

**LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Western Lucas County Clinic
330 Oak Terrace Blvd., Holland, Ohio**

June 27, 2013 – 8:30 A.M.

Roll Call

A roll call was taken of Board members for attendance.

Present: Darlene Chaplin, Barbara Conover, Reynald Debroas, Mary Duncan, Matthew Heyrman, Donald Murray, A. Debra Nicotra, Robert Reinbolt, Barbara Sarantou, Hans Schmalzried, Dr. Donna Woodson

Absent: Perlean Griffin and Dr. Christopher Sherman (both excused)

Guests: Dena Nowakowski, Union Steward, AFSCME Local 7; Cathy Noble, ONA Representative; Kevin Pituch, Assistant Prosecutor; Stephanie Meyer, Medical Student, University of Toledo Medical Center

Staff: Nancy Benedetto, Mary Frank, Dr. David Grossman, Barbara Gunning, Joanne Melamed, Brandon Tester, Larry Vasko, and Eric Zgodzinski

Dr. Donna Woodson, President, called the meeting to order.

Introduction of Guests

Larry Vasko introduced Dena Nowakowski, Cathy Noble, Kevin Pituch, and Brandon Tester. Mr. Vasko announced that Brandon Tester from the Community and Environmental Health Services Division would make a presentation today. Dr. Donna Woodson introduced Stephanie Meyer, a second year medical student at the University of Toledo Medical Center. Ms. Meyer had also attended the last Board meeting.

Minutes of May 23, 2013

The minutes of the May 23, 2013 meeting were reviewed. On page one there was one minor correction regarding name of an attendee (Stephanie Meyer). There was agreement. Robert Reinbolt made a motion to approve the minutes as corrected. Donald Murray seconded the motion. A vote was taken of those present. Motion carried.

Agenda

There were no changes to the agenda.

Vouchers

A. Debra Nicotra reported that the Audit/Finance Committee had met and reviewed the Bill Schedule. The committee found it to be satisfactory and recommended approval. Robert Reinbolt made a motion to approve the payment of the June vouchers. Darlene Chaplin seconded the motion. A vote was taken: 11 yeas, 0 nays. Motion carried.

Old Business

Follow Up Items

Clean-Indoor Air Act Offenders

Larry Vasko reported that Dr. David Grossman sent a letter to Mike DeWine, Attorney General, about updating and pursuing tobacco offenders along with the amount of money owed to us. The letter requested swift action for payment of fines owed. The letter also dealt with tying in convictions with the revocation of liquor licenses. Mr. DeWine responded to our letter in which he acknowledged the good work that the local health departments have done and the progress that the State Health Department is making regarding the collection of fines. He noted that the case against The Rip Cord (Lucas County) was settled in the Lucas County Common Pleas Court and was won by the State Attorney General's Office (May 31, 2013). Their office pledged to further their efforts. Unfortunately, there were other cases that could not be pursued for payment. The Delaney case could not be pursued at this time due to a name change regarding ownership. Other businesses are now defunct.

Dr. David Grossman commented that a good liaison was created with the Liquor Control Board. It has taken a stronger stance against repeat violators. Recently it rejected a renewal of the liquor permit for Kopper's Bar (May 22, 2013). It appears that our issues have been addressed.

Clinic Marketing Efforts

Eric Zgodzinski reported that Stacy DeBruyne had posted information about the Clinic and new Clinic Fees on our website. Dr. Donna Woodson noted that some people do not have access to Facebook. Barbara Gunning said that there have been cross marketing efforts of the Health Services Division. A new voucher program, which includes a discount for a second visit, was also initiated.

Barbara Gunning will provide a full report regarding clinic marketing efforts at the July Board meeting.

Medication Take Back Program

Matt Heyrman had indicated that the City of Sylvania has a Medication Take Back Program that is run by its Police Department. He inquired about whether or not we could advertise their program on our website. Other communities might have a similar program. Mary Duncan announced the City of Waterville is currently reviewing this item. Dr. David Grossman agreed that it was a good idea to contact the City of Sylvania.

Barbara Gunning volunteered to take on the Medication Take Back Program as a project and provide a report next month.

Prosecutor's Update

Kevin Pituch, Assistant Prosecutor, reported:

The Road House – Russell M. Kadri

On June 29, 2012, the Board of Health issued a Public Health Order to the Road House regarding a concrete patio that was installed over the septic tank. The Order was upheld by

the Court of Common Pleas on May 31, 2013. Eric Zgodzinski has been conversing with Mr. Kadri on this issue. Mr. Kadri can appeal that decision by July 1, 2013. Mr. Zgodzinski will review this matter and provide an update.

Rip Cord

Mr. Pituch said that he briefly reviewed the decision from the Attorney General's Office regarding the Rip Cord. In a recent decision, the Lucas County Court of Common Pleas granted the imposition of a permanent injunction to prevent the Rip Cord from continuing to violate the Smoke Free Act. The Court declined; however, to order payment of the fines owed, except for attorney fees. He said he found it troubling that the Rip Cord was not ordered to pay the fines. It is unknown at this time whether the party will appeal the decision.

Stop & Go #31 (Stone Oak), Angola and Crissey Roads

Last month the Board of Health issued an order to the owner of Stop & Go #31 (Stone Oak) to remove the present and improper tank and replace it with an approved two-compartment tank. Lloyd Pant, contractor, was ordered to complete the project as designed. Mr. Pant has agreed to comply. It was noted that equipment was observed at the Stop & Go #31 facility today. Dr. Donna Woodson noted that there was Health Department signage directing individuals to the Western Lucas County Clinic near the facility.

Strategic Planning – Accreditation

Eric Zgodzinski reported that the committee did not meet this past month; however, the community assessment group plan was reviewed. We are on track regarding the preliminary August deadline, which was set some time ago. The process is slow nonetheless, progress is being made. We also have an intern from Ohio State University working on this project. He is working on the performance measures/process that Columbus is currently using as part of their accreditation process. This will give us a quick reference regarding the use of bench marks.

Matt Heyrman asked about our 501c(3) status. Eric Zgodzinski replied that we received notification of our deficiency in certain areas. We are currently working with an assistant prosecutor who is an expert in this area. Joanne Melamed pointed out that there are additional requirements including a larger document, specifics on expenditures, intentions, etc. Mr. Zgodzinski also reported that plans include a trip to the Delaware County Health Department near Columbus to mimic their efforts as they obtained approval a few years ago.

Ad-Hoc Committee – Western Lucas County Clinic (WLCC)

Robert Reinbolt reported that the committee had received the March, April, and May clinic activity reports. The committee plans to discuss them today immediately following the Board meeting. Mr. Reinbolt said that there are still concerns with cost and the need to be more cost effective. After the committee meets it will then make recommendations for the next budget year.

New Business

Confirmation of New/Separated Employees

Larry Vasko reported that there were no newly hired employees and one separation this past month. Danielle Stratton, Public Health Nurse, resigned effective June 7, 2013. Ms. Stratton

worked in the School Nursing Program. Administration made some adjustments in the clinic area. Dr. Segunda Eudela has separated. Dr. Grossman noted that an exit interview was held with Danielle Stratton and she provided positive comments. Mary Duncan also attended.

Donald Murray made a motion to approve the report. Reynald Debroas seconded the motion. A vote was taken: 11 yeas, 0 nays. Motion carried.

Environmental Health Issues Committee

Donald Murray said the committee had met on Monday, June 24, 2013. It addressed four issues: Stickney Recycling, Paxton (C&DD Facility), Ridi Stone Oak Market, LLC, dba Stop & Go, Cost Methodology Review & Update, and 8134 Hill Avenue, Search Warrant. The committee is requesting that the Attorney General's Office assist in prosecuting these cases.

William Paxton Hoffman Road Construction and Demolition Debris Facility located at 3640 Hoffman Road, Toledo, Ohio

Mr. Paxton has been operating without a proper license. Also, there is about eight feet of improperly stored rubble and only one foot is allowed. Last month the Board of Health made a motion requesting that this matter be forwarded to the Attorney General's Office (the Environmental Enforcement Section), to initiate civil proceedings and seek appropriate relief against William Paxton.

The Road House

As previously reported Eric Zgodzinski will review this matter and provide an update.

8134 Hill Avenue - Search Warrant

A search warrant was served on this property at 8134 Hill Avenue, Holland, Ohio. The owner, Owen Moore Bridges, has a significant amount of debris dumped at this location. The police took the owner into custody due to failure to provide identification. He also had outstanding bench warrants.

Eric Zgodzinski will provide a presentation on 8134 Hill Avenue next month.

The committee requests the Board of Health issue Findings and Orders to Owens Moore Bridges concerning failure to comply with the Notice of Violations issued on January 18, 2012 and May 2, 2013. The committee also recommended giving the owner 45 days instead of 30 days to comply due to the holidays.

Robert Reinbolt made a motion to accept the Environmental Health Issues Committee report including a certified letter / District Findings and Order to Owen Moore Bridges, 8134 Hill Avenue, Holland, Ohio. Barbara Sarantou seconded the motion. A vote was taken: 11 yeas, 0 nays. Motion carried.

Cost Methodology

The committee received an update on the progress of the cost methodology for 2014. The proposed fees for next year will be provided at the July committee meeting.

Personnel Committee

Robert Reinbolt said there is no report.

Audit/Finance Committee Report

Dr. Christopher Sherman is not here today. A. Debra Nicotra reported in his absence. The Committee met on June 25, 2013 and reviewed the following items: May 2013 Financial Status, June Bill Schedule, Grant Funded Programs, Contracts, Other Items-Transfers of Appropriations, and Clinic Analysis.

May Financial Status

The "Consolidated Financial Report" was reviewed and is attached.

Grant Funded Programs

Total submitted applications in the amount of \$10,737,571 for 2012-2013 fiscal years, and during this same time period we were awarded \$6,730,226 in funding. Total applications in the amount of \$1,413,208 for 2013-2014 fiscal years, and during this same time period we were awarded \$190,590 in funding. Other applications are in pending status.

Grant Applications

Dr. Sherman reported that we still have 5 pending grant applications:

1. Child and Family Health Services - \$420,178
2. Public Health Emergency Preparedness (PHEP) - \$345,804
3. Personal Responsibility Education Program (PREP) - \$175,000
4. Coastal Resource Management - \$27,641
5. ProMedica Health System - \$85,314

The Public Health Emergency Preparedness grant has a General Fund match of \$26,526 and the Coastal Resource Management grant has a General Fund match of \$20,016.

Contracts

There are 3 contracts in the months of May/June:

1. Ohio Department of Job and Family Services - \$6,885.00.
2. Scott Strahl – Amendment to the term of the original contract.
3. Health Promotions (REEP Evaluation) - \$7,000.00

Transfers of Appropriations

A. Debra Nicotra read two Resolutions/Transfers of Appropriations verbatim.

Barbara Conover made a motion to accept and approve:

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of May 2013 in the ordinary course of business. Total of transfers was for \$40,669.70, consisting of changes in various expense categories.

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of May 2013 in the amount of \$-58,857.41 for revenue estimates and \$-8,322.11 for expense appropriations. This represents removing budgets from 2007 and 2008 Rodent Control Programs, increasing budget for Community

Services Response and Preparedness, and reducing budget to Food Service and Food Establishment programs.

A. Debra Nicotra seconded the motion. A vote was taken: 11 yeas, 0 nays. Motion carried.

Robert Reinbolt asked if there was money left over for 2007 and 2008 in the Rodent Control Program. Joanne Melamed explained that the programs have a balance in them so appropriation budget for revenue and for expense is needed.

Robert Reinbolt asked if there would be a balance left in that program for 2009. Joanne Melamed replied no, that was closing out the old programs and those were the only ones remaining. Those dollars would move back to the General Fund.

Robert Reinbolt asked if other programs have balances. Joanne Melamed said yes, that is part of the cleanup of old programs.

Clinics Analysis

Committee members were presented with clinic activity from the months of March through May 2013. The Ad-Hoc Committee will meet next month when it receives additional data.

Robert Reinbolt made a motion to accept the Audit/Finance Committee report. Donald Murray seconded the motion. A vote was taken: 11 yeas, 0 nays. Motion carried.

Contracts

Dr. David Grossman said that there were no additional contracts.

Division Reports

Administrative Services

Joanne Melamed reported. Last month Barbara Stichter provided a presentation on the Dental Program. Today's report extends to and expands on the success of the program on a financial level. This program continues to do well on a year-to-year basis; and 2013 has been just as successful. The program is solid as far as having a balance. We aggressively bill Medicaid and Medicaid HMOs and receive reimbursements. This is a very successful program as the information received from the schools is good. This program stands on its own. It does not require any additional taxpayer money. Additionally, the Ohio Department of Health continues to provide funding to us for the Dental Safety Net and the Dental Sealant programs.

A. Debra Nicotra asked is the program could be expanded as there are many children who still do not receive dental care. Joanne Melamed said yes and explained how schools are targeted. Right now we see the high risk population defined as low income families. She explained the criteria. Also, Barbara Stichter has started to approach different area school systems to gather initial data. The programs are stand-alone programs as far as dollars are concerned.

Robert Reinbolt inquired about restricted funds. Joanne Melamed replied that we would likely generate \$297,000 in revenue to cover expenses but yet maintain a balance. Larry

Vasko announced that a panoramic x-ray machine would also be installed to enhance service and increase revenue.

Michael Stubblefield, DDS, could not make today's meeting; however, he will attend a future Board of Health meeting.

Community and Environmental Health Services

Eric Zgodzinski reported that Brandon Tester, Sanitarian and new Storm Water Program leader, would present today. Plans for the future include a tour of a kitchen and a swimming pool inspection. Board members will be invited to participate.

Brandon Tester gave a presentation on the "Storm Water Management Program". He explained how this program evolved. The program falls under the umbrella of the National Pollution Discharge Elimination System (NPDES). The NPDES permit is administered under the Ohio EPA. Several townships opted not to participate in the program. They include Harding, Providence, Spencer, and Swanton. Toledo and Oregon cities have their own NPDES permits. As of 2004, there were approximately 11,878 known parcels that have septic tanks on their property. There could be thousands more.

Hans Schmalzried asked if there were some type of financial assistance for homeowners. Brandon Tester replied that there is not much assistance. A suggestion was made to contact the Auditor's Office regarding spreading the cost over a 20-year period and including it in property taxes. Mr. Zgodzinski announced that Larry Vasko and he serve on the CHIP Advisory Board, which has arranged for funds though limited for situations like this. Also, when our health department gains 501c(3) status perhaps this item could be pursued.

Health Services

Barbara Gunning reported. The Toledo-Lucas County Health Department was awarded an international award called "Care Award" for its lactation consultation activities from the International Board of Lactation Consultant Examiners. We also received a certificate from International Consultation Association. She read part of the letter which stated that facilities that received the Care Award are to be commended for improving maternal and child health by making breastfeeding a priority and for taking steps to improve breastfeeding support.

Nancy Benedetto reported that the Child Fatality Review Board is mandated by the State of Ohio. The purpose of this committee is to prevent future deaths. In 2011 there were 58 children who died from various causes in Lucas County. A report was presented which showed the various categories of death, i.e., natural, weapons, and other types. One highly successful program the committee developed to prevent future deaths was the Crib Program, which includes a Pack and Play model. This model is made available to other counties for their use as well. Dr. Grossman noted that he is the Chair of the Child Fatality Review Board and that County Commissioner Tina Skeldon Wozniak supports the project. This is a confidential and protective program. Dr. Grossman said that this is an unfunded mandated program. However, we are fortunate that the Children's Services Board has contributed \$8,000 annually to this project.

Barbara Gunning announced a new initiative with the Academy of Medicine to help prevent alcohol, drugs, and other substance use by youths. The Community Health Commission of

the Academy of Medicine is sponsoring a joint meeting with the medical staff of ProMedica on September 23, 2013. Dr. Brian Hoeflinger will be the keynote speaker. Hopefully, CME's will be available.

Also, the format has been changed to meet Accreditation measures. Now each segment will begin with a public health problem. Oral Health is the number one unmet health care need in the United States and we [as an agency] do much in that area. The Dental Clinic staff went to the Head Start open enrollment and saw 24 children. The children were in turn referred to our clinic.

Health Commissioner's Comments

Dr. David Grossman reported as follows: The AFSCME Local 7 contract negotiations are ongoing. We will be meeting soon with Board Members Robert Reinbolt and Mary Duncan after meeting with Jim Walters on this issue. Then a presentation will be prepared for the Board of Health.

The Rodent Control Program has been cut, although it seems that the City of Toledo supported our stance that the cuts should not have occurred. Administration met with Lourdes Santiago, Director, Department of Neighborhoods, at which time she presented a list of significant issues. A layoff in this program is scheduled for tomorrow. Hans Schmalzried asked if it would help if the Board wrote a letter of concern to the City of Toledo. Dr. Grossman replied that there is already support from the Mayor's Office and Toledo City Council on this issue. We are also providing matching funds from the General Fund. A meeting is scheduled with the Mayor's Office next Monday for a resolution.

Administration and the Ad Hoc Committee continue to review the clinics. Dr. Segunda Eudela has submitted a letter of resignation due to health reasons. Because of streamlining the clinic, a Public Health Nurse has been laid off. The nurse will exercise her bumping rights into another position. However, there will be no loss of staff.

There is some movement on the 501c(3) project. There are also ongoing discussions with various individuals/agencies regarding Accreditation.

State legislators will vote this week on Medicaid Expansion, but unfortunately, it is not expected to pass.

The Health Commissioner received a very complimentary letter about Cathy Noble, Public Health Nurse, 60 Plus Program, from Carolyn Kybzinski. Ms. Kybzinski noted that Cathy Noble was very helpful in providing good health care to her. She urged keeping Cathy Noble in the program.

Dr. Grossman plans to attend the Ohio Public Health Combined Conference sponsored by the Association of Ohio Health Commissioners. This is a semi-annual meeting. The meeting will be held on September 11-13, 2013 in Columbus, Ohio. Board members were invited to attend.

Other Items

Robert Reinbolt asked if House Bill 59 had been modified. Dr. Grossman replied yes; however, there were two issues of concern. The issues dealt with wording regarding the distribution of grants and regional vs. local grants.

Dr. Donna Woodson announced that she just received an e-mail from family physicians asking for an opinion about part of a Bill regarding chiropractors being able to examine children with concussions in terms of returning to activities and sports.

Donald Murray commented that Cathy Noble went to Jerusalem Township recently to conduct health screenings. He thanked Mrs. Noble for providing those services to the residents there, as Jerusalem Township is quite a distance. She noted that the Healthy U Program would be available to the residents of Jerusalem Township in the fall in a continuing effort to provide services to that part of the region.

Public Health in the News

Dr. Donna Woodson reported on public health in the news. Dr. Woodson announced that the Board has adopted Katie, the German Shepherd, as our mascot. Katie recently won the BLADE Pet Idol contest and was presented with a trophy.

There were two BLADE articles of interest. One was titled “HPV shots cut infection by half in teen girls”. The HPV vaccine is also known as Gardasil. It is the only vaccine currently available to prevent cervical cancer. It is also recommended that boys receive the vaccine. There was another article titled “Flu cases in Ohio soar over past years—No simple answer explains increase”. There was a tenfold increase in hospitalizations last year. Dr. Grossman commented that he did not have the death figures in yet.

The American Medical Association (AMA) announced that it decided to place “Obesity” under the heading of “Diseases”. There might be a problem with this, as some individuals might use this diagnosis for disability purposes. However, our hope would be that because it is such a national problem that this would allow more funding for programs thereby helping citizens. It would also help if local health departments receive compensation for it.

Another item dealt with Fracking, which is important in Ohio. The AMA wants to make sure there was a process in place to monitor health issues in those areas. Dr. Woodson noted the support and resources of the American Medical Association and the State Medical Association in working together in the prevention of teen pregnancy.

Next Meeting

The next meeting will be held on Thursday, July 25, 2013 at 8:30 a.m. at the Health Building, Department Operations Center (DOC) #254, 635 N. Erie Street, Toledo, Ohio.

Adjournment

Donald Murray made a motion to adjourn the meeting. Barbara Conover seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 10:30 a.m.

Signed:

**Dr. Donna A. Woodson, President
Lucas County Regional Health District**

Attested By:

**David Grossman, M.D.
Secretary to the Board**