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November 6, 2023

**THIS IS NOT AN INVOICE – DO NOT SEND PAYMENT**

TO: Lucas County Retail Food Establishments & Food Service Operators  
 RE: 2024 Retail Food & Food Service Operation License Fees

Pursuant to the Ohio Administrative Code 3701-21-02.2 & 901:3-4-04 the Toledo-Lucas County Health Department has completed the annual calculation of license fees for Food Service Operations and Retail Food Establishments. *This letter is for informational purposes only.*

Level	2024	State Fee	Total
<b>Commercial Less than 25,000 sq. ft. (Small Commercial)</b>			
Commercial Level 1	\$ 224.42	\$ 28.00	\$ 252.42
Commercial Level 2	\$ 254.14	\$ 28.00	\$ 282.14
Commercial Level 3	\$ 495.32	\$ 28.00	\$ 523.32
Commercial Level 4	\$ 630.74	\$ 28.00	\$ 658.74
<b>Commercial 25,000 sq. ft. or More (Large Commercial)</b>			
Commercial Level 1	\$ 328.98	\$ 28.00	\$ 356.98
Commercial Level 2	\$ 346.82	\$ 28.00	\$ 374.82
Commercial Level 3	\$ 1,255.68	\$ 28.00	\$ 1,283.68
Commercial Level 4	\$ 1,331.72	\$ 28.00	\$ 1,359.72
Mobile Food License	\$ 223.62	\$ 28.00	\$ 251.62
Vending Machine License **	\$ 10.55	\$ 6.00	\$ 16.55
Temporary Food License	\$ 102.63	\$ -	\$ 102.63

\*\* CPI increase 6.5%

All facilities will be classified as of January 1, 2024, as a Commercial Level-Small which is less than 25,000 sq. ft., or a Commercial Level-Large, which is over 25,000 sq. ft. To find out which classification your facility is, please refer to the bottom box of your current Food Operations License or Retail Food Establishment License. Starting January 1, 2024, removal of the Non-Commercial classification establishes that all food facilities will be classified the same and pay the same rate according to their risk classification. For example, if your license states your classification is a Non-Commercial Level 1, less than 25,000 sq. ft., your new classification will be Commercial Level 1, less than 25,000 sq. ft.

The Toledo-Lucas County Health Department will be holding a public hearing regarding the adjusted fees on **Thursday, December 14, 2023, at The Lucas County Public Library, 325 N. Michigan Street, Toledo, Ohio at 8:45 A.M. in the Large Glass Conference Room on the first floor.** Enter via the parking garage on Adams Street. If you have any questions, please feel free to contact Environmental Health at (419) 213-4100, option 4.

Sincerely,

Jennifer Gottschalk, MPH, REHS  
 Director of Community & Environmental Health