

**LUCAS COUNTY REGIONAL HEALTH DISTRICT**  
**Board of Health Meeting**  
**Lucas County Public Library – Main Branch**  
**September 22, 2022**  
**Meeting Minutes**

I. **Call to Order and Roll Call**

David Karmol, Vice President, called the meeting to order at 8:44 AM. A Roll Call was taken of Board Members for attendance:

*Present:*, David Karmol, Paul Komisarek, Richard Munk MD, Susan Postal, Johnathon Ross, MD, Barbara Sarantou, Michelle Schultz, Donna Woodson, MD

*Excused:* Amr Elaskary, Ted Kaczorowski, Jared Wilson

II. **Introduction of Guests**

**Staff and Others:** Eric Zgodzinski, DrPH, Tina Stokes, Madeline Hojnacki, David Welch, Shannon Jones, Alice Dargartz, Jessica Poupard, Cathy Nearhood, Gillian Wilke, Brenda Feasel, and Kevin Pituch from the Lucas County Prosecutor's Office

III. **Additions/Deletions to Agenda**

No additions to the agenda

IV. **Approval of Board of Health Meeting Minutes**

**(Resolution 2022.09.146)** A motion was made by Dr. Munk and seconded by Barbara Sarantou to approve the minutes of the August 25, 2022 Board of Health Meeting as presented. Motion carried; 8 Yeas, 0 Nays.

V. **Legal Update – Kevin Pituch**

Mr. Pituch will make his comments during the Executive Session.

VI. **Medical Director's Report – Madeline Hojnacki**

- Dr. Cadigan was unable to attend the meeting, Madeline Hojnacki reported for him.
- The higher level billing codes have been used more since we have been using the new Billing program.
- The TB Patient who is being monitored is currently in compliance and only needs to complete 90 days of continuation therapy. He only missed a couple days of treatment but hasn't missed 14 days in a row, no further action is necessary. Crystal Bonham continues to work with ODH on this case.
- Eric discussed the bivalent COVID vaccine and who should receive.
  - ◆ Discussed the availability of bivalent COVID vaccine in the community.
  - ◆ Moderna on backorder, Pfizer is available.
- We have restarted discussion about cancer in our community, especially in our minority population:

## VII. Executive Session

David Karmol stated that we will go into Executive Session. Eric Zgodzinski asked for a motion to enter into Executive Session for the purpose of preparing for, conducting, or reviewing negotiations or bargaining session with public employees concerning their compensation or other terms and conditions of their employment pursuant to (G)(4) of section 121.22 of the Revised Code.

**(Resolution 2022.09.147)** Motion was made by Dr. Munk and seconded by Dr. Ross to enter into Executive Session at 8:52 AM. Roll call vote taken. Motion carried, 8 Yeas, 0 Nays

**(Resolution 2022.09.148)** Motion was made by Dr. Munk and seconded by Dr. Ross to return to regular session at 9:16 AM. Motion carried, 6 Yeas, 0 Nays (David Karmol and Barbara Sarantou were out of the room at the vote)

David Karmol stated that there was no action taken during the Executive Session.

## VIII. Committee Reports

### A. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Monday, August 19, 2022

1. The Personnel Committee discussed and recommends appointment of the following new hire:

a. Bryson Winters, Public Health Lead Investigator

**(Resolution 2022.09.149)** A motion was made by Dr. Ross and seconded by Dr. Munk approve the appointment of Bryson Winters to the classified, full-time position of Public Health Lead Investigator in the AFSCME Bargaining Unit, rate of pay \$23.38 per hour. Motion Carried, 8 Yeas, 0 Nays.

2. The Personnel Committee discussed and recommends the approval of the following Position Description:

a. Ohio Safe Communities Traffic Safety Health Educator. New Position. Position is in the AFSCME Bargaining Unit, Full-Time, Classified, and Non-Exempt.

**(Resolution 2022.09.150)** A motion was made by Dr. Ross and seconded by Dr. Munk to approve the position description for the Ohio Safe Communities Traffic Safety Health Educator Position. Motion Carried, 8 Yeas, 0 Nays.

3. The Personnel Committee discussed and recommends appointment of the following new hire:

a. Natalie Zerucha, Ohio Safe Communities Traffic Safety Health Educator

**(Resolution 2022.09.151)** A motion was made by Dr. Ross and seconded by Dr. Munk to approve the appointment of Natalie Zerucha to the position of Ohio Safe Communities Traffic

Safety Health Educator, Classified, Full-Time, Non-Exempt, AFSCME Unit, \$27.14 per hour.  
Motion Carried, 8 Yeas, 0 Nays.

**(Resolution 2022.09.152)** A motion was made by Dr. Munk and seconded by Michelle Schultz to approve the Personnel Committee Report. Motion carried; 8 Yeas, 0 Nays.

#### B. Audit/Finance Committee – Tina Stokes reported for Amr Elaskary

The Audit/Finance Committee met on Monday, September 19, 2022. The following items require Board of Health Action:

##### 1. Payment of the August, 2022 Vouchers

**(Resolution 2022.09.153)** A motion was made by Susan Postal and seconded by Dr. Munk to approve the payment of the August 2022 vouchers. Motion carried; 8 Yeas, 0 Nays.

##### 2. Transfer of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of August 2022 in the ordinary course of business. Total transfer is \$48,075.00 consisting of changes in various expense categories.

**(Resolution 2022.09.154)** A motion was made by Dr. Woodson and seconded by Paul Komisarek to approve the transfer of appropriations of \$48,075.00 for August 2022. Motion carried; 8 Yeas, 0 Nays.

##### 3. Revenue Estimates and Expense Appropriations

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of August 2022 in the amount of \$887,713.00.

**(Resolution 2022.09.155)** A motion was made by Dr. Munk and seconded by Sue Postal to approve the Revenue Estimates and Expense Appropriations for the month of August 2022 in the amount of \$887,713.00. Motion carried; 8 Yeas, 0 Nays.

##### 4. Uncollectable Revenue Write-Offs

**(Resolution 2022.09.156)** A motion was made by Dr. Ross and seconded by Dr. Munk to approve the write-off of uncollectable accounts of April 2021 and before in the amount of \$45,430.31. Motion carried; 8 Yeas, 0 Nays.

**(Resolution 2022.09.157)** A motion was made by Dr. Munk and seconded by Dr. Woodson to approve the Audit/Finance Committee report. Motion carried; 8 Yeas, 0 Nays.

#### C. Environmental Health Committee – David Karmol

The Environmental Health Committee met on September 14, 2022

1. Maternity Ward Inspection for ProMedica Toledo Hospital  
**(Resolution 2022.09.160)** A motion was made by Dr. Munk and seconded by Sue Postal to approve the Maternity Ward Inspection for ProMedica Toledo Hospital. Motion carried; 8 Yeas, 0 Nays.
  
2. First Reading of the Proposed Environmental Health Fees for 2023  
**(Resolution 2022.09.158)** Motion was made by Dr. Ross and seconded by Dr. Munk to approve the first Reading of the Proposed Environmental Health Fees for 2023. A roll call vote was taken. Motion carried, 8 yeas, 0 Nays.
  
3. Request for a Septic System Variance for 5619 Suder Avenue, Toledo, OH  
**(Resolution 2022.09.159)** A Motion was made by Dr. Ross and seconded by Paul Komisarek to approve the Septic Variance Request for 5619 Suder Avenue, Toledo, OH. Motion carried; 8 Yeas, 0 Nays.

**(Resolution 2022.09.161)** A motion was made by Dr. Munk and seconded by Barbara Sarantou to approve the Environmental Health Committee report. Motion carried; 8 Yeas, 0 Nays.

D. Bylaws and Governance Committee – David Karmol

- There was no Bylaws and Governance Committee Meeting in September.

E. Health Services Committee – Dr. Johnathon Ross

The Health Services Committee met on September 15, 2022. The following items were discussed:

- Clinic volume is stable. Starting to do some marketing and brochure distribution.
- Scheduling is in a wave which is working well.
- Shots 4 Tots is having clinics outside the building now.
- Travel clinic has been busy with travel being increased.
- Chalk the Walk was very successful.
- Were involved in the Pride Parade and passed out information.
- Childhood Wellness Symposium will be held in October.
- Harm Reduction has been getting Narcan into the community.
- Discussion on the current abortion laws and how to continue serving the cliental.
- Discussed Public Health Workforce Grant that

**(Resolution 2022.09.162)** A motion was made by Dr. Munk and seconded by Sue Postal to approve the Health Services Committee report. Motion carried; 8 yeas, 0 Nays.

Kevin Pituch was asked if a Committee member can make a motion or second a motion related to their Committee. He replied that a Board Member may make or second motions related to a Committee on which they are seated.

## IX. Facilities Committee – Paul Komisarek

The Facilities Committee met on Monday, September 19, 2022.

- Paul gave an update on inventory in current building:
  - ≈120 Employees
  - 65,000 sq ft
  - 66 offices
  - 61 workstations
  - 4 conference rooms
  - TLCHD owns the furnishings (desks, file cabinets, etc.) and computers but leases the copiers.
- Jim Walter gave an update on the roles and responsibilities of the Board of Health related to a new building.
  - The building and location of such are subject to the Merger Agreement (specifically the two major parties, the City of Toledo and Lucas County), established in 2000.
  - An updated Merger Agreement is in the process of being completed but has not been yet been signed by the City of Toledo nor Lucas County.
  - Paul asked for copies of the original agreement and all subsequent to review.
- There are two perspective buildings, one at 1933 Spielbusch and one on Glendale and Paul would like for Committee members to tour both.
- Matt Heyrman, Deputy County Administrator, attended the meeting to give an update on the process from the County side.
  - He asked that Eric be the main point of contact for the flow of information from the Board of Health to Lucas County and they would, in turn, reciprocate.

**(Resolution 2022.09.163)** A motion was made by Sue Postal and seconded by Dr. Munk to approve the Facilities Committee report. Motion carried; 8 yeas, 0 Nays.

## X. Prior Business/Health Commissioners Comments

- Gun Violence
  - What can we do locally? Successful programs deal with getting into the neighborhoods and deescalating violence, gun safety and security and reaching out to younger kids and making sure they are aware of gun safety.
  - Eric asked the board how they would like for him to proceed? Many years ago we looked at gun safety programs for school kids, maybe that is something that we want to look at again with our Childhood Wellness program?
  - Dr. Ross There are proven public health approaches towards gun violence that are in out there and we have some of those things in place in our community. We need to recognize that it is more likely to be seen where there are depressed socioeconomic conditions. Social Determinants of Health are the same with gun violence, fatalities, spousal abuse and child abuse. We can look at programs and

research that are already out there that can be applied. The City of Toledo has a number of programs in place as well as other community partners and we should look at what our level of involvement is and should be with those programs.

- We should begin to have the conversations with both the City and County about what their priorities are surrounding this issue and how that aligns with our priorities.
- This should come up again especially during our Strategic Planning process as this issue overlaps with other issues that we are trying to combat.
- Dr. Woodson asked if TLCHD Community Health Workers had a specific community or neighborhood where they conducted most of their work?
  - Currently, they are out in the general community at various events and working with various community partners but we are looking at establishing more fixed locations so that they can begin to have those specific community relationships.
- Dr. Ross encouraged everyone to read a report from the Educational Fund to Stop Gun Violence called *Public Health Approach to Gun Violence Prevention*, published in November 2020.

## XI. New Business

- Eric had the opportunity to attend the AOHC Fall Conference and had a few items of note to report:
  - Discussed Covid and it's effect on the Public Health workforce
  - Work from home policy discussion and things to take into account.
- Looking to resurrect a Legislative Breakfast around the holidays with both State and Local officials.
- Eric has started to arrange his schedule to meet individually with legislators to discuss local public health. May postpone these meetings until after January 1<sup>st</sup> as district lines have been redrawn and shifted.
- Eric discussed HB 463 and it's ramifications.

## XII. Public Health Items in the News

- Dr. Ross mentioned a new Omicron COVID variant, still trying to see how that will affect us.
- Dr. Munk informed the Board that the NTSB is lobbying for mechanisms to be mandated in automobiles to significantly limit impaired driving. Impaired driving is an important issue that negatively affects public health and the Board should be giving more vocal in supporting efforts to limit it.

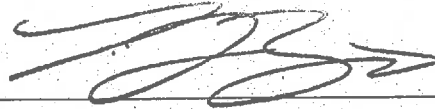
**(Resolution 2022.09.164)** A motion was made by Dr. Munk and seconded by Dr. Ross to adjourn the meeting at 10:54 AM. Motion carried; 8 Yeas, 0 Nays.

Signed By:



Thaddeus M. Kaczorowski, President  
Lucas County Regional Board of Health

Date: 10/27/2022



Eric J. Zgodzinski, DrPH, MPH, REHS, CPH  
Secretary to the Board of Health

Date: 10/27/2022