

# Lucas County Regional Health District Board of Health Meeting

Toledo-Lucas County Public Library, Main Branch  
September 28, 2023  
8:45 a.m.

## Agenda

- |       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                        |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| I.    | Swearing in of new Board Member – Matthew Sapara                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Kevin Pituch                                           |
| II.   | Call to Order and Roll Call                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Paul Komisarek<br>President                            |
| III.  | Introduction of Guests                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Shannon Jones, MBA, MPH<br>Interim Health Commissioner |
| IV.   | Additions/Deletions to Agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                        |
| V.    | Approval of the Board Minutes <ul style="list-style-type: none"><li>• Motion to approve the minutes of the August 24, 2023 meeting</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                              | Board of Health                                        |
| VI.   | Executive Session                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                        |
| VII.  | Legal Update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Kevin Pituch                                           |
| VIII. | Medical Director’s Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Megan Lutz, MD                                         |
| IX.   | Committee Reports                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                        |
|       | A. Succession Planning Committee Report <ul style="list-style-type: none"><li>• No meeting this month</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Richard Munk, MD, Chair                                |
|       | B. Personnel Committee Report <ul style="list-style-type: none"><li>• New Hires<ul style="list-style-type: none"><li>○ Motion to approve the hire of Rebecca Boone to the full-time classified position of Clinical Supervisor, Non-Bargaining Unit, pay rate \$35.33 per hour</li></ul></li><li>• Policy Recommendations<ul style="list-style-type: none"><li>○ Motion to approve the Workplace Support for Breastfeeding Employees Policy</li><li>○ Motion to approve the Professional Appearance Policy</li></ul></li><li>• Motion to approve the Personnel Committee Report</li></ul> | Barbara Sarantou, Chair                                |
|       | C. Audit and Finance Committee Report<br>Amr Elaskary, Chair <ul style="list-style-type: none"><li>• Motion to approve the payment of the August 2023 Vouchers</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                        |



# Lucas County Regional Health District Board of Health Meeting

- Motion to approve changes in Revenue Estimates of \$195,970.35 and Expense Appropriations of \$214,130.52 for August 2023
- **Grants:**
  - Motion to apply for and accept, if awarded, Regional Prevention and Linkage to Care Collaborative (RL24)
  - Motion to apply for and accept, if awarded, Asthma Minority Community Outreach
  - Motion to apply for and accept, if awarded, Household Sewage Treatment Repair/Replacement
- **Contracts:**
  - Motion to Enter into Contract with Neighborhood Health Association to provide nutrition education to at-risk women, infants, and children through the WIC program
  - Motion to Enter into Contract with Mercy Health – St Vincent Medical Center to provide nutrition education to at-risk women, infants, and children through the WIC program
  - Motion to Enter into Contract with ProMedica Toledo Hospital to provide nutrition education to at-risk women, infants, and children through the WIC program
  - Motion to Enter into MOU with Maumee Fire Department to coordinate and expand efforts of the Leave it Behind naloxone distribution program
  - Motion to Amend the Contract with the Consulting House, LLC dba the Doula Xperience. The Contract award amount did not change just the allocation of expense reimbursement
  - Motion to Enter into Agreement with Unite Corporation to perform simulation for Arrive Alive Tour at St John Jesuit
  - Motion to Enter into Agreement with Criminal Justice Coordinating Council to allow access to Northwest Ohio Regional Information System (NORIS) software
- Motion to authorize the transfer of residual funds in the amount of \$320,329.18 from the Special Revenue – Grant Fund to the Administration department of the General Fund, and to classify the transferred funds as unrestricted
- Motion to approve the Audit and Finance Committee Report

## D. Environmental Health Committee Report

David Karmol, Chair

- Motion to approve first reading of the proposed 2024 Environmental Health Fees for the food, body art, private water, household sewage treatment, bathing beaches, and semi public
- Motion to approve the Environmental Health Committee Report

## E. Strategic Planning Committee Report

Donna Woodson, MD, Chair

- No meeting this month



# Lucas County Regional Health District Board of Health Meeting

- F. Bylaws and Governance Committee Report Ted Kaczorowski, Chair
- Motion to add the language verbatim of OAC 3701-36-03(A)(8) Minimum standards to ARTICLE IV: ROLES AND RESPONSIBILITIES of the Bylaws
  - Motion to approve the update to the Bylaws Article X Section 2. Board of Health Officers: The Board of Health shall elect a President and a Vice President at the first public meeting of the each odd-numbered calendar year. The term of the President and Vice President shall be for two years, and the Vice President shall customarily be nominated for President at the next election.
  - Motion to approve the Bylaws and Governance Committee Report
- G. Health Services Committee Report Johnathon Ross, MD  
Chair
- No meeting this month
- H. Facilities and Fleet Committee Report David Karmol, Chair
- Motion to approve the Facilities and Fleet Committee Report
- X. Prior Business Shannon Jones, MBA, MPH
- XI. New Business/Points for Consideration Shannon Jones, MBA, MPH
- XII. Health Commissioner's Comments Shannon Jones, MBA, MPH
- Rand Study
  - All-Staff Retreat
  - Merger Agreement Update
  - Legalization of Marijuana
- XIII. Public Health News
- Flu Shots
  - RSV
  - Updated COVID Shots
- XIV. Next Meetings
- October 11, 2023 – Special Board Meeting
  - October 26, 2023 – Alternate Location
  - November 16, 2023
  - December 14, 2023
- XV. Adjourn

