

**LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Department of Operations Center (DOC) #254**

May 25, 2017– 8:30 A.M.

Dr. Donna Woodson, President, stated that one of our members will be arriving shortly after 9:00 AM to provide a quorum. Dr. Woodson called the meeting to order.

Roll Call

A roll call was taken of Board members for attendance.

Present: Perlean Griffin, Ted Kaczorowski, Robert Reinbolt and Dr. Donna Woodson. Barbara Conover to arrive at 9:00AM

Absent: Darlene Chaplin, Reynald Debroas, Donald Murray, Barbara Sarantou

Guests/New Employees:

Introduction of Guests

Eric Zgodzinski introduced Clarence Coleman and John Bibish, financial consultants, who will be talking about the accounting process that we will be looking to use. Master of Public Health students Ashlynn Williams and Blake Boyd, and a fourth year medical student intern finishing a month of an Elective in Population/Public Health here at TLCHD.

AFSCME and ONA representatives were also in attendance: Dena Nowakowski & Cindy McLeod

Staff & Others: Tina Stokes, David Welch, Shannon Lands, Dave Miller, Brandon Palinski, Kevin Pituch, Kelly Burkholder-Allen, Morgan Beeching.

Approval of Minutes from April 27, 2017

The minutes of the April 27, 2017 Board of Health Meeting were set aside for approval until there is a quorum.

Additions/Deletions to Agenda

Addition of the Letter to the Editor of the Toledo Blade by Eric Zgodzinski will be added to the Agenda.

Approval of Payment for April Vouchers

Ted Kaczorowski stated that the Audit/Finance Committee reviewed the reports of the April Vouchers. There was nothing out of the ordinary that needs to be addressed.

Legal Update

Kevin Pituch reported that has been in talks with Joe McNamara, Attorney from the City of Toledo. In order for the TLCHD to enforce the Lead Ordinance there is a contract that needs to be executed between the City of Toledo and the Board of Health. This will allow the enforcement of the City of Toledo Lead Ordinance that is in effect. This will include \$90,000 funding.

There was a story in the Toledo Blade about the State of Ohio Lead Ordinance. Questions arose on what could be done including criminal prosecution if necessary. Normally when violations occur within the City of Toledo, the County Prosecutor is looking into what can be done. It is a hybrid ordinance in terms of what can be pursued legally, a combination of a felony and misdemeanor. First offense can be 6 months in jail and second offense up to three years in jail.

Old Business

- A. Policies – The policies are ones that have been provided to the Board Members prior to today’s meeting.
 - a. Board of Health Bylaws – what was updated in the Bylaws is our Mission Statement. The Mission Statement was revised during the most recent strategic planning process and approved by Board earlier this year.
 - b. Dress Code Policy – this is an updated policy with modifications. The legal team has vetted this. This will be presented to the BOH and then to the union, per contract, to discuss and then the 30 day posting for union members once approved.
 - c. Drug-Free Workplace Policy – this is fully revised. This outlines more procedures, at the direction of the Prosecutor’s office, it is now explicitly stated. There is now a Reasonable Suspicion Testing Form for documentation that would have to be completed.

Mr. Reinbolt questioned whether the policies should be approved prior to the union reviewing them.

Brandon Palinski stated that all policies need to be in to PHAB and in use by the August deadline. It was decided that the policies will be reviewed with the Unions and presented to the BOH for approval at the June meeting.

It was discussed that the process in the future will be as follows: , policies will be written, vetted through the Prosecutor, reviewed with the Unions then voted on by the BOH. Once that is completed they will be posted for thirty (30) days per Union contract.

One policy that the Personnel Committee reviewed and asked for additional input from the Prosecutor’s office was the Recording Policy.

Dr. Woodson asked Dr. Grossman if he has seen the Tuberculosis Policy. Dr. Grossman stated that they have shored up the language and clarified what will be done with testing, etc. There is now clearer wording of the language in the policy. Dr. Woodson said this is one of the essential, important duties of a health department.

Eric Zgodzinski stated that he has asked Brandon Palinski and Shannon Lands to go back and look at what is considered a Policy and what is considered a Procedure. Policies need to be brought to the BOH for approval but procedures do not. Procedures can be changed in line with operational needs. The issues coming up will be looked at to see if they need to be a policy or if we need them to be in-depth as in the past. The naloxone was written as a policy and procedure in one document. This will be split out so that the whole thing is not a policy and the procedures, which, if they change, won’t have to be brought back to the board.

(8:59 AM – Barbara Conover arrived)

New Business/Points of Consideration

A. Healthy Vending: Tony Maziarz and Amy Abodeely

- a. Amy Abodeely presented on Access to Healthy Eating, Access to Physical Activity and Tobacco Prevention. The grant provides Food and Beverage guidelines and Healthy Vending falls under those guidelines.
- b. Tony Maziarz reported on the advantages of having healthy food in vending machines. Healthy. The current vending machines on the ground level of the TLCHD have few options. There is not lighting in the machine, it only accepts cash (no credit/debit option), and no signage indicating vending is available.
- c. A survey was done with the TLCHD staff. Some highlights from the survey were: 2/3 agreed vending machines should be part of a healthy workplace. Over half of the staff said they would use the machines if there were healthy options. Research was done to see which companies have healthy options. Three were selected to look at. They came in and saw our building and what we have. All of the companies have health options.
- d. After talking with everyone it was determined that we would get a machine with more food and drink options.
- e. Snacks are less than 200 calories per package, less than 200 mg sodium, less than 100 calories, and whole grain. They will have breakfast cookies and protein bars. Drinks will have less than 48 calories per 8 oz or 100% juice. This provides a wide variety of healthy drinks.
- f. The vending company will give samples for tasting in our lobby. This would be for staff and clients who come in the building. There is the option to personalize what is put into the machine. The types of food are monitored in real time to know what is selling and what is not.
- g. Tentative date for the machine to be brought in would be June 19th. There is currently no contract with the current vending machine company. They will be contacted to remove their machines prior to that date.
- h. The cost of the foods will be more than we currently have because of the types of food in the machine. The drinks will be between \$1.00 and \$1.75 each.

(Resolution 2017.05.069) A motion was made for approval of the Minutes of the April 27, 2017 by Perlean Griffin and seconded by Barbara Conover. Motion carried. 5 yeas, 0 nays

(Resolution 2017.05.070) A motion for approval of the April Voucher was made by Barbara Conover and seconded by Robert Reinbolt. Motion carried. 5 yeas, 0 nays

Committee Reports

1) Audit/Finance Committee

The Committee met on Tuesday, May 23, 2017 with financial consultants, John Bibish and Clarence Coleman in attendance along with Tina Stokes.

Reviewed the month of April, 2017 financial status of the General Revenue Fund. There was nothing out of the ordinary. We are beginning to show positive trends in regards to the amount of income and reducing the proposed deficit of concern. Bill schedule was reviewed. The only thing out of the ordinary were payments to the sewage contractor to settle an issue and move forward with the HSTS program.

There are 10 Pending Grant Applications:

- 1) Maternal and Child Health Program
- 2) Women, Infants & Children
- 3) Injury Prevention Program, Prescription Drug Overdose Prevention
- 4) Tobacco Use Prevention Solicitation Program
- 5) Personal Responsibility Education Program
- 6) FQHC Continuation Grant HRSA
- 7) Accountable Health Communities (AHC) through the Hospital Council of NW Ohio.
- 8) Prevention of Opioid Misuse in Women
- 9) Ohio Injury Prevention Partnership
- 10) Cultivating Health Communities

There are 5 Contracts for approval:

- 1) Geophyta, Inc.
- 2) Workplace Resources
- 3) United Way of Greater Toledo
- 4) Toledo Metropolitan Area Council of Governments
- 5) City of Toledo – Lead Ordinance

Other Items – Transfer of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of April 2017 in the ordinary course of business. Total transfer is \$22,474.50 consisting of changes in various expense categories.

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of April 2017 in the amount of \$270,139.00. This represents new revenue estimate and appropriation for Public Health Emergency Preparedness and an increase of revenue estimate and appropriation for Healthy Start Initiative Year 3 Program.

(Resolution 2017.05.071) A motion to Transfer of Appropriations was made by Perlean Griffin and seconded by Robert Reinbolt. Motion carried. 5 yeas, 0 nays

FQHC Reporting.

April 2017 there were receipts of \$304,739.89 and expenses of \$298,141.45. April 2017 net profit is \$6,598.44. Eric stated that there is a number of individuals who this improvement can be attributed to, and especially thanked Tina Stokes and the billing department for their efforts. Also, in the clinics there is a host of individuals making sure that we are breaking even at this point in time. We are continuing to get the glitches out of the billing system but are moving forward. We are still at the 35% - 36% return of what is charged; working on getting that percentage up.

Mr. Reinbolt asked what the receivable balance is now. At one point it was around a million dollars. When talking of a collection rate of 35%, what is the plan to increase the Percentage?

Eric stated that one issue was in dental department. Previously we were seeing a lot of non-pays for various reasons; whether it was internally in the clinics or the insurance companies themselves (the insurance companies were not recognizing one of our providers that has been rectified).

Mr. Reinbolt asked where we are with the policy and workflow process. Allscripts was supposed to come provide this.

Eric stated that what we found was that our consultant from Allscripts was not doing proper desk job for us. We had a conference call, we no longer have that consultant and now have a new consultant. We are hoping that this new consultant will do what we need them to do. A lengthy email was sent to Allscripts outlining what is expected. That email is what led to us having a new consultant assigned to TLCHD.

Mr. Reinbolt asked to go back to the Review of Contracts. He questioned the match of the Toledo Metropolitan Area Council of Governments (TMACOG). Eric stated that this was the grant we went into with TMACOG and the way it was designed originally we were not able to provide all of the deliverables. We discussed with TMACOG to reduce the workload which reduced the match. The match is now \$13,500.

Other Items: Ted Kaczorowski stated that there was discussion on requesting an extension to file the Lucas County Regional Health District annual financial report for the year ended December 31, 2016, with a due date of May 30, 2017. This request requires the BOH President and Health Commissioner sign off on the letter.

(Resolution 2017.05.072) A motion to accept the Audit/Finance Committee report was made by Robert Reinbolt and seconded by Perlean Griffin. Motion carried. 5 yeas, 0 nays.

Personnel Committee Report

The Confirmation of New/Separated Employees was discussed. There were no additional staff hired. There were three voluntary resignations: Dr. Eugenia Ilo 5/1/17; Janet Hammer PHN 5/9/17; Dr. Kevin Knierim- Dentist 5/16/17.

The committee met on May 23, 2017. The Committee recommends the following staffing concerns:

- 1) Increase of work hours for the staff at the Western Lucas County Clinic from 32 to 36 hours for 2 staff members (1 clerk and 1 MA four additional hours each per week). This change will be reviewed on a monthly basis to see if there is the need to continue with this increase of hours.

(Resolution 2017.05.073) A motion was made by Perlean Griffin to accept the increase of the hours at the Western Lucas County Clinic and report to this board monthly. Seconded by Ted Kaczorowski. Motion carried. 4 yeas, 1 nay.

- 2) Additional Staff: Sanitarian and Clerk 1 for the Environmental Division to assist in the Lead Program. City of Toledo gave a grant of \$90,000 in-part to assist with funding for this position.
- 3) Promotion of Zyishia Bailey to "Maternal & Child Health Supervisor – replacing April Snelling.
- 4) Hire Jeffrey Lewis as Social Worker in the Syringe Exchange Program.
- 5) Temporary coverage for Shots-4-Tots while PHN is on medical leave for 12 weeks (Cathy Noble)
- 6) Hire Michelle Bauer, PHN to replace Lisa Price who bid into the Syringe Access Program.

Other

- Civil Rights Training to be provided to Program Coordinators :scheduled for June 7, 2017
- Policies for Review

Resolution (2017.05.074) A motion was made to accept the Personnel Committee Report by Barb Conover and seconded by Ted Kaczorowski. 5 yeas, 0 nays Motion carried.

Executive Session

Resolution (2017.05.075) A motion to enter into Executive Session for pending or eminent litigation and discipline possibilities was made by Ted Kaczorowski and seconded by Bob Reinbolt. Roll Call vote was taken. 5 yeas, 0 nays. Motion carried.

Dr. Woodson asked everyone except the Board Members, Clarence Coleman, John Bibish, Eric Zgodzinski, Shannon Lands and Tina Stokes to leave the room. A text will be sent when it is time to return.

No motions were made during the Executive Session.

Resolution (2017.05.076) A motion was to return from Executive Session was made by Ted Kaczorowski and seconded Robert Reinbolt. A Roll Call vote was taken: 5 yeas, 0 nays. Motion carried.

Robert Reinbolt left meeting

Financial Status:

Eric asked Clarence Coleman and John Bibish to stay for a couple questions for the full board. These men have been working diligently on our budget and fiscal situation making sure that the numbers we have are usable. When we get information from the Lucas County FROGS system we manually have to take those numbers and manipulate them into an Excel spreadsheet and get what was needed for the fiscal reporting. What we will eventually have is the capability of taking information from the FROGS report and automatically move it into a report. It is close to being able to be done.

John Bibish stated that financial, budgetary items will be displayed in a fashion consistent with the organization chart that was put out so that those who are in charge in administrative service can see all the programs they are responsible for. They can display their budget and see what their expenditures are so they can evaluate whether they are exceeding anywhere. They will be able to see if, for some unseen circumstance, if there is enough financial flexibility. Will know where they need additional funds; they will be able to take a look and decide if it is possible to be done and act accordingly.

Eric asked in regards to the Health Division, where we are. John Bibish stated that there is nothing he finds alarming at this time. It still needs work. The budget that was approved by the board substantially overstated a couple of accounts. In addition, the budget that was approved for personnel, when compared to what the actual personnel staffing level is right now, presents a good opportunity to provide more flexibility. This cascades through the entire entity. There is an area that has not been given the attention it deserves and that is the grants. It appears that there is money that continues to show up as appropriation on the books that you may have no need to spend. There may be estimated revenue that you have no opportunity to collect. We will get more in-depth with that too.

Eric asked Mr. Bibish, with going to Generally Accepted Accounting Principles (GAAP), we have been on cash converting to GAAP, are you comfortable with us going to GAAP? Mr. Bibish stated that we have no choice, the question is how are you going to do it? The way we are doing it now, which is neither right nor wrong, is that you are continuing with business as usual. You are having a third party come in to clean it up and putting it on task. Then presenting the financial statement to the Auditors to be audited.

There is nothing inappropriate with that. The question is if you were to ask an expert where that falls on the subject of best practices, it probably would not be way up there. So, what we have discussed is the possibility for the year 2018 to start off that year making internal changes to the reporting system so that we are on the GAAP system. This means that the books with original entries would include receivables & payables and would be able to manage accruals which right now is not being done. This is a not harm, no fault thing but is something that would not be consistent with best practices. We will be migrating toward this.

Clarence Coleman explained that GAAP (Generally Accepted Accounting Principles) is the standard that the accounting profession uses. Anything outside of that standard is not acceptable and that is how you ended up with the adverse findings. What the auditors were saying is that they cannot rely on the information provided on the statement.

Dr. Woodson asked what that date was on the Adverse Findings.

Eric stated that the last two Auditor's reports were the issues that moved us to the GAAP conversion.

John Bibish stated that with the prior period ending 12/31/14, the State permitted your entity to report on a cash basis through the Ohio Revised Code. There was nothing illegal in reporting on a cash basis. The National Accounting Standards Report said it is okay, but it still does not provide a reader of financial statements information that is reliable. That is why there was the Adverse Finding.

Eric stated that there was discussion at Audit/Finance about the new system and what it is going to look like.

Ted Kaczorowski stated that the new system and the amount of information that will be readily available will not only be helpful but will be easy to discern. Each supervisor can be in a position to look at their individual section and quickly analyze if they are in a position of financial strength or not. The fact that we can take a look at these and understand them. This is a big plus that will help us in moving forward. That is something that we have not had and could be a marked improvement in our process.

Environmental Health Committee Report:

There was no meeting was held this month. Dave Welch reported on the current situation with many activities involving the Lead Ordinance.

The flow chart is the ODH chart that we have adopted. It shows where the pitfalls were and what has been done to correct them. With ODH, the local department does not get involved until there are high blood lead levels in a child. A Public Health nurse goes out with education for the family. Once we get to the point that we get confirmation that the cause is from lead in the house, this is where we issue a certified letter. The procedure now is to have the letter copied and added to the ODH website (HELPS System). The landlord can ask for up to a year to have the lead hazard controlled. If this is not done, the landlord will receive a letter of non-compliance as well as an order to vacate. The house is placarded and a photo is taken and put on the HELPS website. This website allows for all of the information and documents in one place so that if it ends up going to court everything is available. There are 27 properties that have been given orders to vacate the property. Three properties have been cleared. There are two others that are scheduled for the Sanitarian to inspect. Four of the properties are working with the department and will be scheduled for clearance once the work has been completed. There are five properties that are owner occupied which we have not dealt with yet. The rest have been placarded and they have not yet made contact to begin working with the department for clearance. There are three of these that the department

has been working with the City of Toledo to prosecute. One of these has recently been sold and orders will be issued to the new owner. Two of them are going to be prosecuted both criminally and civilly. In the past what was happening is that the owner was given orders to evict the tenant and nothing was done to the owner. This gives us the opportunity to go after the owners and take them to court. The first penalty is no greater than 6 months and no greater than a \$1000.00 fine. Second violation is 6 months to 3 years and no more than a \$5000.00 fine. If they comply once in court the orders would still be in force because at the time of filing they were in violation.

Kevin Pituch, JD asked in regards to properties that are LLC's, if the statutory agent is being included. For every property that is LLC there is a statutory agent who is listed with the Ohio Secretary of State.

Dave stated that we now have a good procedure in place to make sure that things are tracked along with a legal process for landowners who do not want to comply with court.

Eric stated that internally what you see is that our staff internally thought that all we did was affix the order to vacate the property and send the letter and we are done. If you look at the flow chart that is what it shows. What actually happens is that the Assessor and Public Health Nurse stay with the case and continue to monitor the child until two blood levels under 9 are received. Gloria Smith, PHN can show that once she goes in and educates the family on nutrition and how to protect themselves against lead, the lead levels have been seen to go down. That point is very important that the Public Health Nurse does the education.

Dr. Woodson asked how often there is contact with the Public Health nurse. Also, how much contact does the HD have with the Pediatric office and with the major health care systems? What can be done to help bolster that?

Dave said that he will bring this up at the next meeting with the Lead Staff to see what can be done to bolster the contact with the health care systems. Other agencies that might be able to help would be COT Department of Neighborhoods, 211 United Way and others. A meeting will be set up with these agencies. It is not our legal responsibility but it is in being able to get some information to these families.

Eric said that there are people who have to vacate and then end up in another home with the same issues. This is a true concern. Without the Lead Safe Ordinance up and running, we cannot assure those homes are lead safe.

Ted Kaczorowski asked what the difference is of the civil and criminal courts. Kevin Pituch stated that he would rather deal with the criminal case because it is more than just fees to be paid, there is jail time included.

Facility Committee: No Report

Co-Applicant Committee:

Eric stated that the Committee is supposed to meet once or twice a year. Both boards are going to be meeting almost monthly at this time to discuss issues. There was a very good meeting on May 3, 2017. Mary Duncan, who was on this board is on that committee. Expect that there will be some streamlining and issues being addressed earlier.

Dr. Woodson stated that Nancy Shott-Brown is on that Committee from the FQHC. We verbally congratulated her on being one of the local Health Care Heroes. Dr. Woodson would like to send a note to her congratulating her from our board to their board.

Pending Business:

A. *Follow Up Items:* None

B. *FQHC Update:* Dr. Grossman reported

1. Hours of the Nurses was dealt with
2. New Hire – Shots-4-Tots program nurse
3. Velda Colman has done well with minimal snags. She has been writing prescriptions for many years in Michigan. Ohio doesn't recognize that, however if she can get an affidavit from Michigan and submit it. We are expecting that in the next couple weeks which then, would not require Dr. Grossman to co-sign every prescription. Dr. Avram will be continuing to be there on Friday's for OB/GYN at WLCC.
4. \$704,000 grant was received for the FQHC.

C. Division Reports

1. *Environmental and Community Health:* Dave Welch reported that the Lead Safe Ordinance received \$90,000 from the City of Toledo.
2. *Health Promotion/Policy Integration:* Shannon Lands reported that there is a marketing report in the packet from Thread Marketing. The contract approved a few months ago is going towards this. It includes advertising and Google with Ad-Words and digital advertisements. The monthly report of visits to the website was provided. There is a feature of Click to Call which allows the person to search for clinic and with a click the call is placed to our scheduling staff. This is a great way of marketing with the use of mobile devices and internet use. We are able to target specific ages, sexes, and demographics with the different services we provide.

Dr. Woodson asked about how we track every time a new patient comes in. Tina Stokes said that is asked and is gathered when they register.

Shannon will provide a summary of information that is asked on the survey as to where people are coming from and track traffic into the clinics.

3. *Health Services:* Kelly Burkholder-Allen stated that on Tuesday afternoon there was a situation at the Horizon Science Academy where a student used her own lancet to test the blood sugar of her classmates. This was not a malicious act but more a case of curiosity. Five children had been tested. The school does not have a nurse on site or blood-borne pathogens policy in place. Our staff mobilized quickly and three of the five children came here with their parents. It was a great example of team work in a very short period of time. The staff did very well.

Our Disease Intervention Specialists (DIS) staff enrolled 8 clients in the PREP – Pre-exposure Prophylaxis Program.

Mobile Vision – we had that annual sit-down meeting with United Way. We were very thankful that in spite of their \$1.2 deficit, they still continued to fund the program to the greatest extent that they possibly could. This shows the value that is placed on this program. A report of the 2015-2016 and 2016-2017 years. The examination rate is up but prescriptions are down. Kindergarten to second grade population is down partly because they either have attention issues, unable to follow commands or because of behavioral issues and unable to follow commands, or they have issues with recognition of letters, shapes and colors. They are not able to get a good exam of these children and put them forward for comprehensive exams. We are looking for next year how to manage this population. The best way is to not see them at the school but to do a mobile vision clinic here. That way there are children who can be seen here and treat as a mobile vision client. These children will need to be dilated which is a trauma for the children. Consent forms were sent to the school and we decided that if we received at least 20 we could do these in a couple days. It is much more efficient than if we only had 5 or 6 children then have to move all of the equipment. The staff has been meeting regularly and working on billing and coding issues to be able to be more efficient in what they order in glasses and supplies. There will be a clinic at the UT sports camp this summer.

Dr. Woodson asked if any of these children can be given supervised access to equipment and be familiar with what is going to happen in the exam? Possibly a little “play exam”.

4. Administrative – Report taken care of earlier in the meeting.

Health Commissioner’s Comments:

Eric reported that he is on vacation next week. Our succession plan will be in place. Eric will be working more on the entire department’s succession plan. As a full or temporary successor, the Health Commissioner needs to be someone who has the ability to take over the entire process and procedures and nature of that actual chair. Clarification of degree needed will be provided, depending on the circumstances.

Dr. Woodson stated that it needs to be people with experience of dealing with different situations and may need to be more than just one person.

In regards to the letter written to the Blade. That was a team effort of many here in the department. It was nice to have a team together to conquer our concerns.

Other Items and Public Health in the News:

Dr. Woodson reported that the meeting held on May 23, 2017 with Mayor Hicks-Hudson, Eric, Dr. Woodson, Dave Welch and Perlean Griffin was quite positive moving forward together with dealing with lead issues for this entire community. Mayor was happy with things that were going on. We will try to keep her very well informed. Mr. McNamara also attended the meeting.

There have been many things related to Public Health going on. You never know when you see the paper each day what will be there. The thing is that unfortunately sometimes they want the headlines but don’t wait for the facts to catch up. Then there is not a follow up. The big headline, bold red ink, we find ourselves waiting for the other shoe to drop. Everyone has held things together in an amazing manner and we are coming out with something that is better for our citizens. Let’s take it in an orderly manner even if others are not.

Dr. Woodson is comfortable with the reports that have been give today on the financial situation from our consultants. The findings are almost complete and are a marked improvement over the impression we had been given in the past..

We need more board members. There are two great candidates that have been provided. We are waiting on the DAC to bring forward. One has infectious disease experience and another with an accounting background. We are welcoming any suggestions. The DAC is looking for a lawyer. The DAC has all of the resumes.

Thank you to those who were able to be here today. Our thoughts are with Don Murray and his family at this time.

Adjournment

(Resolution 2017.05.077) A motion to adjourn the meeting was made by Barbara Conover and seconded by Ted Kaczorowski. Motion carried. 4 yeas, 0 nays

Next Meeting Dates:
June 22, 2017
July 27, 2017
August 24, 2017

Signed:



**Dr. Donna A. Woodson, President
Lucas County Regional Health District**

Attested By:



**Eric J. Zgodzinski, MPH, RS, CPH
Secretary to the Board**