

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Lucas County Public Library – Main Branch
August 26, 2021 – 8:30 AM.

I. Call to Order and Roll Call

Dr. Johnathon Ross, President, called the meeting to order at 8:45 AM.

A roll call was taken of Board Members for attendance:

Present: Richard Fernandez, DPT, David Karmol, Paul Komisarek, Richard Munk, MD, Donald Murray, Susan Postal, Johnathon Ross, MD, Donna Woodson, MD

Excused: Amr Elaskary, Ted Kaczorowski, Barbara Sarantou, Michelle Schultz

II. Introduction of Guests

Nancy Benedetto, ONA, Nate Fries, AFSCME and Kevin Pituch, Legal Counsel

Staff and others: Eric Zgodzinski, DrPH, Daniel Cadigan, MD, Tina Stokes, Josie Smith, Gwendolynn Gregory, Shannon Lands, Brandon Palinski, Jessica Poupard, Alice Dargartz, Clark Allen

III. Additions/Deletions to Agenda

Dr. Woodson would like to comment on Public Health at the UTMC.

Eric would like to discuss updates on COVID.

IV. Approval of Board Minutes from July 22, 2021

The June 24, 2021 Board Minutes were presented for approval. Alice Dargartz brought attention to the Bylaws and Governance Committee proposed changes in line three suggests where it says “*end of his term*” to be changed to “*end of their term*”.

(Resolution 2021.08.104) A motion was made by Dr. Munk and seconded by Dr. Fernandez to approve the minutes of the July 22, 2021 Board Meeting with the above change above. Motion carried, 8 Yeas, 0 Nays.

V. Legal Update – Kevin Pituch

There was no legal update

VI. Executive Session

A motion is required to enter into an Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

(Resolution 2021.08.105) Motion was made by Dr. Fernandez and seconded by Dr. Woodson to go into Executive Session for the purpose of Personnel Issues as described above at 8:46. Roll Call vote taken. 8 Yeas, 0 Nays (see attached roll call document)

(Resolution 2021.08.106) Motion was made by Susan Postal and seconded by David Karmol to return to the Regular Session. . Roll Call vote taken. 8 Yeas, 0 Nays (see attached roll call document)

VII. Medical Director Report – Dr. Daniel Cadigan

Dr. Cadigan reported COVID has been the main focus this month.

- Policy and Procedures are being updated in TB with help for the nursing staff. The staff will be using the Electronic Medical Records to update cases.

- Updated syphilis procedures for medication. Last month CDC had new guidelines at the end of July.
- Pharmacy: Went through the CDC clinic recommendations.
- The Advisory committee did not meet this month. The last couple meeting has looked at what we are looking for in terms of what is going on in the community. Trying to get out to each hospital and medical group.
- Working to having a discussion on SAMPRO (Comprehensive Asthma Educational Resources) in school asthma in the schools. Would like to pilot that in a couple of schools.
- Discussed the exercise program.
- Working with police and safety on the playgrounds. Discussed public health to help them understand what we do.

A) Audit/Finance Committee Report – Donald Murray

The Audit/Finance Committee met on Monday, August 23, 2021.

1. Payment of the July, 2021 Vouchers

There was nothing out of the ordinary with the vouchers this month.

(Resolution 2021.08.107) A motion was made by Susan Postal and seconded by Dr. Woodson to approve the payment of the July, 2021 vouchers. Motion carried, 8 Yeas, 0 Nays.

2. Transfer of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of July, 2021 in the ordinary course of business. Total transfer is \$198,725.00 consisting of changes in various expense categories.

(Resolution 2021.08.108) A motion was made by Susan Postal and seconded by David Karmol to approve the Transfer of Appropriations of \$198,725.00. Motion carried, 8 Yeas, 0 Nays.

3. Revenue Estimates and Expense Appropriations:

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of July 2021 in the amount of 784,329.00 for Revenue Estimates and Expense Appropriations.

(Resolution 2021.08.109) A motion was made by Susan Postal and seconded by Dr. Fernandez to approve the Revenue Estimates and Expense Appropriations of \$784,329.00. Motion carried, 8 Yeas, 0 Nays.

4. A Board of Health Resolution is required to authorize the Health Commissioner to apply for, accept, and enter into a Water Pollution Control Loan Fund Agreement for the repair and replacement of home sewage treatment systems.

(Resolution 2021.08.110) A motion was made by Paul Komisarek and seconded by Dr. Fernandez to authorize the Health Commissioner to apply for, accept, and enter into a Water Pollution Control Loan Fund Agreement for the repair and replacement of home sewage treatment systems. Motion carried, 8 Yeas, 0 Nays.

5. A Board of Health Resolution is required to authorize the Health Commissioner to approve all contracts and expenditures for the 2021 House Hold Septic System Repair/Replacement (HSTS) Grant.

(Resolution 2021.08.111) A motion was made by David Karmol and seconded by Paul Komisarek to authorize the Health Commissioner to approve all contracts and expenditures for the 2021 House Hold Septic System Repair/Replacement (HSTS) Grant. Motion carried, 8 Yeas, 0 Nays.

(Resolution 2021.08.112) A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the Audit/Finance Committee Report. Motion carried, 8 Yeas, 0 Nays.

B) Personnel Committee Report – Paul Komisarek

The Personnel Committee met on Monday, August 16, 2021.

- 1) Separations for the month of July
 - o Joseph Wood, Project Coordinator, layoff effective 7/9/21
 - o Victoria Simpson, Project Coordinator, layoff effective 7/23/21
- 2) The Personnel Committee discussed and recommends the appointment of Madeline Hojnacki to the classified permanent, full-time position of Disaster Response Planner at a rate of \$28.75 per hour, effective July 19, 2021

(Resolution 2021.08.113) A motion was made by Dr. Fernandez and seconded by Don Murray to approve the appointment of Madeline Hojnacki as outlined above. Motion carried, 8 Yeas, 0 Nays.

- 3) The Personnel Committee discussed and recommends the reinstatement of the Project Coordinator position with recall to Joseph Wood in accordance with ORC 124.327 language.

(Resolution 2021.08.114) A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the reinstatement of the Project Coordination position with recall to Joseph Wood. Motion carried, 8 Yeas, 0 Nays.

- 4) The Personnel Committee discussed and approves the closure of the offices on Friday, September 3, 2021 at 1:00 PM due to expected traffic and road closures in the downtown campus related to the Solheim Cup opening events. Said closure would be consistent with office closures with other city and county offices located in the downtown campus.

(Resolution 2021.08.115) A motion was made by Dr. Munk and seconded by Donald Murray to approve the early closure of the downtown offices on September 3, 2021 as outlined above. Motion carried, 8 Yeas, 0 Nays.

- 5) The Personnel Committee discussed and approves the closure of the office for the full day on New Years' Eve, December, 31, 2021.

(Resolution 2021.08.116) A motion was made by Dr. Fernandez and seconded by Dr. Woodson to approve the closure of the office for the full day on New Years' Eve, December 31, 2021. Motion carried, 8 Yeas, 0 Nays.

(Resolution 2021.08.117) A motion was made by Dr. Fernandez and seconded by Dr. Munk to approve the Personnel Committee Report. Motion carried, 8 Yeas, 0 Nays.

C) Environmental Health Committee – Donald Murray

The Committee met on August 18, 2021.

- a. The owner of the property at 4951 Maryhill, Sylvania Township is requesting a variance of 5' distance for a replacement septic system on a small lot which is less than the 10' from the road right away and the driveway. The Committee recommends approval.

(Resolution 2021.08.118) A motion was made by Dr. Munk and seconded by David Karmol to approve the variance request for 4951 Maryhill, Sylvania Township as outlined above. Motion carried, 8 Yeas, 0 Nays.

- b. The owner of the property at 7322 Dorr St., Springfield Township is requesting a variance of 5' distance for a replacement septic system on a small lot which is less than the 10' from the driveway and road right of way and 40' – 45' from the required 50' of a ditch/creek. The Committee recommends approval.

(Resolution 2021.08.119) A motion was made by David Karmol and seconded by Dr. Munk to approve the variance request for 7322 Dorr Street, Springfield Township as outlined above. Motion carried, 8 Yeas, 0 Nays.

- c. The owner of the property at 4952 Trellis Way, Sylvania Township is requesting a variance of 5' distance for a replacement septic system on a small lot which is less than the 10' from the property line. The Committee recommends approval.

(Resolution 2021.08.120) A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the variance request for 4952 Trellis Way, Sylvania Township as outlined above. Motion carried, 8 Yeas, 0 Nays.

- d. The owners of the property at 7105 Hancock, Springfield Township is requesting a variance for the isolation distance of 5' instead of 10' from the driveway and the well of 35-40' from the well. They would like to continue using a 750 gallon septic tank instead of replacing it with a 1000 gallon tank. The Committee is recommending approval of the isolation distances but denying the use of the existing 750 gallon tank.

(Resolution 2021.08.121) A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the variance for 7105 Hancock Road, Springfield Township for the isolation distance but deny the request to continue using the 750 gallon septic tank as outlined above. Motion carried, 8 Yeas, 0 Nays.

- e. The owners of the property at 9845 Laplante Road, Monclova, Township are requesting a variance for a holding tank to service a bathroom/home office in a garage. The committee is recommending denial of the variance. This would be considered a Small Flow Onsite Sewage Treatment System due to its association with a non-profit business home office and is accessible to the public.

(Resolution 2021.08.122) A motion was made by Dr. Munk and seconded by Paul Komisarek to deny the request for the use of a holding tank at 9845 Laplante Road, Monclova Township as outlined above. Motion carried, 8 Yeas, 0 Nays.

- f. The owner at 52 Kilburn requested a variance due to the current well. Corrective actions have been provided to the owner before the variance is considered. The Committee will table this request until the owner complies with the recommendations.
- g. Maternity Ward inspection was performed at Bay Park Hospital, 2801 Bay Park Drive, Oregon, OH on August 10, 2021. There were no deficiencies noted during the inspection.

(Resolution 2021.08.123) A motion was made by Dr. Munk and seconded by Dr. Woodson to approve the Maternity Ward Inspection for Bay Park Hospital. Motion carried, 7 Yeas, 1 Abstain.

- h. Maternity Ward inspection was performed at St. Luke's Hospital, 5901 Monclova Road, Maumee, OH on June 28, 2021. There were no deficiencies noted during the inspection.

(Resolution 2021.08.124) A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the Maternity Ward Inspection for Bay Park Hospital. Motion carried, 7 Yeas, 1 Abstain.

First Reading of the Proposed Fees for 2022 for Environmental Health Programs. The Cost Analysis for the Food, Private Sewage, Private Water, Semi-public Sewage Programs has been completed for 2022. The First reading of the proposed fees was presented to the Board of Health. There will be two more readings with the Third Reading in October being a Public Hearing. The proposed fee schedule will be sent out to the licensees prior to the Third Reading.

(Resolution 2021.08.125) A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the Environmental Health Committee Report. Motion carried, 8 Yeas, 0 Nays.

D) Bylaws and Governance Committee – Donald Murray

The Committee did not meet in August, 2021.

- 1) The following change to the Article X, Section 2 the President and Vice President Elections was presented at the July 22, 2021 Board of Health meeting and is now presented for a vote.

Article X.

Section 2. Board of Health Officers: ~~The~~ Board of Health shall elect a President and a Vice President at the first public meeting of the calendar year. In the event of the resignation of the President before the end of their term, the Board shall elect a President and Vice President in the same manner, at the next regular meeting of the Board.

(Resolution 2021.08.126) Motion was made by Dr. Munk and seconded by Dr. Fernandez to approve the above change to the Bylaws and Governance document. A roll call vote was taken. Motion carried, 8 Yeas, 0 Nays (see attached roll call votes)

E) Health Services Committee Meeting

The Health Service Committee did not meet in July.

Dr. Fernandez stated the pharmacy will be included in future meetings of the Health Services Committee as discussed with Dr. Woodson and Dr. Ross.

VIII. New Business/Points for Consideration – Eric Zgodzinski

None at this time

IX. Prior Business

1. **Women, Infant and Children** – Clark Allen, WIC Supervisor provided an in-depth update on the WIC program. The program is currently experiencing lower numbers of participants. Much of this is due to the additional SNAP benefits people are receiving due to COVID.

2. **COVID Update**

- Local numbers are on the rise LC had 197 per 100,000 cases last week. Hospitals are reporting increases in admits, ICU and vent use
- Vaccination rate is at 50.57% for Lucas County residents. Have seen a climb over the past 6 weeks. The higher age groups has risen over 70%. The lower age groups are in the 40s
- States in the southern states are seeing a huge rise in cases. Hospitals are inundated and are even using field hospitals for the patients. Kentucky which is just south of us is having increases in cases and hospital use.
- The incentive program is a \$100 gift card for first vaccinations. We have had some success with this program. Six weeks ago we were giving 260 per week. This has moved up to 400 after a couple weeks ago and now we are now well over 500 per week.
- Advisory will be sent out regarding attendances at crowded events that we highly recommend mask use. Concerts and festivals are going on where people are in close contact. Shots do wane over time. Boosters should be given after about 8 months. We are working on a plan to get the boosters administered.
- I can't say enough about our staff and how great they are.

X. Health Commissioner's Comments – Eric Zgodzinski

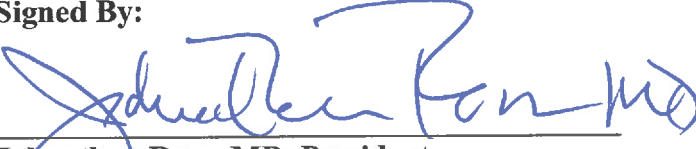
- Harm reduction has become a very important aspect of every community. NACCHO has approached us to look at our Harm Reduction and Opiate concerns and evaluate how we do this. They want us to let them know what we are doing well and what is not. This is a national evaluation assessment.
- Shannon Jones gave a report on the Opiate Program. We received a brand new medical "bus" yesterday. It will be at the "Chalk the Walk" event next Tuesday. This is Overdose Awareness Month. The event is at the Glass City Metropark on the Eastside which is the zip code with the highest number of overdoses in Lucas County. Information on overdose prevention and naloxone training. The bus will be there for people to see what it has. The bus has refrigeration and an area to do wound assessment, HIV testing, naloxone training, and opioid overdose education along with general information about TLCHD. This allows us to get into all parts of Lucas County. The vehicle was provided by the Ohio State University through the Healing Community Organization purchased the vehicle for us.
- Our new Harm Reductions Coordinator, Anthony Diebel is very motivated and excited about his job. We are also looking to expand the "Leave it Behind" program where the Toledo Police leave Narcan at the scene of an overdose. We are in talks with Springfield Township to join in this program. Staff is very motivated to reduce the overdoses in our community.

XI. Board President Report

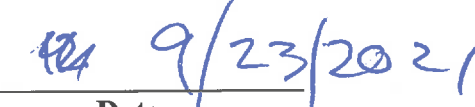
- Dr. Ross asked about the number of rabies vaccinations being reported. Dave Welch reported there have been a couple of rabid bats in the county. This is the reason for the increase of people getting vaccinations. Eric reported there is a march westward with regards to raccoon rabies.
- SB248 that would limit public health's ability to mandate vaccines for children is on pause.
- Dr. Woodson talked about the Annual Medical/Legal Seminar. It will be held on Tuesday, October 5, 2021.
- The first year medical students at UTMC participated in a scavenger hunt which led them to various locations throughout the city. One of those locations was here at TLCHD.

(Resolution 2021. 08.127) A motion was made by Don Murray and seconded by Dr. Woodson to adjourn at 10:37 AM. Motion carried, 8 Yeas, 0 Nays.

Signed By:

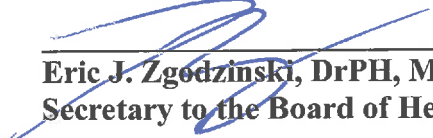


Johnathon Ross, MD, President
Lucas County Regional Health District Board




Date

Attested By:



Eric J. Zgodzinski, DrPH, MPH, RS, CPH
Secretary to the Board of Health



Date

Resolution #: 2021 – 08 - 105

Motion:

A Motion to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Made By:	Seconded by:		
Richard Fernandez, DPT	Donna Woodson, MD		
	YEA	NAY	ABSTAIN
Amr Elaskary			ABSENT
Richard Fernandez, DPT	X		
Ted Kaczorowski			ABSENT
David Karmol	X		
Paul Komisarek	X		
Richard Munk, MD	X		
Donald Murray	X		
Postal, Susan	X		
Johnathon Ross, MD	X		
Barbara Sarantou			ABSENT
Michelle Schultz			ABSENT
Donna Woodson, MD	X		
Totals	8	0	4

Passed Failed

Resolution #: 2021 – 08 - 106

Motion:

A Motion to return to the regular Board of Health meeting session.

Made By:	Seconded by:		
Susan Postal	David Karmol		
	YEA	NAY	ABSTAIN
Amr Elaskary			ABSENT
Richard Fernandez, DPT	X		
Ted Kaczorowski			ABSENT
David Karmol	X		
Paul Komisarek	X		
Richard Munk, MD	X		
Donald Murray	X		
Postal, Susan	X		
Johnathon Ross, MD	X		
Barbara Sarantou			ABSENT
Michelle Schultz			ABSENT
Donna Woodson, MD	X		
Totals	8	0	4

Passed Failed