

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Lucas County Public Library – Main Branch
July 28, 2022
Meeting Minutes

I. [Call to Order and Roll Call](#)

Ted Kaczorowski, President, called the meeting to order at 8:44 AM. A Roll Call was taken of Board Members for attendance:

Present: Ted Kaczorowski, David Karmol, Amr Elaskary, Richard Munk, MD, Susan Postal, Johnathon Ross, MD, Barbara Sarantou, Donna Woodson, MD, Jered Wilson

Excused: Paul Komisarek, Michelle Schultz

II. [Introduction of Guests](#)

Dr. Woodson introduced two 2nd year medical students from the University of Toledo, Amulya Marellpudi and James Bassett.

Staff and Others: Eric Zgodzinski, DrPH, Daniel Cadigan, MD, Tina Stokes, Madeline Hojnacki, David Welch, Shannon Jones, Andrea Binz, Alice Dargartz, Crystal Bonham, Jessica Poupard Tony Maziarz, Brenda Feasel, and Evy Jarrett from the Lucas County Prosecutor’s Office

III. [Additions/Deletions to Agenda](#)

Eric asked that during Health Services Dr. Ross will talk about birth control and stemming the tide of STDs.

IV. [Approval of Board of Health Meeting Minutes](#)

(Resolution 2022.07.112) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the minutes of the June 23, 2022 Board of Health Meeting as presented. Motion carried; 9 Yeas, 0 Nays.

V. [Legal Update – Evy Jarrett](#)

Ms. Jarrett, not much to address. Update on TB patient; he is compliant except for during the weekend. This will extend his treatment time but he is essentially in compliance with the treatment agreement he signed.

VI. [Medical Director’s Report – Dr. Daniel Cadigan](#)

- Completed bi-annual chart review of the Nurse Practitioners in the Reproductive Health Clinic as required as part of the Collaborative Physician Agreement. Both NPs are doing a great job, all charts reviewed looked wonderful.
- We are continuing to look at the coding of the visits for billing purposes and what is best practice and conforms to the standards for current insurance payment amounts. Dr. Cadigan gave an in-depth report on the changes in payments for different billings codes

for both established and new patients. He will continue to monitor this and recommend changes as necessary.

VII. Executive Session

Ted Kaczorowski asked for a motion to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property pursuant to (G)(1) and (2) of 121.22 of the Revised Code.

(Resolution 2022.07.113) Motion was made by Dr. Munk and seconded by Dr. Ross to enter into Executive Session at 8:57 AM. Roll Call Vote, Motion carried, 9 Yeas, 0 Nays

(Resolution 2022.07.114) Motion was made by Dr. Ross and seconded by Paul Komisarek to return to regular session at 9:32 AM. Roll Call Vote, Motion carried, 9 Yeas, 0 Nays

Ted Kaczorowski stated that there was no action taken during the Executive Session.

VIII. Committee Reports

A. Audit/Finance Committee – Amr Elaskary

The Audit/Finance Committee met on Monday, July 25, 2022. The following items require Board of Health Action:

1. Payment of the June 2022 Vouchers

(Resolution 2022.07.115) A motion was made by Dr. Ross and seconded by Amr Elaskary to approve the payment of the June 2022 vouchers. Motion carried; 9 Yeas, 0 Nays.

2. Transfer of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of June 2022 in the ordinary course of business. Total transfer is \$12,070.00 consisting of changes in various expense categories.

(Resolution 2022.07.116) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the transfer of appropriations of \$12,070.00 for June 2022. Motion carried; 9 Yeas, 0 Nays.

3. Revenue Estimates and Expense Appropriations

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of June 2022 in the amount of \$1,289,349.00.

(Resolution 2022.07.117) A motion was made by Dr. Ross and seconded by Dr. Munk to approve the Revenue Estimates and Expense Appropriations of \$1,289,349.00. Motion carried; 9 Yeas, 0 Nays.

(Resolution 2022.07.118) A motion was made by Dr. Munk and seconded by Dr. Woodson to approve the Audit/Finance Committee report. Motion carried; 9 Yeas, 0 Nays.

Amr Elaskary left at 10:00 AM

B. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Monday, July 25, 2022

1. The Personnel Committee discussed and recommends updates to the following positions:
 - a) Fiscal/Grant Assistant. Position is reclassified to grade E-1, Non-Exempt, position qualifications and job functions updated.

(Resolution 2022.07.119) A motion was made by David Karmol and seconded by Dr. Munk to approve the job description for the Fiscal/Grant Assistant as described above. Motion carried; 8 Yeas, 0 Nays.

- b) Quality Improvement Coordinator. Position in grade E-4, Non-Exempt, position qualifications and job functions updated.

(Resolution 2022.07.120) A motion was made by Dr. Ross and seconded by Dr. Munk to approve the job description for the Quality Improvement Coordinator position as described above. Motion carried; 8 Yeas, 0 Nays.

2. The Personnel Committee presented their recommendation to the Board for the AFSCME mileage grievance.
 - a) The Personnel Committee issued the following statement in response to the AFSCME Mileage Grievance:

“We listened carefully to the presentation by the Union Leadership and the Administration at the Personnel Meeting on July 25, 2022. Although there was no contract violation by the TLCHD Administration, we think the Union has a valid complaint about mileage reimbursement. We have first contacted the Auditor’s office to see if there is a way to be notified when a mileage request has been rejected. It is our understanding that it can be rejected because of coding, incorrect completion of the form, or the request timing out. We will continue to contact the multiple entities that must approve the request to see if we can streamline this process. It is our hope that this can be completed quickly. We understand that the employees are using their own vehicles and are pre-paying out of their own pockets for gasoline. We are hopeful that the employees will work with us regarding coding and prompt submission of

request for reimbursement so that will not be an issue impeding payment. We will keep the Union Leadership updated on our progress with the various entities.”

- b) David Karmol wanted it clarified that this was not an issue with TLCHD disputing an amount of reimbursement or if the employee should be reimbursed, but instead the amount of time that it is taking for the employee to be paid at least in part due to things in other County departments outside of our control.
- c) Tony Maziarz spoke on behalf of AFSCME and acknowledged that management did not violate the CBA but would like to thank the Board for looking further into this issue.

(Resolution 2022.07.121) A motion was made Dr. Ross and seconded by Dr. Munk to uphold the denial of the AFSCME Grievance related to mileage with the attached statement. Roll Call Vote, Motion carried, 8 Yeas, 0 Nays.

- 3. Brenda Feasel gave an overview of the Clifton’s Strength Assessment tool and how she plans to implement that to tackle some of the issues that Eric has tasked her with dealing with as priorities. She should have all the one on one meetings with all staff after they have taken the assessments completed by October.

(Resolution 2022.07.122) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the Personnel Committee Report. Motion carried; 8 Yeas, 0 Nays.

C. [Environmental Health Committee – David Karmol](#)

The Environmental Health Committee met on Monday, July 25, 2022. The following items were discussed and are recommended by the Committee and require Board of Health Action:

- 1. The Committee recommends approval of the ODH Maternity Ward License Application for ProMedica Flower Hospital.

(Resolution 2022.07.123) A motion was made by Dr. Ross and seconded by Dr. Woodson to approve the Maternity Ward License Application for ProMedica Flower Hospital. Roll Call Vote, Motion carried; 8 Yeas, 0 Nays.

- 2. The Committee recommends the approval of the Maternity Ward Inspection for Mercy Health - St. Vincent Medical Center.

(Resolution 2022.07.124) A motion was made by Dr. Munk and seconded by Barb Sarantou to approve the Maternity Ward Inspection for Mercy Health - St. Vincent Medical Center. Motion carried; 8 Yeas, 0 Nays.

(Resolution 2022.07.125) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the Environmental Health Committee Report. Motion carried; 8 Yeas, 0 Nays.

3. The Committee recommends the approval of the ODH Maternity Ward License Application for Mercy Health St. Charles Hospital.

(Resolution 2022.07.126) A motion was made Dr. Munk and seconded by Dr. Ross to approve the ODH Maternity Ward Application for Mercy Health St. Charles Hospital. Roll Call Vote, Motion carried; 8 Yeas, 0 Nays.

D. [Bylaws and Governance Committee – David Karmol](#)

- There was no Bylaws and Governance Committee Meeting in July.

E. [Health Services Committee – Dr. Johnathon Ross](#)

- The Health Services Committee met on Monday, July 25, 2022.
- As mentioned by Dr. Cadigan, the billing/coding process was provided to the committee.
- Reproductive Health Clinic is using some Telehealth functionality for visits and these are something that we are able to bill for.
- Visits are stable, but there is still room for improvement. These visits can be counted for the ODH grant requirements.
- Shots 4 Tots are again being done at off-site locations.
- Pediatric COVID vaccines are low at this time.
- Reproductive Health Services:
 - We prescribe birth control pills in our pharmacy
 - We are doing screening questions for our patients regarding contraceptives.
 - We provide plan emergency contraception.
 - Planning ways to increase visits, and marketing.
- Monkeypox
 - Currently two suspect cases in the community.
 - There is treatment for this disease and immunization against the disease.
 - Brandon Palinski detailed the specific criteria that needs to be met before ODH and the CDCD would authorize a vaccine for a patient.
 - There was in-depth discussion concerning our media strategy, the frequency of Dr. Zgodzinski's appearances, and the willingness of the media to cover the information that we put out.
- Supreme Court Ruling that Overturned Roe vs Wade
 - The Board should open discussion on what the Board's position on this issue should be and what their advice to the RHCW should be.
 - Everyone can acknowledge that these decisions are very complicated, even those with different perspectives.
- Doing great work in Harm Reduction.
- New person in the Tobacco Cessation Program.

- COVID could be a problem again in the fall. Not expected to have an increase in hospitalization or death for those who are vaccinated, but this variant does seem to be more contagious.

(Resolution 2022.07.127) A motion was made by David Karmol and seconded by Jared Wilson to approve the Health Services Committee Report. Motion carried; 8 Yeas, 0 Nays.

IX. Prior Business

- Ohio Department of Health Director, Dr. Bruce Vanderhoff and his staff visited the department last week.
 - We presented our Harm Reduction program. We have had between a 9% and 15% reduction of overdoses in our community. Shannon reported that Mahj Steffin has really become a great leader and Supervisor in our department and she does a great job with this program.
 - We were able to showcase our NOSS Van and highlight how that works in the community. There is a report in the Board packet of all that we are working on within this program. We have \$1.5 million dollars of grant funding for this program.
 - Chalk the Walk 2022 will be at the Glass City Metropark on August 31st. Families of those who have lost their lives to addiction are invited as well as artists to commemorate the loss. The NOSS van will be there too.
 - ODH is also working on starting a Leadership Program to get the younger staff some additional training. We are going to receive money to create the program from the state. This group will work on the workplace development.
 - Dr. Vanderhoff and the ODH staff were very complimentary of Eric and our leadership staff and are deeply impressed with what we are doing here in Lucas County. He is interested in sharing what we're doing here with the rest of the state.

X. New Business – Points for Consideration

- Dr. Zgodzinski would like to discuss gun violence at the next meeting. Where are we as a board wanting to drive the conversation?
- We are looking into bringing in a third party to provide training for supervisor as one of the important to start with. More to come on this.
- Strategic Training survey is due today. If you have not yet gotten it completed please do so today. Should have numbers by next month.

XI. Public Health in the News

- Supreme Court restrictions on concealed carry.
- The EPA Restrictions. Regarding inspections and the regulatory authorities.

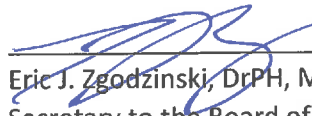
Ted Kaczorowski reported that he and Dr. Zgodzinski will be attending the NALBOH Conference in Grand Rapids, MI on August 1 – 3 where Eric is a speaker during one session. They will share valuable information next month from the meeting.

(Resolution 2022.07.128) A motion was made by Dr. Ross and seconded by Dr. Woodson to adjourn the meeting at 11:11 AM. Motion carried; 8 Yeas, 0 Nays.

Signed By:

Thaddeus M. Kaczorowski

Thaddeus M. Kaczorowski, President
Lucas County Regional Board of Health



Eric J. Zgodzinski, DrPH, MPH, REHS, CPH
Secretary to the Board of Health

Date: 8/25/22

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