

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Department of Operations Center (DOC) #254
December 19, 2019 – 8:30 A.M.

I. Call to Order and Roll Call

Dr. Donna Woodson, President, called the meeting to order at 8:38AM.

A roll call was taken of Board Members for attendance:

- i. *Present:* Fritz Byers, Perlean Griffin, Matthew Heyrman, Ted Kaczorowski, Donald Murray, Susan Postal, Donna Woodson, MD
- ii. *Excused:* Barbara Conover, Richard Fernandez, DPT, Johnathon Ross, MD, Barbara Sarantou, Michelle Schultz

II. Introduction of Guests

- i. Union representatives: Gillian Wilke (AFSCME) and Vicki Laverde (ONA)
- ii. Staff & Others: Eric Zgodzinski, David Welch, Josie Smith, Tina Stokes, Brandon Palinski, Shannon Lands, Eileen Thompson, Alice Dargartz, Gwen Gregory, David Grossman, MD, and Legal Counsel: Kevin Pituch & Jim Walter.

III. Additions/Deletions to Agenda

Eric Zgodzinski asked to make adjustments to the agenda so Don Murray can report out in case he needs to leave early. Items that the Board will need to vote on will also be moved up to ensure there is a quorum.

IV. Approval of the November 21, 2019 BOH Meeting Minutes

The November 21, 2019 Board of Health Minutes were sent to the Board Members prior to this meeting for review. On page 3, Item IV (Prior Business) instead of an FMP it should read FNP for Family Nurse Practitioner. The change will be made on those minutes.

(Resolution 2019.12.187) A motion was made by Donald Murray and seconded by Ted Kaczorowski to approve the November 21, 2019 Board Meeting Minutes. Motion carried. 7 yeas, 0 nays.

V. Approval of Payment for November 2019 Vouchers

Ted Kaczorowski stated there are a couple items to discuss on page one. These include the settlement payments that were made to Allscripts. This takes care of our business with them. The vouchers were reviewed at the Audit/Finance Committee Meeting on December 17, 2019. The last page of the report has some items that were added after the committee met. Nothing out of the ordinary was noted.

(Resolution 2019.12.188) A motion was made by Susan Postal and seconded by Perlean Griffin to approve November 2019 vouchers. Motion carried. 7 yeas, 0 nays.

VI. Environmental Health Committee

Don Murray presented the maternity ward inspection for St. Luke's Hospital. There were no issues found during the inspection that need attention. This was discussed with the committee members prior

to this meeting since there was no a formal committee meeting this month. It is the recommendation of the committee to approve the inspection report.

(Resolution 2019.12.189) A motion was made by Matthew Heyrman and seconded by Fritz Byers to approve the Maternity Ward Inspection for St. Luke's Hospital. Roll call vote was taken. Motion passes 7 yeas, 0 Nays.

VII. New Business/Points for Consideration

1) Board of Health Elections for the positions of President and Vice President will be held on January 23, 2019 at the beginning of the Board of Health Meeting. You can submit nominations for the positions to Don Murray, Eric Zgodzinski, Perlean Griffin or Alice Dargartz.

Dr. Woodson stated that she wanted to remind the board that she will not be seeking election for the position of President or Vice President this year. Appreciation was given to Dr. Donna Woodson for the years of service to the board.

Fritz Byers stated his admiration for all she has done as Board President and the contribution she has made to this organizations over her tenure.

VIII. Committee Reports

A. Audit/Finance Committee Report – Ted Kaczorowski, Chair

Ted Kaczorowski presented the Audit/Finance Committee report. The Audit/Finance Committee met on Tuesday, December 17, 2019. The financial packet was provided via email and includes all of the financial data that was reviewed by the Committee.

Transfer of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of November 2019 in the ordinary course of business. Total transfer is \$28,459.21 consisting of changes in various expense categories.

(Resolution 2019.12.190) A motion was made by Susan Postal and seconded by Perlean Griffin to approve the Transfers of Appropriations for the month of November, 2019 in the amount of \$28,459.21. Motion carried. 7 yeas, 0 nays.

Advance of Taxes Assessed and Collected

Board of Health Resolution is required to request an advance from the Lucas County Auditor of taxes assessed and collected for and on behalf of the Regional Health District in the amount of \$831,561.78 in January of 2020 and \$831,561.77 in July 2020. This allows us to receive our twice yearly tax assessments early

(Resolution 2019.12.191) A motion was made by Fritz Byers and seconded by Susan Postal to approve the request of an advance from the Lucas County Auditors as outlined above in the amount of \$831,561.78 in January 2020 and \$831,561.77 in July 2020. Roll call vote was taken. Motion carried. 7 yeas, 0 nays.

Fee Schedule for Reproductive Health and Wellness Program

Board of Health Motion is required to authorize Administration to establish fees for the Reproductive Health and Wellness Program (RHWP) based on an estimate of market rates for reimbursed services covered by insurances. Administration is authorized to modify these fees as changes occur with the market rate. A sliding fee schedule for self-pays will be based on the criteria set by RHWP and no client will be denied services due to an inability to pay.

(Resolution 2019.12.192) A motion was made by Perlean Griffin and seconded by Susan Postal to authorize Administration to establish fees for the RHWP as outlined above. Motion carried. 7 yeas, 0 nays

Professional Services Contract

Board of Health Motion is required to authorize Administration to enter into a Professional Services Contract for Nurse Practitioner services after approval of said contract by both the Chairman of Audit Finance and Board President.

(Resolution 2019.12.193) A motion was made by Susan Postal and seconded by Fritz Byers to authorize the Administration to enter into a Professional Services Contract for Nurse Practitioner services as outlined above. Motion carried. 7 yeas, 0 nays

(Resolution 2019.12.194) Motion was made by Susan Postal and seconded by Perlean Griffin for approval of the entire Audit/Finance Committee Report. Motion carried. 7 yeas, 0 nays

IX. Legal Update

Kevin Pituch stated there is no legal update until Executive Session

X. Executive Session:

Eric Zgodzinski asked for a motion to go into Executive Session for the purpose of discussing union negotiation and to consider employment of personnel.

(Resolution 2019.12.195) A motion was made by Susan Postal and seconded by Ted Kaczorowski to enter into Executive Session for the purpose of union negotiation discussions and to consider employment of personnel at 9:04 am. Roll call vote was taken. Motion carried. 7 yeas, 0 nays.

(Resolution 2019.12.196) A motion was made by Susan Postal and seconded by Fritz Byers to return to the regular session. Roll call vote was taken. Motion carried. 7 yeas, 0 nays.

Eric Zgodzinski stated that he and Dr. Grossman had a quick conversation in the hall and they will be setting up a meeting to discuss medical direction at the first of the year. We initially recommend the approval of the contract, but now ask for a motion to remove the contract from the Contract list at this time for further discussion and review at a later time.

(Resolution 2019.12.197) Motion was made by Susan Postal and seconded by Perlean Griffin to remove the contract with Dr. David Grossman from the contract list for further review. Roll call vote was taken. Motion carried. 7 yeas, 0 nays

Eric Zgodzinski requested a motion to approve the contract for ONA for a 1.25% wage increase with an \$800.00 lump sum for 2020 as the contract re-opener stated.

(Resolution 2019.12.198) A motion was made by Ted Kaczorowski and seconded by Donald Murray to approve the contract for ONA as stated above. Roll call vote was taken. 7 yeas, 0 nays

XI. Committee Reports (continued)

A. Personnel Committee Report – Perlean Griffin, Chair

The Personnel Committee met on Monday, November 18, 2019.

1. There were no new hires, resignations or terminations to report this month.
2. Mahjida Steffin was promoted to the Program Coordinator of the Opioid Prevention Program on December 9, 2019. Ms. Steffin received an increase from \$25.58 to \$25.83 per hour.
3. The Nurse Practitioner for the Reproductive Health & Wellness Center has been advertised, and three (3) candidates have been selected for interviews and screening from the resumes were reviewed by the Personnel Committee. It is the goal to place a Nurse Practitioner under contract by January 2020.
4. The Personnel Committee discussed the status of union negotiations. Eric Zgodzinski stated we will continue to negotiate with AFSCME due to the fact that they voted down the proposed contract.
5. The Personnel Committee discussed two pending grants that if awarded could result in the need for three positions in the future: two Health Educators and a Supervisor position in the future. Eric Zgodzinski stated that the reason we are getting these grants is due to the great work we are doing and the reputations staff are obtaining through our efforts in the community. Shannon Lands expounded on the upcoming grants: “We have been notified we have received a grant from the State of Ohio Opioid Response Project that has to do with the opioid epidemic in the State of Ohio. This grant is in collaboration with New Concepts, a private rehabilitation agency that deals specifically with minority populations and also with the Mental Health Board. This is a Federal grant that we are going to be a partner on. We have been outlined to provide naloxone training and distribution to minorities in the population, specifically African Americans, Latinos and others. There are various areas across Lucas County that have not previously been targeted with naloxone distribution and there are disparities out there. This grant allows us to go into the community and specifically reach out to those populations. With that being said we need more manpower. Our opiate and harm reduction programs are really growing. Specifically our two ladies working in NOSS right now. We have an opioid prevention program and an integrated naloxone access program that has one employee. Now having another naloxone distribution program with the potentiality of having another Federal grant coming from SAMSA on training and providing naloxone provision for first responders that they may distribute out in the field to other first responders and law enforcement. This has really grown and the funding is now coming through. With that said, it would be in our best interest to hire additional individuals to help with this effort.”

Eric stated that we cannot be sure of the SAMSA grant if received it will be an approximately \$2 million grant over four years. This grant focuses more along the lines of a best management practice grant. We do the work, develop the Tool Kits and the process. This then would get

pushed out to other areas of the country. We have not received an award notice yet, more to come on that. This is great for our community to help many who are suffering from the opiate addiction and having to respond to the addiction.

Dr. Woodson asked if we know whether the opiate group at the University of Toledo is also going for this grant, and if so, how do we ensure the Health Department is the organizer/leader. Eric stated that our Opiate Coalition is very strong and the he attended the meeting in October. There were about 90 people in attendance. We have built this coalition and lead it by giving updates on our efforts, grant progress, and grant requirements during meetings. Eric and Scott Sylak from MHR SB had a long conversation of where our community needs to go relative to opiate concerns and other things at the October meeting.

Dr. Woodson asked what we can do to help make that point even stronger. We have had situations before where we had big grants and somebody in the community called New York beforehand and got the grant away from us. It is worrisome that there might be competition. Eric stated that the leadership of this coalition rests here with the Health Department.

Shannon added that we now have Mahjida Steffin in the coordinator position. One of her goals is to work with UT and their opioid task force and see how we can work together, how we can help them, how they can help us, and capitalize on our joint resources and reduce competition.

(2019.12.199) A motion was made by Fritz Byers and seconded by Don Murray to accept the Personnel Committee Report. Motion carried. 7 yeas, 0 nays

B. Facility Committee – Eric Zgodzinski

No report this month

C. Legislative Committee – Eric Zgodzinski

Eric Zgodzinski reported that SB 121 was distributed. We will look this over in the Legislative Committee next month. It relates to what we want to see done in this community with regards to greater understanding of reproductive health, sexual health, STIs, and more of that nature. This bill focuses on a lot more than we have seen in the past. There are some issues we may want to talk about in regards to what you can or cannot say within schools. Take a look at it and we will come back at the next meeting and discuss it. There will be a Legislative Committee meeting set up in January.

D. Bylaws Committee – Don Murray, Chair

There was not Bylaws Meeting

XII. Pending Business: Division Reports

No report this month

XIII. Health Commissioner's Comments – Eric Zgodzinski

Eric stated that this is the time of year that he gets to thank staff. Our Holiday party is tonight. We are lightyears from where we were three years ago. Not only in our budget and things of that nature, but also our culture which is slowly changing. What has not changed is the dedication of our

staff to their jobs, to this community, what they need to do and how they do it. I am very proud of them, we don't always see eye to eye on things, but from the newest hire to somebody who will be retiring next year, it is a joy to work with them and what they do is phenomenal. It is magical the things we can get done sometimes with the lack of staff in certain areas. I can't say enough about them. This year has been another year of rollercoaster rides for some things, but I think that the rollercoaster is no longer rickety, I think it is becoming more of a steel rollercoaster. We will always have hurdles, some will be major and we will not always get everything right, but the dedication that staff and Administration have to solving problems, even when we run into roadblocks, assures me we will always come out on the appropriate side. We know for next year that our budget really needs to be looked at and our sources of revenue have to somehow improve. There are other hurdles with the merger agreement that we will handle at the first of the year. I am looking forward to the next year. Scott Sylak (Director of the Mental Health Board) and I have had a conversation over the past couple of months and we are going to take time the first of the year to sit down with groups from both departments to see how we can bridge the gap between mental health and public health better for the sake of this community and to do things more collaboratively and support each other. That is extremely important. Public Health often forgets that there is a mental health component in what we do. There are a few things regarding public health that I am getting excited about. This includes our ability to start looking at childhood health and wellness issues. This focus will propel us into the next phase of public health in this community. Internally, we do have some work to do. We have looked at evaluation of the Strategic Plan and its implementation. We will be reporting out on this the next couple of months. We have found some deficiencies in areas where we did not think there were deficiencies. We thought we were doing the right thing and were moving things along but found some gaps. This year our commitment is to get supervisors and leadership staff to be better leaders, and that includes me. That entails learning how to properly facilitate meetings, learning how to be coaches, and learning how to actually inspire individuals. One of the major components for next year: people do not know what we do! We run over 45 different programs out of this department. Some are very big, some are small. But not enough people know what we do and that includes our elected officials. We need to do a better at our job of marketing ourselves, and commit to better marketing our programs to this community. We are getting better job but are nowhere near where we should be. I talk every other week at the City of Toledo Mayor's meeting and bring up issues of what we do and they are constantly surprised with the scope of our programs. This springboards us into the next year in the marketing aspect and getting things out into the public. With that said, I am looking forward to 2020 and moving us along.

Brandon Palinski reported that through correspondence with our accreditation specialist this week, we learned that our site visitors flew through what we submitted in November. They actually turned it around in less than a month, which is a blistering pace for them to look through all of our documentation. They released our site visit report from our action plan submission to us. That will go out to staff today. The report goes through everything we did, gives their descriptions of how we met the conformity of the action plan. Of the 15 areas we had to address, they assessed 13 of them as fully demonstrated and 2 of them as largely demonstrated. We are pretty optimistic with those scores and cannot anticipate any reason we will not get an accredited status in March of 2020 when it goes to the PHAB Board for their final decision. The specialist said that the reason our site visitors flew through our submission is because of the way it was organized. They were very pleased and said they didn't think they would be through it this fast. Dr. Woodson remarked that we should have a banner across the front of the building once we get through this.

Eric stated that Brandon needs to be commended on what he did and how he did it. This is an immense thing to do for a department of our size- a smaller size department doesn't have as much to do. Brandon

was able to keep us on track and his leadership skills have brightly shone through. Brandon got us organized, said this is what we need, proofed everything. He did the minutia that was needed to get us to this point. Also the staff need to be recognized. If not for them we would not have gotten to the point we are now with being submitted and hopefully soon, accredited. The problem is that not all staff understand PHAB. We found that our through some evaluations we have done lately. We need to get down further into staff and get them to understand that it is them, it is not just Brandon who ultimately supporting PHAB's ideas and standards. If we get accredited then in five years we have to get re-accredited and show that we are doing what we are saying. That will be another culture change. Again, Brandon, thank you for getting us there.

Matt Heyrman added that this was a great job. It was not an easy thing, not something that was on top of the mind of people every day. It does take staff and someone who is a quarterback of that. Seriously, over the past few years the amount of work has been unbelievable. You should be very proud as it is quite an achievement and it really is what will drive the organization to be great. You really are a critical component of the agency.

Dr. Woodson remarked that after the first PHAB survey ours should have been an ideal for them to look at. She can see why they are not getting many health departments accredited on the first round and is worried about the mandated deadline for 2020 in Ohio, that there are a lot of departments behind the 8 ball.

Brandon stated Wally Burden from ODH told him that departments that have been accredited, have received double the annual state subsidy from ODH. Wally said this will still be the case for the next year or two. It may not continue in the future, but that is something that he imagines we will be able to take advantage of next year (2020). Eric also talked to ODH and confirmed there is still money available and if we are accredited in March that they will try to get us additional money.


XIV. Other Items and Public Health in the News – Dr. Donna Woodson

- 1) The Holiday Party will be at Poco Loco on Adams Street tonight at 5:30.
- 2) From the front page of the Blade there were two recent articles of interest:
 - a) A national report that by 2030 half of the country will be deemed obese.
 - b) Lenawee County article *Lawyer sues over alleged Amish discrimination*
The health department is being sued because of religious reasons. The Amish are not complying with the state septic code regulations and the health department there is suggesting bulldozing houses down.
- 3) We need to be mindful of who our community partners are. For the board needs to consider this as we look forward.
- 4) As much as we value our board members, and it is hard to get away from the politics, but we should consider being more proactive in advising the designating jurisdictions what type of expertise or profession are needed when they appoint their next board representative. We have waited as long as 2 years for a new board member to fill a vacancy. It is something that those who are serving the public in other ways should give some thought to.

XV. Adjourn

(Resolution 2019.12.200) A motion to adjourn was made by Donald Murray. Motion carried. 7 years, 0 days

Signed:



Johnathon Ross, MD, President
Lucas County Regional Health District Board

1/23/20

Date

Attested By:



Eric J. Zgodzinski, MPH, RS, CPH
Secretary to the Board of Health

01-23-2020

Date