

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Lucas County Public Library – Main Branch
April 28, 2022

I. Swearing in of Board Members

Kevin Pituch presented the Oath of Allegiance to Amr Elaskary as a Board Member representing the District Advisory Council.

II. Call to Order and Roll Call

Ted Kaczorowski, President, called the meeting to order at 8:41 AM. A Roll Call was taken of Board Members for attendance:

Present: Amr Elaskary, Richard Fernandez, DPT, Ted Kaczorowski, David Karmol, Paul Komisarek, Richard Munk, MD, Johnathon Ross, MD, Barbara Sarantou, Michelle Schultz, Donna Woodson, MD

Excused: Susan Postal

III. Introduction of Guests

Cathy Nearhood, ONA, Nate Fries, AFSCME, Jim Walter and Kevin Pituch, Lucas County Prosecutor's Office

Staff and Others: Eric Zgodzinski, DrPH, Daniel Cadigan, MD, Tina Stokes, Madeline Hojnacki, David Welch, Shannon Jones, Jennifer Gottschalk, Brandon Palinski, Jessica Poupard, Andrea Binz, Alice Dargartz

IV. Additions/Deletions to Agenda

There were no changes to the Agenda

V. Approval of Board of Health Meeting Minutes

The March 24, 2022 Board of Health Meeting Minutes were presented for approval. Dr. Woodson asked that her statement regarding the residence requirement being a main focus of the original merger agreement between the City of Toledo and Lucas County be added to section V. Legal Update.

(Resolution 2022.04.063) A motion was made by Dr. Munk and seconded by Michelle Schultz to approve the minutes of the March 24, 2022 Board of Health Meeting as amended. Motion carried; 10 Yeas, 0 Nays.

VI. Legal Update – Kevin Pituch

Mr. Pituch reported that a question had been posed to him if it was possible for a Board of Health or Health District to own property. He reported that the answer is that the purchasing or acquiring of real or personal property by the Health District is allowed per ORC §3709.36 which

was enacted in 2012. However, neither the City nor the County are under any obligation to reimburse the Health District for the purchase of that property as they are now required to do under the existing merger agreement.

Jim Walter added that this is a priority for all parties and he believes that they are continuing to meet to resolve any outstanding issues.

Dr. Zgodzinski gave an update on the status of the new building location process. We have continued to meet with representatives from the City and the architects to further determine space needs of the department and any construction or renovation costs that may be associated with those space needs.

VII. Medical Director's Report – Dr. Daniel Cadigan

- Continued to focus on ensuring that our billing is accurately reflecting services provided and medical billing best practices.
- Consulted with Director of Nursing & Health Services on a proposed clinic layout for the new building space.
- Continued to work with Director of Nursing & Health Services and Clinical Supervisor on several complex TB cases.
- Discussed Pfizer Paxlovid, the FDA EUA antiviral treatment for COVID.
 - Appears to be effective at preventing hospitalization for high-risk patients
 - Does have a significant list of drug interactions

VIII. Executive Session

A motion was requested to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to (G)(1) of §121.22 of the Ohio Revised Code.

(Resolution 2022.04.064) A motion was made by Dr. Fernandez and seconded by Dr. Munk to enter into an Executive Session at 9:12 AM for the purpose described above. Roll Call vote was taken; 10 Yeas, 0 Nays (see attached roll call document).

(Resolution 2022.04.065) A motion was made by Dr. Munk and seconded by Dr. Ross to return to the Regular Session at 9:38 AM. Roll Call vote was taken; 10 Yeas, 0 Nays (see attached roll call document).

Dr. Zgodzinski stated that no action was taken during Executive Session.

IX. Committee Reports

A. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Monday, April 25, 2022. The following items require Board of Health Action:

1. The Personnel Committee discussed and recommends the appointment of the following:
 - a) Christopher Coakley to the classified full-time permanent position of Environmental Health Specialist-In-Training in the AFSCME unit at the rate of \$21.79 per hour.
 - b) Rosalind Dixon to the classified full-time permanent position of Environmental Health Specialist-in-Training in the AFSCME unit at the rate of \$21.79 per hour.
 - c) Joselyn Markins to the classified full-time permanent position of Environmental Health Specialist-In-Training in the AFSCME unit at the rate of \$21.79 per hour.
 - d) Courtney Riches to the classified full-time permanent position of Environmental Health Specialist-In-Training in the AFSCME unit at the rate of \$21.79 per hour.
 - e) Ariana Mays to the classified full-time permanent position of Community Health Worker – Health Promotion in the Non-Bargaining Unit at the rate of \$15.31 per hour.
 - f) Madelyn Shepherd to the classified full-time permanent position of Harm Reduction health Educator in the AFSCME unit at the rate of \$20.35 per hour.
 - g) Christina Telder to the classified full-time permanent position of Human Resource Director, rate of pay to be determined.

(Resolution 2022.04.066) A motion was made by Dr. Ross and seconded by Paul Komisarek to hiring of the above listed people. Motion carried, 10 Yeas, 0 Nays.

2. The Personnel Committee discussed and recommends the approval of the following:
 - a) Environmental Health Technician position description. Position is in the pay grade EE-11, Non-Bargaining Unit, Temporary, and Non-Exempt.

(Resolution 2022.04.067) A motion was made by Dr. Fernandez and seconded by Dr. Munk to approve to position description for the Environmental Health Technician Position. Motion carried; 10 Yeas, 0 Nays.

3. The Personnel Committee discussed and recommends the approval of the following:
 - a) Environmental Health Specialist updated position qualifications.
 - b) Director of Environmental Health & Community Services reclassified to E-6.
 - c) Director of Nursing & Health Services reclassified to E-6.

(Resolution 2022.04.068) A motion was made by Dr. Munk and seconded by Dr. Fernandez to approve the updated position descriptions for the Environmental Health Specialist, Director of Environmental Health & Community Services, and Director of Nursing & Health Services. Motion carried; 10 Yeas, 0 Nays.

(Resolution 2022.04.069) A motion was made by Dr. Fernandez and seconded by David Karmol to approve the Personnel Committee Report. Motion carried; 10 Yeas, 0 Nays.

B. Audit/Finance Committee – Amr Elaskary

The Audit/Finance Committee met on Monday, April 25, 2022. The following items require Board of Health Action:

1. Payment of the March 2022 Vouchers

(Resolution 2022.04.070) A motion was made by Dr. Woodson and seconded by Dr. Munk to approve the payment of the March 2022 vouchers for payment. Motion carried; 10 Yeas, 0 Nays.

2. Transfer of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of March 2022 in the ordinary course of business. Total transfer is \$2,203,070.00 consisting of changes in various expense categories.

(Resolution 2022.04.071) A motion was made by Dr. Woodson and seconded by Dr. Munk to approve the transfer of appropriations of \$2,203,070.00 for March 2022. Motion carried; 10 Yeas, 0 Nays.

3. Revenue Estimates and Expense Appropriations

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of March 2022 in the amount of \$1,185,950.01.

(Resolution 2022.04.072) A motion was made by Dr. Fernandez and seconded by Michelle Schultz to approve the Revenue Estimates and Expense Appropriations of \$1,185,950.01. Motion carried; 10 Yeas, 0 Nays.

4. Lucas County P-Card Authorizing Resolution

Board of Health Resolution is required to authorize the adoption of the policies and procedures of the Lucas County Board of County Commissioners Procurement Card Program for the Lucas County Regional Health District.

(Resolution 2022.04.073) A motion was made by Dr. Fernandez and seconded by David Karmol to adopt the policies and procedures of the Lucas County Board of County Commissioners Procurement Card Program. Motion carried; 10 Yeas, 0 Nays.

5. Uncollectable Revenue

(Resolution 2022.04.074) A motion was made by Dr. Munk and seconded by Dr. Fernandez to approve the write-off of uncollectable funds for the month of March 2022 in the amount of \$997.09. Motion carried; 10 Yeas, 0 Nays.

(Resolution 2022.04.075) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the Audit/Finance Committee Report. Motion carried; 10 Yeas, 0 Nays.

C. Environmental Health Committee – David Karmol

The Environmental Health Committee met on Monday, April 25th. The following items were discussed and are recommended by the Committee and require Board of Health Action:

1. CEU Variance Request

Keith Marksch submitted a required for variance for Continuing Education Units. As Mr. Marksch has previously requested and been granted the same type of variance, he was required to sign a letter acknowledging that, in the future, he will no longer be granted a variance regarding CEU course work.

(Resolution 2022.04.076) A motion was made by Dr. Fernandez and seconded by Dr. Munk to approve the variance request from Keith Marksch regarding CEU required for septic installers as outlined in the variance request. Motion carried; 10 Yeas, 0 Nays.

2. Septic System Variance Requests

a) 4555 Crestview Dr, Sylvania Township

Variance Request for a septic system at 4555 Crestview Dr, Sylvania Township. This is a very small lot. The request is to allow the isolation distance from the property line to be 5' instead of the 10' requirement.

Michelle Schultz left the room and did not vote.

(Resolution 2022.04.077) A motion was made by Dr. Ross and seconded by Dr. Woodson to approve the variance request for 4555 Crestview Dr. Motion carried; 9 Yeas, 0 Nays.

b) 5827 Roan Road, Sylvania Township

Variance request for a septic system at 5827 Roan Road, Sylvania Township. This is a very small lot. The request is to allow the trenches to be 6' instead of the allowed 3', the length of runs to be 40' instead of the 96', and the isolation distance from driveway of 5' instead of 10'.

Michelle Schultz re-entered the room.

(Resolution 2022.04.078) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the variance request for 5827 Roan Road. Motion carried; 10 Yeas, 0 Nays.

c) Mercy – St. Charles Maternity Ward Inspection

The inspection was performed on March 23, 2022. There were no issues at the time of inspection.

(Resolution 2022.04.079) A motion was made by Dr. Fernandez and seconded by Dr. Ross to approve the Maternity Ward Inspection for Mercy – St. Charles Hospital. Motion carried; 10 Yeas, 0 Nays.

(Resolution 2022.04.080) A motion was made by Dr. Ross and seconded by Dr. Munk to approve the Environmental Health Committee Report. Motion carried; 10 Yeas, 0 Nays.

D. Bylaws and Governance Committee – David Karmol

The Bylaws and Governance Committee met on Monday, April 25th and discussed a number of items, none requiring Board of Health action at this time.

1. TLCBOH Merger Agreement

Met with Jim Walter to discuss the merger agreement between the City of Toledo, Lucas County, and the municipalities that make up the District Advisory Council to form the combined Regional Health District. Mr. Walter has reiterated to us that the Board of Health is not a party to this Agreement; we are an end result of the Agreement. We can request provisions that we wish to see in the Agreement from the entities that appointed us.

The committee discussed ideas for what we may wish to see in the Agreement and will provide those at a later time.

Mr. Walter indicated that Mr. Karmol summarized the discussions well and did not have anything further to add.

2. Health Commissioner Employment Contract

A draft employment contract that was earlier presented by Dr. Zgodzinski was reviewed by the committee. The document has been marked up with comments by Jim Walter and Kevin Pituch and some committee members. This marked up draft was passed out to Board members at the meeting for review.

3. New Board of Health Member Process

Ways to be better engaged with appointing entities on new Board of Health member selection were discussed. Some suggestions were: Can we (BoH member) help them gather more detailed information on potential candidates? Can we send reminder letters that they have an appointed term that is soon expiring?

E. Health Services Committee – Dr. Johnathon Ross

The Health Services Committee did not meet this month, but will plan to meet next month. Topics that Dr. Ross mentioned for discussion were: high prevalence of STDs in the community and existing Doula contracts, including the number of patients associated with them.

X. Prior Business

- Board IT Use

Dr. Zgodzinski stated that Jessica Poupard has been working on an easier way to send the Board Meeting documents every month. We are still working on drafts but hope to have them out for everyone to see by next month.

XI. Health Commissioner's Comments

- COVID Update/Other
Dr. Zgodzinski reported that COVID numbers remained steady and we continue to be in the CDC Low Transmission category.
- Report Out on Activities
Dr. Zgodzinski and other staff attended the OEHA training in Columbus. Dr. Zgodzinski was elected Treasurer of OEHA and will have a seat on the OEHA Board. Sarah Worthington participated in a panel discussion on Academic Public Health that was moderated by Dr. Zgodzinski.
- Opiates/Harm Reduction
Due to time constraints during this meeting, we will postpone the presentation by Shannon Lands about the TLCHD Harm Reduction program until the May meeting. Please put at the top of the agenda.

XII. Public Health News

- Dr. Ross
 - Remdesivir may be used as an early treatment for COVID.
 - Substantial estimate of number of people estimated to have been infected with COVID during the Omicron surge.
 - 4th Booster – There is debate about when the 4th booster should be given. Some evidence to suggest that it would offer better protection if given 6 months after 3rd shot.
- Dr. Fernandez
 - Measles numbers are going up as a result of lower vaccination rates during COVID.
 - Cathy Nearhood (TLCHD Public Health Nurse) concurred and gave stats that the percentage of children who have been vaccinated against measles has fallen from 96% in 2018/19 to 80% in 2020 and to 76.6% in 2021. She also stated that schools are not excluding children who aren't vaccinated like they used to due to the volatility of the issue during the pandemic.
- Dr. Munk
 - Long COVID and its effect on the workforce in the future. There is some anecdotal evidence to suggest that Paxlovid will have a positive impact on long COVID.
- Dr. Woodson
 - Medical-Legal Association Conference Planning
 - Will continue to look at long COVID and its effect on Worker's Comp and other employment issues.
- Ted Kaczorowski
 - Strongly encourage all members to introduce themselves to their appointing entity representatives.
 - Would like to have the May Board Meeting at TLCHD.

- Will have Shannon present first on agenda at May meeting.

(Resolution 2022.04.081) A motion was made by Dr. Ross and seconded by Dr. Munk to adjourn the meeting at 10:52 AM. Motion carried; 10 Yeas, 0 Nays.

Signed By:



Thaddeus M. Kaczorowski, President
Lucas County Regional Board of Health

Date: 5/26/22



Eric J. Zgodzinski, DrPH, MPH, REHS, CPH
Secretary to the Board of Health

Date: 05-26-22

Motion made at 9:12 AM to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee pursuant to (G)(1) of §121.22 of the Ohio Revised Code.

Made By:	Seconded by:			
Richard Fernandez, DPT	Richard Munk, MD			
	YES	NO	ABSTAIN	ABSENT
Amr Elaskary	X			
Richard Fernandez, DPT	X			
Ted Kaczorowski	X			
David Karmol	X			
Paul Komisarek	X			
Richard Munk, MD	X			
Susan Postal				X
Johnathon Ross, MD	X			
Barbara Sarantou	X			
Michelle Schultz	X			
Donna Woodson, MD	X			
Totals	10	0	0	1

Passed

Failed

Resolution #: 2022.04.065

Motion was made at 9:38 AM to exit Executive Session and return to Regular Session.

Made By:	Seconded by:			
Richard Munk, MD	Richard Fernandez, MD			
	YES	NO	ABSTAIN	ABSENT
Amr Elaskary	X			
Richard Fernandez, DPT	X			
Ted Kaczorowski	X			
David Karmol	X			
Paul Komisarek	X			
Richard Munk, MD	X			
Susan Postal				X
Johnathon Ross, MD	X			
Barbara Sarantou	X			
Michelle Schultz	X			
Donna Woodson, MD	X			
Totals	10	0	0	1

Passed

Failed