

**LUCAS COUNTY REGIONAL HEALTH DISTRICT**  
**Board of Health Meeting**  
**Lucas County Public Library – Main Branch**  
**March 23, 2023**  
**Meeting Minutes**

I. **Call to Order and Roll Call**

Paul Komisarek, President, called the meeting to order at 8:46 AM. A Roll Call was taken of Board Members for attendance:

*Present:* Chery Crowder, Amr Elaskary, Sonia Flunder-McNair, Ted Kaczorowski, David Karmol, Paul Komisarek, Dr. Richard Munk, Susan Postal, Dr. Johnathon Ross, Barbara Sarantou, Michelle Schultz, Dr. Donna Woodson

II. **Introduction of Guests**

**Staff and Others:** Eric Zgodzinski, DrPH, Shanon Jones, Angie Bauman, Jennifer Gottschalk, Dan Cadigan, MD, Andrea Bina, Heather Burnette, Michael Judin (AFSCME), Nancy Benedetto (ONA), Tina Stokes, Kevin Pituch (LC Prosecutor), Brandon Palinski, Jessica Poupard

**Visitor:** Alex Hasselbach, UT College of Medicine Student

III. **Additions/Deletions to Agenda**

We will have a candidate recommendation in the Personnel Committee section.

IV. **Approval of Board of Health Meeting Minutes**

Dr. Woodson asked for clarification on the Legal Update section that refers to Open Meetings. Mr. Pituch again confirmed that all Board of Health meetings, including committee meetings, with the exception of Executive Session, are open to the public.

**(Resolution 42-23)** A motion was made by Dr. Munk and seconded by Dr. Ross to approve the minutes of the February 23, 2023 Board of Health Meeting as presented. Motion carried; 12 Yeas, 0 Nays.

V. **Legal Update – Kevin Pituch**

- City of Toledo Lead Ordinance Update
  - On Last Court Challenge; if Health Department has authority to enforce City's Ordinance.
    - Motion for preliminary injunction to stop us from enforcing is now before the court. Waiting on decision, should have update at next month's meeting.

VI. **Medical Director's Report – Daniel Cadigan, MD**

- Working with John from the Lab on a survey from ODH regarding data for availability of lead testing tests.
- TB drug shortages are continuing to be an issue. We are working through those challenges and have enough to treat any patients we may see.

- Working with Director of Nursing on upcoming bi-annual ODH CLIA survey that is scheduled for mid-May.
- Were awarded a grant from ODH related to asthma in schools. We will be adding Springfield Schools as a new partner on this initiative.
- Seeing increasing TB testing related to an increase in immigration of workers from countries who have higher instances of TB.

## VII. Executive Session

**(Resolution 43-23)** A motion was made by Dr. Munk and seconded by David Karmol to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official... pursuant to (G)(1) of section 121.22 of the Revised Code. Roll Call Vote was taken. Motion carried; 12 Yeas, 0 Nays.

**(Resolution 44-23)** A motion was made by Dr. Ross and seconded by Dr. Munk to return to the Regular Session of the Board of Health Meeting. Roll Call Vote was taken. Motion carried; 12 Yeas, 0 Nays.

No action was taken during Executive Session.

## VIII. Committee Reports

### A. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Tuesday, March 14, 2023 and discussed and recommends the following action:

- Alyssa Wells for Linkage to Care Health Educator

**(Resolution 45-23)** A motion was made by Dr. Munk and seconded by Ted Kaczorowski to approve the hire of Alyssa Wells for the full-time classified Linkage to Care Health Educator position, AFSCME Bargaining Unite, rate of pay \$21.16 per hour. Motion carried; 12 Yeas, 0 Nays.

**(Resolution 46-23)** A motion was made by Dr. Ross and seconded by David Karmol to approve the Personnel Committee Report. Motion carried; 12 Yeas, 0 Nays.

### B. Audit/Finance Committee – Amr Elaskary

Amr Elaskary continued the review of the Department financial data for the Board. The focus is on a more detailed explanation of the year over year comparison and month to month comparison in the three funds that comprise the Health Department budget (General Revenue Fund, Special Revenue Fund – Fees, and Special Revenue Fund – Grants) and what expenses may be required in the future that could reduce the balance in the general fund.

The Audit/Finance Committee met on Tuesday, March 14, 2023. The following items require Board of Health action:

1. **(Resolution 47-23)** A motion was made by Dr. Ross and seconded by Dr. Woodson to approve the payment of the February 2023 vouchers. Motion carried; 12 Yeas, 0 Nays.
2. **(Resolution 48-23)** A motion was made by Dr. Ross and seconded by Dr. Munk to approve the changes in Revenue Estimates and Expense Appropriations for the month of January 2023 in the amount of \$1,107,602.30. Motion carried; 12 Yeas, 0 Nays.
3. **(Resolution 49-23)** A motion was made by Dr. Munk and seconded by Dr. Ross to approve the changes in Revenue Estimates and Expense Appropriations for the month of February 2023 in the amount of \$1,335,404.70 for Revenue Estimates and (\$773,797.87) for Expense Appropriations. Motion carried; 12 Yeas, 0 Nays.
4. **(Resolution 50-23)** A motion was made by Dr. Ross and seconded by Dr. Munk to approve the write-off of uncollectable amounts that are for dates of service at least 180 days or older. Total amount is \$986.62 for Self-Pay for February 2023. Motion carried; 12 Yeas, 0 Nays.

David Karmol again expressed his appreciation for Amr and his efforts to evaluate the Department finances and his ability to present them to the Board in an easy to understand way.

**(Resolution 51-23)** A motion was made by Dr. Munk and seconded by Dr. Ross to approve the Audit/Finance Committee Report. Motion carried; 12 Yeas, 0 Nays.

#### C. Environmental Health Committee – David Karmol

- There was no Environmental Health Committee meeting in March.

#### D. Strategic Planning Committee – Dr. Donna Woodson

- There was no Strategic Planning Committee meeting in March.

#### E. Bylaws and Governance Committee – Ted Kaczorowski

- There was no Bylaws Committee meeting in March.

#### F. Health Services Committee – Dr. Johnathon Ross

- There was no Health Services Committee meeting in March.

#### G. Facilities Committee – David Karmol

- There was no Facilities Committee Meeting in March.
- We are still waiting on assessment of 635 N. Erie building to be completed.

### IX. Prior Business

- D.A.C. (Eric Zgodzinski, DrPH)
  - Originally scheduled meeting has been re-scheduled to April 12<sup>th</sup>, 7pm, Springfield Township Hall.

### X. New Business/Points for Consideration – Paul Komisarek

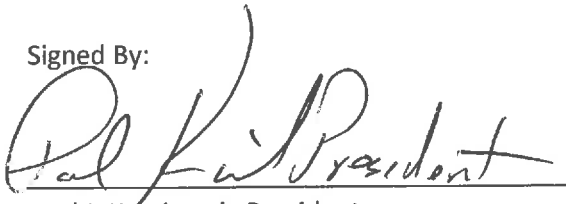
- No new business.

XI. Health Commissioners Comments:

- PFAS
  - Has been in the news lately related to these chemicals being consumed in fresh water fish.
  - These numbers are currently within acceptable limits in this area.
- Health Communications Update (Heather Burnette)
  - Goal is to get more visibility for everything that TLCHD is working on. Example is Mobile Round-Up for Food Trucks.
  - Have shot video with Eric on what Public Health is and does in the community. Will be working on getting that into a commercial form to be aired.
  - Have spoken with both local news stations about connecting with them for stories on Public Health. They are beneficial not just for television exposure but also for their streaming services, digital platforms etc.
  - Also, will begin meeting with community partners to connect on ways to present Public Health issues to specific target audiences. Meeting scheduled with Imagination Station.
  - Will also be shading inspectors in the Environmental Health division to show how and why we're out into the community.

**(Resolution 52-23)** A motion was made by Dr. Munk and seconded by Sue Postal to adjourn the meeting at 11:10 AM. Motion carried; 12 Yeas, 0 Nays.

Signed By:



Paul J. Komisarek, President  
Lucas County Regional Board of Health



Eric J. Zgodzinski, DrPH, MPH, REHS, CPH  
Secretary to the Board of Health

Date: 4-28-23

Date: 5/1/23