

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Lucas County Public Library – Main Branch
January 26, 2023
Meeting Minutes

I. **Call to Order and Roll Call**

Ted Kaczorowski, President, called the meeting to order at 8:42 AM. A Roll Call was taken of Board Members for attendance:

Present: Ted Kaczorowski, David Karmol, Paul Komisarek, Richard Munk, MD, Jonhanthon Ross, MD, Michelle Schultz, Barbara Sarantou, Donna Woodson, MD

Excused: Amr Elaskary, Susan Postal

II. **Introduction of Guests**

Staff and Others: Eric Zgodzinski, DrPH, Tina Stokes, David Welch, Shannon Jones, Jessica Poupard, Michael Judin (AFSCME), Jennifer Gottschalk, Mary Apodaca (ONA), Andrea Binz, Brenda Feasel, Angie Bauman, Evy Jarrett (LC Prosecutor), Heather Burnette, Daniel Cadigan, MD, Brandon Palinski.

Visitor: Alex Hasselbach, Medical Student

III. **Additions/Deletions to Agenda**

No additions to the agenda.

IV. **Election of President and Vice President**

Ted Kaczorowski opened the floor for nominations for President of the Lucas County Regional Health District.

- David Karmol nominated Paul Komisarek for the position of President. Nomination was seconded by Dr. Ross.
- Ted Kaczorowski asked for additional nominations three times. Hearing none, he made a request for a motion to close nominations.

(Resolution 02-23) A motion was made by David Karmol and seconded by Dr. Ross to close the nominations for the position of President. Motion carried; 8 Yeas, 0 Nays. By acclamation, the position of Board President was awarded to Paul Komisarek.

Ted Kaczorowski opened the floor for nominations for Vice President of the Lucas County Regional Health District.

- Dr. Woodson nominated Barb Sarantou for the position of Vice President. Nomination was seconded by Dr. Munk.
- Ted Kaczorowski asked for additional nominations three times. Hearing none, he made a request for a motion to close nominations.

(Resolution 04-23) A motion was made by Dr. Ross and seconded by Dr. Munk to close the nominations for position of Vice President. Motion carried; 8 Yeas, 0 Nays. By acclamation, the position of Board Vice President was awarded to Barb Sarantou.

V. [Approval of Board of Health Meeting Minutes](#)

(Resolution 05-23) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the minutes of the December 15, 2022 Board of Health Meeting as presented. Motion carried; 8 Yeas, 0 Nays.

VI. [Executive Session](#)

(Resolution 06-23) A motion was made by Dr. Ross and seconded by Dr. Munk to enter into Executive Session at 8:59 AM to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual...pursuant to (G) (1) of section 121.22 of the Revised Code. Roll call vote was taken. Motion carried, 8 Yeas, 0 Nays

(Resolution 07-23) A motion was made by Dr. Ross and seconded by Dr. Munk to return to regular session at 9:44 AM. Roll Call vote was taken. Motion carried; 8 Yeas, 0 Nays

There was no action taken during Executive Session.

VII. [Legal Update – Evy Jarrett](#)

Evy Jarrett gave an update on two items:

- Dance Studio Lawsuit
 - The lawsuit has been dismissed but the judge has issued a show cause hearing for the Plaintiff's counsel.
 - We do not need to do anything as this does not pertain to us at all but just wanted for us to be aware of the proceedings.
- City of Toledo Lead Ordinance
 - After another legal challenge to their Lead Ordinance, the City of Toledo has revised its ordinance.
 - Violations will now be heard in Housing Court as criminal charges instead of civil charges.
 - More information will be forthcoming on how this will impact TLCHD and our involvement with the ordinance.

VIII. [Medical Director's Report – Daniel Cadigan, MD](#)

- Updated the Reproductive Health and Wellness Program clinical protocols from ODH. The last time this had been done was two years prior.
- Time again for the Nurse Practitioner Chart Review. Will work with them to start that process.

- Time for ODH CLIA Lab Review. Will work with Director of Nursing to start that process.
- Worked with Dir of HPPI and Childhood Wellness Manager on grant application for funding through ODH to assist with our Stock Albuterol Program.

IX. Committee Reports

A. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Monday, January 23, 2023

1. The Personnel Committee discussed and recommends appointment of the following new hires:

(Resolution 08-23) A motion was made by Dr. Munk and Seconded by Ted Kaczorowski to approve the appointment of Hannah Menho to the classified, temporary position of Environmental Health Technician in the Non-Bargaining Unit, rate of pay \$18.50 per hour. Motion carried; 8 Yeas, 0 Nays

(Resolution 09-23) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the appointment of Jill Duncan to the classified, full-time permanent position of Community Health Worker in the Non-Bargaining Unit, rate of pay \$18.31 per hour. Motion carried; 7 Yeas, 0 Nays, 1 Abstention.

(Resolution 10-23) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the appointment of Cheyenne Narwot to the classified, full-time permanent position of Minority Health Program Coordinator in the Non-Bargaining Unit, rate of pay #28.51 per hour. Motion carried; 8 Yeas, 0 Nays.

(Resolution 11-23) A motion was made by Dr. Munk and seconded by Dr. Ross to approve the Personnel Committee Report. Motion carried; 7 Yeas, 0 Nays.

B. Audit/Finance Committee – Ted Kaczorowski for Amr Elaskary

The Audit/Finance Committee met on Monday, January 23, 2023. The following items require Board of Health action:

1. **(Resolution 12-23)** A motion was made by Dr. Ross and seconded by Dr. Munk to approve the payment of the December 2022 vouchers. Motion carried; 8 Yeas, 0 Nays.
2. **(Resolution 13-23)** A motion was made by Dr. Ross and seconded by Dr. Woodson to approve the Transfer of Appropriations for the month of December 2022 in the amount of \$11,902.00. Motion carried; 8 Yeas, 0 Nays.
3. **(Resolution 14-23)** A motion was made by Dr. Woodson and seconded by Dr. Ross to approve the changes in Revenue Estimates and Expense Appropriations for the month of December 2022 in the amount of \$1,060,326.00. Motion carried, 8 Yeas, 0 Nays.

4. **(Resolution 15-23)** A motion was made by Dr. Ross and seconded by Dr. Munk to approve the 2022 Official Amended Certificate of Estimated Resources (attached). Motion carried; 8 Yeas, 0 Nays.
5. **(Resolution 16-23)** A motion was made by Dr. Ross and seconded by Dr. Munk to approve the 2023 Official Certificate of Estimated Resources (attached). Motion carried; 8 Yeas, 0 Nays.
6. **(Resolution 17-23)** A motion was made by Dr. Munk and seconded by David Karmol to request an advance from the Lucas County Auditor of taxes assessed and collected for and on behalf of the Regional health District in the amount of \$934,342.80 in January 2023 and \$934,342.80 in July 2023. Motion carried; 8 Yeas, 0 Nays.
7. **(Resolution 18-23)** A motion was made by Dr. Ross and seconded by David Karmol to authorize the Health Commissioner to apply for, accept, and enter into an agreement for the Local Office of Minority Health through the Ohio Commission of Minority Health for Fiscal Year 2024 in the amount of \$52,500. Motion carried; 8 Yeas, 0 Nays.
8. **(Resolution 19-23)** A motion was made by Dr. Munk and seconded by Michelle Schultz to approve the Authorizing Resolution that updates the authorized users of the Toledo-Lucas County Signature Credit Card. Motion carried, 8 Yeas, 0 Nays.
9. **(Resolution 20-23)** A motion was made by Dr. Munk and seconded by Barb Sarantou to approve the write-off of uncollectable amounts that are for dates of service at least 180 days or older. Total amount is \$2,076.80 for Self-Pay. Motion carried; 8 Yeas, 0 Nays.
10. **(Resolution 21-23)** A motion was made by David Karmol and seconded by Dr. Munk to approve the transfer of funds as part of the December 31, 2022 year-end closing: \$2,377,011.84 from the General Fund to within the General Fund and \$543,656.98 from the General Fund to the Special Revenue Fund – Fees. Motion carried; 8 Yeas, 0 Nays.

(Resolution 22-23) A motion was made by Dr. Munk and seconded by Michelle Schultz to approve the Audit/Finance Committee Report. Motion carried; 8 Yeas, 0 Nays.

C. Strategic Planning Committee – Barbara Sarantou

The Committee met on Thursday, January 19, 2022. Brandon Palinski gave the following update:

- Did a final review of the Mission, Vision, Values
- Reviewed the SWOT comparison results from the staff, Board, and Community.
 - Discussed common themes with all and what that might represent depending on time frame of SWOT completion.
 - Will follow up with a few prominent community partners that we work closely with who did not complete the SWOT.
- Next meeting focus: Data Review and Initial Priorities Discussion.

(Resolution 23-23) Motion was made by Ted Kaczorowski and seconded by Dr. Munk to approve the Strategic Planning Report. Motion carried; 8 Yeas, 0 Nays.

D. Bylaws and Governance Committee – David Karmol

- There was no Bylaws and Governance Committee Meeting in January.

E. Health Services Committee – Dr. Johnathon Ross

- There was no Health Services Committee Meeting in January.

F. Facilities Committee – Paul Komisarek

- There was no Facilities Committee Meeting in January.
- Dr. Munk asked for an update on the status of any potential move even though there was no committee meeting.
- There has been no movement on the issue and there continues to be dialogue between Paul, Eric and other members of the community and they will continue to keep those lines of communication open and keep working on this issue.
- The status of the Merger Agreement has also not changed at this time.
- The state of the current building and cost of any maintenance needs that have been deferred over the years needs to be assessed against cost of a new building.

X. Prior Business

- No prior business.

XI. Health Commissioners Comments:

- DAC Meeting
 - Tentatively scheduled for March 8th, at Springfield Township Hall
 - Aim is to hold meeting immediately following a Lucas County Regional Council of Governments 911 Technical Advisory Committee Meeting as many of the same people are on both committees.
- ARPA Funding
 - There are a few recent examples of local governments spending modest amounts of ARPA funds on public health/medical issues that will greatly benefit the community (RIP medical debt, CARE Clinic) as well as examples of spending funds on things that some may view as not benefiting the whole (soccer team).
 - The Board should be thinking of ways that they could/should leverage ARPA funding for public health issues in this community.
 - Through participation on the OEHA Leadership Board, Eric has reported that they have employed a lobbying firm, Hicks Partners, which has successfully lobbied the State Legislature on behalf of OEHA for environmental health issues. There has been conversation about engaging them to lobby on behalf of budgetary issues as well.
 - Dr. Ross stated that there is a surplus of ARPA funding on the State level that needs to be allocated and spent by 2024.
 - On average, Ohio spends roughly 50% less per person on public health than other states.
 - Why shouldn't we have a reasonable request put into the State budget to use some of this money for local public health?
 - Eric expects to talk about this issue with OEHA, the lobbying group, and the Association of Ohio Health Commissioners in the next week.


- Local Government Meetings
 - David Karmol requested that Eric make regular reports to the Board of the local municipality meetings that he or a designee are attending.
 - Dr. Ross also echoed this request. He asked that a schedule of meetings would be made for HD representative attendance at council/trustee meetings of the DAC members for maybe once or twice a year and Board members could accompany them to the meeting.
- Director of Nursing
 - Maddy Griffith has left the Department and we have appointed Angie Bauman as the Interim Director of Nursing. Angie has been our Clinical Supervisor for the last year and has really jumped in with both feet.
- Election Nominations
 - It was noted for the record by Ted Kaczorowski at this point in the meeting that he had checked his phone and had received an earlier text message from Amr Elaskary (whose absence was excused) asking him to nominate Amr for Vice President of the Board. Ted apologized for the oversight in not checking earlier and asked if it was now too late.
 - There were a few members who expressed the sentiment that it was too late, the vote had already taken place.
- Committee Assignments
 - Paul will work on Committee Assignments for 2023 and get those sent out as soon as possible.
 - We are also looking at shifting the days of the Committee meetings moving forward.
- Gun Violence
 - 2/1 - Information included in Board packet for a talk on Pediatric Gun Violence presented by Promedica Departments of Surgery and Pediatrics with speaker Dr. Edward Barksdale.
 - 2/11 – Span Ohio Health Reform group will be hosting a virtual meeting with speakers from the Giffords Law Center and Mercy Hospital. Dr. Ross will send the link out.

(Resolution 24-23) A motion was made by Dr. Woodson and seconded by Dr. Ross to adjourn the meeting at 10:37 AM. Motion carried; 8 Yeas, 0 Nays.

Signed By:



 Paul J. Komisarek, President
 Lucas County Regional Board of Health



 Eric J. Zgodzinski, DrPH, MPH, REHS, CPH
 Secretary to the Board of Health

Date: 2-23-23

Date: 2/23/23