

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
DOC Room #254

November 17, 2011 – 8:30 A.M.

Roll Call

A roll call was taken of Board members for attendance.

Present: Darlene Chaplin, Barbara Conover, Reynald Debroas, Matthew Heyrman, Donald Murray, A. Debra Nicotra, Robert Reinbolt, Barbara Sarantou, Dr. Christopher Sherman, and Dr. Donna Woodson

Absent: Mary Gregory (excused)

Guests: Vaughn Jackson, Steward, AFSCME Local 7; Cathy Noble, ONA Representative; Drew Downing, Intern; Diane Roberts, MPH Student, Bowling Green State University; Bill Delaney

BLADE REPORTER: Julie McKinnon

Staff: Mary Frank, Barbara Gunning, Joanne Melamed, Larry Vasko and Eric Zgodzinski

Dr. Donna Woodson, President, called the meeting to order.

Introduction of Guests

Larry Vasko introduced Cathy Noble, Vaughn Jackson, Drew Downing, Diane Roberts, Julie McKinnon and Bill Delaney. Mr. Delaney will provide testimony regarding the 2012 Proposed Environmental Health Fees.

Minutes of October 27, 2011

The minutes of the October 27, 2011 meeting were reviewed.

The following changes were made: Page 3, paragraph 3, last sentence: insert “marina issue” before “forward.” Page 3, under Environmental Health Issues Committee, paragraph 1, line 4 end of sentence: Add: “if the budget allows.” Page 4, paragraph 3, line 1, continue sentence and add: “due to the exemplary work of the Toledo-Lucas County Health Department.” Page 7, paragraph 3, last sentence: strike the words: “such as Cipro.”

Robert Reinbolt made a motion to approve the minutes as amended. Matt Heyrman seconded the motion. A vote was taken of those present. Motion passed.

Dr. Donna Woodson, Dr. Christopher Sherman and Robert Reinbolt commented on the “Communication” item from last month. Mr. Reinbolt had provided a list of items he would like to receive, including notification of press releases, resignations, upcoming community events, etc. Dr. Woodson had requested administration to form a policy. This would include

compiling and formalizing a list of items for Board members. She said that this list is important, as Board members could check the list for appropriateness and inclusiveness. It was decided that the “Communication” item would be included in future agendas under “Old Business” as action items. The action items would appear in italics in the minutes. Board members would be requested to identify action items for follow up purposes. There was agreement.

Agenda

Dr. Donna Woodson noted that there would be an executive session to discuss personnel issues relating to potential budget decreases. She noted that Dr. David Grossman would be joining the Board meeting via conference call at 9:30 a.m. Robert Reinbolt said that he had spoken to Larry Vasko about the Mission Statement and that work was ongoing on this item. He requested an update on the accreditation process and the foundation issues. Eric Zgodzinski stated that he would cover these two items under his report. Mr. Reinbolt pointed out that Mr. Vasko had agreed that both items could continue on the agenda in the future.

Vouchers

Dr. Christopher Sherman reported that the Audit/Finance Committee reviewed the November vouchers and found them to be acceptable. A. Debra Nicotra noted that there were several vouchers for Romanoff and explained that the bills had just been submitted for payment. Last year the funds were encumbered for payment this year.

Robert Reinbolt made a motion to approve the payment of the November vouchers. A. Debra Nicotra seconded the motion. A vote was taken: 9 yeas, 0 nays. Motion carried.

New Business

Hearing on 2012 Proposed Environmental Health Fees

Larry Vasko, Deputy Health Commissioner/Acting Director of Environmental Health Services, said that this meeting would serve as the official hearing on the 2012 Proposed Environmental Health Fees. The 2012 Proposed Environmental Health Fees were presented. The proposed fees include cost reductions in various categories. Mr. Vasko noted that only one person was present for today’s hearing—Bill Delaney—and that Mr. Delaney had requested the opportunity to give testimony.

Bill Delaney

Mr. Delaney stated that he was no longer owner of Delaney’s Lounge, nor was he associated with it. He said that he belonged to the Buckeye Liquor Permit Holders’ Association from Cincinnati. He stated that he had canvassed other health departments in the State and found that Hamilton County was a bit lower on their food service fees, compared to Lucas County. A Level III establishment, for example, would pay approximately \$339.85 in fees, compared to \$418.80. Mr. Vasko supplied documentation that further showed that both Toledo and Cincinnati had lower fees than Cleveland/Cuyahoga County.

Mr. Delaney also commented on the log appearing in THE BLADE regarding restaurant inspections. He felt that the reports appeared too wordy and there was no room for restaurants that had no violations and that it is not good for the community. Larry Vasko replied that the Health Department has no control over the selection process. He noted that

the focus may tend to lean more toward publishing the names of restaurants that have critical violations. A change in software is anticipated within 12 months and this should then allow individuals to go on line and view all restaurant inspections. Robert Reinbolt suggested that Mr. Delaney could have a member of the Beverage Association contact someone from THE BLADE directly concerning this matter. Mr. Delaney said that this was a good idea. Mr. Delaney further commented that he had contacted the Governor's Office and requested him to drop the next million dollars for enforcement of the Smoking Ban. Mr. Delaney thanked the Board for the reduction in fees.

Robert Reinbolt made a motion to close the hearing. Donald Murray seconded the motion. A roll call vote was taken. Voting: 9 yeas, 0 nays. Motion carried.

2012 Proposed Environmental Health Fees – Third Reading

Larry Vasko said that this would serve as the third reading of the 2012 Proposed Environmental Health Fees.

Donald Murray made a motion to approve the third reading of the 2012 Proposed Environmental Health Fees as presented without change. Reynald Debroas seconded the motion. A roll call vote was taken: 9 yeas, 0 nays. Motion carried.

Passage of 2012 Environmental Health Fees as Read at Third and Final Reading

Larry Vasko said that this would serve as passage of the 2012 Environmental Health Fees as Read at Third and Final Reading.

Donald Murray made a motion to approve the passage of the 2012 Proposed Environmental Health Fees. Reynald Debroas seconded the motion. A roll call vote was taken: 9 yeas, 0 nays. Motion carried.

Confirmation of Employees

Larry Vasko reported there were one newly-hired employee and one separation this month. Vidya Ramanathan, M.D., was hired as a pediatrician on November 1, 2011 at a rate of \$49.62 per hour. David Friedman, M.D., retired effective November 11, 2011. Dr. Friedman worked at the Western Lucas County Clinic.

Robert Reinbolt made a motion to approve the report. Donald Murray seconded the motion. A vote was taken: 9 yeas, 0 nays. Motion carried.

Environmental Health Issues Committee

Donald Murray said that the committee did not meet this month.

Personnel Committee

Robert Reinbolt said that the committee did not hold a meeting this month, but it plans to meet on November 22, 2011.

Audit/ Finance Committee

Dr. Christopher Sherman said that the committee met on November 15, 2011. Both Robert Reinbolt and Donald Murray attended the meeting. Dr. Sherman reported on the following

items: October 2011 Financial Status, November Bill Schedule, Grant Funded Programs, Contracts, Appropriation Revisions and 2012 Budget.

October 2011 Financial Status

Figures were provided for both the revenue and expenditures of the Health Department including General Fund and Special Revenue Fund-Grants.

The committee reviewed the Bureau for Children with Medical Handicaps (BCMh) area. The program collected \$107,170.00 and staff is working at optimal level. A year to date high percentage rate in Food Service and Manufactured Homes line items representing expenditures budgeted for in 2010, services received and payments made in 2011, was noted.

Grant Funded Programs

We received notice of award for the Emergency Countermeasure Dispensing Staffing Plan (POD) grant - \$250,000.00 and for Advance Practice Centers - \$291,960.00. Seven grant applications were submitted: Immunization Action Plan (\$155,171.00); Dental Sealant Program (\$89,000.00); Sexually Transmitted Disease Control (\$61,217.00); TB Case Management (\$46,000.00); Safety Net Dental Care Program (\$85,000.00); Creating Healthy Communities Program (\$119,000.00); and HIV Prevention (\$293,947.00).

The committee reviewed and approved six new contracts: David Miller (\$25.00 per hour); Neighborhood Health Association (Perinatal Service Coordinator - \$178,593.00); Neighborhood Health Association (WIC Program - \$327,239.00); Health Promotion Consulting Services (\$5,000.00); Hospital Council of Northwest Ohio (\$11,650.00); and Ohio Department of Health (Lead - \$36,000.00).

Other Items - Appropriation Revision

A Board resolution is required to approve Appropriation Revisions from August, September, October 2011 for the General Fund, Special Revenue Fund-Fees, Special Revenue Fund-Grants, and Trust Fund. (See Attachment) Dr. Sherman explained the report in detail. These items are routine; however, that will be included in the formal minutes. This will be an ongoing process.

2012 Budget

A Budget Commission meeting was held on November 10, 2011, where we recommended a 5% increase in our budget for 2012. This was met with opposition, despite the fact that a 5% increase in our budget would give us a shortfall of \$633,066.24. We provided justification to members of the Budget Commission regarding the appropriateness for the 5% increase. The Budget Commission opened the floor. There was opposition for the 5% increase and support for a 3% decrease from the municipalities. If there would be a neutral budget position, our budget shortfall would be \$794,535.24. If there was a 3% reduction, there would be a budget shortfall of \$891,416.22.

Furthermore, we were just notified that there would be an additional 10% increase in employee health care fees, which was not anticipated. That would be an additional cost of \$120,000.00 to our department.

It was noted that the Budget Commission has rescheduled another meeting regarding our budget on December 8, 2011.

Robert Reinbolt made a motion to approve the report. A. Debra Nicotra seconded the motion. A vote was taken: 9 yeas, 0 nays. Motion carried.

Facility Committee

A. Debra Nicotra said the committee did not meet this month.

Contracts

Mr. Larry Vasko said there were no additional contracts.

Division Reports

Environmental Health Services

Larry Vasko, Deputy Health Commissioner/Acting Director of Environmental Health Services, reported on the following items: Sewage Contractor meeting, Juki's Tattoo, State of Ohio Executive Order 2011-24K, Neighborhood Stabilization Program, Neapolis (Sewage Concerns), Sanitary Sewers, Person in Charge Training, Holiday Food Safety Campaign, Springfield Schools Talk, Noro-like Virus, UTMC/BGSU Public Health Consortium and "Inspection Stickers".

A Sewage contractor meeting was hosted by our Department on October 25, 2011 at Sylvania Township Hall. Staff and Mr. Vasko presented updated information to contractors, local officials, and Board members.

We received complaints that Juki's Tattoo in Maumee is currently operating. We are working with the County Prosecutor on either licensing or having all business equipment at this location removed.

Governor John Kasich signed Executive Order 2011-24K instructing officials in regards to Exotic and Dangerous Animals.

The property at 238 N. Dorcas was recently demolished using Neighborhood Stabilization Program (NSP) grant money through Lucas County.

Our Food Inspection Unit kicked off a "Holiday Food Safety" campaign this year.

The Food Protection and EPI Units responded to two small/contained outbreaks of a Noro-like virus. They occurred in a doctor's office (catered meals) in Toledo and at a grade school in Sylvania. Approximately 150 students out of 600+ students were out of school over a two-day period at St. Joseph School. Cause of agent not confirmed yet.

Our agency is teaming up with UTMC/BGSU Public Health Consortium on pilot projects to research understudied areas of Food Safety including vending machines dispensing ice. We are attempting to secure private funding.

We have begun issuing “inspection stickers” to facilities that are inspected and in substantial compliance with the Food Code.

Board members asked if this should be a citywide process. Mr. Reinbolt noted that the City of Toledo has “Home Rule” and it is anticipated that the other cities would eventually acquire it. This might be an issue for Board review.

Larry Vasko to follow up on the item of “inspection stickers” for restaurants in Lucas County.

This will involve a review of the present Code and communication between the State and the Prosecutor’s Office.

Community Services Response & Preparedness

Eric Zgodzinski presented his division report and reported as follows:

501c(3) - Update

An update was provided regarding securing 501c(3) status for the Health Department. We are awaiting word from the State for approval of our corporate name. This information is due today. There was a visit to Delaware County as that agency already has a 501c3 status. As a result of what was learned during the trip, there is a need to change our “game plan”. The following points were noted/established:

- The concept was to build up the department, which includes a tour of our facility. Purpose – fundraiser.
- Establish a script about Health Department services.
- Approximate cost for training \$6,000.00.
- Build our base first before fundraising.
- Begin fundraising efforts about one year from now.
- Hold an event, i.e., breakfast as a fundraiser.
- Work with our Board members, staff, general public and establish a committee to work on this project.
- Establish a separate Board for 501c(3).

Accreditation - Update

A small committee consisting of Dr. David Grossman, Larry Vasko, Joanne Melamed, Barbara Gunning and Eric Zgodzinski met to discuss accreditation for the Health Department. Work continues on the preapplication phase of this project.

Mr. Zgodzinski reported on “Domains”, site visits, and re-accreditation. Domains are actual packets of required documentation. The re-accreditation period is five years. It was noted that there are no local health departments that are accredited as of yet.

Robert Reinbolt requested future updates on this item. He inquired about establishing specific goals and timeframes. He said that this project sounds like it will entail a substantial amount of work and money. He asked if the Board would want to take a position on this item in the near future.

Dr. Donna Woodson commented that this sounds like a Strategic Plan and that this might be an item for consideration.

Eric Zgodzinski said that he could delegate some of these duties to Greg Moore, Stacy DeBruyne, Drew Downing and interns.

(Barbara Conover arrived at 9:30 a.m.)

Prosecutor's Update

There was no report.

Executive Session

Donald Murray made a motion that the Board go into executive session to discuss personnel issues regarding a potential budget decrease for 2012. Reynald Debroas seconded the motion. A roll call vote was conducted. The Board went into executive session at 9:30 a.m. Dr. David Grossman joined the meeting via conference call. The Board requested the presence of Larry Vasko, Joanne Melamed, Barbara Gunning and Eric Zgodzinski. There was agreement. The Board later returned to regular session at 10:30 a.m.

Health Services

Barbara Gunning presented her monthly report including a powerpoint presentation for the Health Services Division. It consisted of Minority Health Coordinator, HIV Prevention, Creating Healthy Communities, Teen Pregnancy Prevention, Immunization Action Plan, and TB Prevention. The following items were highlighted:

Ronata (Bryant) Robinson is the Minority Health Coordinator. She recently published an article on the Sister to Sister Breast Cancer Prevention Program.

Jerry Kerr will be on a Spanish-language radio show on December 10, 2011. The purpose is to encourage Latinos to get tested for HIV.

Stacy Castillo attended the "Healthy Tusc Summit" in New Philadelphia, Ohio on November 3 and 4. The keynote speaker was Mark Fenton, an expert on the topic of obesity epidemic.

Tony Maziarz and Stacey Castillo are promoting the "Best Foods to Donate" flyer to encourage healthier food donations at local community pantries, and help to increase access to healthier food options.

Administrative Services

Joanne Melamed reported as follows: Our direct participation in Medicaid Administrative Claiming (MAC) will take place the week of December 4 to 11. The MAC dollars will enhance our revenue. The BCMH program and the pharmacy will contribute greatly to the MAC time study. The Billing Department is also involved in the MAC time study. Other measures to enhance revenue include the new Ohio Medicaid Information Technology System (MITS), co-pays, and credit cards. The Billing Department is also capitalizing on the MITS system. Our goal for 2012 is to have Outreach Programs in Health Services connected to the County network through a VPN (Virtual Private Network) access. The Billing

Department is working with clinic staff for documentation of medical records, EHR, and to conduct billing.

Health Commissioner's Comments

Larry Vasko, Deputy Health Commissioner, made comments. He read a complimentary letter regarding our Health Department Advanced Practice Centers (APC) newsletter, which was sent to Greg Moore. The writer was from the Illinois Association of Boards of Health. She commented that the newsletter was something that could be duplicated in the State of Illinois.

Dr. David Grossman, Larry Vasko and three directors reviewed the Mission Statement. It was benchmarked against other mission statements in the State and it fared well. Mr. Reinbolt had also provided input.

Meetings will continue on the Mission Statement.

Other Items

Donald Murray suggested the formation of a subcommittee for the 501c(3) and accreditation items, to be decided at a later date.

Also, the Davis Besse plant recently had a minor event after midnight. It was noted that neither the fire department nor Eric Zgodzinski received notification. Matt Heyrman provided an explanation regarding the lack of notification, which tied into the actual cause and time of the incident.

Public Health in the News

Dr. Donna Woodson reported on public health in the news.

She noted that of main concern is getting money [2012 Budget], which is needed to help serve the citizens of our community.

Dr. Woodson recently attended an American Medical Association (AMA) meeting. She noted an important issue was medication shortages and that most of them are generic. Significant shortages appear to be mainly in the hospitals mostly with IV solutions. The AMA has been asked to review and to work with drug companies and hospital associations on this issue.

Another important issue is Graduate Medical Education, as it is funded mainly through the Center for Medical Services (CMS) and with many budget cuts taking place; there is concern about financing the future of physicians.

Also, a topic of interest was a suggestion of outlawing ketchup in school cafeterias. The belief was that children would refrain from eating french fries.

Last month there was a BLADE article regarding the Toledo-Lucas County Health Department's plan to set up a 501c(3) foundation. It included a picture of Eric Zgodzinski.

There was a report from the American Heart Association in Florida about more women experiencing a broken heart syndrome called "Takotsubo Cardiomyopathy". This might occur after a shocking event, causing a change in the hormonal level like adrenaline. Women under the age of 55 are ten times more likely to develop this syndrome than men.

Next Meeting

The next meeting will be held on December 22, 2011 at 8:30 a.m. at the Health Building, DOC #254, (formerly Board Room #252), 635 N. Erie Street, Toledo, Ohio.

Adjournment

Donald Murray made a motion to adjourn the meeting. Matt Heyrman seconded the motion. The motion passed unanimously. The meeting adjourned at approximately 11:10 a.m.

Signed:

**Donna A. Woodson, M.D., President
Lucas County Regional Health District**

Attested By:

**David Grossman, M.D.
Secretary to the Board**