

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Lucas County Public Library – Main Branch
January 27, 2022 – 8:30 AM.

I. Call to Order and Roll Call

Dr. Johnathon Ross, President, called the meeting to order at 8:38 AM.

A roll call was taken of Board Members for attendance:

Present: Amr Elaskary, Richard Fernandez, DPT, Ted Kaczorowski, David Karmol, Donald Murray, Susan Postal, Johnathon Ross, MD, Michelle Schultz, Donna Woodson, MD

Excused: Paul Komisarek, Richard Munk, MD, and Barbara Sarantou

II. Introduction of Guests

Shermaine Hutchins, Cathy Nearhood, ONA, Nathan Fries, AFSCME, Kevin Pituch - Legal Counsel,

Staff and others: Eric Zgodzinski, DrPH, Daniel Cadigan, MD, Tina Stokes, Madeline Hojnacki, Jessica Poupard, David Welch, Shannon Jones, Brandon Palinski, Andrea Binz, Alice Dargartz

III. Additions/Deletions to Agenda

- Don Murray stated that the Environmental Health variance that was planned for this meeting is being moved to next month so there will be no report from that committee.
- Dr. Fernandez asked to discuss in New Business the topic of social media strategies.
- Dr. Woodson asked for an update from Dr. Cadigan's report last month on lead testing. Dr. Cadigan answered that the tests we were using have been unavailable. TPS has been doing a lot of testing in-house so that is why our numbers are down. Our annual report reflects that testing was not done and that is because of manufacturing issues.

IV. Election of President and Vice President

Mr. Murray opened the floor for nominations for President of the Lucas County Regional Health District Board. David Karmol nominated Ted Kaczorowski for the position of President. Mr. Murray requested additional nominations from the floor. Dr. Fernandez nominated Dr. Ross, who declined to be considered. Don Murray asked a third time if there were any other nominations for President. Hearing none, Mr. Murray made the request for a motion to close the nomination for President.

(Resolution 2022.01.001) A motion was made to close the nominations for the position of President by Michelle Schultz and seconded by Dr. Fernandez. Motion carried. 9 Yeas, 0 Nays. By acclamation, the position of Board President goes to Ted Kaczorowski.

Mr. Murray opened the floor for nominations for Vice President of the Lucas County Regional Health District Board. Ted Kaczorowski nominated Amr Elaskary for Vice President. Mr. Murray asked if there were other nominations. Dr. Fernandez nominated David Karmol. Mr. Murray asked for the third time if there were any other nominations. Hearing none, Mr. Murray made the request for a motion to close the nomination for Vice President.

(Resolution 2022.01.002) A motion to close nominations for the position of Vice President was made by Dr. Woodson and seconded by Ted Kaczorowski. Motion carried. 9 Yeas, 0 Nays.

The two nominees were offered the chance to make comments before the Board voted. Mr. Elaskary said that if David Karmol felt he had the time to serve that he would be ok with that. Mr. Karmol stated that if he is elected he will serve. Mr. Elaskary then stated that he would decline the nomination.

(Resolution 2022.01.003) Motion to close the elections was made by Sue Postal and seconded by Michelle Schultz. Motion carried 9 Yeas, 0 Nays. By acclamation, the position of Board Vice President goes to David Karmol.

Ted Kaczorowski thanked the Board Members for having faith and confidence in him to become the President. He stated that he hoped he could do half as good of a job as our last two presidents have done.

V. Approval of Board Minutes from November 18, 2021

The December 16, 2021 Board Minutes were presented for approval.

(Resolution 2022.01.004) A motion was made by Dr. Ross and seconded by Dr. Woodson to approve the minutes of the December 16, 2021 Board Meeting with corrections. Motion carried; 8 Yeas, 1 Abstention.

VI. Legal Update – Kevin Pituch

Mr. Pituch stated there are no legal issues to report on this month.

VII. Medical Director’s Report – Dr. Daniel Cadigan

- Completed chart and coding audits. This year we will be working on the proper coding by Nurse Practitioners to be in line with the new guidelines.
- Completed the bi-annual collaborative position for the CNP. Required to take ten random charts bi-annually and review for completeness and appropriateness of care, testing, diagnosis, and coding.
- We have moved forward with SAMPRO pilot program, which is a full asthma management program. This is being put in place in schools. The State of Ohio has agreed to have a stock of epinephrine in the schools, we can now have a stock of Albuterol inhalers in schools. Everything is in place to start the program in Washington Local Schools by the end of February and begin the pilot program in the Old South-end SMART School. This program allows us to use disposable inhalers. We hope to roll out to all of the TPS schools by fall.
- Had conversations with Maddie Hojnacki, Interim Director of Nursing. Identifying items to improve the services in Reproductive Health.
- Dr. Woodson asked if they will be taking a pulse/respiratory before giving the child an inhaler. Dr. Cadigan stated that the responsible staff will have to complete a training program prior to being able to give an inhaler. Dr. Ross asked if there would be a post-use report to look at the data. Dr. Cadigan stated data will be collected.

VIII. Executive Session

A Motion was requested to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to (G)(1) of section 121.22 of the Ohio Revised Code.

(Resolution 2022.01.005) A motion was made by Dr. Fernandez and seconded by David Karmol to enter into an Executive Session at 8:54 AM for the purpose described above. Roll Call vote was taken. 9 Yeas, 0 Nays (see attached roll call document).

(Resolution 2022.01.006) A motion was made to return to the Regular Session. At 9:25 AM. Roll Call vote was taken. 9 Yeas, 0 Nays (see attached roll call document).

Eric Zgodzinski stated that there was no action was taken during the Executive Session.

IX. Committee Reports

A. Personnel Committee – Michelle Schultz

1. **(Resolution 2022.01.007)** A motion was made by Dr. Fernandez and seconded by Susan Postal to hire Sarah Worthington to the full-time position of Academic Public Health Manager. Motion carried. 8 Yeas, 1 Abstention.
2. **(Resolution 2022.01.008)** A motion was made by Dr. Ross and seconded by Dr. Fernandez to approve the OEI Equity Coordinator job description. Motion carried. 9 Yeas, 0 Nays.
3. **(Resolution 2022.01.009)** A motion was made by Dr. Ross and seconded by David Karmol to approve the Personnel Committee Report. Motion carried. 9 Yeas, 0 Nays

B. Audit/Finance Committee Report – Ted Kaczorowski

The Audit/Finance Committee met on Monday, January 24, 2022.

1. Transfer of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of December 2021 in the ordinary course of business. The total transfer is \$17,542.31 consisting of changes in various expense categories.

(Resolution 2022.01.010) A motion was made by Dr. Ross and seconded by Dr. Fernandez to approve the Transfer of Appropriations of \$17,542.31. Motion carried; 9 Yeas, 0 Nays.

2. Revenue Estimates and Expense Appropriations:

Board of Health Resolution is required to approve changes in Revenue Estimates of \$2,917,473.35 and Expense Appropriations of \$2,912,396.74 for the month of December 2021.

(Resolution 2022.01.011) A motion was made by Dr. Ross and seconded by Dr. Woodson to approve the Revenue Estimates of \$2,917,473.35 and Expense Appropriations of \$2,912,396.74. Motion carried; 9 Yeas, 0 Nays.

3. 2021 Official Certificate of Estimated Resources:

(Resolution 2022.01.012) A motion was made by Dr. Ross and seconded by David Karmol to approve the 2021 Official Amended Certificate of Estimated Resources in the amount of \$24,458,638.53 as Other Sources. Motion carried 9 Yeas, 0 Nays.

4. 2022 Official Certificate of Estimated Resources

(Resolution 2022.01.013) A motion was made by Dr. Ross seconded by Susan Postal to approve the 2022 Official Certificate of Estimated Resources in the amount of \$20,916,085.01 as Other Sources. Motion carried 9 Yeas, 0 Nays.

5. Year-End Closing Transfer:

Board of Health Resolution is required to approve the following transfer of funds as part of the December 31, 2021 year-end closing: \$1,779,203.14 from the General Fund to within the General Fund and \$427,449.81 from the General Fund to the Special Revenue Fund – Fees.

(Resolution 2022.01.014) A motion was made by Dr. Ross and seconded by Dr. Woodson to approve the transfer of funds for year-end closing: General Fund to within General Fund \$1,779,203.14, General Fund to the Special Revenue Fund Fees \$427,449.81. Motion carried. 9 Yeas, 0 Nays.

6. Minority Health Funding:

(Resolution 2022.01.015) A motion was made by Dr. Ross and seconded by David Karmol to allow the Health Commissioner to apply for the FY23 Minority Health Funding in the amount of \$100,000. Motion carried. 9 Yeas, 0 Nays.

7. Uncollectable Revenue:

(Resolution 2022.01.016) A motion was made by Susan Postal and seconded by Dr. Ross to approve the write-off of uncollectable funds of \$1,527.26 for the month of December 2021. The current balance of unpaid revenue is \$22,325.02. Motion carried; 9 Yeas, 0 Nays.

Ted Kaczorowski commented that the Audit/Finance committee reviewed specifics HRSR Grant dollars.

8. Payment of the November 2021 Vouchers

(Resolution 2022.01.017) A motion was made by Dr. Ross and seconded by Michelle Schultz to approve the payment of the November 2021 vouchers for payment. Motion carried 9 Yeas, 0 Nays.

9. Other Item: Administration will be looking at the current temporary service companies being used. They will look at additional companies to provide quality employees for the agency.

(Resolution 2022.01.018) A motion was made by Dr. Woodson and seconded by Dr. Fernandez to approve the Audit/Finance Committee Report. Motion carried; 9 Yeas, 0 Nays.

C. Environmental Health Committee

The Environmental Health Committee did not meet in December 2021.

D. Bylaws and Governance Committee

The Bylaws/Governance Committee did not meet in December 2021.

E. Health Services Committee Meeting – Richard Fernandez, DPT

The Health Service Committee Meet on December 20, 2021.

Eric gave a report on the Interim Reporting Structure within the division. Madeline Hojnacki, RN was introduced as the Interim Director of Nursing. She and Clark Allen, WIC Director, will be reporting directly to Eric. Reviewed priorities in nursing which include safety, marketing, and growth.

- The Reproductive and Women's Health Clinic met the patient requirement number of 2000. The grant has been submitted for next year.
- There are currently open positions for a full-time nurse practitioner and Disease Intervention Specialist for the STI Program.
- Future growth in Health Services includes STI Clinic, looking at marketing the programs, and optimizing reimbursement.
- An update was given on TB and Child Fatality update was given. Crystal Bonham, RN will start 1/31/22 in this program.
- The next Health Services Committee meeting will be in April.

(Resolution 2022.019) A motion was made by Don Murray and seconded by David Karmol to approve the Health Services Committee Report. Motion carried. 9 Yeas, 0 Nays.

X. New Business/Points for Consideration – Eric Zgodzinski

Social Media: Dr. Fernandez discussed how social media has changed for large organizations. It is not just for entertainment anymore. Many large organizations have a department that focuses on social media. He would like to have a presentation with those who work on our social media. A committee or report on how we are doing and how we use community engagements for public health.

Shannon Jones reported on social media as it is at the department. At this time she is responsible for the social media posts and is very willing to talk about expanding it to get more people involved and having a social media team. We have used Thread Marketing in the past for social media and revamped the website five years ago. We have almost 11,000 followers on social media. In 2014 we had about 2,400. This is definitely a discussion we need to have on a larger scale.

Eric stated that if the board decides to invest in additional social media, then that is something we will look into. We would need a person who can lead this who has the time and knowledge in this area. Ted Kaczorowski asked Dr. Fernandez to bring any other items pertaining to this to the board and also have them be part of Strategic Planning. David Karmol suggested having someone with expertise do a low-cost analysis of our website and social media.

XI. Prior Business
No prior business

XII. Health Commissioner's Comments – Eric Zgodzinski
COVID-19 UPDATE:

- Eric will work be working on planning the Annual Retreat for the Board Members.
- We will be looking at different ways of doing business and scheduling our workdays. We will look at possibly a hybrid schedule. The Union negotiations are scheduled for the end of the year. Many sister agencies in the County are giving a 4% increase over the next 3 years.
- COVID: On January 7, 2022 we had 1347 cases, the cases were significant.
- Vaccination rates have plummeted. In December we were over 2000 per week, last week we were lucky to have 200. This is the same throughout the state

- Working with ODH for a vaccination pilot program. This program will look at the underserved areas.
- We are working on pulling back with regards to the open clinic. We continue to do the clinics on Saturdays at the Rec Center and Monday thru Friday at the Health Department.
- Reorganization: With Josie Smith leaving we have set up a reorganization plan on a temporary basis.
 - Dave Welch has taken the responsibility of Acting Director of Administration to oversee finances, grants, vital stats, billing and Human Resources.
 - Jennifer Gottschalk is Acting Director of Environmental Health.
 - In a meeting this afternoon we will be discussing our succession plan and making appointments as needed.
 - Brandon Palinski has taken over some Epi and disease tracking which Jennifer Gottschalk had been doing.
 - We will start planning what the organization looks like. We are not going to rush into it so we know exactly what we want to do.

XIII. Other items in Public Health – Dr. Johnathon Ross

- The new Omicron is much more contagious. Worse than anything we have seen before. This is what caused the spike. If you have been vaccinated and boosted your antibody, you are probably protected for a while.
- The latest data on boosters is that 5 months from now you may need another booster.
- There are three Monoclonal antibodies but only one that really works. The one from Smith-Kline that does work is in very short supply. The other two do not work.
- Remdesivir, one of the first that was used on the hospitalized is now being used in the pre-hospitalized and seems to prevent hospitalization for those who are high risk. There are also a couple of pills available in short supply.

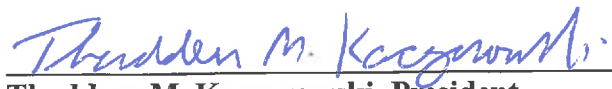
XIII. President’s Comments – Ted Kaczorowski

Ted Kaczorowski asked board members to think about what committees they would be interested in servicing. He will reach out to each Board Member to discuss their interests in service on committees.

Ted thanked Dr. Ross for his service on this Board. He has led us through a very tough and critical time in our history and we have come out of it in pretty good shape. Thank you to the board members for their confidence in him

(Resolution 2022.01.020) A motion was made by Don Murray and seconded by Dr. Woodson to adjourn at 10:30 AM. Motion carried; 9 Yeas, 0 Nays.

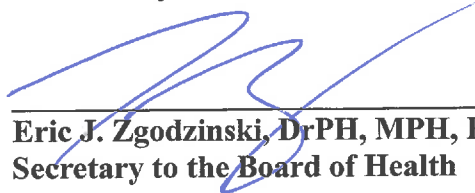
Signed By:



**Thaddeus M. Kaczorowski, President
Lucas County Regional Board of Health**

Date: 2/24/2022

Attested By:



**Eric J. Zgodzinski, DrPH, MPH, RS, CPH
Secretary to the Board of Health**

Date: 2/24/2022

Motion to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to (G)(1) of section 121.,22 of the Ohio Revised Code.

Made By:	Seconded by:			
Richard Fernandez, DPT	David Karmol			
	YES	NO	ABSTAIN	ABSENT
Amr Elaskary	X			
Richard Fernandez, DPT	X			
Ted Kaczorowski	X			
David Karmol	X			
Paul Komisarek				X
Richard Munk, MD				X
Donald Murray	X			
Postal, Susan	X			
Johnathon Ross, MD	X			
Barbara Sarantou				X
Michelle Schultz	X			
Donna Woodson, MD	X			
Totals	9	0	0	3

Passed Failed

Motion to return to the Regular Session from Executive Session.

Made By:	Seconded by:			
	YES	NO	ABSTAIN	ABSENT
Amr Elaskary	X			
Richard Fernandez, DPT	X			
Ted Kaczorowski	X			
David Karmol	X			
Paul Komisarek				X
Richard Munk, MD				X
Donald Murray	X			
Postal, Susan	X			
Johnathon Ross, MD	X			
Barbara Sarantou				X
Michelle Schultz	X			
Donna Woodson, MD	X			
Totals	9	0	0	3

Passed

Failed