LUCAS COUNTY REGIONAL HEALTH DISTRICT

Board of Health Meeting Department of Operations Center (DOC) #254 October 25, 2018–8:30 A.M.

I. Call to Order and Roll Call

Dr. Donna Woodson, President, called the meeting to order at 8:35 AM.

A roll call was taken of Board Members for attendance.

Present: Richard Fernandez, DPT, Perlean Griffin, Ted Kaczorowski, Donald Murray, Susan Postal, Barbara Sarantou, Donna Woodson, MD.

Excused: Fritz Byers, Barbara Conover, & Matthew Heyrman

Absent: Reynald Debroas

II. Introduction of Guests

Dr. Woodson introduced guests: UTMC Population and Public Health Elective, 4th year Medical Students: Alexis Vick and Parisa Eskandari

(Johnathon Ross, MD arrived at 8:37)

Eric Zgodzinski introduced other guests: Blade reporter Lauren Lindstrom, AFSCME and ONA representatives: Nathan Fries and Cindy McLeod. There were three members of the public in attendance in regards to the Public Hearing for the Proposed 2019 Licensing Fees.

Staff & Others: Eric Zgodzinski, Tina Stokes, David Welch, Shannon Lands, Clark Allen, Barry Gordon, David Grossman, MD, Brandon Palinski, Beth Williams, Alice Dargartz, Legal Counsel: Kevin Pituch & Jim Walter.

III. Additions/Deletions to Agenda

There were no changes to the Agenda.

IV. Executive Session

(Resolution 2018.10.121) A motion was made by Johnathon Ross, MD and seconded by Perlean Griffin to enter into Executive Session for the purpose of discussion of the union negotiations at 8:42 AM. Roll Call vote was taken. Motion Carried, 8 Yeas, 0 Nays.

(Resolution 2018.10.122) A motion was made by Johnathon Ross, MD and seconded by Barbara Sarantou to return from Executive Session at 9:11 AM. Roll Call vote was taken. Motion Carried, 8 Yeas, 0 Nays.

V. Approval of the September 27, 2018 BOH Minutes

(Resolution 2018.10.123) A motion was made by Johnathon Ross, MD and seconded by Ted Kaczorowski to approve the minutes of the September 27, 2018 Board of Health meeting. Motion carried. 8 yeas, 0 nays.

VI. Approval of Payment for September 2018 Vouchers

Ted Kaczorowski reported that the September, 2018 vouchers were reviewed at the Monday, October 22, 2018 meeting of the Audit/Finance Committee. There is nothing out of the ordinary that needs attention, according to the chairman.

(Resolution: 2018.10.124) A motion was made by Richard Fernandez, DPT and seconded by Barbara Sarantou to approve the September, 2018 vouchers. Motion carried. 8 yeas, 0 nays.

VII. Legal Update

Kevin Pituch stated that the lead ordinance case notice of appeal was filed to look at what the trial court ruled in finding the Lead Ordinance unconstitutional. The Court of Appeals dismissed that appeal. Before you can appeal a case it must be completely decided. One thing that remains to be decided is the attorney fees being awarded to the plaintiff since they won. The court said this determination is not complete enough and has sent the isue back to the trial court. There will be a hearing between November and December. It will be three to four months before we get a decision. The judge will then rule on the attorney fees. If any fees are due it will be the responsibility of the City of Toledo to pay them.

VIII. New Business

Eric Zgodzinski stated that this is the Third Reading and Public Hearing for the Environmental Health Proposed Fees for 2019.

Dave Welch stated there is a slight change in the fees from the Second Reading in September. The fees were required to be rounded down which caused a minor change in the 2019 proposed licensing fees. In addition, the State fees which are listed are fees mandated by the Ohio Department of Health and of fees are not approved by the TLCHD. David Welch stated that in preparing the fee schedule we take into account the cost of providing the program. The Sanitarian's salaries, office time, supplies, etc. go into the Cost Methodology to determine fees. The State of Ohio audits the programs. The pool fees are substantially lower because the year before our cost methodology had the fees higher. We legally cannot make a profit on fees and have to be below what the program costs. The food program is subsidized by approximately \$100,000.00. Cost Methodology can only use the actual time worked in the program. This does not allow using vacation, sick, comp time or any other non-program costs to be used in the calculation of program fees. Later in the meeting we will be presenting a Cost Methodology Policy to establish the schedule for cost methodology review by program. Food program fees are required by state statute to be calculated every year. The policy will outline the other programs and the frequency of those cost methodologies.

Don Murray opened the floor to any public comments concerning the proposed fees. Three members of the public were present. There were no comments made.

(Resolution: 2018.10.125) A motion was made by Johnathon Ross, MD and seconded by Ted Kaczorowski to adopt the Environmental Licensing Fees for 2019 as presented in the 3rd and final reading. A roll call vote was taken. 8 yeas, 0 nays.

Dr. Ross asked about the funds spent on media for the Tobacco Grant. He inquired if there is any track back to find out how effective the advertising has been. Shannon Lands stated that there is advertising in the budget and how it is spend is at our discretion. This will be discussed more in the presentation later in the meeting showing how many referrals have come specifically from advertising. There are

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metrics in place which we are starting to use with many other programs. This will show how many hits on the website, who is visiting the social media pages, how many shares, and all of the analytics.

IX. Prior Business

Strategic Planning – Brandon Palinski reported that the Strategic Planning Committee did not meet this past month. The next meeting is on November 13, 2018 and an update will be provided at the next Board Meeting.

Public Health Accreditation Board (PHAB) – the first draft of our action plan was submitted to our Accreditation Specialist. This is an informal review by her to look over what we have drafted and what actions we plan to take. We will receive feedback before we send our official submission to the PHAB Board. Unlike Site Visit Reports, PHAB does not wait until their quarterly meeting to assess if they will approve an action plan. They would only take it to their main meeting if there was something specific they would want to discuss.

Eric stated that with PHAB there is a great amount of detail and desire to look at programs and evaluate them. As we talk about return on investment we will be looking at how we are actually delivering the programs and how are we evaluating them. Related to our action plan, program evaluations are specifically for the Health promotion type of programs currently. Our department will take it one step further and look at each program. We will look at how each program is being delivered, if it is equitable for whomever we are delivering it to, and if it is necessary. Another thing we will look at is how we spend money and if programs can be improved.

X. Committee Reports

A. Audit/Finance Committee Report

Ted Kaczorowski stated that the Audit/Finance Committee met on Monday, October 22, 2018. The packet provided includes all of the financial data that was reviewed by the Audit-Finance Committee. This information was sent to all Board Members via email prior to this meeting for review. The consolidated financial report through September was review. At this point, 75% of this budget year has lapse.

General Revenue:

Special Revenue:

Collected 83% and expended 31%

Collected 69% and expended 60%

Special Revenue Fund – Grants:

Collected 26% and expended 29%

Collected 89% and expended 70%

<u>Update - Grant Funded Programs</u>

- 2018: Total applications of \$7,201,287 and awarded \$7,021,502.
- 2019: Total applications of \$15,153,530 and awarded \$6,209,923.
- Five notice of award totaling \$2,976,626.
- Pending grant applications: 5; 2 needing board approval.

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of September 2018 in the ordinary course of business. Total transfer is \$46,127.75 consisting of changes in various expense categories.

(Resolution 2018.10.126) A motion was made by Richard Fernandez, DPT and seconded by Donald Murray to approve the Transfers of Appropriations for the month of September, 2018 in the amount of \$46,127.75. Motion carried. 8 yeas, 0 nays.

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of September 2018 in the amount of \$499,842.77 for Revenue Estimates and for Appropriations.

(Resolution 2018.10.127) A motion was made by Susan Postal and seconded by Donald Murray to approve the changes in Revenue Estimates and Expense Appropriations for the month of September 2018 in the amount of \$499,842.77. Motion carried. 8 yeas, 0 nays.

Other Items - FQHC Reporting

September 2018 receipts were \$104,149.07 and expenses were \$30,556.65 for a net profit of \$73,592.42

Lucas County Community Cessation Initiative (CCI) Authorizing Resolution:

Board of Health Resolution is required to authorize the Health Commissioner to enter into contracts with referral partners and providers in relation to the Lucas County Community Cessation Initiative (CCI) Tobacco Grant for the grant period of 2018-2019.

(Resolution 2018.10.128) A motion was made by Susan Postal and seconded by Johnathon Ross, MD to authorize the Health Commissioner to enter into contracts with referral partners and providers in relation to the Lucas County Community Cessation Initiative (CCI) Tobacco Grant for the grant period of 2018-2019.

Ted Kaczorowski stated a resolution is required to authorize the Health Commissioner to request an advance from the Lucas County Auditor of taxes assessed and collected for and on behalf of the Lucas County Regional Health District in January of 2019 and in July of 2019.

(Resolution 2018.10.129) Motion was made by Johnathon Ross, MD and seconded by Richard Fernandez, DPT to request the Lucas County Auditor to advance the TLCHD jurisdictional subsidy for 2019. Motion carried. 8 yeas, 0 nays.

(Resolution 2018.10.130) A motion was made by Perlean Griffin and seconded by Susan Postal to approve the Audit/Finance Committee Report in its entirety. Motion carried. 8 yeas, 0 nays

Dr. Ross asked about the pending grants totaling \$15 million which is \$8 million more than last year in grant requests. Eric stated that everything that we have on the books right now is staffed. Eric will look at trending data for the last couple years and bring that back to the board.

B. Personnel Committee Report

Perlean Griffin stated the Personnel Committee met on October 15, 2018.

Dave Welch, Environmental Health Director has requested two open positions to be filled by Sanitarian-in-Training candidates: Keianna Wimberly and Michael Judin. The Personnel Committee met and reviewed the processes that were used in the selection of these two individuals.

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The background checks, reference checks and interview panel were reviewed and Board Members were pleased with the process that was used. It was complete and very well organized. It is recommended by the Personnel Committee that these positions be filled with these candidates. These are full-time positions in AFSCME. Starting rate is \$18.04.

Barry Gordon stated that conditional offers will be made to these candidates pending the results of the pre-employment drug testing. Dave Welch stated these positions have been held open until the separation of the FQHC and bumping was completed. One position is in the food division and the other is a generalist/O&M program. There were 4 people interviewed.

(Resolution 2018.10.130) A motion was made by Ted Kaczorowski and seconded by Richard Fernandez, DPT to approve the hiring of Kieanna Wimberly and Michael Judin to fill the two positions in Environmental Health. Motion carried. 8 yeas, 0 nays.

(Resolution 2018.10.131) A motion was made by Ted Kaczorowski and seconded by Susan Postal to approve the Personnel Committee Report in its entirety. Motion carried. 8 yeas, 0 nays.

C. Environmental Health Committee Report - Donald Murray

The Environmental Health Committee met on October 17, 2018. There are three variances for consideration.

- 1) The Ohio Department of Health Survey was completed on October 18 & 19. The exit interview seemed to go well. The report from the State of Ohio will be received in 2 to 3 months.
- 2) Cost Methodology Policy was presented for approval. This will be reviewed on a 5 year schedule. There is a unanimous recommendation from the Environmental Health Committee to approval the policy.

(Resolution 2018.10.132) A motion was made by Johnathon Ross, MD and seconded by Barbara Sarantou to approve the Cost Methodology Policy. Motion carried. 8 yeas, 0 nays.

- 3) The 3rd reading of the Proposed Environmental Health fees and Public Hearing were discussed.
- 4) The two sanitarian positions were discussed by the committee and recommended to be approved.
- 5) A resolution authorizing the Lucas County Regional Health District Board to waive the requirement for a soil evaluation for a small lot size, a septic tank replacement, an alteration, or an incremental repair plan. This is referenced under the OAC 3701-29-09(A)(1)(b). It is the recommendation of the Environmental Health Committee to approve the resolution.

Eric noted that Dave and his staff are working to eliminate some barriers for our constituents to make it easier for them and still adhere to regulations. Hopefully, in the next couple of years we be more efficient and provide better customer service.

(Resolution 2018.10.133) A motion was made by Johnathon Ross, MD and seconded by Barbara Sarantou to approve the Authorizing Resolution to waive the requirement for a soil LCRHD Oct.25.2018

evaluation for a small lot size, a septic tank replacement, an alteration, or for an incremental repair plan per Ohio Administrative Code 3701-29-09. Roll call vote was taken. Motion carried. 8 yeas, 0 nays.

6) Request for variance for 8120 Seaman Road to use manufactured sand as a fill to increase the grade on the property for sidewall stabilization of the leaching trenches. It is the recommendation of the Environmental Health Committee to approve the request for the variance.

(Resolution 2018.10.134) A motion was made Susan Postal and seconded by Barbara Sarantou to approve the variance request for 8120 Seaman Road for the use of manufactured sand as outlined above. Motion carried. 8 yeas, 0 nays.

- 7) There was a complaint registered concerning a property in Waterville. The complainant was invited to come in front of the Environmental Health Committee at the next scheduled meeting to discuss the issues.
- 8) The Ohio Department of Health provided a list of the initial requirements for Food service and Food Establishments in regards to dogs being allowed in outdoor dining areas in the State of Ohio. There will be a full list of requirement available that we will be enforcing once it goes to the ORC. Allowing dogs on patios is at the discretion of the restaurant owner.

(Resolution 2018.10.135) A motion was made by Perlean Griffin seconded by Barbara Sarantou.to accept the Environmental Health Report as presented. Motion carried. 8 yeas, 0 nays.

D. Facilities Report – Shannon Lands reported

1) In 2016 a survey was sent to staff to gauge their opinions on what was important in a new building for their program. Results were analyzed and sent back to the staff. A new survey has been developed to see what needs to be provided to meet the needs of our clients. This survey has been given to visitors as they come into the building for services and are collected as they leave. This will give us an idea of what programs are being utilized by the public. This will help guide us as we make decisions as to where we should move. The survey is gathering information on where people are coming from, and what is important to them (bus route, parking, etc.). The question is asked as to how they heard about us (social media, friends, family, doctor, internet, newspaper). The data is being analyzed and will help us to rethink how and where we deliver services. Dr. Fernandez asked if we expect bias when we survey and collect data for utilization, since we are located downtown and have a large population that lives near the downtown area; will the downtown population skew the results by saying we stay downtown vs identifying if there is an underserved population elsewhere who do not use our services due to lack of convenience. Eric stated that we knew going into this that there would be some bias. Now we will be taking the survey out to other areas. The data will give us an idea of where we should go from here. Some people who have come downtown have said we should move it out to Maumee. Shannon stated that we have started to see that data on this from people traveling from the west side of Toledo including Swanton, Berkey and those areas. Ted Kaczorowski asked how long the survey will continue and when is a final evaluation expected. Eric stated that it will probably be early next year.

2) Eric stated that we are having conversations with both the city and the county concerning a new facility. When you start looking at moving a facility like this agency, we need to have a sound plan. Not only for where we go, but also can we afford it and what will need to be available. With reduction of staff, we don't need this size of building.

E. Legislative Committee – Eric Zgodzinski

1) No report

F. Bylaws Committee – Donald Murray

- 1) Copies of document from the October 10th meeting were sent to the BOH members via email. Many items were more housekeeping items as the committee begins to go through the Bylaws.
- 2) The current Bylaws state that two things have to apply.
 - i. We have to have a 2/3 affirmative of the members present will that be required? Kevin Pituch will look into this.
 - ii. Amendments or modification s of the Bylaws must be submitted to the board 30 day prior to board action. This will not be able to be done before the next meeting. The summary of the proposed actions is included in the packet. If anyone has any recommendations for the bylaws please contact the committee members.
- 3) There are some committees which no longer exist and others that may need to be moved. It has been quite a while since we have had a Bylaws committee. There are a lot of things to do in regards to the Bylaws. This is a good start.
- 4) Dr. Woodson stated that some changes, such as the Pharmacy Committee being made an AdHoc committee instead of a Standing Committee, will be adjusted. We had a large pharmacy before the change in clinics. We still have some need from clinics such as TB and STI that utilize the pharmacy.
- 5) A list of the committees and their responsibilities of them was provided in the packet. This is a start as we get working on the updated Bylaws.

XI. Pending Business

A. Division Reports

- a. Health Promotion and Policy Integration Shannon Lands
 - i. A grant has been awarded from ODH for \$483,847.22 for the Community Cessation Initiative program. This grant is from November 1, 2018 October 31, 2019. The grant award is a little over \$100,000 more than last year. Staff is working diligently with healthcare providers (Dental, Behavioral Health, Mental Health, and Physicians) to get them involved in the program.

With the CCI grant there has been close to \$51,000 spent on advertising. We have realized what works best is media advertising. We have been moving away from print into digital, including local radio, television and social media ads which have been produced. There is a commercial being played on Channel 13 during certain times of the day to target specific age groups. We reach out to the Hispanic population because the Latino group is one of the disparate populations we are trying to reach. Advertising is also being placed on buses and throughout the community with ways for the citizens to contact via phone or text.

There is a referral section on our website with an app people can log on and submit on the website for help in quitting smoking. Their name, phone number and best time to reach

them is entered and one of our Tobacco Cessation Specialists will call them that day to schedule an intake. This is the majority of the way we are receiving referrals.

Dr. Ross asked what the effectiveness of the program is in regards to the amount of money being put into the advertising and are we getting a good return for our money. He stated that he is satisfied with the efforts. Free transportation, childcare and gift cards, are all good, positive incentives too. Shannon stated that the referral links to the steps they need to take next to get started. Resources are housed on the website to help them towards the process to quit.

Eric stated that he has been talking with Joe Dake to work with UT to help us with some of the statistical analysis of our programs.

Shannon stated that there is also a professional evaluation group that works alongside the CCI grant through FRG. They are meticulously looking at every step we are doing with the program advertising, so it is being evaluated.

- ii. Tobacco Prevention Several entities in the community have asked for information on vaping or e-cigarettes along with the current smoking rates in Lucas County. We are working with the University of Toledo on Tobacco-21 and teaming up with the MPH students with educational events on T-21 on November 7 in the Mulford Library cafeteria at UTMC. There will be surveys with a pre-test and post-test for students on T-21 in regards to what they know about the program. From there the students will be given additional information and a post-test will let us know how this impacted them. This grant only has about \$7,000 to spend on advertising. There is advertisement on Pandora, digital media and on I Heart Radio. We have received 4 inquiries about how housing units can go smoke-free. Dr. Ross stated that San Antonio, Texas has already passed the law effective the first of October and it might be beneficial to contact them about how it is going. Dr. Woodson stated that the City of Maumee is continuing to look at implementing the T-21.
- iii. Drug Take Back Day: October 27 from 10 2 at TLCHD. We have received 100 150 drug disposal kits from the Chamber of Commerce that we can distribute to individuals.
- iv. Brand Standards The importance of brand standards is something that PHAB has really pushed forward. We have been actively working with staff on creating updated fliers and forms to meet our branding standards. We have a visual brand policy that will be updated to reflect what we need to have according to PHAB.
- v. The All Staff Employee Retreat will be on Friday, February 8, 2019. There is a section in the retreat that is a Board of Health activity. Our staff has requested to get to know the board members a little bit better so we have put together some fun questions that we will ask the board members to answer. This will be sent out to the board members in advance. Staff will have a page with board member's pictures and have to match the comments with the board member.
- vi. The monthly newsletter was distributed for October.
- vii. This is National Lead Screening week. A flier was provided. These are being put out into the community to raise awareness of lead poisoning in our community.
- viii. Each of our divisions has a standing staff meeting each month. Updates are given as to what is going on in the agency and the community. There is upcoming CPR and HIPAA

training. Every month the divisions will cover three policies. This is to let staff know if there are any changes and keeping them familiar with the policies.

b. Administrative Services - Tina Stokes

i. Nothing to report

c. <u>Health Services - Clark Allen</u>

- i. TLCHD was involved in Tent City last weekend. There were 64 flu vaccines, and 21 TdaP, 34 Hep A vaccines provided to the public. There were 8 Project DAWN kits distributed and 1000 condoms. There was some counselling done with limited risk factors. The TLCHD staff distributed coats, gloves, hats and sleeping bags that were collected for the event.
 - Maternal Child and Health activities Shynell Jones and Greg Moore are working on the grant application that is due on November 27.
- ii. Shots-4-Tots exclusion day has come and gone. If you would like to see public health at work you should come down here the first part of October after the students have been excluded from schools and see how busy things become. Everyone works together and have come up with a great system to handle the influx. The staff set a maximum of 40 patients in each the morning and afternoon sessions. In the past the staff would try to get everyone who showed up. There are still people who are upset because they claim the school never notified them, however, we know that notices are sent home several times during the prior year.
- iii. Flu clinics are still taking place throughout the county.
- iv. Creating Healthy Communities hosted a "Lunch & Learn" on bike safety at the Ebeid Center on October 19 for safe bike riding practices- especially in traffic. A bike rack has been placed next to our building for people to rent.
- v. On Friday, October 19, WIC hosted the annual WIC Symposium at St. Vincent's Hospital. All Lucas County WIC Staff participated. There were speakers from different agencies providing information. Kim Toles, Opioid Coordinator, provided information about Naloxone. There was a speaker on grief counseling because we occasionally have families who come to WIC who have lost a child or infant. We are excited when people have a baby but when someone calls and tells us they need an appointment and we see on the computer that they were pregnant we need to be sensitive to their needs and possibly remark differently. The speaker was very good on helping with that. Caseload is slowly moving up.

d. Environmental Health - Dave Welch

- i. Environmental Health staff went and helped with the Student Watershed Workshop with students in Northwood High School. TMACOG put a nice article on their website about the program.
- ii. Food Safety Training Our staff has been providing Level I and Level II in both English and Spanish. Level I has had 160 students and Level II has had 268 so far this year. This is a very successful program for our division.
- iii. Ohio Healthy Homes Network Forum Vaughn Jackson took part in the forum in Dayton. Vaughn gave a presentation and sat on a panel discussion.
- iv. Staff attended TB training down in Columbus. With the recent issues of TB in the Corrections Center of Northwest Ohio (CCNO), this was timely for our staff to attending the training.

XII. Health Commissioner's Comments - Eric Zgodzinski

- A. Eric stated that we had an appreciation luncheon for staff last Friday. This was well received by staff. We will be doing more of these events. The cost is picked up by the Directors. Thank you to those who pitched in and provided dishes. The next event will be a breakfast in November.
- B. In regards to lead, there is research being done related to lead, and coronary disease and premature death from low level lead poisoning in adults. We are trying to see what research is out there and what we can do relative to the low level in adults if it is true or not, relative to the coronary disease and premature death. Hopefully by next month we will have an update as to where in understanding the research and its findings. Our community has a large issue with lead in children and is interested in knowing if this carries on into our adults.
- C. Acute Flaccid Myelitis (AFM) is a disease that is polio-like with symptoms of weakness or paralysis in limbs, droopy eyelids, and slurred speech. It is not related to the polio virus. It has been around since 2014. Some type of viral infection or environmental toxicity may be a cause. More research is being done on this. In 2014 there were 120 confirmed case in the US from 34 states; in 2015 there were 22 confirmed cases from 17 states; in 2016 there were 149 confirmed cases from 39 states; and in 2017 there were 33 confirmed cases from 16 states. So far, as of the end of September, there are 62 cases from 22 states being reported. Lucas County has not reported any cases so far this year. This is cyclical with the highest cases seen around September, decreasing during the winter and peaking again around April. We don't want to panic the community, but it is out there, as is flu. There were 80,000 deaths from flu last year and the same message applies wash your hands and take care of yourself. Until we can find out what is going on, that is the best prevention. There is no treatment at this time for this, just supportive care. Dave Welch stated that we have 3 or 4 specimens that are in for testing that are possible for AFM. ODH has been in constant contact with the ICP's concerning this.

XIII. Other Items and Public Health in the News – Dr. Woodson

a. Dr. Woodson stated that Public Health has a huge job in informing the public and allaying their fears. It may be another opportunity since we see articles about vaccination rates in the country going down. It brings to mind remembering what it was like when polio vaccine first came out. Public Health will be more involved in heading up preventive illnesses.

There was a good editorial in the Blade today called "Vaccines changed us: "...Advocate should redouble their vaccine promotion efforts and continue to push back against ignorance and misinformation. Vaccines transformed public health in the 20th century. American society cannot afford to slide backward into the dark ages."

b. Another virus outbreak involves an adenovirus outbreak in some pediatric children's in a rehab center. There were seven children who have died. The adenovirus is from the group of viruses which cause colds.

Benton Harbor, MI has lead advisories on their water system

This is Lead Prevention Week. We have posted on social media and talked at community meetings. Gloria Smith has set up the floor stand signs and a table with lead preventions and literature information about getting children tested for lead.

XIV. Adjourn

(Resolution 2018.10.136) A motion to adjourn was made by Donald Murray and seconded by Richard Fernandez, DTP to adjourn. Motion carried. 8 yeas, 0 nays Meeting ended at 10:41 AM.

Signed:	
Dr. Donna A. Woodson, President Lucas County Regional Health District Board	15 November 2017 Date
Attested By:	
Eric J. Zgodzinski, MPH, RS, CPH Secretary to the Board	Date