President, called the meeting to order.

Introduction of Guests

Larry Vasko introduced Jim Walter, Steve Kowalik, Ryan Sekinger, Cathy Noble, and Justin Mitchell. The students introduced themselves.

Minutes of February 24, 2011

The minutes of the February 24, 2011 meeting were reviewed. Patricia Wilcox noted on page 1, last line, change from “The Prosecutor’s Office” to “John Borell, from the Prosecutor’s Office”. On page 5, third paragraph about the 2011 operating budget, change the word “caveat” to “in addition”. On page 6, first paragraph, change the word “consistent” to “in agreement”. Mary Gregory made a motion to approve the minutes as amended. Barbara Conover seconded the motion. A vote was taken of those present. Motion carried.

Bob Reinbolt said that there were about ten items that needed follow up. He suggested making some type of notation when these items come up or maybe a separate item or maybe under the Health Commissioner’s Comments. Mr. Reinbolt said one item of note was an exit interview. Perhaps this item could be mentioned under Dr. Grossman’s report today. Dr. Woodson said it was a good idea, as there were several action items from last month that needed attention.

Agenda

Dr. Donna Woodson noted that an executive session would be held to discuss ongoing ONA negotiations.

Vouchers

Dr. Christopher Sherman said that the Audit/Finance Committee met and reviewed the March vouchers and found them to be satisfactory. Robert Reinbolt made a motion to approve the payment of the March vouchers. Mary Gregory seconded the motion. A vote was taken: 12 yeas, 0 nays. Motion carried.

Old Business

Prosecutor's Update

Jim Walter announced that he would be available to partake in the Executive Session discussions to discuss labor negotiations with ONA.

Executive Session

Ted Rowen made a motion that the Board go into executive session to discuss ONA labor negotiations. Donald Murray seconded the motion. A roll call was taken. The Board went into executive session at 8:45 a.m. and returned to regular session at approximately 9:30 a.m. Board members requested the presence of Jim Walter, Dr. David Grossman, Larry Vasko, and Bob Pongtana.

New Business

Confirmation of New/Separated Employees

Larry Vasko reported that there was one new hired employee and two separations. Joanne Melamed was hired on February 28, 2011 at a rate of \$30.53 per hour in the newly created position of Chief Financial Officer/Director of Administrative Services. Melissa Foos, epidemiologist, probationary removal, effective March 3, 2011. Dinnie Gottschalk, Lab Assistant, probationary removal, effective March 22, 2011. Joanne Melamed thanked Board members for approving her hiring in this new position. Dr. Woodson thanked Bob Pongtana for his years of service. Jane Ringlein made a motion to approve the report. Donald Murray seconded the motion. A vote was taken: 12 yeas, 0 nays. Motion carried.

Environmental Health Issues Committee

Donald Murray reported that the committee did not meet this past month.

Audit/Finance Committee

Dr. Christopher Sherman said that the committee held two meetings this month on March 9, 2011 and March 21, 2011.

March 9, 2011 Meeting

The committee met on March 9, 2011 and reviewed the following items: 2012 General Revenue Fund Budget, Funding Distribution of Tax Revenue and other items.

Update-2012 General Revenue Fund Budget

The committee discussed the 2012 General Revenue Fund Budget. The final amount will depend on the outcome of Tax Revenue and Unspent Fund balance from 2011.

Update-Funding Distribution of Tax Revenue

Dr. Grossman updated the committee about the meeting between the Health Department and the District Advisory Council (DAC) sub-committee. This meeting was requested by the DAC sub-committee. The sub-committee reviewed and considered the following four

documents: Population Analysis Method, Valuation Analysis Method, Comparison Table-Population & Valuation and Current Pie Chart-Percentage of Local Contributions.

After a long discussion, the sub-committee accepted the current methodology of the calculation as presented. However, the DAC sub-committee proposed that the formula be focused only on the population method and exclude the valuation method completely. Dr. Sherman said that upon the sub-committee's review, the figures were very close. Consequently, there were no action items at that meeting. Another meeting is planned with the DAC sub-committee. No additional recommendations regarding changes are anticipated.

Dr. Grossman provided an update. He concurred that another meeting is planned. The present formula might be the best one. The big shift was the townships vs. Toledo. Dr. Grossman said he thought the DAC sub-committee has a better understanding of the whole budget process.

A table showing the preliminary percentages was provided as part of the report. An updated census 2010 is available for use in the calculation. The issue is on hold pending the revised proposal from the DAC sub-committee.

Dr. Woodson said that this item regarding the formula should be brought up at the upcoming DAC meeting. Another item to be brought up are the additional meetings that are ongoing. Dr. Sherman said that it shows that this Board has put much support and effort into divvying up the Pie (Percentage of Local Contributions) fairly and presented it to the DAC sub-committee. Also, the Board is always ready to listen.

March 21, 2011 Meeting

The committee met on March 21, 2011 and reviewed the following items: February 2011 Financial Status, March Bill Schedule, Grant Funded Programs, Contracts, 2011 Operating Budget, 2012 Operating Budget, Funding Distribution of Tax Revenue, Negotiation (Wage Re-opener) ONA, and other items. The following items were highlighted:

Grant Funded Programs

Same report as last month. We have \$6,915,894.00 for 2010-2011 fiscal year. We received \$5,248,652.00. Currently, there are no grant applications in process.

Contracts

The committee reviewed one contract with Workplace Resources in the amount of \$3,645.60. The committee requests Board approval.

Update - 2011 Operating Budget

The committee reviewed a spreadsheet of purchase orders of additional appropriations for 2011 and the Unaudited Financial Statement for year ending 2010. The annual single audit will begin the week of April 11, 2011. The committee also reviewed the balances of four different funds as of December 31, 2010.

Dr. Sherman commented that at the last DAC meeting there were suggestions that there were a couple of million dollars in our grant funds. However, as was pointed out, if we closed shop today, those dollars would have to be returned. These are not dollars that are available for us to spend, except on grant programs. Dr. Woodson said that anyone could also go out and get

grants. We should give a reminder that this department is proactive in seeking grants and much of what we do for the community's health depends on those grants.

Update - 2012 General Revenue Fund Budget

The Administration presented a proposal of the General Revenue Fund budget for fiscal year ending December 31, 2012 in the amount of \$6,605,638. The requested line items are as follow:

- Contribution from Municipalities - \$3,390,834
- Projected Fees from Various Programs - \$2,214,804
- Unspent Fund (from 2011) - \$1,000,000 (Public Health Emergency and Severance)

The final approval by the Board is expected prior to the annual District Advisory Council meeting, which will be held on March 30, 2011.

Funding Distribution of Tax Revenue

This issue is on hold pending a proposal from the DAC sub-committee regarding the formula of the distribution of the tax revenue.

Update – Negotiation (Wage Re-opener) – ONA

The ONA wage re-opener bargaining session is continuing. The union has given the administration their final proposal. More details will be forwarded as the negotiation proceeds.

Robert Reinbolt made a motion to accept the committee reports. Donald Murray seconded the motion. A vote was taken: 12 yeas, 0 nays. Motion carried.

Robert Reinbolt made a motion to approve the 2012 General Revenue Fund Budget in the amount of \$6,605,638 as presented. Donald Murray seconded the motion. A roll call vote was conducted. Voting: 12 yeas, 0 nays. Motion carried.

Dr. Grossman said that a question came up at the Audit/Finance Committee about our role and the DAC. The DAC does not vote on our budget. It does not have approval or disapproval. He indicated that he has talked to Jim Walter, Prosecutor's Office, about this issue yesterday. He also wrote a letter to the leaders of the townships about the increased proposal and the status. It would save two positions and a few other things. He told the DAC leaders about grants being cut and we were going to pay more out of our general fund for matching funds and were not going to get the benefits without coming up with more money from the general fund, which was not budgeted. He informed them about the items that could be covered. They will also receive a copy of the agenda and what it would cost them with this increase if we do that. The cost would be more than 2011, but still less than 2010. We will present our proposal. If they have any questions, they will be answered at that meeting. We also invited them to call him ahead of the meeting for more specifics. Board members were provided with a copy of the letter that was sent. Dr. Woodson said that our proposal would be presented. Then it would go to the Budget Commission. Consideration will be given to any comments from the DAC meeting.

Facility Committee

A. Debra Nicotra said that the committee did not meet, per se, although she did meet with Barbara Gunning. They discussed the time schedule and the money involved. Much of what

is going on involves infrastructure of the building including plumbing, wiring, etc. The committee plans to meet next month to discuss items in more detail.

Contracts to the Board

Dr. Grossman said there were no additional contracts.

Division Reports

Environmental Health Services

Alan Ruffell reported on the following topics: Ottawa River Advisory, Public Swimming Pool Rules, Northwest Sewage Consortium, Paul Bauman (Ohio Mosquito Control Association), Water Emergency Procedures, Person-in-Charge Training, Lead Testing, Self Defense/Conflict Resolution Training, Applicants (Supervisor of Environmental Health), and Skill Testing

The Ohio Department of Health removed the “No Contact” advisory for portions of the Ottawa River. The Public Health Council passed the Public Swimming Pool rules this month. The department will now be licensing “Spray Parks” and enforcing the “Virginia Graham Baker Act”. The latter focuses on the prevention of swimmers from becoming entrapped by pool drain suction. Our staff continues to work in the “Northwest Sewage Consortium”, providing insight and information to the Ohio Department of Health as we revise and update the 1974 rules.

Environmental Health Services Healthy Homes Program teamed with our prenatal clinics to begin a program for lead testing and case management of those with elevated blood lead levels. There were 6 candidates for position of Supervisor of Environmental Health. Dr. Grossman will conduct second interviews next week. The Lady of Hope maternity unit facility has not received a license; it is closed. The State is responsible for licensing maternity units.

A request was made for the number of food trainings conducted and fees received.

Community Services, Response and Preparedness

Eric Zgodzinski reported as follows. There were 6 early surveillance alerts generated by the State epicenter surveillance system for Lucas County in February. Fifteen campylobacter suspect cases were received and investigated.

The disaster planner is involved in revamping the Medical Reserve Corps (MRC) program to adhere to current requirements.

There will be a regional Social Media Training on April 15 at Owens Community College: Findlay for hospitals, EMAs, health departments and others will attend. We are preparing for three APC poster presentations in Iowa, Illinois and Dallas, Texas. We received notice that the APC program will be funded next year for about \$300,000.00. We will submit a continuation grant application in June.

Kristin Howard, Public Information Officer, has been working on the “Day in the Life” presentation for the DAC meeting. The voice over was completed at The University of Toledo Medical College.

We had a meeting with Jerusalem Township regarding the distribution of Potassium Iodine (PI). Currently, we have about 20,000 doses on hand, enough to cover residents, fishermen, businesses, Maumee Bay State Park employees and others within the ten mile EPZ plus first responders. Japan was recently hit with earthquakes and a tsunami. Four of their nuclear plants were severely affected. It was noted that the Davis Besse plant in our area is designed differently than the plants in Japan. A major difference is in the containment area. Dr. Grossman commented that this activity with preparedness and response is an example of what the Health Department does. Emergency funds allow for the purchase of necessary vaccinations, equipment and other items for the protection of our citizens.

Dr. Woodson commented on the professional look of the recently distributed Toledo-Lucas County Health Department newsletter. The newsletter was also distributed to professors and others at the University of Toledo Medical College. She thanked Tanika Redmond, MPH, epidemiologist/editor, and others responsible for the publication.

Health Services

Barbara Gunning reported on the following items: School Nursing, HIV Presentation, Healthy Childcare Ohio, Creating Healthy Communities, Minority Health and other items.

Colorectal Coalition

As a follow up item regarding the Colorectal Coalition, the Health Department is involved. The Coalition was developed about six years ago and is headed by a colorectal surgeon. Every March, which is "Colorectal Cancer Awareness Month", a special project is presented. This year, we were able to obtain a large inflatable colon, which was placed at Westfield Mall. Individuals were able to get education as well as walk through it to see what it might be like if one were a camera at the end of a scope. Carol Haddix or Barbara Gunning usually attend regular meetings.

School Nursing

Sylvania Schools now have four part-time nurses working to improve the health of children in that district.

HIV Presentation

Host Linda Parra will interview Jerry Kerr, AIDS Program Coordinator, on WCWA radio. She spotlights many of our Health Department projects.

Healthy Childcare Ohio

Nancy Benedetto, Public Health Nurse, taught various classes in February. Some of the classes dealt with Obesity Prevention for adults and a program on healthy snacks and tooth brushing for children. She is also involved in the Child Fatality Review Board and the SIDS Network.

Dr. Grossman commented that many good recommendations were derived from the Child Fatality Review Board. One of the cribs that the Health Department provides to individuals was on display. Dr. Grossman said Commissioner Tina Wozniak was instrumental and very involved with the Cribs program. Dr. Woodson gave thanks to Nancy Benedetto for assembling the crib.

Creating Healthy Communities

Tony Maziarz and Carey Ardner merged the Healthy Communities Coalition with the Y's Pioneering Healthy Communities and Healthy Youth and Families Coalitions. This collaborative effort should lead to fewer overlapping wellness programs/projects and more efficient outcomes with better resource utilization.

A recent meeting was held to learn about evidence based projects to help prevent obesity, diabetes and help foster good nutrition and good exercise. Attendees included Commissioner Pete Gerken; Dr. Jerome Pecko, Superintendent, Toledo Public Schools; Bill Kitson, President, United Way; Randy Oostra, CEO, ProMedica; and others. Some changes at the policy and environmental health area levels regarding healthier communities are anticipated.

Minority Health

The Minority Health Month kickoff will be held on March 31, 2011 at ProMedica and will feature two dynamic speakers—Dr. Brian Dolsey, Northwest Ohio Cardiology Consultants, and Diana Patton, FITatudes. Ronata Bryant, Coordinator, will be working on that. She is also assisting Amelia Gibbon, Executive Director, Friendly Center, with a Wellness Kickoff event, focusing on making healthy lifestyle changes. Ronata Bryant also attended the Health Disparities meeting in Columbus, where Mirtha Beadle, U.S. Department of Health & Human Services, was the keynote speaker.

Regarding Diabetes, we are working very closely with St. Vincent's Hospital to receive a diabetes program. They have placed a community health worker to help with follow up on a one-on-one basis with our health adult diabetic patients. This is a new program.

Grants

Barbara Gunning attended a meeting in Columbus last Friday and learned that the Health Department is no longer able to charge our grants 100% of fringe benefits. This will affect the department dramatically. We can only charge about 35% for fringe benefits, which is what we normally charge for a full time worker. This will immediately affect two recently released grants—CFHS grant-\$580,000 and Womens Health grant about \$400,000. This will affect a lot of employees who are on those grants.

Building Update

A quick update regarding the building was provided. Work is being done on the heating system to help regulate the heating system. Censors will be installed on thermostats for regulating the temperature. Also, ductwork is being done at one end of the building.

Ted Rowen noted that Michelle Wensink, Public Health Nurse, has announced that she will run the Boston Marathon next month. She is an excellent representative of the Toledo-Lucas County Board of Health. He commended her and others who participate in these types of events. A Health Department logo items was requested for our runner. Barbara Gunning said this would be the second employee running in the marathon. They are truly models. There are also employees who have competed in triathlons and placed in top events. Our Lead division is also hosting the 5K Run in June.

Administrative Services

Bob Pongtana reported as follows. The proposed cuts will be effective July 1, 2011. The benefits allowance will match at 35%. Of the total grants funded by the Ohio Department of Health, we have 13 grants and 9 of those have benefits of over 35%. For example, in the WIC program, we will experience about a \$67,000 deficit just for benefits for this year. So,

effective July 1, the benefits that we pay our employees cannot be billed 100% to the State grantor agency. There are some challenges coming up, we have about 9 grants coming up. It will affect about \$72,000 annually.

Robert Reinbolt said that the Board just passed the 2012 budget. Is it reflective of this additional hit? Bob Pongtana said the communication just arrived this morning.

Robert Reinbolt questioned additional options given some other numbers that are being looked at. Dr. Grossman said there is more coming that is not budgeted. There will be a money question. Do we lower some salaries? It will have an impact, both financially and on employees.

Dr. Woodson asked if that new information would be announced at the District Advisory Council?

Dr. Grossman said that it was not planned as he had just received the new information. He said that in the letter he sent out recently this information was not mentioned and now we must come up with additional money. Dr. Sherman said we need to figure out what our total liability projected is for this year as well as next year. Bob Pongtana said that the \$70,000.00 shortfall is for the six-month period, remainder of 2011. He stated that one benefit is that of the 13 grants we have, many do not involve benefits. So, those will be presented to Audit/Finance Committee for review of the impact on the budget. The official email came in yesterday and that is why he reported today. Larry Vasko said that this would impact the general fund, the fund that would make up the monetary difference. Bob Pongtana said that mileage might also be affected as part of the budget impact due to union contracts. Dr. Grossman stated that mileage is established by IRS guidelines.

Bob Pongtana said that we are prepared for the 2010 audit. This year the meeting will be on April 11 starting with a pre-audit conference. Joanne Melamed will be introduced and she will now be responsible for signage of vouchers, purchase orders, and other documents. To follow up with the question from last month, regarding Mr. Pongtana's position; we checked with the State Auditor's Office at the Government Center. The answer is no we do not have to conduct a special audit because he does not handle cash or checks personally. However, he said he would also check with the County Prosecutor's Office.

Robert Reinbolt asked if Bob Pongtana would be here next month? Mr. Pongtana said his career life is in Dr. Grossman's and the Board's hands. He will attend the upcoming District Advisory Council meeting. The formula issue has been resolved, which was one of their main concerns. Dr. Grossman said that he would call upon Mr. Pongtana, if necessary, either by contract or continue in his present position. He might serve in an advisory capacity. However, there is no official date of departure.

Ted Rowen commented that Bob Pongtana has always provided good explanations to him and answered questions from the Board. He wished Mr. Pongtana well and said he would be missed. Bob Pongtana said that he would be golfing, fishing and bowling, but that he would be in town. He is also taking care of his two nephews. He said he has enjoyed his career at the Health Department. Acknowledgement was given to Board members for their support and recognition. Everyone showed their appreciation to him by applause.

Health Commissioner's Comments

Dr. David Grossman commented on two items. He spoke on serious concerns that are trying to adversely affect the Health Department. There is a person or group of people that are trying to undermine him and other members of Administration. There were anonymous letters that were sent to Board members, politicians and media. He said that this approach is shameful and cowardly. The letters cited personal attacks on previous colleagues and employees. They border on racism and sexism. Also, cited were plans that he and Larry Vasko would use tracking devices on employees. Other items were cited in the letters. Dr. Grossman said he supports his administrative staff and the work they do in the community. There is transparency of activities and finances in the department. Dr. Grossman said he has an open door policy for all employees. If they have concerns and have been addressed through the normal route and employees still feel that their concerns still have not been addressed, his door is open to them. His door is also open to any Board members, who might have concerns. Dr. Grossman said his goal is to move forward with the important items of the department.

Dr. Grossman reported that the exit interviews would be slightly modified with the Human Resources Division. If employees have complaints against Larry Vasko or him, he wants to hear them. If the concerns/complaints are valid, he will follow up.

Regarding the action items, we will work on this. Dr. Grossman said he meets with his executive staff on a monthly basis immediately following the Board meeting. Larry Vasko reviews point items. Dr. Grossman reviews the items as well and ensures that they are accomplished.

Dr. Grossman said the 2011 budget, which was thought to be good, will now take a bigger hit due to the new rules. It will be impacted on an individual basis and the services we provide. Regarding the budget review, the initial audit is beneficial. Finances for 2010 look good. That is even with the recent transition and unencumbered funds. He is expecting a clean audit.

Dr. Grossman congratulated Eric Zgodzinski for his re-election as the Regional Coordinator for a public health grant.

Public Health in the News

Dr. Woodson said that she did not know that Dr. Grossman would be making these comments today. She stated that for a department that she has been so proud of, it is stunning. To take something as important as the health of the public and demean it is unprofessional. She stated that she hoped that those of us, who are helping others, would find some measure of comfort in doing that, and not just promote mean spiritedness. She said that the Health Department and the Board members have also have been demeaned by what's going on. It's become so divisive and grounds for setting one against the other. She said that she was greatly disturbed by this. She hopes that some of us can look beyond our personal concerns and see what is important and that's the health of this community. Dr. Grossman has an open door and you can go in to see him. She hopes this is one way to do that: that open communication can be carried out without going behind everyone's back and using e-mail to public officials.

Pat Wilcox asked about the issue of Board members going over their duties and responsibilities?

Dr. Woodson said that we have certainly been addressing the issue of Board members going beyond their duties as a Board member on a day-by-day basis in the last month or so. So many of us have been involved during the week, on weekends, and phone calls on Sunday. Have we come out formally with that? No, but she certainly sees something coming out about it. She stated that she hopes that Board members would recognize that this Board would conduct business as a Board member and not try to micro manage administration.

Regarding duties and responsibilities, Pat Wilcox said no, not now, but only that it is forthcoming.

Dr. Grossman said that Pat Wilcox had brought up the concern that not all Board members understood all the rules. He offered to get some literature and clarify it by the rules of the Ohio Revised Code and what a Board member is supposed to do and not do. This will be reissued to everyone and if there are any questions, they can be addressed.

Robert Reinbolt thanked Dr. Grossman and Dr. Woodson. He said he had raised some issues and both were willing to sit down and discuss them with him. He encouraged all Board members as they hear things to follow that process, as the Board has a responsibility to look at some of that. He related that Dr. Grossman and Dr. Woodson have been very open and honest with him in following up and willing to meet with some other people, and he appreciated that very much. There is also an OABH meeting coming up. Copies were provided. Board members have an opportunity to attend. Pat Wilcox said this is good for all Board members, as items have been updated. NALBOH has also been keeping everyone posted.

Dr. Woodson said she did not know that our Board members ever get into that position. She noted that we are individual thinkers and thinks we've raised our opposition to the things that are not correct. But she certainly welcomed the suggestion that Board members may attend. Pat Wilcox noted a scholarship opportunity for people to apply. Dr. Woodson said that information is there and available, if you can go, we welcome that. One can bring that information back and that is helpful.

The Ohio Department of Health is suing The Mayfly Tavern for \$25,373 in Lucas County Common Pleas Court due to smoking fines. It is located on North Summit Street. We will watch that with interest. The bar was cited repeatedly for failure to enforce the smoking ban per the lawsuit. The Health Department has made numerous attempts to collect the fines.

Dr. Woodson reminded Board members that next Wednesday, March 30, 2011, would be the annual District Advisory Council meeting. She urged everyone to attend. There will be a Day in the Public Health presentation. At last year's DAC meeting we decided to let the DAC know what our Health Department does. The last slide is making the point that when public health is doing its job, often no one knows about it. This was well put together and included Kristin Howard, our marketing person. The DAC agenda and map were distributed.

Dr. Woodson asked: "Who called the first board of health meeting?" Answer: Paul Revere

Other Items

Don Murray provided a public service announcement. This is Severe Weather Awareness Week or Tornado Awareness Week. There is a free, Skywarn Storm Spotter training at St. Luke's Hospital on Saturday, March 26. Registration begins at 8:00 a.m. The National

Weather Service, in conjunction with the Lucas County Emergency Management Agency, sponsors it. The Week of April 4 to 11 is National Public Health Month.

Next Meeting

The next meeting will be held on Thursday, April 28, 2011 at 8:30 a.m. at the Health Building, Kuhlman Auditorium, 635 N. Erie Street, Toledo, Ohio.

Adjournment

Robert Reinbolt made a motion to adjourn the meeting. Patricia Wilcox seconded the motion. The Board voted unanimously to adjourn. The meeting adjourned at approximately 11:05 a.m.

Signed:

**Donna A. Woodson, M.D., President
Lucas County Regional Health District**

Attested By:

**David Grossman, M.D.
Secretary to the Board**