

**LUCAS COUNTY REGIONAL HEALTH DISTRICT**  
**Board of Health Meeting**  
**Lucas County Public Library – Main Branch**  
**October 28, 2021 – 8:30 AM.**

**I. Call to Order and Roll Call**

Dr. Johnathon Ross, President, called the meeting to order at 8:35 AM.

A roll call was taken of Board Members for attendance:

*Present:* Richard Fernandez, DPT, Ted Kaczorowski, David Karmol, Paul Komisarek, Richard Munk, MD, Donald Murray, Susan Postal, Johnathon Ross, MD, Michelle Schultz, Donna Woodson, MD

*Excused:* Amr Elaskary & Barbara Sarantou

**II. Introduction of Guests**

Jeffrey Lublin, Cathy Nearhood, ONA, Gillian Wilke, AFSCME and Kevin Pituch and Jim Walter, Legal Counsel

**Staff and others:** Eric Zgodzinski, DrPH, Daniel Cadigan, MD, Tina Stokes, Josie Smith, Gwendolynn Gregory, David Welch, Shannon Lands, Brandon Palinski, Jessica Poupard, Alice Dargartz

**III. Additions/Deletions to Agenda**

No additions or deletions to the agenda.

**IV. Approval of Board Minutes from September 23, 2021**

The September 23, 2021 Board Minutes were presented for approval.

**(Resolution 2021.10.143)** Motion was made by Paul Komisarek and seconded by Dr. Fernandez to approve the minutes of the September 23, 2021 Board Meeting. Motion carried, 9 Yeas, 0 Nays.

*Richard Munk, MD arrived at 8:49 AM*

**V. Public Hearing and 3<sup>rd</sup> Reading for the Proposed 2022 Environmental Health Fees**

The Hearing was opened by Donald Murray. The third reading proposed fees were presented for consideration. There were no changes from the previous two readings. Mr. Murray asked if there was anyone from the public who wanted to make comments on the fees. Mr. Jeffrey Lublin questioned the increase of the semi-public fee. He stated that the office is rarely used and there is very little flow. David Welch will meet with Mr. Lublin regarding his system. Mr. Murray asked three times if there were any other comments regarding the proposed fees. There were no additional comments. The public comment section was closed by Mr. Murray. A request for a motion was made.

**(Resolution 2021.10.144)** A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the 2022 fees as presented. Roll Call vote was taken. Motion Carried. 10 Yeas, 0 Nays (see attached roll call vote sheet).

**VI. Legal Update – Kevin Pituch**

Mr. Pituch reported that the lawsuit filed against Eric Zgodzinski by the Dance Studios regarding cancellation of their competition due to COVID-19 had been dismissed by the courts.

## VII. Medical Director's Report

Dr. Daniel Cadigan reported on the activities for the month.

- COVID Vaccine booster clinics are now being held for Pfizer, Moderna and Johnson & Johnson vaccines.
- Minority cancer access to care and treatment is being discussed for minority groups, women, and the LBGQT community. Promedica had a similar program in place a few years back for high blood pressure issues. We have programs within the health department that we can tie into this program.
- The SAMPRA asthma education and treatment in schools program. The state allows us to provide Epi pens and nebulizers in the schools. This program will be piloted at one or two schools during the second part of the school year.
- Clinic staff has been working on policies and procedures.
- Policy on lab results being made available on the patient portal is being completed. This is in regards to the Twentieth Century Cures Act allows patients to have immediate access to their information.
- The Physicians' referral list for reproductive health clinics has been updated for the NPs to use for referrals.
- Epi Pen for schools program renewal has been completed for Toledo Public Schools.
- Looking at screening, and treatment components. There are some free or low cost programs for MRI's and screenings in the community. We will be talking to the hospitals to get the screening trailers into some of the communities. The most up to date study was by the State of North Carolina regarding chronic diseases as related to disparities and poverty in Ohio is from 2018 and lists the 10 richest and poorest counties in Ohio. Lucas County was one of the poorest counties on the list. Testing is a huge thing for early detection.

## VIII. Executive Session

A motion is required to enter into an Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to (G)(1) of section 121.22 of the Ohio Revised Code.

**(Resolution 2021.10.145)** Motion was made by Dr. Fernandez and seconded by Dr. Munk at 9:06AM AM to go into Executive Session for the purpose of Personnel Issues as described above. Roll Call vote taken. 10 Yeas, 0 Nays (see attached roll call document)

**(Resolution 2021.10.146)** Motion was made by David Karmol and seconded by Paul Komisarek to return to the Regular Session. At 10:13 AM. Roll Call vote taken. 10 Yeas, 0 Nays (see attached roll call document)

Dr. Ross reported that there were no decisions made during the Executive Session.

## IX. Audit/Finance Committee Report – Ted Kaczorowski

The Audit/Finance Committee met on Monday, October 26, 2021.

1. **Payment of the September 2021 Vouchers**

Tina Stokes has added asterisks on the bill schedule on any items that needed approval from the Chair of the Committee prior to being presented at the board meeting. There were two from the month of October. One was Cash Star and the other was SRFax.

**(Resolution 2021.10.147)** A motion was made by Dr. Fernandez and seconded by Dr. Munk to approve the payment of the July, 2021 vouchers. Motion carried, 10 Yeas, 0 Nays.

2. **Transfer of Appropriations**

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of September, 2021 in the ordinary course of business. Total transfer is \$5,510.00 consisting of changes in various expense categories.

**(Resolution 2021.10.148)** A motion was made by Paul Komisarek and seconded by Dr. Woodson to approve the Transfer of Appropriations of \$5,510.00. Motion carried, 10 Yeas, 0 Nays.

3. **Revenue Estimates and Expense Appropriations:**

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of September 2021 in the amount of \$2,898,337.00

**(Resolution 2021.10.149)** A motion was made Susan Postal and seconded by Dr. Fernandez to approve the Revenue Estimates and Expense Appropriations of \$2,898.337.00. Motion carried, 10 Yeas, 0 Nays.

4. **Write off of uncollectable billing:**

The write-off of uncollectable revenue for the self-pay patient's portion of the bills for the month of September is \$4,472.72 for the month of September. There will be a report provided at each board meeting with the amount of revenue that is written off.

Future reports will include a summary sheet which is a simplified list of those items that are of importance. You will also receive a sheet that will include the grants to better track where we are with each grant. This will be used in the general revenue funds.

**(Resolution 2021.10.150)** A motion was made by Dr. Munk and seconded by Susan Postal to approve the Audit/Finance Committee Report. Motion carried, 10 Yeas, 0 Nays.

X. **Personnel Committee Report – Michelle Schultz**

The Personnel Committee met on Monday, September 20, 2021.

1. The Personnel Committee discussed and recommended the appointment of Angelina Bauman to the classified full-time permanent position of Clinical & Outreach Supervisor in the non-bargaining unit, at the rate of pay of \$32.64 per hour.

**(Resolution 2021.10.151)** A motion was made by David Karmol and seconded by Paul Komisarek to hire Angelina Bauman to the position of Clinical & Outreach Supervisor as described above. Motion Carried, 9 Yeas, 0 Nays, 1 Abstain.

2. The Personnel Committee discussed and recommended the appointment of Amy Brown to the classified full-time permanent position of Registered Sanitarian (District 6 in Food) in the AFSCME bargaining unit, at the rate of pay of \$27.54 per hour.

**(Resolution 2021.10.152)** A motion was made by Dr. Fernandez and seconded by Donald Murray to hire Amy Brown to the position of Food Sanitarian as described above. Motion Carried, 10 Yeas, 0 Nays

3. Job Description for Academic Public Health Manager-NBU, Pay Grade E4 was presented for approval.

**(Resolution 2021.10.153)** A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the job description for an Academic Public Health Manager – NBU and Pay Grade E4. Motion carried. 9 Yeas, 0 Nays, 1 Abstain.

4. Job Description for Fiscal/Grants Assistant - NBU, Pay Grade E4 was presented for approval.

**(Resolution 2021.10.154)** A motion was made by Don Murray and seconded by Dr. Fernandez to approve the job description for a Fiscal/Grants Assistant – NBU and Pay Grade E4.

5. Job description for Childhood and Youth Wellness Manager, NBU, Pay Grade E4 was presented for approval.

**(Resolution 2021.10.155)** A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the Job Description for a Childhood and Youth Wellness Manager – NBU and Pay Grade E4. Motion carried, 10 Yeas, 0 Nays.

6. Job description for Quality Improvement Coordinator - NBU, Pay Grade E4 was presented for approval.

**(Resolution 2021.10.156)** A motion was made by David Karmol and seconded by Dr. Munk to approve the job description for a Quality Improvement Coordinator – NBU and Pay Grade E4. Motion carried, 10 Yeas, 0 Nays.

7. A revised Social Worker job description was presented for approval. The revision is to include the requirement that the candidate is a Licensed Social Worker.

**(Resolution 2021.10.157)** A motion was made by Donald Murray and seconded by Dr. Munk to approve the revised Social Worker job description as described above. Motion carried, 10 Yeas, 0 Nays.

8. Motion to approve the revised Human Resources Officer Job Description.

**(Resolution 2021.10.158)** A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the revised job description for the Human Resources Officer as described above. Motion carried, 10 Yeas, 0 Nays.

9. A grievance regarding staffing of the *Vax to School* event in August was denied at the Health Commissioner's level and the Personnel Committee recommends that it be denied also. Motion board denies the grievance filed by AFSCME regarding staffing of the *Vax to School* Event.

**(Resolution 2021.10.160)** A motion was made by Dr. Munk and seconded by Susan Postal to approve the denial of the grievance regarding staffing of the *Vax to School* event. Motion carried. 10 Yeas, 0 Nays

10. Motion to approve the Hazardous Duty Pay Policy amended by the Board as discussed in the Executive Session.

**(Resolution 2021.10.159)** A motion was made by David Karmol and seconded by Donald Murray to approve the Hazard Pay Policy as described above. Motion carried. 10 Yeas, 0 Nays.

**(Resolution 2021.10.161)** A motion was made by Dr. Munk and seconded by Dr. Fernandez to approve the Personnel Committee Report. Motion carried, 10 Yeas, 0 Nays.

**XI. Environmental Health Committee – Donald Murray**

The Committee met prior to the board meeting on October 28, 2021.

1. The owner of the property at 4411 Merriweather Road, Sylvania Twp. is requesting a variance for an isolation distance of 42' instead of the required 50' from the existing drilled well. The Environmental Health Committee recommends approval.

**(Resolution 2021.10.162)** A motion was made by Dr. Woodson and seconded by David Karmol to approve the variance request for 4411 Merriman, Sylvania Twp. as outlined above. Motion carried, 10 Yeas, 0 Nays.

2. The State of Ohio requires the local health department to approve the Maternity Licensure for McLaren – St. Luke's Hospital.

**(Resolution 2021.10.163)** A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the Maternity Licensure for McLaren Hospital. Roll Call Vote: Motion carried, 9 Yeas, 0 Nays, 1 Abstain. (See attached roll call vote document)

**(Resolution 2021.10.164)** A motion was made by Dr. Munk and seconded by David Karmol to approve the Environmental Health Committee Report. Motion carried, 10 Yeas, 0 Nays.

**XII. Bylaws and Governance Committee – Donald Murray**

The Committee did not meet in September 2021.

**XIII. Health Services Committee Meeting – Richard Fernandez, DPT**

The Health Service Committee did not meet in September 2021.

Dr. Fernandez stated that the Health Services Committee would meet every 3 months beginning in November, 2021. Date to be determined.

**XIV. New Business/Points for Consideration – Eric Zgodzinski**

No new business

**XV. Prior Business**  
No prior business

**XVI. Health Commissioner's Comments – Eric Zgodzinski**  
**COVID-19 UPDATE:**

- Booster shots are now available. We have all three vaccines available. PODs are being held at the Lucas County Rec Center and at TLCHD. There were over 1000 people vaccinated yesterday.
- Infections are coming down in the area and the country. The average was 126 and now down to 99.
- 53.42% of our population are vaccinated with at least the first dose.
- We will be talking to the schools this afternoon to talk about quarantine and isolation and to discuss in-school vaccinations of the 5 – 12 year olds.
- HB463 is looking to disband DAC and put control under the County Commissioners.


**XVII. Board President Report – Dr. Johnathon Ross**

- Take the time to look at the Divisional reports from Health Promotions, Health Services and Environmental Health.
- Molnupiravir drug from Merck is showing about 50% effectiveness in keeping people who are highly vulnerable out of the hospital if they get COVID.

*Don Murray left the meeting at 11:17AM*


**(Resolution 2021. 10.165)** A motion was made by David Karmol and seconded by Dr. Munk to adjourn at 11:30AM. Motion carried, 9 Yeas, 0 Nays.

**Signed By:**

  
\_\_\_\_\_  
**Johnathon Ross, MD, President**  
**Lucas County Regional Health District Board**

11/18/21  
Date

**Attested By:**

  
\_\_\_\_\_  
**Eric J. Zgodzinski, DrPH, MPH, RS, CPH**  
**Secretary to the Board of Health**

11/18/21  
Date

**Motion to approve the 2022 Environmental Health Fees.**

Made By:	Seconded by:		
<b>Richard Munk, MD</b>	<b>Paul Komisarek</b>		
	<b>YEA</b>	<b>NAY</b>	<b>ABSTAIN/ABSENT</b>
<b>Amr Elaskary</b>			<b>Absent</b>
<b>Richard Fernandez, DPT</b>	X		
<b>Ted Kaczorowski</b>	X		
<b>David Karmol</b>	X		
<b>Paul Komisarek</b>	X		
<b>Richard Munk, MD</b>	X		
<b>Donald Murray</b>	X		
<b>Postal, Susan</b>	X		
<b>Johnathon Ross, MD</b>	X		
<b>Barbara Sarantou</b>			<b>Absent</b>
<b>Michelle Schultz</b>	X		
<b>Donna Woodson, MD</b>	X		
<b>Totals</b>	<b>10</b>	<b>0</b>	<b>2</b>

Passed

Failed

**Motion to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to (G)(1) of section 121.,22 of the Ohio Revised Code.**

Made By:	Seconded by:		
<b>Donald Murray</b>	<b>Richard Munk, MD</b>		
	<b>YEA</b>	<b>NAY</b>	<b>ABSTAIN/ABSENT</b>
<b>Amr Elaskary</b>			<b>Absent</b>
<b>Richard Fernandez, DPT</b>	X		
<b>Ted Kaczorowski</b>	X		
<b>David Karmol</b>	X		
<b>Paul Komisarek</b>	X		
<b>Richard Munk, MD</b>	X		
<b>Donald Murray</b>	X		
<b>Postal, Susan</b>	X		
<b>Johnathon Ross, MD</b>	X		
<b>Barbara Sarantou</b>			<b>Absent</b>
<b>Michelle Schultz</b>	X		
<b>Donna Woodson, MD</b>	X		
<b>Totals</b>	<b>10</b>	<b>0</b>	<b>2</b>

Passed

Failed



**Motion to return to the Regular Session of the Board of Health Meeting.**

Made By:	Seconded by:		
RICHARD MUNK, MD	Donald Murray		
	YES	NO	ABSTAIN/ABSENT
Amr Elaskary			Absent
Richard Fernandez, DPT	X		
Ted Kaczorowski	X		
David Karmol	X		
Paul Komisarek	X		
Richard Munk, MD	X		
Donald Murray	X		
Postal, Susan	X		
Johnathon Ross, MD	X		
Barbara Sarantou			Absent
Michelle Schultz	X		
Donna Woodson, MD	X		
<b>Totals</b>	<b>10</b>	<b>0</b>	<b>2</b>

Passed

Failed

**Motion to approve the Maternity Licensure for McLaren – St. Luke’s Hospital.**

Made By:	Seconded by:			
RICHARD MUNK, MD	DONALD MURRAY			
	YES	NO	ABSTAIN	ABSENT
<b>Amr Elaskary</b>				Absent
<b>Richard Fernandez, DPT</b>	X			
<b>Ted Kaczorowski</b>	X			
<b>David Karmol</b>	X			
<b>Paul Komisarek</b>	X			
<b>Richard Munk, MD</b>	X			
<b>Donald Murray</b>	X			
<b>Postal, Susan</b>	X			
<b>Johnathon Ross, MD</b>	X			
<b>Barbara Sarantou</b>				Absent
<b>Michelle Schultz</b>	X			
<b>Donna Woodson, MD</b>			1	
<b>Totals</b>	9	0	1	2

Passed

Failed