

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Lucas County Public Library – Main Branch
November 17, 2022
Meeting Minutes

I. **Call to Order and Roll Call**

Ted Kaczorowski, President, called the meeting to order at 8:48 AM. A Roll Call was taken of Board Members for attendance:

Present: Ted Kaczorowski, David Karmol, Paul Komisarek, Richard Munk MD, Johnathon Ross, MD, Barbara Sarantou, Donna Woodson, MD

Excused: Amr Elaskary, Susan Postal, Michelle Schultz and Jared Wilson

II. **Introduction of Guests**

Staff and Others: Eric Zgodzinski, DrPH, Tina Stokes, Madeline Griffith, David Welch, Shannon Jones, Alice Dargartz, Jessica Poupard, Tony Maziarz, Jennifer Gottschalk, Cathy Nearhood, Brenda Feasel, Brandon Palinski and Kevin Pituch, Lucas County Prosecutor

Visitor: Alex Hasselback, First Year Medical Student at UTMC

III. **Additions/Deletions to Agenda**

No additions or deletions

IV. **Approval of Board of Health Meeting Minutes**

(Resolution 2022.11.186) A motion was made by Dr. Munk and seconded by David Karmol to approve the minutes of the October 27, 2022 Board of Health Meeting as presented. Motion carried; 7 Yeas, 0 Nays.

V. **Legal Update – Kevin Pituch**

Mr. Pituch will make his comments during the Executive Session.

VI. **Medical Director’s Report – Eric Zgodzinski**

- Worked with Shannon Jones on the Protocol for inhalers for TPS
- Attended and Addiction and Pain Seminar
- Worked on the grant renewal for Reproductive Health
- Will be attending a national roundtable on Lung Cancer in Washington, DC in December

VII. **Executive Session**

Eric Zgodzinski asked for a motion to enter into Executive Session for the purposes of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment pursuant to (G)(4) of section 121.22 of the Ohio Revised Code.

(Resolution 2022.11.187) Motion was made by Dr. Munk and seconded by David Karmol to enter into Executive Session at 8:52 AM. Roll call vote taken. Motion carried, 7 Yeas, 0 Nays

(Resolution 2022.11.188) Motion was made by Dr. Ross and seconded by David Karmol to return to regular session at 10:00 AM. Roll Call was taken. Motion carried, 7 Yeas, 0 Nays

There was no action taken during Executive Session.

VIII. Committee Reports

A. Audit/Finance Committee – Ted Kaczorowski

The Audit/Finance Committee met on Monday, November 14, 2022. The following items require Board of Health Action:

1. Payment of the October, 2022 Vouchers

(Resolution 2022.11.193) A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the payment of the October 2022 vouchers. Motion carried; 7 Yeas, 0 Nays.

2. Transfer of Appropriations

A transfer reallocates funds from one cost object to another. Board of Health Resolution is required to approve Transfers of Appropriations performed in the month of October, 2022 in the ordinary course of business. Total transfer is \$83,072.53 consisting of changes in various expense categories.

(Resolution 2022.11.194) A motion was made by Dr. Woodson and seconded by Dr. Munk to approve the transfer of appropriations of \$83,072.53 for October, 2022. Motion carried; 7 Yeas, 0 Nays.

3. Revenue Estimates and Expense Appropriations

Board of Health Resolution is required to approve changes in Revenue Estimates and Expense Appropriations for the month of October, 2022 in the amount of \$122,295.40.

(Resolution 2022.11.195) A motion was made by Dr. Munk and seconded by Barbara Sarantou to approve the Revenue Estimates and Expense Appropriations for the month of October 2022 in the amount of \$122,295.40. Motion carried; 7 Yeas, 0 Nays.

4. Uncollectable Revenue Write-Offs

(Resolution 2022.11.196) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the write-off of uncollectable accounts which are at least 180 days or older in the amount of \$5,480.02. Motion carried; 7 Yeas, 0 Nays.

(Resolution 2022.11.197) A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the Audit/Finance Committee report. Motion carried; 7 Yeas, 0 Nays.

B. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Monday, September 24, 2022

1. The Personnel Committee discussed and recommends appointment of the following new hires:

(Resolution 2022.11.189) A motion was made by Dr. Munk and seconded by David Karmol to approve the appointment of Corey Boyle to the classified, full-time position of Environmental Health Specialist-in-Training, in the AFSCME Bargaining Unit, rate of pay \$21.79 per hour. Motion Carried, 7 Yeas, 0 Nays.

(Resolution 2022.11.190) A motion was made by David Karmol and seconded by Dr. Ross to approve the appointment of Heather Burnett to the classified, full-time permanent position of Health Communication Specialist position in the NBU unit, at the rate of pay of \$27.81 per hour. Motion Carried, 7 Yeas, 0 Nays.

2. Fleet Vehicle Policy

(Resolution 2022.11.191) A motion was made by Dr. Woodson and seconded by Dr. Munk to approve the Fleet Vehicle Policy. Motion Carried, 7 Yeas, 0 Nays.

(Resolution 2022.11.192) A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the Personnel Committee Report. Motion carried; 7 Yeas, 0 Nays.

C. Environmental Health Committee – David Karmol

The Environmental Health Committee met on November 17, 2022.

1. Maternity Ward Inspection

(Resolution 2022.11.198) A motion was made by Dr. Munk and seconded by Barbara Sarantou to approve the Maternity Ward License Application for Mercy St. Vincent Hospital. Roll Call Vote. 7 Yeas, 0 Nays.

2. Suspension of license for Smokin' Olive Deli - Update

The suspension of the license for the Smokin' Olive Deli, which was voted upon at the October 27, 2022 BOH meeting, is still being held in abeyance for sixty (60) from that date. The facility has made some progress working towards compliance.

(Resolution 2022.11.199) A motion was made by Amr Elaskary and seconded by Dr. Munk to approve the Environmental Health Committee report. Motion carried; 7 Yeas, 0 Nays.

D. Strategic Planning Committee – Barbara Sarantou

The Committee met on November 10, 2022. Brandon Palinski gave the following update:

- Began initial Board-level review of the Department’s Mission, Vision, and Values, and discussed results of internal staff committee deliberations on the Mission, Vision, and Values.
- There will be homework for each group to complete in order to reconcile feedback received from both groups.
- Next meeting focus: SWOT comparison (staff, Board, and Community) and initial data dive to help determine priorities for plan.

(Resolution 2022.11.200) Motion was made by Dr. Munk and seconded by Dr. Woodson to approve the Strategic Planning Report. Motion carried, 7 Yeas, 0 Nays.

E. Bylaws and Governance Committee – David Karmol

- There was no Bylaws and Governance Committee Meeting in November.

F. Health Services Committee – Dr. Johnathon Ross

- There was no Health Services Committee Meeting in November.

G. Facilities Committee – Paul Komisarek

- The Facilities Committee met on November 14, 2022.
- There has been no change in the status of a potential new building/location at this time.
- Matt Heyrman was in attendance from Lucas County. There are many variables that could potentially affect the outcome.
- There will be another meeting in December to monitor any progress.
- Goal is to find the best possible building/location, give as much input as possible, and get the best outcome for the citizens and employees.

(Resolution 2022.11.201) A motion was made by Dr. Ross and seconded by Dr. Munk to approve the Facilities Committee report. Motion carried; 7 Yeas, 0 Nays.

IX. Prior Business


- Hosting a Legislative Breakfast December 9, 2022 at Glass City Metropark.
 - Would like to give a brief history and overview of Public Health locally, issues facing us at the state level, and how we can work together to improve public health.
- DAC Update
 - Reached out to many other departments around the state for examples of DAC bylaws, could only find two examples.

X. New Business/Health Commissioner Comments:


- Board QI Project
 - Looking to evaluate the entire Board process; what types of trainings may be needed, what we do well, what we can improve on.
 - Would survey current Board members, pas Board members, staff, elected officials, and other community partners for their input.
 - Could be completed by end of 2023.
- Fentanyl Vaccine could be on the horizon.
 - Doesn't prevent overdose but prevents addiction on the cellular level.
- COVID numbers update
 - Still seeing COVID in the community, reported numbers are probably low due to the prevalence of home test kits and those results not being reported.
 - Flu cases are on the rise, we are seeing an increase in flu-related hospitalizations.

(Resolution 2022.11.202) A motion was made by Paul Komisarek and seconded by Dr. Woodson to adjourn the meeting at 10:40 AM. Motion carried; 7 Yeas, 0 Nays.

Signed By:



Thaddeus M. Kaczorowski, President
Lucas County Regional Board of Health



Eric J. Zgodzinski, DrPH, MPH, REHS, CPH
Secretary to the Board of Health

Date: 12/15/22

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