

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Lucas County Public Library – Main Branch
February 24, 2022 – 8:30 AM.

I. Call to Order and Roll Call

Ted Kaczorowski, President, called the meeting to order at 8:38 AM.
A roll call was taken of Board Members for attendance:

Present: Amr Elaskary, Richard Fernandez, DPT, Ted Kaczorowski, David Karmol, Paul Komisarek, Richard Munk, MD, Donald Murray, Susan Postal, Johnathon Ross, MD, Barbara Sarantou, Michelle Schultz, Donna Woodson, MD

II. Introduction of Guests

Vicki LaVerde, ONA, Tony Maziarz, AFSCME, Kevin Pituch - Legal Counsel,

Staff and others: Eric Zgodzinski, DrPH, Daniel Cadigan, MD, Tina Stokes, Madeline Hojnacki, David Welch, Shannon Jones, Jennifer Gottschalk, Brandon Palinski, Sarah Worthington, Andrea Binz, Alice Dargartz

III. Additions/Deletions to Agenda

There were no changes to the Agenda

IV. Approval of Board Minutes

The January 27, 2022 Board Minutes were presented for approval.

(Resolution 2022.02.021) A motion was made by David Karmol and seconded by Dr. Fernandez to approve the minutes of the January 27, 2022 Board Meeting. Motion carried; 12 Yeas, 0 Nays.

Eric Zgodzinski presented a plaque to Dr. Ross acknowledging his service as Board of Health President from 2020 – 2022.

V. Legal Update – Kevin Pituch

Mr. Pituch gave a report on the two pending lawsuits that stem from orders which were put in place during the early days of the COVID-19 Pandemic. One involved the school closing order which is pending. The other is for a number of dance instruction studios closed due to the pandemic. They sued a number of ODH staff, the governor, and some health commissioners including ours. The judge has been asked by attorneys to dismiss this case.

VI. Medical Director's Report – Dr. Daniel Cadigan

- We are seeing fewer cases of COVID
- Worked with the DON regarding the Reproductive Health Clinic and reviewing the CNP candidate's CVs
- Worked with the new TB nurse and went over some items with her.
- Completed the "No information blocking law" which is part of the Electronic Records. This allows patients the ability to access their results through their patient portal as soon as it is posted. This can happen even before they have a consultation with their physician.

VII. Executive Session

A Motion was requested to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to (G)(1) of section 121.22 of the Ohio Revised Code.

(Resolution 2022.02.022) A motion was made by Dr. Fernandez and seconded by Dr. Munk to enter into an Executive Session at 8:50 AM for the purpose described above. Roll Call vote was taken. 12 Yeas, 0 Nays (see attached roll call document).

(Resolution 2022.02.023) A motion was made by Paul Komisarek to return to the Regular Session. At 9:55 AM. Roll Call vote was taken. 12 Yeas, 0 Nays (see attached roll call document).

Eric Zgodzinski stated no action was taken during the Executive Session.

VIII. Committee Reports

A. Personnel Committee – Barbara Sarantou

1. **(Resolution 2022.02.024)** A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the following new hires:

- Sierra Clinton – Part-time Medical Assistant
- Stacy Young – Full-time Social Worker – NOSS
- Kendra Kec – Full-time Grants Coordinator
- Jill Heine – Full-time Health Educator
- Lennise McBrayer – Full-time Clerk II
- Kayla Rombach – Full-time Clerk II
- Lakease Hendricks – Full-time Clerk II

Motion carried. 12 Yeas, 0 Nays

(Resolution 2022.02.025) A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the job descriptions for the following positions;

- Community Health Worker in HIPPI
- Certified Nurse Practitioner
- Opioid Prevention Health Educator
- OEI Program OEI Health Educator
- Tobacco Prevention Health Educator

After discussion, the motion was amended by Paul Komisarek and seconded by Dr. Munk to include the following on the Certified Nurse Practitioner job description in the Preferred Qualifications section: *IUD placements/removal with training and certification.* Motion carried, 12 Yeas, 0 Nays

(Resolution 2022.02.026) A motion was made by Susan Postal and seconded by Amr Elaskary to approve the Personnel Committee Report. Motion carried. 12 Yeas, 0 Nays.

B. Audit/Finance Committee Report – Amr Elaskary

The Audit/Finance Committee met on Monday, February 22, 2022.

1. **Payment of the January 2022 Vouchers**
(Resolution 2022.02.027) A motion was made by Dr. Ross and seconded by Michelle Schultz to approve the payment of the January 2022 vouchers for payment. Motion carried 12 Yeas, 0 Nays.
2. **Transfer of Appropriations**
A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of January 2022 in the ordinary course of business. The total transfer is \$26,727.62 consisting of changes in various expense categories.

(Resolution 2022.02.028) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the Transfer of Appropriations of \$26,727.62. Motion carried; 12 Yeas, 0 Nays.
3. **Revenue Estimates and Expense Appropriations:**
Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations of \$594,397.00 for the month of January 2022.

(Resolution 2022.02.029) A motion was made by Dr. Woodson and seconded by Dr. Ross to approve the Revenue Estimates of \$594,397.00 for the month of January 2022. Motion carried; 12 Yeas, 0 Nays.
4. **CDBG Authorizing Resolution**
(Resolution 2022.02.030) A motion was made by Dr. Munk and seconded by Susan Postal to authorize the Health Commissioner to apply for the CDBG for 2022 – 2023 in the amount of \$64,544.00. Motion carried. 12 Yeas, 0 Nays
5. **2023 Proposed Budget**
(Resolution 2022.02.031) A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the 2023 Proposed Budget. Motion carried. 12 Yeas, 0 Nays.
6. **Storm Water Management Permit Compliance Service**
(Resolution 2022.02.032) A motion was made by Dr. Munk and seconded by Barbara Sarantou to authorize the Health Commissioner to negotiate and enter into an agreement with Lucas County Engineers regarding Storm Water Management Permit Compliance Services. Motion carried. 12 Yeas, 0 Nays
7. **Revenue Cycle Management**
(Resolution 2022.02.033) A motion was made by Paul Komisarek and seconded by Michelle Schultz to authorize the Health Commissioner to negotiate and enter into an agreement with eMDs (Aprima) to provide Revenue Cycle Management assistance. Motion carried. 12 Yeas, 0 Nays
8. **Vacation Conversion**
(Resolution 2022.02.034) A motion was made by Dr. Munk and seconded by Dr. Woodson to approve the conversion of vacation hours for Tina Stokes in the amount of 227 hours for 2022. This will bring her down to the 320 maximum allowed hours. Motion carried. 12 Yeas, 0 Nays.

9. Uncollectable Revenue:

(Resolution 2022.02.035) A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the write-off of uncollectable funds of \$1,212.38 for the month of January 2022. Motion carried; 12 Yeas, 0 Nays.

(Resolution 2022.02.036) A motion was made by Dr. Woodson and seconded by Dr. Munk to approve the Audit/Finance Committee Report. Motion carried; 12 Yeas, 0 Nays.

C. Environmental Health Committee

1. The property owners at 2910 N Fulton Lucas Road request a variance from OAC 3701-28-07 (D) for the current well on their property which is 6 feet from the home. An addition is being constructed which will not be any closer to the well than the current home. The well casing will be protected during the construction of the addition.

(Resolution 2022.02.037) A motion was made by Paul Komisarek and seconded by Dr. Ross to approve the well variance described above. Motion carried. 12 Yeas, 0 Nays

2. A variance request was received from Scott Keller, Sewage Contractor, from OAC 3701-29-03 (5) for the completion of six CEU hours in the previous calendar year. Mr. Keller did not complete the hours in 2021 for 2022. He has since completed the required hours. Mr. Keller shall obtain an additional six CEU's during 2022 for the 2023 registration year.

(Resolution 2022.02.38) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the variance request by Scott Keller as described above. Motion Carried. 12 Yeas, 0 Nays

3. A variance request was received from Michael George, Sewage Contractor, from OAC 3701-29-03 (5) for the completion of six CEU hours in the previous calendar year. Mr. George did not complete the hours in 2021 for 2022. He has since completed the required hours. Mr. George shall obtain an additional six CEU's during 2022 for the 2023 registration year.

(Resolution 2022.02.039) A motion was made by Dr. Ross and seconded by Dr Munk to approve the variance request by Michael George as described above. Motion carried. 11 Yeas, 0 Nays, 1 Abstain

4. A resolution is required to authorize the Health Commissioner to suspend a Food Service Operation License in Lucas County due to immediate danger to public health.

(Resolution 2022.02.040) A motion was made by Dr. Ross and seconded by Paul Komisarek to approve the Authorizing Resolution as described above. Motion carried 12 Yeas, 0 Nays

5. A resolution is required to authorize the Health Commissioner to suspend a Retail Food Establishment Operation License in Lucas County due to immediate danger to public health.

(Resolution 2022.02.041) A motion was made by Paul Komisarek and seconded by Dr. Woodson to approve the Authorizing Resolution as described above. Motion carried 12 Yeas, 0 Nays

(Resolution 2022.02.042) A motion was made by Dr. Woodson and seconded by Barbara Sarantou to approve the Environmental Health Committee Report. Motion carried; 12 Yeas, 0 Nays.

D. Bylaws and Governance Committee

The Bylaws/Governance Committee did not meet in February 2022.

E. Health Services Committee Meeting – Dr. Fernandez

The Health Service Committee did not meet in February 2022

- Dr. Fernandez asked if he could schedule a meeting in March, outside of the regular quarterly meetings, to discuss the health clinics as discussed during the Executive Session. This meeting would be on March 17, 2022 at 8:00 AM in the D.O.C.
- Dr. Fernandez thanked Eric for supporting National Condom week and the social media posts. Shannon gave a brief report on our social media advertising. There was discussion concerning the rise in syphilis in Lucas County.
- Health Services is more than just the Reproductive Health Clinic. It is vaccination, cribs for kids, and other programs.
- Adult travel immunizations have seen a rise in requests which shows that there is more travel being planned by the public.

F. Strategic Planning

- Brandon Palinski reported on the Strategic Planning meeting which was held this month.
- The meeting recapped strategic planning and walked through an anticipated timeline through June.
- The next meeting will be in April to go over data from the Community Health Assessment and other sources to inform what strategic priorities we should focus on for the next three years.

G. Facilities Committee

As we begin to move forward with the building move, Paul Komisarek agreed to Chair the Facilities Committee. This committee will begin meeting as plans progress.

IX. New Business/Points for Consideration – Eric Zgodzinski

No new business

X. Prior Business

Dr. Munk asked if any progress had been made with regards to the documents for the board meeting and having them available digitally. Eric stated that our IT staff is looking at equipment options to be able to provide documents to the board members.

XI. Health Commissioner’s Comments – Eric Zgodzinski

COVID-19 UPDATE:

- Eric reported we are at around 30 cases per day. Brandon reported Lucas County’s 7 day average cases per 100,000 populations is approximately 74.
- Eric stated that what we need to do is look at our pandemic response and do an After-Action report. We will look at the guidance we used to determine if the response was the right thing for the moment or if we could have done something different. Vaccinations, contact tracing, testing, and the Abbot Test kit distribution were all good things. We will be looking at what worked and what didn’t as we plan for the next time we need to stand up.
- Dr. Fernandez asked if social media posts inform people of the more effective masks that are available, especially for the immunocompromised. Shannon said that they do.

XII. Other items in Public Health – Dr. Johnathon Ross

- Dr. Ross reiterated that the older you are, the more at risk you are for infection and that they should be part of our messaging for continued masking, along with chronic diseases people may have.
- As numbers get better the need for masks will be lower.
- Dr. Fernandez asked if there is any indication as we move forward will the focus be on case rates or more on morbidity and hospitalization rates. Dr. Ross answered more on hospitalizations, they are a hard number and so many people are self-testing so we don't have an idea how many are positive.
- Vaccines are working and we should continue using them. A booster may be developed by Moderna for a 4th shot.

XIII. President's Comments – Ted Kaczorowski


Ted Kaczorowski thanked the board members for accepting the positions on the Board of Health committees as we move into 2022.

He asked that we could have a report from Shannon Jones on all the programs she is responsible for next month.

(Resolution 2022.02.043) A motion was made by Don Murray and seconded by Dr. Woodson to adjourn at 10:30 AM. Motion carried; 12 Yeas, 0 Nays.

Signed By:

Attested By:



**Thaddeus M. Kaczorowski, President
Lucas County Regional Board of Health**



**Eric J. Zgodzinski, DrPH, MPH, RS, CPH
Secretary to the Board of Health**

Date: _____

Date: 03-24-22

Motion to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to (G)(1) of section 121.,22 of the Ohio Revised Code.

Made By:	Seconded by:			
Richard Fernandez, DPT	David Karmol			
	YES	NO	ABSTAIN	ABSENT
Amr Elaskary	X			
Richard Fernandez, DPT	X			
Ted Kaczorowski	X			
David Karmol	X			
Paul Komisarek	X			
Richard Munk, MD	X			
Donald Murray	X			
Postal, Susan	X			
Johnathon Ross, MD	X			
Barbara Sarantou	X			
Michelle Schultz	X			
Donna Woodson, MD	X			
Totals	12	0	0	0

Passed

Failed

Motion to return to the Regular Session from Executive Session.

Made By:	Seconded by:			
Paul Komisarek				
	YES	NO	ABSTAIN	ABSENT
Amr Elaskary	X			
Richard Fernandez, DPT	X			
Ted Kaczorowski	X			
David Karmol	X			
Paul Komisarek	X			
Richard Munk, MD	X			
Donald Murray	X			
Postal, Susan	X			
Johnathon Ross, MD	X			
Barbara Sarantou	X			
Michelle Schultz	X			
Donna Woodson, MD	X			
Totals	12	0	0	0

Passed

Failed