

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Department of Operations Center (DOC) #254

September 28, 2017– 8:30 A.M.

I. Swearing in of new Board Member

The first item of the Agenda was to be swearing in of a new board member. He was not able to attend.

II. Call to Order and Roll Call

Dr. Donna Woodson, President, called the meeting to order at 8:30AM.

a. A roll call was taken of Board members for attendance.

Present: Barbara Conover, Perlean Griffin, Matthew Heyrman, Ted Kaczorowski, Robert Reinbolt, Barbara Sarantou, Donna Woodson, MD.

Absent: Reynald Debroas, Donald Murray & Dr. Johnathon Ross

III. Introduction of Guests

Eric Zgodzinski introduced guests. AFSCME and ONA representatives: Nate Fries and Cindy McLeod.

Staff & Others: Tina Stokes, David Welch, Shannon Lands, Kelly Burkholder-Allen, Rebecca Anderson, Kevin Pituch (legal counsel), Lauren Lindstrom (Toledo Blade), Gary Sartain & Kelly Landwehr (Weber-O'Brien Auditors), Manish Karamchandani (UTMC Population and Public Health, 4th year Medical Student)

IV. Additions/Deletions to Agenda

Eric Zgodzinski added under Prior Business – Board Member Training. The Board Members are required to have two hours of training each year per the Ohio Revised Code.

V. Approval of the August 24, 2017 Board Minutes

(Resolution 2017.09.129) A motion to approve the minutes of the August 24, 2017 Board of Health meeting as presented was made by Barbara Conover and seconded by Ted Kaczorowski. 7 yeas, 0 nays. Motion carried.

VI. Approval of Payment for August Vouchers

Ted Kaczorowski, Chair of the Audit-Finance Committee, stated there are a number of refunds for the Lead Ordinance fees. It was added into the Lead Ordinance that the first 2000 applicants would have the \$45 fee waived. Several property owners had already paid the fee before this was implemented. They are receiving the \$45 refund.

Mr. Reinbolt asked what the amount for staff development pertained to. Tina Stokes stated that it was training that Jennifer McCloskey took on an online course for her certification for

PCMH. Rebecca Anderson stated that this is part of the PCMH grant. This is a benefit for us in that it goes towards our Quality Improvement for the Health Center.

Matt Heyrman asked about the Toledo Area Chamber of Commerce membership. He asked if other local government entities are members of the Chamber. He asked if there a reason we are a member of this group. Eric stated that we became a member of this a couple of years ago. That membership provides a good source of networking. This has helped us with stakeholders and promoting the lead program. Eric stated that he feels that it is a true benefit for us. We have been involved in several of their programs. Matt questioned why we would become members of an association that represents citizens when we are not, ourselves, a business. Mr. Reinbolt asked if we need to continue this relationship. Eric stated that it has been a great relationship.

Matt stated that he is asking if we need to be a member to be included in those meetings because traditionally, he feels that the Chamber would want us there as the governmental entity and would not have to pay for that membership.

The fee is \$300 and administration will determine if other governmental public entities are paying members of this organization.

Matt asked if we can hold on paying that bill until we are sure of the answer to that question.

(Resolution 2017.09.130) A motion was made by Bob Reinbolt and seconded by Perlean Griffin to approve the payment of the August Vouchers, without the Chamber of Commerce invoice until further information is provided. 7 yeas, 0 nays. Motion carried.

VII. Audit Report

Gary Sartain of Weber-O'Brien introduced his co-worker, Kelly Landwehr. The audit for 2016 was presented. This was also discussed with the Finance Committee. Mr. Sartain went over the report which included: Report on the Financial Statements, Management's Responsibility for the Financial Statements, Auditor's Responsibility, Opinions, Other Matters, Other Information and Other Reporting Requirements by Government Audition Standards.

On Page 7 of the report which is part of Management's Discussion and Analysis. This is a summarized information on the financial position.

The three programs that were audited for 2016 were Lead-based paint, the WIC Program and the FQHC.

Additionally, the Management Letter was provided. There are two items that are being brought to our attention. The first is Uniform Guidance Policy (UGP) – Part 200.303 of the UGP requires that there be certain written policies and procedures. It was noted that there were several policies and procedure that are not in place. This doesn't mean that you aren't following proper procedures appropriately, but it is required to have them in place.

The second item is Budgetary Reporting – during the audit it was noted that the official budgeted revenue amounts per the certificate of estimated resources was not correctly reflected in the FROGS reporting system. Failure to record accurate official budged revenues in the accounting system does not permit management to accurately monitor budget compliance

which may result in budgetary non-compliance. It is recommended that the District provide accurate budgetary revenues to their fiscal agent to be entered into the FROGS reporting system.

VIII. Legal Update

Kevin Pituch stated he will report during Executive Session.

IX. Executive Session

Dr. Woodson asked for a motion to enter into Executive Session for issues regarding employment, compensation and pending litigation.

(Resolution 2017.09.131) A roll call vote was taken. 7 Yeas, 0 Nays

Executive Session was entered into at 9:20AM. Dr. Woodson asked Board Members, Dave Welch, Shannon Lands, Tina Stokes and legal counsel Kevin Pituch to remain. Dr. Woodson excused everyone else from the meeting.

(Resolution 2017.09.132) A roll call vote was taken to come out of Executive Session at 10:41 AM. A roll call vote was taken. 7 yeas, 0 nays Motion carried.

Eric Zgodzinski stated there were no actions were taken during the session.

X. Prior Business

A. Human Resources: We continue to explore options for the Human Resources division. The concept to be implemented is to have conversation with staff to explore human resources and their desires, ideas and concepts about human resources. There will be a report on that next month. It was noted that there has been ongoing discussion regarding a full-time HR person. No definitive action was taken in part due to budgetary concerns.

B. Coffee with the Commissioner:

- a. The leadership team thought this was a good idea to have staff sit down with the Commissioner without any supervisors in the room and talk about efficiencies affecting our department. Ideas that they would like to see implemented, maybe things they have talked to their supervisor about that have follow up. Eric will listen to the staff and work towards implementing the ideas that would better promote public health and the programs. These are the frontline people who are out making daily decisions may not be in the field. If we don't listen to their ideas, we may not become better and there may not be any real Quality Improvement. The first three sessions are planned. This is an open invitation and each session will be about 45 minutes long. Periodically, additional sessions will be held once the first three sessions are completed. This will involve multiple staff at each meeting.

C. Dialogue for Change

- a. Gloria Smith said that she wanted to thank Eric Zgodzinski for getting the program started. The group is currently on the third session. These sessions include board members, staff and administration. The groups are put together by design to maximize diversity and backgrounds of members. Eric has made it mandatory that

all staff attends these sessions. They are 6 week sessions of 2 hours per week. We have had approximately 60 people go through these sessions so far.

These dialogues for racial change and cultural understanding are action driven. At the end of each session each group comes together and develops a plan for change. Yesterday the first two groups met to work on their plans. The big vision is that once the staff has all gone through this there will be multiple plans going on throughout the health department at the same time. These will be staff driven from the groups. There has been some really great dialogue and a lot of bonding and relationships built from the first two groups. Our staff is finding that, although they don't all look alike, we have more in common than different. One thing we have gotten so far is that people who work here are very family oriented. They are very passionate about a lot of different things.

Ted Kaczorowski commended Celeste and Gloria for doing a fantastic job of keeping the group on point. Ted encourages other board members to get involved as soon as they can.

Gloria stated that when they first started the process the staff was very leery about what they were getting into. Race is one of those topics that is very touchy, very scary. There are a lot of things hidden inside of us and so the fear is understood. From the first session when they come in now, they feel that it is not that bad. We not only discovered things about each other, she said but it has "blown us away about what we have discovered about ourselves."

Celeste said that we are trailblazers with this program in Lucas County. There are other organizations looking at our program not only in Toledo, but outside of our city. The fact that we have taken a stance and made this part of our procedures is important. Others are watching us in a positive way to replicate what we have here.

Last week Shynell Jones and Celeste Smith presented in Nashville, TN at the City Match/Healthy Start national conference and brought this up as one of our activities. A Health Commissioner from New York was surprised that the Health Commissioner made this happen.

Eric stated that he has enjoyed every one of these sessions by being a part of each group. He feels it is important to give support to the staff. This is important to the Administration and the Board that we change the culture of this department. We start looking at each other as individuals that we can talk to instead of believing that they don't like us. It is changing the culture of this department, which is something that we need to do.

XI. New Business/Points for Consideration

A. Board Training

- a. Eric provided training to the Board of Health Members. BOH members are required to have two hours of educational training each year.

- b. There will be a Governance Webinar in October for Board members. Everyone is encouraged to attend. It is called "Governing Models to Help Drive Boards of Health" on October 5, 2017.

B. National Association of Boards of Health (NALBOH)

- a. Eric brought up that we need a volunteer from the board to be a part of NALBOH.
- b. There will be webinar for local boards of health to look at innovative ways to have projects for the boards about health departments. NALBOH sends information on a regular basis. The webinar will be held in room 365 at TLCHD.
- c. Eric said that his recommendation is for a board member to step up and be the liaison to NALBOH and attend those meetings. Matt Heyrman said that he would be interested in being part of NALBOH. He said that he would support having more board members as representatives.

XII. Committee Reports

A. Audit/Finance Committee Report

Ted Kaczorowski stated that the Audit/Finance Committee met on Friday, September 22, 2017. The committee reviewed the Consolidated Financial Report thru August 31, 2017 – 67% of time lapsed.

Revenues are as follows:

1. *General Revenue Fund*: 2017 Collected 70% \$3,984,134.37; represents \$754,768.37 revenue collected from all General Fund (GF) programs and subdivision taxes of \$3,229,366.00. Projected General Fund revenue for 2017 is \$5,696,205.00. This represents expected income from all GF programs and \$3,229,366.00 as annual distribution from political subdivisions.
2. *Special Revenue Fund-Fees*: 2017 Collected 65% \$1,725,967.54 of revenue. Projected revenue in 2017 is \$2,674,806.00
3. *Special Revenue Fund-Grants*: 2017 Collected 27% \$3,437,650.11. Projected revenue for 2016/2017/2018 is \$12,790,267.56 based on grant awards and contracts.
4. *Special Revenue Fund-FQHC*: 2017 Collected 48% \$2,153,844.23. Projected revenue in 2017 is \$4,511,019.00, based on FQHC grant awards.

Expenditures are as follows:

1. *General Revenue Fund*: 2017 Expended 25% \$1,296,375.09 cash expenditures and \$123,854.96 as encumbrances. Annual appropriation for 2017 is \$5,696,205.00.
2. *Special Revenue Fund-Fees*: 2017 Expended 56% \$1,508,687.86 cash expenditures and \$1,928.52 as encumbrances. Annual appropriation for 2017 is \$2,674,806.00.
3. *Special Revenue Fund-Grants*: 2017 Expended 44% \$3,594,563.30 cash expenditures and \$1,980,280.23 as encumbrances. Annual appropriation for 2017 is \$12,790,267.56.
4. *Special Revenue Fund-FQHC*: 2017 Expended 58% \$2,615,355.54 cash expenditures and \$2,981.75 as encumbrances. Annual appropriation in 2017 is \$4,511,019.00.

Review – September 2017 Bill Schedule

The committee reviewed, in detail, each line item of the September 2017 Bill Schedule. All items were routine. Additional items totaling \$30,180.60 were added to the September

Bill Schedule after the Audit Finance Committee meeting and is attached as the last page of the Bill Schedule.

Update – Grant Funded Programs

Total applications in the amount of \$9,215,198 for 2016 fiscal year. During the same time period we have been awarded \$8,930,513 in funding.

Total applications in the amount of \$6,726,459 for 2017 fiscal year. During the same time period we have been awarded \$6,591,304 in funding.

Total applications in the amount of \$8,016,069 for 2018 fiscal year. During the same time period we have been awarded \$5,460,781 in funding.

No additional notices of awards were received since last meeting.

Pending Grant Applications:

1. Household Sewage Treatment Repair/Replacement grant application for \$200,000.
2. Dental Sealant Program grant application for \$59,983, grant period from January 1, 2018 through December 31, 2018.
3. Maternal and Child Health Program grant application for \$330,584, grant period from October 1, 2017 through September 30, 2018.
4. Sexually Transmitted Diseases grant application for \$49,568, grant period from January 1, 2018 through December 31, 2018.
5. Tuberculosis Case Reporting grant application for \$22,968, grant period from July 1, 2017 through December 31, 2017.
6. Minority Health Month grant application for \$2,500, grant period from April 1, 2018 through April 30, 2018.
7. HIV Prevention grant application for \$285,039, grant period from January 1, 2018 through December 31, 2018.
8. Creating Healthy Communities grant application for \$135,000, grant period from January 1, 2018 through December 31, 2018.
9. Toledo Lucas County *Getting to 1*, Northwest Ohio – Pathways HUB grant application for \$92,658, grant period from July 6, 2017 through December 31, 2017.
10. Empowered Communities for a Healthier Nation Initiative grant application for \$350,000, grant period from September 30, 2017 through October 1, 2018.
11. Testing Initiative for People Who Inject Drugs (PWID) grant application for \$1,907, grant period from October 1, 2017 through September 30, 2018.
12. Community Cessation Initiative (Tobacco) grant application for \$320,951, grant period from November 1, 2017 through October 31, 2018.
13. Supportive Pregnancy Care grant application for \$5,000, grant period from May 1, 2017 through June 30, 2018.

Review – Contracts

There are 10 contracts in the month of September 2017:

1. Hospital Council of Northwest Ohio is a revenue contract for \$92,658 to continue certain tasks for the first six months of the second year of the Infant Mortality Hot Spot project. Contract period is from July 6, 2017 through December 31, 2017.

2. Toledo/Lucas County CareNet is a revenue contract where TLCHD will serve as a Participating Primary Care Provider for CareNet Members. Contract period is from August 7, 2017 until terminated.
3. Healthy Eyes Healthy Children (HEHC) is a revenue contract for \$4,420 to implement community-based solutions that support HEHC objectives and increase the outreach of vision services to communities, families, schools, and the medical community with special attention to the underserved children in the U.S. Contract period is from September 1, 2017 through August 31, 2018.
4. Ohio Pharmacy Services is a disbursement contract to renew agreement to have certain goods and services provided, per ORC Section 5119.44. Contract period from July 1, 2017 through June 30, 2019.
5. Lucas County Commissioners is a revenue contract for \$22,968 to offset the cost of Tuberculosis cases that complete an approved course of treatment. Contract period is from July 1, 2017 through December 31, 2017.
6. Stericycle is a disbursement contract for \$966.72 annually for first 2 years, to provide monthly medical waste disposal for Varland Avenue location. Contract period is from October 1, 2017 through September 30, 2022.
7. Stericycle is a disbursement contract for \$13,035.72 annually for first 2 years, to provide monthly medical waste disposal for Erie Street location. Contract period is from October 1, 2017 through September 30, 2022.
8. Stericycle is a disbursement contract for \$2,384.64 annually for first 2 years, to provide monthly medical waste disposal for Oak Terrace Boulevard location. Contract period is from October 1, 2017 through September 30, 2022.
9. Eleanor Host, MD is a disbursement contract for \$1,027 (\$79/month) to provide consultation and technical assistance to nurse practitioner, Kristen Spinelli. Contract period from November 15, 2017 through December 31, 2018.
10. Toledo Area Sanitary District is a disbursement contract for \$457.70 to increase amend #1 for educational materials. Contract period from December 21, 2016 through December 31, 2017.

Other Items – Transfers of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of August 2017 in the ordinary course of business. Total transfer is \$151,136.74 consisting of changes in various expense categories.

(Resolution 2017.09.133) A motion was made by Perlean Griffin and seconded by Barbara Sarantou approve the Transfers of Appropriations for the month of August, 2017.

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of August 2017 in the amount of \$443,702. This represents new revenue estimate and appropriation for Personal Responsibility Education Program and an increase of revenue estimate and appropriation for Healthy Start Year 4.

(Resolution 2017.09.134) A motion was made by Matt Heyrman and seconded by Perlean Griffin to approve the changes in Revenue Estimates and Expense Appropriations for the month of August. Motion carried. 7 yeas, 0 nays.

Eric Zgodzinski asked Rebecca Anderson which grant provides the funding for the LISW position. Rebecca stated it would be from the new AIDS grant that we received.

Perlean asked how long the grant lasts. Rebecca stated that the one time funding for IT has to be spent by the end of May and the LISW is ongoing. Matt Heyrman asked who the grantor is. Rebecca stated that the grant is from HRSA as a supplemental grant.

FOHC Reporting

August 2017 receipts were \$372,171.73 and expenses were \$388,907.43. August 2017 net loss is \$16,735.70.

The committee reviewed charges, payments, adjustments, encounters and total accounts receivable for the month of August by Departments from the new Allscripts PM. The committee also reviewed the charges from the legacy and new system totaling \$3,356,822.66 that was submitted to the insurance companies for the timeframe from February 1, 2017 through September 20, 2017.

Environmental Health 2018 Proposed Fee Schedule

The 2018 Proposed Fee Schedule for Environmental Health and the comparison of 2017 to 2018 increase in food fees was reviewed and will be presented for the first of three readings during the Environmental Health Committee report.

Other Finance Item(s)

Perlean Griffin requested a motion to that the Health Commissioner be authorized to fill a part-time CFO position subject to the availability of finances.

(Resolution #2017.09.135) Motion made by Barb Sarantou and seconded by Barbara Conover to authorize the Health Commissioner to fill a part-time CFO position. Motion carried. 7 yeas, 0 Nays

(Resolution #2017.09.136) Motion made by Matt Heyrman and seconded by Perlean Griffin to approve the Audit/Finance Committee report. Motion carried. 7 yeas, 0 nays.

B. Personnel Committee

Perlean Griffin requested that the board approve the Supervisor of Fiscal Assurance Position posting through internal posting. The job description was in the packet. This is a full-time classified position.

(Resolution 2017.09.137) Motion was made by Matt Heyrman and seconded by Ted Kaczorowski to approve the posting of the Supervisor of Fiscal Assurance Position Motion carried. 7 yeas, 0 nays.

New Hired Employees

Ann Daoust-Garcia, Dental Hygienist, replaces Shavon Billings-Gabriel rate of pay is \$30.07

LaTasha McDonald, Public Health Lead Investigator, Rate of \$21.92

(Resolution 2017.09.138) Motion by Bob Reinbolt and seconded by Ted Kaczorowski to accept these new hired employees.

Matt Heyrman asked what the funding source was for the Public Health Lead Investigator. This employee is covered by fees and grants. This is not a new position but is the position that was vacated when Vaughn Jackson moved into the supervisor position.

Call for vote on Motion: 7 yeas, 0 nays. Motion carried.

There was one separated employee, Jerry Bingham. Perlean Griffin said that she had the opportunity to participate in the exit interview. Jerry was an excellent employee and we really hated to lose him. Questions were raised to him so that we could be sure that he was not leaving as an unhappy employee. We found out that he felt it was time for him to move on. He left on good standings. He has gone to Ottawa County as the Director of Environmental Health.

Perlean asked Rebecca Anderson to speak on the positions to be increased at WLCC. The Medical Assistant at the clinic will be on maternity leave at the end of October for 12 weeks. For coverage we would like to increase a Medical Assistant at the downtown location who is at 32 hours back up to 40 hours and the 36 hour clerk at WLCC back to 40 hours. When we have to pull people from downtown to send to WLCC it leaves the downtown clinic shorthanded. Melissa is the only assistant to the providers at WLCC. This will allow the clinic to have ample coverage.

(Resolution 2017.09.139) A motion was made by Ted Kaczorowski and seconded by Barbara Sarantou to accept the Personnel Committee Report as presented. 7 yeas, 0 nays. Motion carried.

C. Environmental Health Committee Report

The committee met on Friday, September 15, 2017.

a. 2018 Proposed Fee Schedule – First Reading

The 2018 proposed fee schedule was distributed. There is a slight increase in the food fees. The fees are determined using the cost methodology set forth by the Ohio Revised Code. This is the first reading of three. Food cost methodology is done every year. In the coming year we will be looking at all of the other programs. The small flow fee was changed from \$1200 to \$600 due to the process changing.

b. Maumee River Harmful Algal Bloom was discussed. A recreational public health advisory was put in place on September 21, 2017. The City of Toledo has taken samples at Cullen Park and the Martin Luther King Bridge. In order to drop the advisory there needs to be two samples that are within the regulated rate, separated by a week. There are 2 levels of advisories: orange advisory is 6ppm for children and immune-compromised and another one of 20 ppm which is a red sign. There was a rowing regatta over the weekend and there were no issues with those involved. We were in contact with the manager of the regatta. City of Toledo testing lab was in contact with us throughout the time with updated testing results as they came in.

- c. **Lead Safe Ordinance:** Currently there are 508 properties that are registered. There are 13,000 rental properties in Phase 1 due to be registered by June 30, 2018. We have a daily counter on the website that counts down to the deadline. We are telling the landlords that they need to get their properties inspected. As we get closer to the due date, with the number of inspectors we have registered, there is concern that they may not be able to get it done in time. The fine is \$50 per property per day with a maximum up to \$10,000 per property.. Notices have been sent to the properties, we have waived some fees, and we have changed the deadline for the issuance. We are meeting with Bob Cole from ABLE and the Lead Coalition on a regular basis.

The Lead Ordinance will be covered at an event that we are hosting on October 18th for physicians, nurses, social workers, medical professionals who have experience working with kids who are exposed to lead. There are people on the panel to discuss lead poisoning and how lead is an issue in the City of Toledo. They will discuss "hot zones" that are high with lead. Christopher Alexander from ODH will speak on the medical mandates for providers and what they are required to do regarding lead testing. There is misinformation around lead testing for children within the City of Toledo. We hope that this event will clear up some issues. This event will provide attending medical professionals with continuing medical education credits. Bob Cole from Advocates for Basic Legal Equality will be giving an overview of the Toledo Safe Lead Ordinance. There will also be presentations from Francis Rogalski, MD from Pediatricare Associates, David Norris, MA, from The Kirwan Institute, and TLCHD Lead Case Manager, Gloria Smith, RN.

- d. The Ohio Department of Health asked our department to review lead cases back to 2011. Currently the staff is reviewing 412 cases. The staff has already closed 238 cases and expect to have another 85 closed by the next board meeting
- e. The Draft Private Water Rules were received from ODH. The Environmental Health committee met to discuss the comments our staff submitted.
- f. The ODH Swimming Pool Program Audit will be conducted next week.

(Resolution 2017.09.140) A motion was made by Barb Conover and seconded by Perlean Griffin to accept the Environmental Health Committee report as presented. 7 yeas, 0 nays. Motion Carried.

(Matt Heyrman left at 11:37AM)

D. Facility Committee Report

- a. Committee did not meet – no report

E. Co-Applicant Committee

- a. The Committee met on Monday at the Main Library. The committee discussed finances of the clinic and some aspects of how we can become more efficient in operations looking at the actual processes we are using. Dr. Dake asked questions

about procedures and processes which will be discussed with Rebecca Anderson in the near future.

- b. The Licensed Social Worker position, which is a grant position, was discussed. We are looking to assign someone to that position.
- c. Dr. Grossman commented that we have seen a few more people and the price per person has gone up. The new grants have been impressive. There are gaps that are being filled by the grants that allows us to avoid taking from the general fund, he commented.

F. Legislative Committee

- a. House bill 65 – Food Survey Methodology affecting affects the Food Service Operations and fees. This may be a moot point now. There have been negotiations between ODH and ODA as well at the Ohio Environmental Health Association. There is real concern about how the two state agencies come in and do our survey to the point that they have put the surveys on hold across the state until March 2018. There will be a new survey form and methodology that the State departments will have to follow when they come in to do the survey. It is very beneficial to us. The way they have done the methodology and commented on the sanitarians on how they perform their inspections has come into question. We should be looking at Critical Control Points and how they affect the operations and the quality of the food relative to food borne illness issues and not so much on base cove molding.
- b. Dogs on the Patio is moving ahead. AOHC and OEHA are going to be working on this and looking on limiting any potential impacts that dogs on patios will have. The feeling is that this will go through without too much of an issue.
- c. Issue 2 – Drug Price Standards initiative. The driving crux of this is to lower drug costs throughout Ohio. Issues 2 is saying that they want to reach back into the VA and say that nobody will spend more money on the pharmaceutical than what the VA has to spend. The problem is that the VA doesn't give up a lot of the information on what they negotiated the prices for. If Issue 2 would pass, the cost for any court action taken against Issue 2, would be picked up by the residents of Ohio. Eric will get out a pamphlet as soon as he can find one and discuss it in October. Dr. Woodson stated that this is a very complex Issue. We need to look closely at the organizations that are either for or against this. The Ohio State Medical Association is against this as well as the Hospital Council and AOHC.

(Barbara Sarantou left at 11:59am)

XIII. Pending Business

FQHC Update: Rebecca Anderson reported the following

Accomplishments

- a. Grant received is for Access Increases in Mental Health and Substance Abuse Services (AIMS) focus on opioids. We applied for \$150,000 and received \$175,700. This is broken down to \$85,200 for the Licensed Social Worker (LISW) position and \$90,500 for IT upgrades. This grant was submitted in July and quickly awarded in September. Barb Conover stated that it may be helpful, in the future, with grant applications if there are salary pieces to it, it should be given to the finance committee so that they will have a little more knowledge about it prior to the board meeting.

- b. The Health Center was awarded \$85,138 for quality improvement and are currently looking at how it will be spent. This will cover some training and some staff time. This will need to be spent by the end of May, 2018. This supplemental grant was received due to using the Uniform Data System (UDS) reporting. By using this system correctly in 2016 we received this grant.
- c. There is a Memorandum of Understanding with Family Services of Northwest Ohio for a clinical therapist, DeVenja Johnson who will be starting on Monday. Ms. Johnson will be here every other week to do patient intake, assessment and treatment. Some of our patients who are in need of mental health who will be seen. Dr. Woodson asked how patients will be selected to see Ms. Johnson. Rebecca stated that our clinicians will refer our ongoing patient population. Hopefully the patients who are referred are compliant in coming in for their appointments. Dr. Woodson asked that a monthly update of the number of patients being seen is provided.
- d. Patient-Centered Medical Home (PCMH) recognition application was submitted on 9/20/17 for \$35,000. This pays a portion of the salaries of Jennifer McCloskey, Norma Lake, Nancy Benedetto, and other who participated in the quality improvement. Jennifer McCloskey has been Certified Content Expert (CCE). The PCMH CCE certifies Jennifer as an expert in the PCMH program and the mission to improve the quality of health care. This grant was also used to have several forms translated into Arabic and Spanish. This grant has the capability of providing \$30,000 per year as supplemental QI funding.

Challenges:

- a. Increasing income through billing and QI
- b. Closing charts in a timely manner
- c. Increasing number of patient encounters per hour
- d. Finishing credentialing to apply for FTCS

Staffing:

- a. Pharmacist Evelyn Schreier returned on 9/11 following medical leave.
- b. Karen Willard, RPh and Adell Shahad, RPh signed new contracts as ongoing substitute pharmacists.
- c. Mental Health and Substance Abuse LISW to be hired as a billable provider.
- d. Health Center positions on hold: WLCC nurse, social worker, part time phlebotomist.

B. Division Reports

a. Environmental and Community Health

- i. Dave Welch reported that most of his report was covered in the Environmental Health Committee report. Our department was approved by ODH for the Level 1 class in Spanish. Our sanitarian, Maria Bibish translated the document.

(Barbara Conover left at 12:02 PM)

b. Health Promotion/Policy Integration

- i. Shannon Lands invited everyone to the Press Conference this afternoon at 1:00 PM in front of our building concerning Infant Mortality. This specifically highlights the black babies who have been dying. The numbers have been increasing over the last several years. Celeste Smith and her staff have put out blue and pink tombstones to signify the babies who have died in 2016, a total of 41. Media will be in attendance at this press conference.
- ii. There is a flyer for World Heart Day. This is in collaboration with the City of Toledo. Mayor Hicks-Hudson has been having Walks with the Mayor for the past couple of months. Some staff members from our department have been in attendance. Information about heart safety and getting up and getting moving has been made available. There will be a health fair tomorrow (9/29/17) at the Ebeid Center on Madison Avenue from 10 – 2. A number of our staff will be there. Flu shots will be available. Creating Healthy Communities will be there with heart healthy recipes. A dietitian from ProMedica will be there with live cooking demonstrations. Mercy will be providing screenings. UT Student Nursing and Wellness and fitness students will be there promoting physical activity. A Press Release was sent out by the City of Toledo and the Mayor will be there to kick off the event and Eric Zgodzinski will also be there to provide remarks.

c. Health Services

- i. No report.

d. Administrative Services

- i. Nothing further.

XIV. Health Commissioner's Comments

- Eric Zgodzinski gave kudos to Dave Welch with everything that the Environmental Department and the staff has had going on in the past few weeks with the HAB in the river.

XIV. Other Items and Public Health in the News

- Dr. Woodson acknowledged Jerry Kerr, and the cooperation of Kelly Burkholder-Allen with the successful presentation at the medical conference held in Chicago. This was a collaboration between academia and our health department. It involved teaching medical students Naloxone training. This was accepted for presentation at the largest medical conference through the AMA. There were over 400 people in attendance.
- The big news for Public Health this week was that the 2016/2017 Community Health Assessment was released. This is a tri-annual report to the community. This is so important as a basis of what we do. There was a major announcement to the public at the Main Library Downtown Branch. Copies of the summary were distributed to the board members. There was a leadership presentation in the morning that our leadership was able to attend. On Tuesday there was a presentation of the Minority Health Report. This was very well attended. There is very important information that we must look at more in-depth. Most of our staff have been involved in our Strategic Plan and most of these have been dealt with in our clinics. Our Strategic Plan is right on target to study chronic diseases, obesity and infant death.


- The NALBOH webinar is October 5th at 1:00 PM on Governing Models to Health Drive Board of Health to healthier communities. That will be set up in Room 365 at the health department. Let Shannon Lands know if you will be in attendance.
- The concept of Community Lives Saves is the approach that medical education has to take. We have been brought up to have the doctor in with one patient and that is who we treat. However, we have to look beyond that. We need to broaden this out to population. Some of our staff will be speaking to the medical students.
- Dr. Woodson reminded BOH members of the joint educational program sponsored by the Toledo-Lucas County Health Department, The Academy of Medicine of Toledo and Lucas County with support from Mercy Toledo Continuing Medical Education (A pamphlet of the program content will be included with the September 28, 2017 minutes).

Next Meeting Dates: **October 26, 2017**
 November 16, 2017
 December 21, 2017

Adjournment

(Resolution 2017.09.141) A motion to adjourn was made at by Ted Kaczorowski and seconded by Perlean Griffin 12:02PM. Motion carried.

Signed:



Dr. Donna A. Woodson, President
Lucas County Regional Health District Board

Attested By:



Eric J. Zgodzinski, MPH, RS, CPH
Secretary to the Board