

Personnel Committee Report

For Board of Health Meeting on April 25, 2022

To: Ted Kaczorowski, President
Members of the Board of Health

From: Barbara Sarantou, Committee Chairman

Subject: April 25, 2022 Personnel Committee Meeting Report

Attendance:

Board Members:	Barb Sarantou Dr. Donna Woodson	Sue Postal Ted Kaczorowski	Paul Komisarek Michelle Schultz	
Management:	Eric Zgodzinski David Welch	Andrea Binz Jennifer Gottschalk	Madeline Hojnacki	Shannon Jones

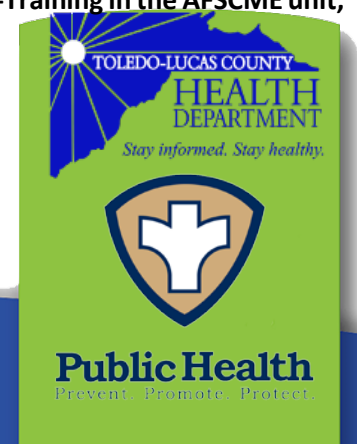
1. There were three new hires reported for the month of January 2022.
 - a. Hendricks, Lakease, Clerk II, 3/7/2022
 - b. Rombach, Kayla, Clerk II, 3/8/2022
 - c. Young, Stacy, Social Worker – NOSS, 3/14/2022
 - d. Kec, Kendra, Grants Coordinator, 3/21/2022
 - e. McBrayer, Lennise, Clerk II, 3/28/2022
 - f. Haydar, Zeba, Nurse Practitioner – RHWC, 3/29/2022
2. There were three notifications reported for the month of January & February 2022.
 - a. Vollmar, Melissa, Sanitarian, LDW 3/25/2022
 - b. Tester, Brandon, Sanitarian Supervisor, LDW 3/31/2022
3. The Personnel Committee discussed the following request for hire:

ACTION NEEDED: The Personnel Committee discussed and recommends the appointment of Christopher Coakley to the classified full-time permanent position of Environmental Health Specialist-in-Training in the AFSCME unit, at the rate of pay of \$21.79 per hour.

ACTION NEEDED: The Personnel Committee discussed and recommends the appointment of Rosalind Dixon to the classified full-time permanent position of Environmental Health Specialist-in-Training in the AFSCME unit, at the rate of pay of \$21.79 per hour.

ACTION NEEDED: The Personnel Committee discussed and recommends the appointment of Joselyn Markins to the classified full-time permanent position of Environmental Health Specialist-in-Training in the AFSCME unit, at the rate of pay of \$21.79 per hour.

ACTION NEEDED: The Personnel Committee discussed and recommends the appointment of Courtney Riches to the classified full-time permanent position of Environmental Health Specialist-in-Training in the AFSCME unit, at the rate of pay of \$21.79 per hour.



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ACTION NEEDED: The Personnel Committee discussed and recommends the appointment of Ariana Mays to the classified full-time permanent position of Community Health Worker - HPPI in the Non-Bargaining unit, at the rate of pay of \$15.31 per hour.

ACTION NEEDED: The Personnel Committee discussed and recommends the appointment of Madelyn Shepherd to the classified full-time permanent position of Harm Reduction Health Educator in the AFSCME unit, at the rate of pay of \$20.35 per hour.

ACTION NEEDED: The Personnel Committee discussed and recommends the appointment of Christina Telder to the classified full-time permanent position of Human Resource Director in the Non-Bargaining unit. Rate of pay TBD.

4. The Personnel Committee reviewed the following Transfers:
 - a. The Personnel Committee reviewed the transfer of David Welch to the unclassified full-time position of Chief of Staff in the Non-Bargaining unit. Rate of pay is \$57.64 an hour. Effective date is 4/25/2022.

5. The Personnel Committee reviewed the following Job Descriptions:

ACTION NEEDED: The Personnel Committee discussed and recommended the Environmental Health Technician. Position is in pay grade EE-11, NBU, Temporary, and Non-Exempt.

ACTION NEEDED: The Personnel Committee discussed and recommended the Environmental Health Specialist position. Position qualifications updated.

ACTION NEEDED: The Personnel Committee discussed and recommended the Director of Environmental Health & Community Services. Position is reclassified to E-6, Non-Exempt.

ACTION NEEDED: The Personnel Committee discussed and recommended the Director of Nursing & Health Services. Position is reclassified to E-6, Non-Exempt.

6. The following were discussed:
 - a. The Personnel Committee discussed the ongoing active recruitment.
 - b. The Personnel Committee discussed conducting a Compensation Study.
 - c. The Personnel Committee discussed creating & implementing a hybrid/remote workplace policy.