

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Lucas County Public Library – Main Branch
December 15, 2021 – 8:30 AM.

I. Call to Order and Roll Call

Dr. Johnathon Ross, President, called the meeting to order at 8:35 AM.

A roll call was taken of Board Members for attendance:

Present: Richard Fernandez, DPT, Ted Kaczorowski, David Karmol, Paul Komisarek, Richard Munk, MD, Susan Postal, Johnathon Ross, MD, Barbara Sarantou, Michelle Schultz, Donna Woodson, MD

Excused: Amr Elaskary and Donald Murray

II. Introduction of Guests

Cathy Nearhood, ONA, Tony Maziarz, AFSCME, Evy Jarrett, Legal Counsel,

Staff and others: Eric Zgodzinski, DrPH, Daniel Cadigan, MD, Tina Stokes, Josie Smith, Jessica Poupard, David Welch, Shannon Lands, Brandon Palinski, Alice Dargartz

III. Additions/Deletions to Agenda

No additions or deletions to the agenda.

IV. Approval of Board Minutes from November 18, 2021

The November 18, 2021 Board Minutes were presented for approval.

(Resolution 2021.12.183) A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the minutes of the November 18, 2021 Board Meeting with corrections. Motion carried; 10 Yeas, 0 Nays.

V. Legal Update – Evy Garrett

Ms. Jarrett stated there is nothing for the general session but will remain for the Executive Session.

VI. Medical Director’s Report – Dr. Daniel Cadigan

- Working with COVID questions,
- TB and DIS are using the ERS.
- Working with the Nurse Practitioners regarding labs on patients that we do not have a relationship with.
- The Pharmacy and the Women’s Health Clinic have new refrigerators installed which hold vaccines, etc.
- The fourth quarter chart review has been completed. Conducted a random audit to be sure we are capturing the required data.
- Has been working with Shannon and Sampro inhalers in schools. This is the education program so we are piloting in schools. This program has training and protocols for school staff to monitor and administer the inhaler to students in the schools.
- The lab completed the State Lead Survey for the kids. There was a shortage of the testing kits so there were no tests done to this point.

VII. Executive Session

Motion to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to (G)(1) of section 121.22 of the Ohio Revised Code.

(Resolution 2021.12.184) A motion was made by Paul Komisarek and seconded by Dr. Munk to enter into an Executive Session at 8:54 AM for the purpose described above. Roll Call vote was taken. 10 Yeas, 0 Nays (see attached roll call document).

(Resolution 2021.12.185) A motion was made by Dr. Munk and seconded by David Karmol to return to the Regular Session. At 10:10 AM. Roll Call vote was taken. 10 Yeas, 0 Nays (see attached roll call document).

Dr. Ross stated that there was no action was taken during the Executive Session.

VIII. Committee Reports

A. Personnel Committee – Michelle Schultz

The following items will be voted on with a single resolution.

- i. Motion to approve the new job description for a full-time Nurse Practitioner in DIS.
 - ii. Motion to approve the revised job description to move the HIV Specialist position from part-time to full-time.
 - iii. Motion to approve the revised job description for an additional full-time Disease Intervention Specialist.
 - iv. Motion to approve the new job description for a full-time Harm Reduction Program Coordinator.
 - v. Motion to approve the new job description for a full-time Harm Reduction Health Educator.
 - vi. Motion to approve the revised job description for the Public Health Lead Investigator.
 - vii. Motion to recommend the approval of the revised job description for the Account Clerk.
 - viii. Motion to appoint Crystal Bonham to Public Health Nurse.
 - ix. Motion to appoint Letcher Jones to Community Health Worker.
 - x. Motion to appoint Nellie Thompson to Community Health Worker.
 - xi. Motion to appoint Aireina Broome to Community Health Worker
 - xii. Motion to approve authorization to appoint Iman Sims-Beal to the Community Health worker position in the event one of the other three above candidates declines employment.
2. **(Resolution 2021.12.186)** A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the above items under the same resolution. Motion carried, 10 Yeas, 0 Nays
 3. **(Resolution 2021.12.187)** A motion was made by Dr. Munk and seconded by Paul Komisarek to extend the service contract for Deanna Zaciek, CNP from January 1, 2022, to January 29, 2022. Motion carried, 10 Yeas, 0 Nays
 4. **(Resolution 2021.12.188)** A motion was made by Dr. Munk and seconded by David Karmol to approve the 2022 compensation package for non-bargaining unit staff to include a 2% increase

and 2 personal days was made. Roll call vote was taken. Motion carried, 10 Yeas, 0 Nays (see attached roll call document).

5. **(Resolution 2021.12.189)** A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the Personnel Committee Report. Motion carried. 10 Yeas, 0 Nays
6. **(Resolution 2021.12.190)** A motion was made by Paul Komisarek and seconded by Dr. Fernandez to accept the Severance Settlement for Gwendolynn Gregory. Roll call vote was taken. Motion Carried. 10 Yeas, 0 Nays (see attached roll call document).

B. Audit/Finance Committee Report – Ted Kaczorowski

The Audit/Finance Committee met on Monday, December 13, 2021.

1. **Payment of the November 2021 Vouchers**

(Resolution 2021.12.191) A motion was made by Dr. Fernandez and seconded by Michelle Schultz to approve the payment of the November 2021 vouchers for payment. Motion carried 10 Yeas, 0 Nays.

2. **Transfer of Appropriations**

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of November 2021 in the ordinary course of business. The total transfer is \$7,460.10 consisting of changes in various expense categories.

(Resolution 2021.12.192) A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the Transfer of Appropriations of \$7,460.10. Motion carried; 10 Yeas, 0 Nays.

3. **Revenue Estimates and Expense Appropriations:**

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of November 2021 in the amount of 33,579.31.

(Resolution 2021.12.193) A motion was made by Dr. Munk and seconded by Dr. Fernandez to approve the Revenue Estimates and Expense Appropriations of \$33,579.31. Motion carried; 10 Yeas, 0 Nays.

4. **Advance of Funds:**

(Resolution 2021.12.194) A motion was made to by David Karmol and seconded by Dr. Munk to request an advance from the Lucas County Auditors for taxes assessed and collected in the amount of \$881,455.48. Motion carried, 10 yeas, 0 Nays.

5. **Uncollectable Revenue:**

(Resolution 2021.12.195) A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the write-off of uncollectable funds for the month of November 2021 in the amount of \$3,339.91. Motion carried; 10 Yeas, 0 Nays.

Ted Kaczorowski reported that the Health Commissioner has entered into an agreement with Enterprise Rental for 20 vehicles approved at the November 18, 2021 Board of Health meeting.

6. **(Resolution 2021.12.196)** A motion was made by Susan Postal and seconded by Michelle Schultz to update the Hazard Pay Policy to increase the maximum amount from \$1,500 to \$3,000. Motion carried; 10 Yeas, 0 Nays.

(Resolution 2021.12.197) A motion was made by Dr. Woodson and seconded by Dr. Fernandez to approve the Audit/Finance Committee Report. Motion carried; 10 Yeas, 0 Nays.

7. **Environmental Health Committee**

The Environmental Health Committee did not meet in November 2021.

8. **Bylaws and Governance Committee**

The Bylaws/Governance Committee did not meet in November 2021.

9. **Health Services Committee Meeting – Richard Fernandez, DPT**

The Health Service Committee did not meet in November 2021.

Other Items:

Strategic Plan: Dr. Ross asked that the Strategic Plan Committee begin meeting again and have a report on the future agendas. The Committee consists of Barb Sarantou, Chair, Dr. Woodson, and Dr. Munk. There are many topics that need to be discussed and shared. If additional members need to be added to the committee this can be done or wait until the next president takes over at the first of the year.

HPPI Oversight: Dr. Ross also asked if there needs to be an oversight committee set up to assist Shannon Lands with HPPI and all that is happening in regards to these programs in the community. Issues of disease intervention and opioids are very active.. Possibly Board members can sit in and help enhance the efforts in the community. This can be constituted after setting a new committee with the new president.

10. **New Business/Points for Consideration – Eric Zgodzinski**

No new business

11. **Prior Business**

No prior business

12. **Health Commissioner’s Comments – Eric Zgodzinski**

COVID-19 UPDATE:

- COVID numbers are continuing to be tracked. The admissions are down from 305 to 288 today. There has been an ebb and flow at the hospitals. ICU use is up a bit. The hospitals have been on and off of by-pass this past week.
- The hospital committees have been in discussions of remedies for by-pass and possibly having an ER person at the 911 building to assist in getting the patients to the best location for immediate care.
- e antibodies much like the test kits and vaccines to the hospitals.
- Vaccines: staff continues to work hard providing vaccines to the community. First, second buster shots along with pediatric vaccines are being distributed. We still are having a clinic at the Rec Center on the weekends and clinics here at the department.

- We will be looking into what we will be providing in January and February where we might be able to scale back a bit. If we keep the Rec Center open we could vaccinate about 3000 a day.
- We are at 24.79% of pediatric patients are vaccinated, 20% totally vaccinated. We are above 57% of our population vaccinated. First vaccinations are still being given. We did 1000 the other day. Delta is still the prime and Omicron is inching up.
- Booster approved for 16 & 17-year-olds. Still talking about the younger age group receiving boosters.
- Prior to Thanksgiving, Shannon and Dave were instrumental in getting 12,000 test kits out to the public. We requested 20,000 to be given out before Christmas.

13. Board President Report – Dr. Johnathon Ross

Dr. Ross reported there are medications out and an antibody treatment that is very durable. The pills are not yet available yet. People should test if they think they might have it. Depression medication have upsides to use with COVID. There was a placebo treatment given to patients of a cousin drug to Prozac. Within a week of developing system. The study was very successful and they stopped the trial early because it was so beneficial. This was an effective study.

Prozac has the most benefits with this. Should we encourage the ER and Urgent Care doctors to use this treatment more often.. It is a pretty safe drug, has some minor side effects.

Board Elections: Dr. Ross reminded the Board to submit names for the election of President and Vice President for 2022 will be held at the January 27, 2022 Board Meeting. If you would like to be considered or nominate someone for these positions please send those names to Don Murray, Eric Zgodzinski, Dr. Ross, or Alice Dargartz. A ballot will be prepared with the names submitted. Nominations will also be accepted from the floor at the January 27, 2022 meeting.

(Resolution 2021. 11.182) A motion was made by Dr. Munk and seconded by Dr. Woodson to adjourn at 10:30 AM. Motion carried; 10 Yeas, 0 Nays.

Signed By:

Johnathon Ross, MD, President
Lucas County Regional Health District Board

Date

Attested By:

Eric J. Zgodzinski, DrPH, MPH, RS, CPH
Secretary to the Board of Health

Date

Resolution #: 2021 - 12 - 184

Motion to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to (G)(1) of section 121.,22 of the Ohio Revised Code.

Made By:	Seconded by:		
PAUL KOMISAREK	RICHARD MUNK, MD		
	YEA	NAY	ABSTAIN/ABSENT
Amr Elaskary			Absent
Richard Fernandez, DPT	X		
Ted Kaczorowski	X		
David Karmol	X		
Paul Komisarek	X		
Richard Munk, MD	X		
Donald Murray			Absent
Postal, Susan	X		
Johnathon Ross, MD	X		
Barbara Sarantou	X		
Michelle Schultz	X		
Donna Woodson, MD	X		
Totals	10	0	2

Passed

Failed

Resolution #: 2021 - 12 - 185

Motion to return to the regular session.

Made By:	Seconded by:			
RICHARD MUNK, MD	DAVID KARMOL			
	YES	NO	ABSTAIN	ABSENT
Amr Elaskary				X
Richard Fernandez, DPT	X			
Ted Kaczorowski	X			
David Karmol	X			
Paul Komisarek	X			
Richard Munk, MD	X			
Donald Murray	X			
Postal, Susan				X
Johnathon Ross, MD	X			
Barbara Sarantou				X
Michelle Schultz	X			
Donna Woodson, MD	X			
Totals	9			3

Passed

Failed

Motion to approve the 2022 compensation package for non-bargaining unit staff to include a 2% increase and 2 personal days.

Made By:	Seconded by:			
RICHARD MUNK, MD	DAVID KARMOL			
	YES	NO	ABSTAIN	ABSENT
Amr Elaskary				Absent
Richard Fernandez, DPT	X			
Ted Kaczorowski	X			
David Karmol	X			
Paul Komisarek	X			
Richard Munk, MD	X			
Donald Murray				Absent
Postal, Susan	X			
Johnathon Ross, MD	X			
Barbara Sarantou				
Michelle Schultz	X			
Donna Woodson, MD	X			
Totals	10	0	0	2

Passed

Failed

Motion to approve the severance agreement between the Lucas County Board of Health and Gwendolynn Gregory.

Made By:	Seconded by:			
DAVID KARMOL	RICHARD FERNANDEZ, DPT			
	YES	NO	ABSTAIN	ABSENT
Amr Elaskary				Absent
Richard Fernandez, DPT	X			
Ted Kaczorowski	X			
David Karmol	X			
Paul Komisarek	X			
Richard Munk, MD	X			
Donald Murray				Absent
Postal, Susan	X			
Johnathon Ross, MD	X			
Barbara Sarantou				
Michelle Schultz	X			
Donna Woodson, MD	X			
Totals	10	0	0	2

Passed

Failed