

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Lucas County Public Library – Main Branch
November 18, 2021 – 8:30 AM.

I. Call to Order and Roll Call

Dr. Johnathon Ross, President, called the meeting to order at 8:35 AM.

A roll call was taken of Board Members for attendance:

Present: Richard Fernandez, DPT, Ted Kaczorowski, David Karmol, Paul Komisarek, Richard Munk, MD, Donald Murray, Johnathon Ross, MD, Michelle Schultz, Donna Woodson, MD

Excused: Amr Elaskary, Susan Postal, and Barbara Sarantou

II. Introduction of Guests

Cathy Nearhood, ONA, Nate Fries, AFSCME, Kevin Pituch and Jim Walter, Legal Counsel, Matthew Heyrman, LC Commissioners

Staff and others: Eric Zgodzinski, DrPH, Tina Stokes, Josie Smith, David Welch, Shannon Lands, Brandon Palinski, Alice Dargartz

III. Additions/Deletions to Agenda

No additions or deletions to the agenda.

IV. Approval of Board Minutes from October 28, 2021

The October 28, 2021 Board Minutes were presented for approval. Dr. Munk pointed out a couple of typographical errors which were corrected.

(Resolution 2021.11.166) A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the minutes of the October 28, 2021 Board Meeting with corrections. Motion carried; 9 Yeas, 0 Nays.

V. Legal Update – Kevin Pituch

Mr. Pituch will give his report during the Executive Session.

VI. Medical Director's Report

Dr. Daniel Cadigan was unable to attend the meeting today. Eric shared a written report from Dr. Cadigan.

- TB communications/treatment initiations working with TB nurses.
- Address CNP concerns with RHCW resample collection and others.
- Research and review suitability of Rapid GC testing system for lab.
- Met with Dr. Paat, UTMC physician, Latino medical student group rep, school representatives, Shannon Jones, and Dr. Rafeeq regarding piloting SAMPRO program in two predominantly Latino South Toledo schools.
- Held the Medical Advisory Group meeting. Provided notes of the meeting to the Physicians on the Board.

- Completed standing orders for Syphilis testing and treatment for DIS staff, to avoid concerns with CMPs in RHWC being asked to write lab orders on patients with whom they have not established a relationship.
- Attended the Child Fatality Review Board meeting.

VII. Executive Session

A motion is required to enter into an Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee as well as to consider the purchase or sale of real estate for public purposes.

(Resolution 2021.11.167) A motion was made by Dr. Munk and seconded by Paul Komisarek to enter into an Executive Session at 8:44 AM for the purpose described above. Roll Call vote was taken. 9 Yeas, 0 Nays (see attached roll call document)

(Resolution 2021.11.168) A motion was made by David Karmol and seconded by Paul Komisarek to return to the Regular Session. At 10:13 AM. Roll Call vote was taken. 9 Yeas, 0 Nays (see attached roll call document)

No action was taken during the Executive Session

VIII. Personnel Committee – Michelle Schultz

1. **(Resolution 2021.11.169)** A motion was made by David Karmol and seconded by Dr. Munk to appoint Andrea Binz to the classified full-time position of Human Resources Officer at the rate of \$25.00 per hour. Motion carried. 9 Yeas, 0 Nays.
2. **(Resolution 2021.11.170)** A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the Health Commissioner's recommendation to proceed with implementation on the research study of data for the improvement of overdose fatality reviews (IRB). Motion carried. 9 Yeas, 0 Nays.
3. **(Resolution 2021.11.171)** A motion was made by Dr. Fernandez and seconded by Dr. Munk to approve the revised job description of the Epidemiologist position in PHEP. Motion carried. 9 Yeas, 0 Nays.
4. **(Resolution 2021.11.172)** A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the Personnel Committee Report. Motion carried, 9 Yeas, 0 Nays.

IX. Audit/Finance Committee Report – Ted Kaczorowski

The Audit/Finance Committee met on Monday, November 15, 2021.

1. Payment of the October 2021 Vouchers

(Resolution 2021.11.173) A motion was made by Paul Komisarek and seconded by David Karmol to approve the payment of the October 2021 vouchers for payment. Motion carried, 9 Yeas, 0 Nays.

2. Transfer of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of October 2021 in the ordinary course of business. Total transfer is \$12,603.31 consisting of changes in various expense categories.

(Resolution 2021.11.174) A motion was made by Dr. Munk and seconded by Dr. Fernandez to approve the Transfer of Appropriations of \$12,603.31. Motion carried; 9 Yeas, 0 Nays.

3. **Revenue Estimates and Expense Appropriations:**

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of October 2021 in the amount of 40,890.00.

(Resolution 2021.11.175) A motion was made Dr. Munk and seconded by Paul Komisarek to approve the Revenue Estimates and Expense Appropriations of \$40,890.00. Motion carried; 9 Yeas, 0 Nays.

4. **Uncollectable Revenue:**

The write-off of uncollectable revenue for the self-pay patient's portion of the bills for the month of October 2021 is \$1,764.31. The self-pay balance as of October is \$20,200.83.

(Resolution 2021.11.176) A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the write-off of uncollectable funds in the amount of \$1,764.31. Motion carried; 9 yeas, 0 Nays.

5. The Audit-Finance Committee discussed the possibility of selling our current vehicles and leasing vehicles from Enterprise Fleet. The Committee recommends authorizing the Health Commissioner the ability to negotiate and enter into an agreement for these services.

(Resolution 2021.11.177) A motion was made by Dr. Munk and seconded by Paul Komisarek to authorize the Health Commissioner to negotiate and enter into an agreement with Enterprise Fleet Management for the purpose of leasing vehicles for the agency. Motion carried; 9 Yeas, 0 Nays

(Resolution 2021.11.178) A motion was made by David Karmol and seconded by Paul Komisarek to approve the Audit/Finance Committee Report. Motion carried; 9 Yeas, 0 Nays.

X. **Environmental Health Committee – Donald Murray**

The Committee on November 18, 2021, prior to the Board of Health Meeting.

1. The owner of the property at 7322 Dorr Street in Springfield Township is requesting a variance of the septic run to be 42' instead of the 48' requirement due to the size of the lot.

(Resolution 2021.11.179) A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the variance request for 7322 Dorr Street as outlined above. Motion carried; 9 Yeas, 0 Nays.

2. The State of Ohio requires the local health department to approve the Maternity Licensure for Promedica Bay-Park Hospital.

(Resolution 2021.11.180) A motion was made by Dr. Munk and by Dr. Woodson to approve the Maternity Licensure for Promedica-Bay Park Hospital. Roll Call Vote: Motion carried, 8 Yeas, 0 Nays, 1 Abstain. (See attached roll call vote document)

(Resolution 2021.11.181) A motion was made by Dr. Munk and seconded by Dr. Woodson to approve the Environmental Health Committee Report. Motion carried; 9 Yeas, 0 Nays.

XI. Bylaws and Governance Committee – Donald Murray

The Committee did not meet in October 2021.

XII. Health Services Committee Meeting – Richard Fernandez, DPT

The Health Service Committee did not meet in October 2021.

Dr. Fernandez stated that the Health Services Committee would meet every 3 months beginning in January. Meetings will also be held in April, July & October. Additional meetings can be scheduled if needed. Dr. Fernandez will be talking with the members of the committee and sending a survey out to discuss what the focus will be for 2022. A poll will be sent out to determine the best day and time for the meeting.

XIII. New Business/Points for Consideration – Eric Zgodzinski

No new business

XIV. Prior Business

No prior business

XV. Health Commissioner’s Comments – Eric Zgodzinski

COVID-19 UPDATE:

As of this morning, 55.34% of Lucas County residents have been vaccinated. We were hovering around 54% for a while but the pediatric vaccines moved the percentage up. There were over 2,100 pediatric doses given last week.

Dave Welch added information about the school PODs. The Sylvania/Ottawa Hills POD saw 700-800 the first day and about 300 the second day.

Instead of going out to every school district and having a POD, we are combining schools.

We are seeing an increase of cases in Ohio. Michigan is leading in new cases throughout the country.

On the 16th we had 147 new cases of COVID. We were recently seeing a downward trend however, after Halloween there has been an increase of cases. We continue to stress the wearing of masks, and to stay home if sick, etc.

We have not seen flu here in Lucas County, however, cases are up in Michigan.

In the 0-19 age group we are at a vaccination rate of 21.53% prior to the pediatric vaccine we were at about 17%.

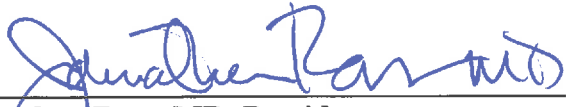
XVI. Board President Report – Dr. Johnathon Ross

Dr. Ross reported that the trend on deaths is down. There are now 3 antibody and 2 antiviral treatments available. It is important that if sick to get tested. These medications will make a big dent in the number of hospitalizations. They substantially reduce the morbidity of getting sick with COVID. We are coming into the flu season and it will be hard for people to determine if they have the flu or COVID.

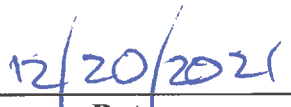
Don Murray mentioned that the election of President and Vice President for 2022 will be held at the January 27, 2022 Board Meeting. If you would like to be considered or nominate someone for these positions please send those names to Don Murray, Eric Zgodzinski, Dr. Ross, or Alice Dargartz. A ballot will be prepared with the names submitted. Nominations will also be accepted from the floor at the January 27, 2022 meeting.

(Resolution 2021. 11.182) A motion was made by Don Murray and seconded by Dr. Woodson to adjourn at 10:30 AM. Motion carried; 9 Yeas, 0 Nays.

Signed By:



Johnathon Ross, MD, President
Lucas County Regional Health District Board



Date

Attested By:



Eric J. Zgodzinski, DrPH, MPH, RS, CPH
Secretary to the Board of Health



Date

Motion to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to (G)(1) of section 121.,22 of the Ohio Revised Code.

Made By:	Seconded by:		
Richard Munk, MD	Paul Komisarek		
	YEA	NAY	ABSTAIN/ABSENT
Amr Elaskary			Absent
Richard Fernandez, DPT	X		
Ted Kaczorowski	X		
David Karmol	X		
Paul Komisarek	X		
Richard Munk, MD	X		
Donald Murray	X		
Postal, Susan			Absent
Johnathon Ross, MD	X		
Barbara Sarantou			Absent
Michelle Schultz	X		
Donna Woodson, MD	X		
Totals	9	0	3

Passed

Failed

Motion to return to the regular session.

Made By:	Seconded by:			
RICHARD MUNK, MD	DONALD MURRAY			
	YES	NO	ABSTAIN	ABSENT
Amr Elaskary				X
Richard Fernandez, DPT	X			
Ted Kaczorowski	X			
David Karmol	X			
Paul Komisarek	X			
Richard Munk, MD	X			
Donald Murray	X			
Postal, Susan				X
Johnathon Ross, MD	X			
Barbara Sarantou				X
Michelle Schultz	X			
Donna Woodson, MD	X			
Totals	9			3

Passed

Failed

Motion to approve the Maternity Licensure for Promedica-Bay Park Hospital

Made By:	Seconded by:			
RICHARD MUNK, MD	DONALD MURRAY			
	YES	NO	ABSTAIN	ABSENT
Amr Elaskary				Absent
Richard Fernandez, DPT			X	
Ted Kaczorowski	X			
David Karmol	X			
Paul Komisarek	X			
Richard Munk, MD	X			
Donald Murray	X			
Postal, Susan				Absent
Johnathon Ross, MD	X			
Barbara Sarantou				Absent
Michelle Schultz	X			
Donna Woodson, MD	X			
Totals	8	0	1	3

Passed ☒

Failed ☐