



Position: Childhood and Youth Wellness Coordinator

Assignment Location: 635 N. Erie St. Toledo, OH

Posted: November 15, 2021

Basic Qualifications:

- Bachelor’s degree in Public Health or related field.
- Experience in childhood health programs or service.
- Commitment to working with shared leadership and in cross-functional teams.
- Excellent written and verbal communication skills.
- Computer literacy in word processing, and data management. Must be proficient in Microsoft Office applications including Word, Excel, Visio, PowerPoint, and Adobe.
- Valid Driver’s License with driving privileges in the State of Ohio, reliable transportation and insurable driving record.

Preferred Qualifications:

- Master’s degree in Public Health or a related field.
- Experience in program evaluations.

Responsibilities:

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| 1 | Responsible for assessment of all TLCHD programs to ascertain the connections and resources available to address childhood and youth wellness issues. |
| 2 | Work with current community partners and form new partnerships to help address childhood wellness issues. |
| 3 | Work with organizations to provide resources and help foster proper behaviors to good health. |
| 4 | Creates a sustainable program within TLCHD which can deliver current and future services. |
| 5 | Use all methods of media to market and deliver services. |
| 6 | Works with TLCHD Medical and Programmatic Subject Matter Experts to improve childhood health outcomes in Lucas County. |
| 7 | Will serve as TLCHD’s ambassador to pre-conception to 18 year old’s health and wellbeing. |
| 8 | Use data and data tools to understand and respond to childhood health issues. |
| 9 | Establishes appropriate databases. |
| 10 | Work with TLCHD staff and others to set quantifiable metrics that are used to measure and evaluate the improvement of childhood wellness from work done in the program |
| Other Duties & Responsibilities: | Answers phone and responds to emails. Attends training as required. |

Please email or mail cover letter and resume to:

Email: TLCHDresumes@co.lucas.oh.us

Mail: Toledo-Lucas County Health Department
 Attn: Human Resources
 635 N. Erie Street
 Toledo, Ohio 43604

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