

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Department of Operations Center (DOC) #254

July 23, 2015 – 8:30 A.M.

Roll Call

A roll call was taken of Board members for attendance.

Present: Barbara Conover, Reynald Debroas, Mary Duncan, Donald Murray, Perlean Griffin, Matthew Heyrman, Robert Reinbolt, Barbara Sarantou, Hans Schmalzried, Dr. Donna Woodson

Absent: Darlene Chaplin, Dr. Christopher Sherman (both excused)

Guests: Cindy McLeod, ONA Representative; Nate Fries, Union Steward, AFSCME; Kevin Pituch, Assistant Prosecutor

Staff: Mary Frank, Dr. David Grossman, Barbara Gunning, Shannon Lands, Joanne Melamed, Larry Vasko, Eric Zgodzinski

Dr. Donna Woodson, President, called the meeting to order.

Introduction of Guests

Larry Vasko introduced Kevin Pituch, Cindy McLeod, Nate Fries and Shannon Lands.

Minutes of June 25, 2015

The minutes of the June 25, 2015 meeting were reviewed. The following suggestion was made: On page 4, last paragraph, line 2, after “designee” - omit the following partial sentence: ”...to grant variance on the replacement of septic systems and...”.

Perlean Griffin made a motion for approval of the above-noted change. Donald Murray seconded the motion. A vote was taken 10 yeas, 0 nays. Motion carried.

The following suggestions were also made:

On page 2 under Prosecutor’s Update, paragraph 2, last sentence, change the word: “will” to: “could”. On page 3, paragraph 2, line 1, change from: “levels of HAB concerns” to: “levels of microcystin”. On page 3, paragraph 4, last sentence, change from: “water activity” to: “water quality”. On page 7, paragraph 1, line 1, change from: “point person with Thread” to: “our Thread Marketing consultant”. Under the heading Accreditation, line 3, change from: “others are low” to: “others are still a work in progress,”

On page 8, line 1, add: “of the accreditation process” after the word “end”. On line 2, omit the words: “revamped and” before the word “updated...” On page 8, line paragraph 2, line 2, change from: “Governance committee...” to: “governance portion of PHAB...”

On page 10, paragraph 6, line 2, add the words: "Review Committee..." after "Coalition". On page 10, paragraph 6, line 2, change the word: " we" to: "Ohio". On paragraph 7, line 3, omit the sentence: "So we included electronic cigarettes along with the lines of raising the age limit." Substitute with: "This included a proposal to raise the age of using tobacco and nicotine products to 21."

Perlean Griffin made a motion to accept the minutes as amended. Barbara Conover seconded the motion. A vote was taken of those present. Motion carried.

Agenda

Dr. Donna Woodson announced that there would be no Environmental Health Issues Committee, Personnel Committee or Ad Hoc Committee reports. Mr. Reinbolt stated that an Ad Hoc Committee meeting would be scheduled soon. Barbara Conover noted that a Facility Committee meeting has been scheduled for August 4, 2015 at the Health Department.

Vouchers

Matt Heyrman reported that the Audit/Finance Committee met on July 21, 2015 and reviewed the July vouchers. The committee found the July Bill Schedule to be satisfactory and recommended approval. Board members reviewed the July Bill Schedule.

Robert Reinbolt made a motion to approve the payment of the July vouchers. Donald Murray seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Old Business

Follow-Up Items

There were no follow up items.

Prosecutor's Update

Roadhouse - Update

Kevin Pituch reported that this case would likely be back in court, although a court date has not been scheduled. Administration and our legal department attempted to settle this case but were unsuccessful. A new issue has arisen. It seems that Mr. Russ Kadri will not allow our sanitarians to inspect his restaurant without his prior notice of consent. This is against policy. Our sanitarians visited Mr. Kadri's establishment, but they were refused entry. The sanitarians will likely return to his establishment accompanied by deputy sheriffs. A notice of consent is not necessary. Mr. Kadri's restaurant will be inspected sometime next week.

A question was asked about revocation of his license.

Mr. Pituch replied that the first step would involve the Sheriff's Office. The second step would be revocation of his license. This issue would then be treated as a "failed inspection" if the owner refuses right of entry.

New Business

Confirmation of New Employees

Larry Vasko reported that there were three newly-hired employees and three separations this past month.

Richard Addo, was hired as a Sanitarian-in-Training on June 29, 2015 at a rate of \$17.00 per hour. Carol Thompson was hired as a Medical Assistant on June 29, 2015 at a rate of \$13.54. Charity Duncan was hired as a Community Health Worker on July 6, 2015 at a rate of \$12.72. Robert Brooks, Grants Coordinator, resigned effective June 7, 2015. Alexandria Kendzierski, Clerk 1, resigned effective July 4, 2015. Carol Thompson, Medical Assistant, resigned effective July 15, 2015.

Dr. Woodson asked if it was worthwhile to conduct an exit interview for probationary employees. Dr. Grossman felt it was not necessary and noted that one of the employees had separated by mutual agreement. The Board discussed this item and decided that an exit interview was not necessary for probationary employees.

Mary Duncan made a motion to accept the report. Perlean Griffn seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Environmental Health Issues Committee

No report.

Personnel Committee

No report.

Ad Hoc Committee – (WLCC)

A committee meeting will be scheduled soon.

Facility Committee

A committee meeting is scheduled for August 4, 2015 at the Health Department.

Audit/Finance Committee

Matt Heyrman reported in the absence of Dr. Christopher Sherman. The committee met on July 21, 2015. The committee reviewed the following items: June 2015 Financial Status, July Bill Schedule, Purchasing June 2015, Grant Funded Programs, Contracts, Other Items - Transfers of Appropriations.

Review – Purchasing Policy Exceptions

A 6 month trial was conducted to make sure the purchasing policy was properly followed. There was consensus of the committee that the purchasing policy was properly followed. No errors were detected. The committee decided to discontinue this report, unless a Board member indicates otherwise.

Grant Funded Programs

Total applications in the amount of \$8,161,024 for 2015 fiscal year and during this same time period we were awarded \$7,618,297 in funding. Total applications in the amount of \$9,532,933 for 2016 fiscal year and during this same time period we have been awarded \$2,434,109 in funding.

We received 3 notices of award:

1. Child & Family Health Services (CFHS) - \$448,850. A \$20,000 match from the general fund is required.
2. Ohio Commission on Minority Health - \$10,000
3. Ebola Traveler Monitoring Grant - \$3,117

We have 6 pending grant applications:

1. Women, Infants and Children (WIC) - \$2,329,557
2. Partnership to Improve Community Health (PICH) – Corner Stores - \$98,839
3. Partnership to Improve Community Health (PICH) – Smoke-Free Housing - \$62,136
4. Round 2 Continuing the Conversation - \$4,000
5. Office of Regulatory Compliance Community Tobacco Control Activities Policy - \$30,000
6. Office of Regulatory Compliance Community Tobacco Control Activities Youth Initiative - \$20,000

We did not receive funding for Replicating Evidence-Based Teen Pregnancy Prevention Programs (Tier 1B) from the U.S. Department of Health and Human Services. The grant was for \$3,749,995.

There are 5 contracts in the month of July:

1. City of Toledo – Rodent Program - \$57,850
2. Sylvania Schools - \$206,728
3. University of Toledo – Healthy Start Initiative - \$62,500
4. Hospital Council of Northwest Ohio – University of Toledo – Healthy Start Initiative - \$171,873
5. Tenable Protective Services – two security guards - \$75,000

Two security guards were hired under the Tenable Protective Services; however, this could change month to month. They were hired due to security concerns, particularly at the Western Lucas County Clinic. Currently, Administration is working with the Mental Health and Recovery Services Board for a resolution. Once the situation becomes peaceful again, one of the security guards will likely be pulled back.

Dr. Woodson asked if the security guards have training in dealing with people with behavioral problems?

Larry Vasko said that the security guards seem to be very well trained. They have testified in court, they have briefed administration on certain issues and they have handled difficult situations quite well.

Dr. Woodson commented that this is a good thing. This item has been an important topic of discussion at the national level, as well as the American Medical Association.

Other Items – Transfers of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of June 2015 in the

ordinary course of business. Total transfer is \$303,212.37 consisting of changes in various expense categories.

Matt Heyrman made a motion to approve the resolution. Donald Murray seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of June 2015 in the amount of \$517,896.29, for revenue estimates and expense appropriations. This represents revenue estimate and appropriation of new dollars for the ODH OEPA Household Sewage Treatment, CDBG Rodent 41st Year, Personal Responsibility Education Program, Ebola Travel Monitoring, and a reduction for 2015 Tobacco Prevention and 2014 Medical Reserve Corp programs.

Matt Heyrman made a motion to approve the resolution. Donald Murray seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Donald Murray made a motion to approve the report. Barbara Conover seconded the motion. A vote was taken: 10 yeas, 0 nays. Motion carried.

Contracts

There were no additional contracts.

DIVISION REPORTS

Health Services

The New Sign at WLCC

There was a picture of the new sign: “Toledo-Lucas County Health Center” at the Western Lucas County Clinic.

Hepatitis C and HIV Testing

At the County Correctional Treatment Facility (CTF), 3 of 23 IDU’s tested, were positive for Hepatitis C. There are currently not enough treatment sites for these folks.

HIV Study with Coroner and ODH

The Health Department, the Ohio Department of Health and the Coroner’s Office are conducting an interesting study. The purpose of the study is fourfold: Identify new cases of HIV where injection drug use is suspected as the mode of transmission; Notify legal partner(s) of potential exposure to new cases of HIV; Identify injection drug use as a risk factor for known cases of HIV infections; and Obtain data to assess HIV infection in the injection drug using population in Lucas County.

Barbara Gunning noted that our policy is to discuss HIV with sexual partners and/or IV drug using partners. Dr. Grossman also noted that the HIV part regarding communication would be quicker than before. We would be able to relay informaton back to the primary care physician and sexual partners within days or even hours.

Lucas County Family Council

Barbara Gunning was elected Chair of the Child and Family First Council. The Family Council is part of a statewide initiative to improve outcomes for children, youth and their families. This is a two-year commitment.

Human Trafficking

Charity Duncan, Community Health Worker (CHW), participated in a press conference and round table discussion with Senator Sherrod Brown. The goal was to increase community awareness and support for the Justice for Victims of Trafficking Act of 2015, which will provide grants for combating trafficking and recovery for those leaving trafficking.

She goes out into the community to link people who have chronic health conditions to health services and also to break down any barriers to their obtaining health services. Some examples are housing problems, nutritious food, WIC, transportation, etc.

Creating Healthy Communities

Amy Abodeely, Tony Maziarz, Barbara Gunning and Tim Menke from Lott Industries, completed two public service announcements on June 29th. The PSAs highlighted the healthy corner store distribution model and a safety patrol program at McKinley School. Final edits are being made.

Great Customer Service

We had surveys completed by the people who we serve. There was one particular comment that came to our attention. A woman who had used “Shots for Tots” services for her children sometime ago came back to use it again. She wrote her comments about how Stella Nino and Deb Higgins were great. They went over and above their duties. A report about our satisfaction surveys will be provided at a later date.

Lucas County Library Ready to Read

Since 2014, *Ready to Read* has been helping families build their children’s early literacy skills. A total of 137 families were trained in early literacy skills.

Dr. Woodson suggested providing books to children dealing with health. These books could include topics such as going to the doctor and/or dentist or a book about vision.

Evidence for Action by RWJF

A grant is being written to study social determinants of health. The goal is to determine which social determinants most impact children with chronic illness.

Heroin and Opiate Summit

There will be an Opiate Conference tomorrow (July 24, 2015) at Scott Park Campus. So far, 225 people have registered. The conference is getting statewide attention.

Narcan

On July 9th, twenty Maumee EMS personnel were trained in Naloxone administration. Training emphasized the signs and symptoms of drug overdose and proper use of the intranasal syringe. Five agencies in Lucas County have been trained.

Referrals

On July 20, the Health Department was represented at the American with Disabilities Day at the Toledo Zoo. Staff provided education of services available. Staff scheduled 2 pediatric medical appointments and 3 pediatric dental appointments for new patients.

Administrative Services

Joanne Melamed reported as follows:

The Auditor of State has conducted a desk top audit of the audited financial statement submitted by the Board of Health. Based on the desk review, the report was accepted and requires no modifications. The report was also submitted and accepted by the Federal Audit Clearinghouse.

Joanne Melamed and Beth Williams attended a conference on Developng and Monitoring Indirect Cost Rate. The benefit of having an indirect cost rate for the Health Department is to enable the spending of all grant dollars as intended by the grantor.

We worked with the City of Toledo Department of Facilities on identifying capital improvement projects for 2016. The top priority is a new roof. Other items include: mechanical upgrades to the freight elevator, replacement windows for entire building, tuck pointing and water sealing the stone façade, respectively. Elevator repairs are in progress. Basement projects are slowly moving along.

IT Department

We switched mobile telephone carriers from Nextel to Verizon. Over 60 employees received a smart phone. Every phone had to be configured for the Xora application.

Community & Environmental Health Services

Eric Zgodzinski reported as follows:

Strategic Planning Process

The committee met on July 9, 2015 and reviewed Strategic Plan Priorities – Domain 7 and Review Measure Revision (Non-time framed or Target Measures). Domain 7, Goal 2, Objectives 1-4 were reviewed. Discussion on revising the Domain objectives that are non-time framed or target measures. This item will be reviewed for the next meeting with more detail as to which items need revision.

PIO/Marketing

Shannon Lands reported: on Golf Outing, Moms Everyday and the Lucas County Fair.

Golf Outing

There is a reminder of the Golf Outing – Drive the Lead Out scheduled for September 12, 2015 at Ottawa Park Golf Course. Flyers were distributed. Shannon said that this event is to raise awareness in the community about the lead poison issue we have within the childhood population in Lucas County. We are recruiting folks to sponsor various golf holes. Each hole will be affiliated with a zip code within Lucas County that is a high risk zip code. Shannon asked if anyone was interested in this event or if anyone wishes to make a charitable contribution to contact her. We can have up to 144 golfers (36 teams). We are advertising in

various locations including social media blasts, The Blade, Craig's List, etc. All sponsors will be recognized on the day of the event. The Health Department will have a Lead Information Table set up for educational purposes. When the initial letters were sent to potential sponsors, they were provided with information about lead poisoning and how it's affecting Lucas County.

Moms Everyday

Moms Everyday will be advertising what the Health Department is doing. Rebecca Regnier (Channel 13) will conduct an interview with a representative of the Health Department every month. Dr. David Grossman will lead the first one and will cover the topic of Health Department Clinics. Eric Zgodzinski will cover Disaster Preparedness, followed by other topics, such as, Flu, Safety, etc. These interviews will also be on their website with a link to our website.

Lucas County Fair

The Health Department had a presence at the Lucas County Fair. Environmental Health, Community Services and Health Services had tables set up with display boards, engaging the crowd, handouts, educational pieces, etc.

Update on Sewage Program

Eric Zgodzinski reported that things are going well regarding the process for the new Sewage Rules/Program. There are minor issues regarding the installation of new systems. This is a learning experience for our staff.

National Environmental Health Association (NEHA) Conference

Eric Zgodzinski attended the NEHA Conference last week. The mantra of the conference is that environmental health is changing. There are things coming down the pike that our agency needs to get a handle on. It appears that our agency is doing well. However in comparison with other health departments in the state, some health departments are more on a cutting edge. They are doing things differently and more innovative. Climate change is a huge issue in other parts of the country. This issue should be addressed at the local level. Technology is another issue that needs attention. Environmental Justice includes how well environmental health is dwindling down to those communities and individuals that need help but are not getting help environmentally. Locally, we need to figure out the direction we want to go in environmental health.

Refrigeration Safety

A probe thermometer and a pamphlet titled, "Refrigeraton Safety – Separate, don't cross-contaminate. Stack foods in the right order!" were distributed. In an effort to rebrand ourselves, our staff will go out in the community educating folks about public health. The probe thermometers will be distributed at grocery stores. Staff members will talk to people about home safety of food. Probe thermometers are important as they are used to prevent E.coli.

There was a question about mosquito testing for West Nile Virus and contraction. Dr. Grossman explained that the Toledo Area Sanitary District performs the testing. The first positive WNV mosquito was found at Wildwood Park. However, to date, there have been no human cases. Should there be a human case in Lucas County, the Health Department would

be responsible for tracking it down. Most people who get bitten by a mosquito that is positive for WNV do not get sick; for those who do get sick, the symptoms are very mild.

Health Commissioner's Comments

Dr. David Grossman explained that Board members will receive a Board of Health Continuing Education Acknowledgement of Completion form today. The form acknowledges that Board members received and reviewed the Ohio Association of Boards of Health Resource DVD provided for the purpose of continuing education in accordance with Ohio Revised Code 3701.342(G).

There is a NALBOH 2015 Annual Conference on August 5–7, 2015 in Louisville, Kentucky. Any Board member who wishes to attend will be reimbursed.

On health issues, we sent out a notice to physicians and others in the community about a newly approved single drug (pill) to treat high risk people for HIV. The pill may prevent the transmission of the disease as well as progression of the disease.

There was a question about the cost. Barbara Gunning said that the cost would be about \$10,000 per quarter.

Dr. Grossman noted that there's been a lot of discussion about the current water situation in Lucas County. Dr. Grossman appeared on the Conklin and Company television show on this topic. The City of Toledo Public Utilities Department is also well prepared and well versed and has been very responsive to the water incident that occurred last year. It seems that many people are rushing to stores to buy bottled water. Dr. Grossman noted that there are efforts to pre-treat the water before it reaches the water plant.

Dr. Grossman also reported that the Job and Family Services Building (J&FS) reported an outbreak of a significant number of employees with pneumonia. Some of them were hospitalized. Initially, there was a big concern that it was Legionnaires Disease. However, the employees were tested and none of them had Legionnaires Disease.

Other Items

Donald Murray commented that he appreciated the communication he received regarding the J&FS Building situation. Also, the Toledo Zoo is being proactive in case of a water crisis. Zoo officials installed one well already and are in the process of getting a second well so that they can provide on-site water for their animals.

Mr. Murray said that since the last meeting, the Environmental Health Issues Committee had granted a variance on Merriman Street for an undersized lot in replacement of a septic system. Larry Vasko explained that the variance was for encroachment in what would be your traditional setbacks from the house / property line.

Public Health in the News

Dr. Donna Woodson reported on public health in the news:

There was recent publicity that the California State Assembly passed a Bill that required school children to be vaccinated, and had very few exemptions. It is a known fact that there

are a fair number of pediatricians and other family doctors who refuse to see children in their offices if those children are not going to be vaccinated. We need to keep in mind for our Legislative Committee, if this is an area that we want to look at in Ohio. Vaccination is an important issue. In many cases, certain organisms have become so resistant that we are seeing a resurgence of certain infectious diseases.

Barbara Gunning commented on the legislation. It involved mandatory immunizations and requirements for daycare centers. She volunteered to check on the above legislation and its contents.

Next Meeting

The next regular Board of Health meeting will be held on Thursday, August 27, 2015 at 8:30 a.m. at the Health Building, Department Operations Center (DOC) #254, 635 N. Erie Street, Toledo, Ohio.

Adjournment

With there being no further business, Donald Murray made a motion to adjourn the meeting. Perlean Griffin seconded the motion. The motion passed unanimously. The meeting adjourned at 10:30 A.M.

Signed:

Dr. Donna A. Woodson, President
Lucas County Regional Health District

Attested By:

David Grossman, M.D.
Secretary to the Board