

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Department of Operations Center (DOC) #254

March 26, 2015 – 8:30 A.M.

Roll Call

A roll call was taken of Board members for attendance.

Present: Darlene Chaplin, Mary Duncan, Matthew Heyrman, Donald Murray, Perlean Griffin, Robert Reinbolt, Barbara Sarantou, Hans Schmalzried, Dr. Christopher Sherman, Dr. Donna Woodson

Absent: Barbara Conover, Reynald Debroas (excused)

Guests: Cindy McLeod, ONA Representative; Dena Nowakowski, Union Steward, AFSCME; Kevin Pituch, Assistant Prosecutor; Michael Ta, Pharmacy Intern; Hoor Alsheryawi, Alcy Barakat, Kirstin Keller, Landin Jordan, Derek Williams, Frank Sutton, Students/Interns, University of Toledo

Staff: Jerry Bingham, Samantha Eitinear, Mary Frank, Dr. David Grossman, Jerry Kerr, Shannon Lands, Joanne Melamed, Dave Miller, Evelyn Schreier, April Snelling, Larry Vasko, Eric Zgodzinski

Dr. Donna Woodson, President, called the meeting to order.

Introduction of Guests

Larry Vasko introduced Cindy McLeod, Dena Nowakowski, Kevin Pituch, Michael Ta, Alcy Barakat, and staff members Evelyn Schreier, Jerry Bingham, Samantha Eitinear, Jerry Kerr, Shannon Lands, and April Snelling. The students and interns introduced themselves.

Minutes of February 26, 2015

The minutes of the February 26 2015 meeting were reviewed. Robert Reinbolt made a motion to accept the minutes as presented. Perlean Griffin seconded the motion. A vote was taken of those present. Motion carried.

Agenda

Dr. Donna Woodson announced that there would be an executive session to discuss personnel items and pending litigation issues. This item will be placed after item 14 in order to accommodate our guests. There will also be a report from the Ad Hoc Committee (WLCC) and the newly-formed Ad Hoc Succession Committee (Health Commissioner). There was agreement.

Vouchers

Dr. Christopher Sherman said that the Audit/Finance Committee met on March 24, 2015. Board members reviewed the March Bill Schedule. The committee found the March Bill Schedule to be satisfactory and recommended approval. Robert Reinbolt made a motion to

approve the payment of the March vouchers. Mary Duncan seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Old Business

Follow-Up Items

None

Prosecutor's Update

Kevin Pituch reported on two items. One item will be handled under executive session. The other item arose from the last DAC meeting on March 11, 2015. There was a question as to whether the Board of Health had the power to reduce any services under the Merger Agreement including the elimination of certain septic system rules. Mr. Pituch investigated and concluded that the Board of Health does have the authority to reduce services, as long as the reduction is done countywide. What cannot be done is a reduction that favors the townships over the other townships and/or cities. He found that as long as it is countywide, the Board does have the authority to reduce services from the time the Merger Agreement was created.

New Business

Confirmation of New Employees

Larry Vasko reported that there was only one separation this past month. Sarah Milliron, D.O., resigned effective February 27, 2015. Robert Reinbolt made a motion to accept the report. Perlean Griffin seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Environmental Health Issues Committee

Donald Murray reported that the committee met on March 17, 2015. The majority of the meeting dealt with the King Road Landfill and The Road House. The Board received a copy of the Resolution concerning a "Potable No Well Zone" regarding the King Road Landfill located at 3535 King Road, Sylvania Township, Lucas County, Ohio 43617. Eric Zgodzinski presented slides regarding the Environmental Health report and the resolution. The resolution was discussed at the last meeting. Mr. Zgodzinski explained the resolution and a related map. There is currently a 1,000 foot no well zone, which will be extended to a 2,400 foot no well zone. This was done through the Ohio EPA. The City has extended water lines to this area and most owners have hooked up to City water. Today we will hold the first reading of this resolution. The second reading will occur in April and the third and final reading in May. A notice will appear at the Government Center and in the newspaper.

There was a question about holding any meetings with the residents.

Mr. Zgodzinski commented that there are many wells out there. A decision was made to notify residents by certified letter. The mailing list is being compiled.

This is a good time to discuss the new program; it is a septic system design program. This is a new program not only for staff but for everyone in the county. This is a new and different process that we must all understand.

Mr. Zgodzinski gave an example of an existing case where the homeowner thought he might need a new septic system. Initially the owner thought that the only option available to him was an old system. After conferring with the Ohio Department of Health, it was found that the homeowner had many other options to choose from, e.g., a drip irrigation system, a chamber system or a mound system.

Mr. Zgodzinski said that sanitarians will also receive additional training so that they become more knowledgeable about the different options available to homeowners.

Eric Zgodzinski commented that when he spoke to the installer, he was very comfortable with the system. The installer had a hand in designing the system and also helped our sanitarian Sheila Nash with that. The installer initially did not realize the several different options that were available. Jerry Bingham added that the old system did not meet the modern State criteria and that is why other options were necessary. Mr. Bingham explained that he met with the designer and the contractor and they came up with a satisfactory solution. The chamber and gravel systems were used, reducing the amount of leachate.

There was a question about a variance.

Dr. David Grossman explained that a variance would not be necessary, as there were many other legal options available. There was agreement that there is a need to educate contractors and staff about the various systems and options that are available to homeowners.

Dr. Donna Woodson asked about plans to notify the contractors.

Jerry Bingham explained that plans include holding educational classes for contractors at the Health Department. The classes could include demonstrations of different systems, cost of materials, different products, and perhaps include continuing education credits. The classes could be held in June or July.

Dr. Woodson suggested communicating with the contractors as soon as possible so that they could start looking at their CMEs. She requested a report on this item every month.

Mary Duncan suggested holding a class at the Western Lucas County Clinic. She also suggested setting a date for a meeting before the April 29 meeting. The announcement/flyer about the class could then be distributed to attendees at the April 29 meeting.

There was a question about the contractor, Steve.

Eric Zgodzinski replied that Steve is both a soil scientist and a system designer. However, there are still some underlying issues to address.

Matt Heyrman encouraged all Board members to attend the April 29 meeting for support of the change and to answer any questions. Larry Vasko noted that Mr. Zgodzinski is working on a flow sheet outlining the program process. Board members will receive a copy when it is completed.

Donald Murray said that as a follow up, he had a discussion with Andy Glenn (Springfield Township). They agreed to compile a list of 15 to 30 questions that the contractors and/or homeowners might have as a result of the recent change to the program. The target date is April 16 to get those questions in so they may be answered. It was noted that the questions and answers could be distributed to individuals prior to the April 29 meeting. It is our intent to reach out to contractors, builders, homeowners and others and hear their concerns. Mr. Murray said he has plans to follow up with Andy Glenn around May 1. Mr. Murray said he had one additional question, which he will address in executive session.

Matt Heyrman stated that the soil scientists also need to know about the new systems. He asked if the chamber system was chosen and whether it was a final decision in the above-mentioned case.

An explanation was provided that Steve had not submitted the design yet.

Matt Heyrman stressed the need to be sensitive relative to timelines.

Eric Zgodzinski said that our sanitarians would work with homeowners one and two months ahead of time, including help with the application process regarding permits. However, he predicted that the whole process could take a couple of months to smooth out.

Eric Zgodzinski said the first case involving a replacement system took a while due to various reasons including staff training, communication with ODH, meetings with the designer, and other factors. There were many variables with this case that had to be addressed, but future cases will be handled more expeditiously. Mr. Zgodzinski reiterated that he would make sure his staff becomes familiar with the various options available to homeowners.

Motion

Robert Reinbolt made a motion to approve the first reading of the The King Road Landfill No Well Zone Resolution. Barbara Sarantou seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Personnel Committee

This item will be addressed later.

Ad Hoc Committee – (WLCC)

This item will be addressed later.

Facility Committee

Mary Duncan reported that the committee met on March 25, 2015 and addressed the following issues: ADA Signage; Elevators; Roof: Repair of Uneven Pavement; Back Entry Door; Parking Lot; Repair of Sump Pump in Basement; Updates on Building Renovations in 2015; Building Renovations Plan in 2016 and Other-Facility Safety/Security. Two reports were provided [Progress and Planning Report and 2013-2015 Building Project Reports]. Dale Raczkowski, Facility Engineer, had provided an update to the committee on Health Department projects.

ADA signage for the elevators has been completed. All three elevators will be repaired or replaced. The roof needs to be replaced. The cost of a new roof is beyond the financial capabilities of the Health Department. The Health Department will continue to ask the City of Toledo for CIP funds for a new roof. The concrete walkway located at the back door employee entranceway will be repaired once bids are received. The City should pay for the cost.

Beginning May 1, 2015, the front and back parking lots will be open to patient parking. There are expansion plans and those depend on the future Federal Court House building footprint, since the back parking lot is owned by the Federal Government. We reviewed ADA requirements and plan to add a handicap accessible parking spot in the front of the building. There will be signs posted for individuals to use the handicap entrance at the front of the building.

At the lowest level of the building, near Vital Statistics, there is a flooding problem due to a non-working sump pump. The City is providing repairs. Future plans include a water impermeable room for the servers and IT equipment, which are housed in the basement.

Updates to the building in 2015 include renovations on first floor, front lobby men's and women's restrooms, basement renovations (office space) and server room in basement. Both the downtown and WLCC have and will receive additional security measures. Fobs on doors will be installed at the WLCC. We are working with Habitec to add to existing safety measures. The committee discussed additional safety training for all employees.

Dr. David Grossman noted that another item discussed was that the Federal Court House could acquire some of our parking area. Dr. Grossman also noted that the sump pump is an issue. We are looking at ways to create another type of drain to deal with this problem. Also, Donald Murray reminded everyone to keep him and Toledo Fire and Rescue in the loop regarding renovations, as there is a need to be informed about public access.

Perlean Griffin made a motion to accept the Facility Committee report. Donald Murray seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Audit/Finance Committee

Dr. Christopher Sherman reported that the committee met on March 24, 2015 and reviewed the following items: February 2015 Financial Status, March Bill Schedule, Purchasing Policy Exceptions, Grant Funded Programs, Contracts, Other Items - Transfers of Appropriations, Grants Coordinator, Towing of Vehicles from Health Department parking lot and Clinic Ad Hoc Committee (WLCC)

Review – Purchasing Policy Exceptions

Report identifies purchases over \$5,000 and describes applicable exceptions in accordance with the Purchasing Policy.

Grant Funded Programs

Total applications in the amount of \$8,155,524 for 2015 fiscal year and during this same time period we were awarded \$7,594,798 in funding. Total applications in the amount of

\$2,749,963 for 2016 fiscal year and during this same time period we have been awarded \$32,400 in funding.

We received three notices of awards:

1. Partnership to Improve Community Health - Hospital Council of Northwest Ohio – (Healthy Food or Beverage Corner Store Program – Creating Healthy Communities Program) - \$77,394 – Match of \$11,650 from the General Fund.
2. Partnership to Improve Community Health - Hospital Council of Northwest Ohio – (Tobacco Prevention Program) - \$120,000 – Match of \$18,000 from the General Fund.
3. Pathway HUB – Hospital Council of Northwest Ohio - \$25,000

We have 10 pending grant applications:

1. Child & Family Health Services - \$470,241
2. Rodent/Nuisance Control - \$57,850 – General Fund match required.
3. Local Office of Minority Health - \$42,500 - \$8,500 General Fund match required.
4. Public Health Emergency Preparedness - \$412,664
5. Public Health Emergency Preparedness - \$334,308 – \$25,742 General Fund match is required.
6. Medical Reserve Corps Capacity Building Award - \$3,500
7. Partnership to Improve Community Health Chronic Disease - \$20,000 - \$9,840 General Fund match is required.
8. Healthy Start Initiative Round 2 - \$750,000
9. Affordable Care Act New Access Point for FQHC application - \$650,000
10. Women’s Health Week - \$499

There were 28 contracts in the month of March:

1. Hospital Council of NW Ohio - \$25,000
2. United Way of Greater Toledo - \$60,000
3. Workplace Resources - \$3,408
4. University of Toledo – (Environmental Health Assessment) - \$40,000
- 5-8 memorandums of Understanding – Achieve Academy, Polly Fox Academy, Horizon Science Academy and L. Hollingsworth School for the Gifted and Talented. There is no economic impact.
9. Ohio Department of Job and Family Services - \$11,844
10. Memorandum of Understanding – Herzing University. There is no economic impact.
11. University of Toledo – (Graduate Intern) - \$13,440
- 12-28 Disbursement contracts with various Northwest Ohio Health Departments to create a countywide/regional/statewide Ebola emergency plan:

1. Allen County Combined Health District - \$23,799
2. Auglaize County Health Department - \$13,592
3. Defiance County General Health District - \$13,352
4. Erie County General Health District - \$14,885
5. Fulton County Health Department - \$13,483
6. Hancock County Health Department - \$14,483
7. Henry County Health Department - \$12,977
8. Huron County General Health District - \$14,178

9. Mercer County – Celina City Health District - \$13,416
10. Ottawa County Health Department - \$13,435
11. Paulding County Health Department - \$12,675
12. Putnam County Health Department - \$13,195
13. Sandusky County Combined General Health District - \$13,929
14. Seneca County General Health District - \$14,129
15. Van Wert County General Health District - \$12,890
16. Williams County Combined Health District - \$13,304
17. Wood County Combined Health District - \$24,311

Other Items – Transfers of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of February 2015 in the ordinary course of business. Total transfer is \$104,907.92 consisting of changes in various expense categories.

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of February 2015 in the amount of \$34,430.14, for revenue estimates and expense appropriations. This represents revenue estimate and appropriation for new dollars for the Healthy Homes Month and TMACOG Watershed Septic System Education, a reduction in Minority Health Program from FY2014 and Disproportionate Toll of Tobacco FY2011.

Donald Murray made a motion to approve both resolutions as read. Robert Reinbolt seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Grants Coordinator

The committee discussed adding another Grants Coordinator in addition to Beth Williams. The complexity and increased requirements in grants administration necessitates increasing staff in Administrative Services. The cost for this position would be covered by indirect cost allocation allowable in FY2015.

Towing of Vehicles

The chief of Police, George Kral, approved Health Department's request to implement a towing policy for unauthorized vehicles parked on the premises.

Larry Vasko reported that vehicles that are parked more than four hours in our parking lot could be towed. The cost for towing is inexpensive, it would cost \$55. However, this cost could be higher with storage fees. Our security officer/parking guard would be responsible for enforcement. Signs would also be posted about where a person could retrieve their vehicle. It was noted that Board members would receive a special parking sticker/permit. It was also noted that no City Council action would be required regarding enforcement of the parking lot. Mr. Vasko indicated that he would request a motion from the Board authorizing the pursuit of this item either this month or the following month.

Dr. Donna Woodson requested that Administration be mindful of some of our patients who use wheelchairs.

Clinic Ad Hoc Committee

Dr. Sherman said that this item would be discussed with Robert Reinbolt.

Dr. Sherman reported on two additional items:

Credit Card

The committee asked Administration to explore the use of credit cards for our employees. The use of credit cards would relieve employees from the financial responsibility for providing up-front payments for travel and other items and from financial hardship. Mr. Reinbolt had provided insight on the City of Toledo policy.

Ad Hoc Executive Compensation Committee

At the last DAC meeting, the question arose regarding Health Commissioner Dr. David Grossman's salary. Dr. Grossman has not received a salary increase in at least five years. The DAC was supportive of bringing people such as Dr. Grossman into proper salary ranges. The committee recommends the formation of an Ad Hoc Executive Compensation Committee to address this issue. There was agreement.

There was a question about membership for this new committee. It was decided to include the Chair of the Audit/Finance Committee and Personnel Committee and two or three other Board members.

Dr. Woodson stated a concern with student learners from training programs from various universities regarding patient care, as our goal is to provide good standards for patient care. Joanne Melamed replied that we follow all student learning experience very closely and that all Health Department contracts have an "Out Clause" if we ever find that a student is not working out.

Perlean Griffin made a motion to accept the report. Robert Reinbolt seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Executive Session

Mary Duncan made a motion that the Board go into executive session to discuss personnel and pending litigation issues. Robert Reinbolt seconded the motion. A roll call vote was done: 10 yeas, 0 nays. Motion carried. The following individuals were asked to stay: Dr. David Grossman, Larry Vasko, Dave Miller, Eric Zgodzinski and Kevin Pituch. The Board went into executive session at 9:45 a.m. and returned to regular session at 10:11 a.m.

Contracts

There were no additional contracts.

DIVISION REPORTS

Health Services

April Snelling, Supervisor, Maternal and Child Health, reported for Barbara Gunning on the topic of the Opiate epidemic.

Opiate Epidemic

A powerpoint presentation was provided titled, "Health Services Opiate Report". It covered the following topics: Ohio's most dangerous drugs are prescriptions, Prescription opiate doses per capita, Where you live makes a difference, Unintentional drug poisoning deaths involving opioids, A sharp increase in casualties, Drug related deaths by zip codes, by sex, by age; Drug frequency in deaths, Opiate survey; Drop box, Current locations of drop boxes, Naloxone for overdose reversal; Pharmacy's role in Naloxone; Syringe exchange and Future action.

Kevin Halligan reported that he worked on securing the raw data for the Drug Related Deaths by Zip Code. He reported on this item as well as Drug Related Deaths by Sex, by Age and Drug Frequency in Deaths. He noted that we are focusing on Fentanyl, as this drug is about 80 times stronger than morphine. It is often used in combination with other drugs. Mr. Halligan noted that the opiate epidemic is a community problem. Larry Vasko added that this type of data is consistently shared with other police departments, drug addiction boards, and other key agencies as appropriate. This includes projects for the homeless population.

Dr. Donna Woodson commented that there was a good article in THE BLADE on March 23 about the Opiate Survey.

April Snelling reported that the Health Department and the Mental Health Recovery Services Board (MHR SB) created and disseminated an Opiate Survey. This will tell us the level of community awareness. The results will be shared this spring at a symposium. Hans Schmalzried asked about the sampling method. April replied that a convenience sample was used. This was a fast and easy way to get the needed information in order to determine next steps, including the potential investment in more scientific research.

April Snelling spoke about drop boxes and their locations. Board members offered suggestions including developing a flyer, providing telephone numbers and locations of other drop boxes in other counties and developing a list of locations for disposal of syringes and liquids. The list could be posted at current drop box locations. Other suggestions included an insert in water bills; the use of Lamar / electronic boards; and the development a list of locations where the flyers could be distributed. The list could include pharmacies, physician offices, hospices, The Communique, etc. A list of drop box locations appears on our website. Dr. Sherman suggested using a "hot link" about disposal of syringes and liquids.

Jerry Kerr reported on Naloxone for Overdose Reversals. In 2014, a new Ohio law gave Good Samaritan immunity to law enforcement officers and people likely to witness an overdose. The Health Department trained four law enforcement agencies on its use. They are now equipped with Naloxone. Larry Vasko noted that there are plans to provide Naloxone to the University of Toledo police crews for their use on the campus. Currently, there is a Bill in the Ohio House that will make Naloxone available at pharmacies over-the-counter. Mr. Vasko suggested that maybe our Master's Degree students could be used in this project. Dr. Woodson mentioned that she would reach out to the City of Maumee for this training.

Mr. Kerr noted that other cities use the Syringe Exchange Programs (SEP) as a venue for dispensing Naloxone and training high-risk folks on its use. Larry Vasko commented that the

Board should be prepared to publicly support the SEP program. If the Health Department wanted to declare the injection drug problem as an emergency that it could do that now.

Dr. Donna Woodson asked Mr. Kerr to check the number of agencies / people that have been trained to date.

Future action items included advocacy for policy change, as well as other items.

Administrative Services

Joanne Melamed reported: We met with our new independent auditing firm, Weber Obrien Ltd., for an initial audit engagement interview. An exit interview and presentation of the draft audit report will be held on May 26, 2015 at the Audit/Finance Committee meeting. The Audit must be completed by the end of June, 2015.

The Health Department has been approved as a site for the Medical Professional Loan Repayment program. Kathy Fuhr is working with Allscripts to set up a data mart for FQHC look-alike requirements.

Kevin Halligan spoke about Senate Bill 23 regarding adoptions, which passed earlier this year. On March 20, 2015 the Ohio Department of Health decided to release adoption records. These records were sealed by the court for adoptions occurring from January 1, 1964 through September 18, 1996. One main reason was that people's health condition was taken into consideration. A link is provided on our website. The fee for an adoption record is \$20.

Community and Environmental Health Services

Erie Zgodzinski reported as follows: We are going to conduct a Tick Monitoring/Surveillance program as Lyme disease has increased in Ohio. We are going to work on testing procedures. This is something new this year.

Staff Training: We have many young sanitarians that do not have much field experience. A training program will be designed for them. These sanitarians would go into a food service establishment or grocery store and work for the day. They will learn how the code relates to food safety / business. There was a meeting held this week with members of the Chamber of Commerce and they embraced the idea. Some members volunteered to teach our staff about the food service industry.

Eric Zgodzinski distributed the first Community and Environmental Health Division Annual Report.

The report was compiled for various reasons. Our grant writers will be able to check trending data and actual numbers. It will serve as a resource tool for the community, Board members and others who wish to gain knowledge about all our services.

Samantha Eitnrear explained the material in the report. It will be used to encompass all our activities and it will contain current and accurate data.

Highlights of the report covers: infectious diseases, demographics, reportable diseases, deaths associated with diseases, outbreaks, influenza, Ebola, environmental health programs,

why it's important for public health (septic and water systems), response and preparedness, what we do locally, Medical Reserve Corps, public and public health accreditation and quality improvement, and next steps.

Dr. Woodson asked how this fits into the Lucas County Needs Assessment.

Eric Zgodzinski said the issue is there are no environmental issues brought forth as questions. The team is currently working on an environmental health assessment. A survey methodology will be developed relative to the questions. The assessment will be used to find how our county views environmental health and how it affects our health. Hopefully in the fall, it will be completed. That should go into the big assessment that we have right now, it is a component. We are one of the few counties that are undertaking this type of assessment. Samantha has been working on this project with the University of Toledo.

Dr. Woodson commented there are many possibilities for this report. It also contains extra information. Under Lead Prevention, symptoms in children for blood poisoning are listed. We should make sure the material is referenced. As a resource it could be re-titled and distributed.

Mr. Zgodzinski said that he wanted the Board to view it first. He asked Board members to review it for any changes, additions or typos. Please return via e-mail in two weeks.

Strategic Planning

Dr. Grossman has taken his test for PHAB and passed with flying colors. We now have our log in password/name to submit our letter of intent to apply for PHAB. We are 54.7% completed with our PHAB process. Our goal is to be at 55% before submitting the letter, and our target timeline is the end of April.

Health Commissioner's Comments

Dr. Grossman congratulated Dr. Christopher Sherman for his reappointment to the Board of Health by the District Advisory Council. There is a follow up DAC meeting scheduled on April 29, 2015 at the Springfield Administration Building, Holland, Ohio.

Don Murray asked if there are any questions to contact Andy Glenn or Leslie from Springfield Township. We are trying to collect questions by April 16. Andy Glenn, Chairman, DAC, indicated that he would take the lead on this issue.

Mr. Murray said the questions would ultimately be submitted to Eric Zgodzinski, Dr. David Grossman or Larry Vasko for the answers. Then they will be distributed to everyone before the meeting on April 29.

Matt Heyrman said that some contractors would likely be at the meeting and it would be a good idea to have answers to possible questions ahead of time.

Another question that will likely come up will deal with timeframes.

Eric Zgodzinski said he has looked into this item. The problem is that we are comparing apples to oranges. Last year and in prior years we would have our sanitarians go out and

work with homeowners. Some homeowners would take several months to submit an application for a permit. Also, good log sheets were not kept at the time. The timeframe is an issue.

Don Murray pointed out that the EH Committee is also looking at the process. Regarding an application to build a house, a site plan must be submitted to the township, and drawings are submitted to the Building Department. The plumbing drawing will disclose where the discharge is located. That day a homeowner would know the exact location to install a leach field. At that point the homeowner could call the soil scientist. One does not have to wait two or three months until the foundation is done. Maybe some of the questions that do not get answered two or three months into the process need to be “front loaded” and get the answers then. Regarding the timeline, that is between the owner and the builder. That is possibly one solution.

Dr. Grossman reminded everyone of the Environmental Health Spring Forum on April 10 at St. Luke’s Hospital. Registration forms were distributed. Also, next month is Public Health Month and Minority Health Month. Many activities are planned.

Other Items

Dr. Donna Woodson said that at the last Board meeting Board members were asked to turn in their preference regarding committee appointments and/or interest. The committee list will be updated to include two new ad hoc committees (Executive Compensation Committee and Succession Committee). Most of the committees and committee assignments will remain the same. However, the Ad Hoc Pharmacy Committee will be dropped. This committee was set up several years ago to address generic drugs, prices and pharmacy charges. These issues have now been resolved. Future issues may be addressed on an as needed basis.

Dr. Woodson noted that the Succession Committee (for Health Commissioner) held its first meeting last Monday. We added an Ad Hoc Executive Compensation Committee. The Succession Committee consists of Dr. Woodson, Bob Reinbolt, Perlean Griffin and Hans Schmalzried. Dr. Woodson noted that Hans Schmalzried had previous experience in this area and played an instrumental role on the Succession Committee. Dr. Woodson announced that the Draft (Succession Plan) document needs fine tuning and that it would be reviewed at the next committee meeting.

The Executive Compensation Committee will include Dr. Christopher Sherman, Chair of the Audit/Finance Committee and Robert Reinbolt, Chair of the Personnel Committee, and two or three additional Board members. Board members were urged to contact Mary Frank regarding their interest to serve on either committee.

Two additional items that need addressing are the job description and the annual Health Commissioner Performance review.

Larry Vasko noted that Board members had received the 2015 Board Member Training CD. Board members were urged to view the CD as a requirement to receive their continuing education credits.

Public Health in the News

Dr. Woodson noted a recent BLADE article regarding Health officials near survey goal, regarding a new survey on heroin and opiate use. The questionnaire gives Lucas County residents a chance to their voice opinions. The Health Department has a goal of 4,000 residents to complete this survey. As of last Friday, the number of surveys received was 3,766.

Dr. Woodson noted another article titled “Lucas County falls 4 more spots in state health study”. Lucas County fell 4 spots from 68 in 2014 to 72 out of 88 Ohio counties in 2015. Dr. Grossman responded to the article and said that the Health Department has programs targeted at some of the problems highlighted in the survey. He noted that many of the social ills that landed Lucas County in the bottom tier of the survey are the result of poverty.

Adjournment

With there being no further business, Donald Murray made a motion to adjourn the meeting. Robert Reinbolt seconded the motion. The motion passed unanimously. The meeting adjourned at 11:43 A.M.

Signed:

**Dr. Donna A. Woodson, President
Lucas County Regional Health District**

Attested By:

**David Grossman, M.D.
Secretary to the Board**