



## Acknowledgement of Receipt of Fraud Reporting System Information

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Pursuant to Ohio Revised Code 117.103(B)(1), a public office shall provide information about the Ohio fraud-reporting system and the means of reporting fraud to each new employee upon employment with the public office.

Each new employee has thirty days after beginning employment to confirm receipt of this information.

By signing below you are acknowledging Toledo-Lucas County Health Department provided you information about the fraud-reporting system as described by Section 117.103(A) of the Revised Code, and that you read and understand the information provided. You are also acknowledging you have received and read the information regarding Section 124.341 of the Revised Code and the protections you are provided as a classified or unclassified employee if you use the before-mentioned fraud reporting system.

### Acknowledgement:

My signature below acknowledges that I have read the information provided by TLCHD regarding the fraud-reporting system operated by the Ohio Auditor of State's office. I further state that the undersigned signature acknowledges receipt of this information.

\_\_\_\_\_  
Employee's Printed Name

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Department

\_\_\_\_\_  
Date

(OVER)

# FRAUD-REPORTING SYSTEM

## (Fraud Hotline)

The Ohio Auditor of the State's office maintains a system for the reporting of fraud, including misuse of public money by any official or office. The system allows all Ohio citizens, including public employees, the opportunity to make anonymous complaints through (1) a toll-free number, (2) the Auditor of State's website, or (3) the United States Postal Service.

Ohio Revised Code (ORC) 117.103 states a public office shall provide information about the Ohio fraud-reporting system and the means of reporting fraud to all current employees immediately, and to each new employee upon employment with the public office. Each new employee shall confirm receipt of this information within thirty days after beginning employment.

ORC 124.341 (A) extends this to both classied and unclassified public employees. In addition, no employer shall take any disciplinary action against an employee in the classified or unclassified civil service for making any report authorized by this code including, without limitation:

1. Removing or suspending the employee from employment;
2. Withholding from the employee salary increases or employee benefits to which the employee is otherwise entitled;
3. Transferring or reassigning the employee;
4. Denying the employee promotion that otherwise would have been received; or
5. Reducing the employee in pay or position.

If a classified or unclassified employee suffers retaliation or disciplinary action for using the fraud-reporting system, the employee has the right to appeal the action with the State Personnel Board of Review (SPBR). However, if an employee is found to have purposely, knowingly or recklessly reported false information, the employee may be disciplined.

### CONTACT INFORMATION:

U.S. Mail: Ohio Auditor of State's Office  
Special Investigations Unit  
88 East Broad Street, P.O. Box 1140  
Columbus, OH 43215

Telephone: 1-866-FRAUD OH (1-866-372-8364)

Web: [www.ohioauditor.gov](http://www.ohioauditor.gov)