

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Lucas County EMA
October 26, 2023
Meeting Minutes

I. **Call to Order and Roll Call**

Paul Komisarek, President, called the meeting to order at 8:48 AM. A Roll Call was taken of Board Members for attendance:

Present: Cheryl Crowder, Sonia Flunder-McNair, Ted Kaczorowski, David Karmol, Paul Komisarek, Dr. Richard Munk, Susan Postal, Dr. Johnathon Ross, Barbara Sarantou, and Dr. Donna Woodson

Excused: Amr Elaskary and Matthew Sapara

II. **Introduction of Guests**

Staff and Others: Shannon Jones, David Welch, Angie Bauman, Heather Burnette, Jennifer Gottschalk, Brandon Palinski, Kendra Kec, Tina Stokes, Wendy Davis, Evy Jarrett (LC Prosecutor), Dr. Megan Lutz, Nancy Benedetto (ONA), Gillian Wilke (AFSCME), Carrie Lingle, Jodi Vaughan, Alice Dargartz, Heidi Milosovic (Waverly Partners), Eric Peterson (Waverly Partners), and Ashley DuShane

III. **Additions/Deletions to Agenda**

IV. **Approval of Board of Health Meeting Minutes**

(Resolution 279-23) A motion was made by Dr. Munk and seconded by David Karmol to approve the minutes of the September 28, 2023 regular Board of Health Meeting as presented. Motion carried; 10 Yeas, 0 Nays.

V. **Legal Update – Evy Jarrett**

- Kevin Pituch is continuing to resolve the Monclova Christian Academy Lawsuit.

VI. **Medical Director’s Report – Megan Lutz, MD**

- Dr. Lutz said they are plugging away with major changes from the summer time.

VII. **Committee Reports**

A. **Succession Planning – Dr. Richard Munk**

Committee did not meet in October.

B. **Personnel Committee –Barbara Sarantou**

The Personnel Committee met on Tuesday, October 17, 2023. The following items require Board of Health action:

- New Hire

(Resolution 280-23) A motion was made by Ted Kaczorowski and seconded by Dr. Munk to approve the hire of Jacob Drew to the full-time classified position of IT Technician, Bargaining Unit, pay rate \$15.92 per hour. Motion carried; 10 Yeas, 0 Nays.

- o Policy

(Resolution 281-23) A motion was made by Dr. Munk and seconded by Ted Kaczorowski to approve the updated Media Liaison Policy. Motion carried; 10 Yeas, 0 Nays.

(Resolution 282-23) A motion was made by David Karmol and seconded by Dr. Ross to approve the Personnel Committee Report. Motion carried; 10 Yeas, 0 Nays.

C. Audit/Finance Committee – Amr Elaskary

The Audit/Finance Committee met on Tuesday, October 17, 2023. The following items require Board of Health action:

(Resolution 283-23) A motion was made by Dr. Ross and seconded by Dr. Munk to approve the payment of the September 2023 vouchers. Motion carried; 10 Yeas, 0 Nays.

(Resolution 284-23) A motion was made by Dr. Woodson and seconded by Dr. Munk to approve changes in Revenue Estimates and Expense Appropriations of \$2,981,278.00 for September 2023. Motion carried; 10 Yeas, 0 Nays.

(Resolution 285-23) A motion was made by Dr. Ross and seconded by Dr. Munk to apply for and accept, if awarded, Healthy Start FY25. Motion carried; 10 Yeas, 0 Nays.

(Resolution 286-23) A motion was made by Dr. Munk and seconded by Sue Postal to enter into Partnership with Hancock Public Health to provide safe sleep items for distribution to eligible families. Motion carried; 10 Yeas, 0 Nays.

(Resolution 287-23) A motion was made by Dr. Munk and seconded by Sue Postal to enter into Partnership with Wood County WIC to provide safe sleep items for distribution to eligible families. Motion carried; 10 Yeas, 0 Nays.

(Resolution 288-23) A motion was made by Dr. Ross and seconded by Sue Postal to Enter into Agreement with Unite Corporation to perform simulation for Arrive Alive Tour at Toledo Public Schools and Convention Center. Motion carried; 10 Yeas, 0 Nays.

(Resolution 289-23) A motion was made by Dr. Ross and seconded by Sue Postal to enter into Agreement with Rocket Sports Properties, LLC to provide a display area by the Student Section at select UT sporting events. Motion carried; 10 Yeas, 0 Nays.

(Resolution 290-23) A motion was made by Sue Postal and seconded by Dr. Woodson to enter into Agreement with Thinkfast interactive to provide driving awareness presentation at Notre Dame High School. Motion carried; 10 Yeas, 0 Nays.

(Resolution 291-23) A motion was made by Dr. Munk and seconded by Dr. Ross to enter into Agreement with Thinkfast interactive to provide driving awareness presentation at Horizon Science Academy. Motion carried; 10 Yeas, 0 Nays.

(Resolution 292-23) A motion was made by Dr. Ross and seconded by David Karmol to enter into Contract with the Ohio Department of Health for the Lead Delegated Authority Provider Interagency Agreement. Motion carried; 10 Yeas, 0 Nays.

(Resolution 293-23) A motion was made by Sonia Flunder-McNair and seconded by Dr. Ross to enter into Contract with Hospital Council of Northwest Ohio to provide contracting agencies employing CHWs to provide Care Coordination Services through the Pathways HUB. Motion carried; 10 Yeas, 0 Nays.

(Resolution 294-23) A motion was made by Sue Postal and seconded by Dr. Ross to Enter into Contract with Hospital Council of Northwest Ohio to provide CDC COVID-19 training to CHWs in order to educate and refer clients appropriately. Motion carried; 10 Yeas, 0 Nays.

(Resolution 295-23) A motion was made by Dr. Munk and seconded by Dr. Woodson to Enter into Contract with Waverly Partners to provide services in the executive search for Health Commissioner. Motion carried; 10 Yeas, 0 Nays.

(Resolution 296-23) A motion was made by Dr. Ross and seconded by Dr. Munk to approve the Write-Off of Uncollectable Amounts that are for dates of services at least 180 days or older. Total amount is \$11,200.25 for the month of September. Motion carried; 10 Yeas, 0 Nays.

(Resolution 297-23) A motion was made by Dr. Woodson and seconded by Dr. Munk to approve the Audit/Finance Committee Report. Motion carried; 10 Yeas, 0 Nays.

D. Environmental Health Committee – Ted Kaczorowski

The Environmental Health Committee met on Wednesday, October 11, 2023. The following items require Board of Health action:

(Resolution 298-23) A motion was made by Dr. Ross and seconded by Barbara Sarantou to approve second reading of the proposed 2024 Environmental Health Fees for the food, body art, private water, household sewage treatment, bathing beaches, and semi public. Motion carried; 10 Yeas, 0 Nays.

(Resolution 299-23) A motion was made by Dr. Munk and seconded by Dr. Woodson to suspend Universal Mini Mart's retail food establishment license until all violations have been corrected and to reduce the menu items sold in the establishment to Class 2 activities. Roll call vote taken. Motion carried; 10 Yeas, 0 Nays.

(Resolution 300-23) A motion was made by Dr. Ross and seconded by Dr. Munk to approve the Environmental Health Committee Report. Motion carried; 10 Yeas, 0 Nays.

E. Strategic Planning Committee – Barbara Sarantou

The Strategic Planning Committee met on Tuesday, October 17, 2023. The following items require Board of Health action:

(Resolution 301-23) A motion was made by Barbara Sarantou and seconded by Dr. Munk to approve the Strategic Planning Committee Report. Motion carried; 10 Yeas, 0 Nays.

F. Bylaws and Governance Committee – Ted Kaczorowski

The Bylaws and Governance Committee met on Tuesday, October 17, 2023. The following items require Board of Health action:

(Resolution 302-23) A motion was made by Dr. Ross and seconded by Dr. Munk to approve the Bylaws and Governance Committee Report. Motion carried; 10 Yeas, 0 Nays.

G. Health Services Committee – Dr. Johnathon Ross

The Health Services Committee met on Tuesday, October 17, 2023. The following items require Board of Health action:

(Resolution 303-23) A motion was made by Ted Kaczorowski and seconded by Sue Postal to approve the Health Services Committee Report. Motion carried; 10 Yeas, 0 Nays.

H. Facilities and Fleet Committee – David Karmol

Committee did not meet in October.

VIII. Prior Business

- Ohio Department of Health is testing and monitoring wastewater for flu and COVID. Past trends show when flu and COVID cases have gone up, the wastewater has followed that trend line; wastewater is a leading indicator for disease in the population. Having infrastructure, we can consider what our response will be to help the community to prevent the spread of illness.
- All-Staff Retreat Agenda was provided.

IX. New Business/Points for Consideration

- Funds for Public Health in Lucas County 501(c)3 - All pretax returns for 2020, 2021, and 2022 have been filed electronically.

X. Interim Health Commissioners Comments:

- Shannon M. Jones drew attention to the reports attached to the packet—divisional, commissioner, and disease investigations. These reports highlight what has been happening in the community and with the staff at Toledo-Lucas County Health Department (TLCHD).
- Rand Study Meeting took place October 16, 2023. Several sectors talked about health equity and well-being narratives. There will be another meeting in early spring.
- Jurisdictional Relations – Shannon M. Jones reached out to the District Advisory Council to see if they are interested in hosting a flu clinic with TLCHD's help. The Merger Agreement passed by all jurisdictions including the City of Maumee.

- October 22-29 is Lead Safe Prevention Awareness Week. TLCHD has a setup in the lobby with educational information. Gloria Smith did a great job with lead prevention media interviews.
- Legislative Updates:
 - House Bill 257 - introduced in August authorizing certain bodies to meet virtually. The Board of Health would be considered eligible with certain conditions met.
 - Joint 4 - is proposing to enact Section 22 of Article 1 of the Constitution for the State of Ohio to protect individuals from being compelled to wear a mask or other facial coverings. AOHC has not taken a stance on this yet.
 - Senate Bill 144 - amends ORC regarding immunizations administered by pharmacists, pharmacy internships, and pharmacy technicians. This will allow pharmacy technicians to immunize those 5 years and older. It also eliminates the prescription requirement for the person vaccinating children under the age of 13 and clarifies the application to immunizations to any disease including flu and COVID.

XI. Public Health in the News

- TLCHD will be providing RSV vaccinations for children in the near future.

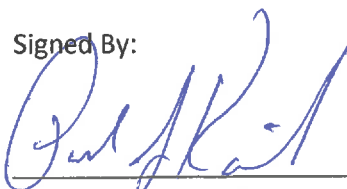
XII. Executive Session

(Resolution 304-23) A motion was made by Dr. Munk and seconded by Dr. Ross to enter into an executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official ... pursuant to (G)(1) of section 121.22 of the Ohio Revised Code at 10:10 AM. Roll Call vote taken. Motion carried; 10 Yeas, 0 Nays.


(Resolution 305-23) A motion was made by Dr. Munk and seconded by Dr. Woodson to return to the Regular Session of the Board of Health Meeting at 11:18 AM. Roll call vote taken. Motion carried; 10 Yeas, 0 Nays.

(Resolution 306-23) A motion was made by Dr. Munk and seconded by Dr. Ross to adjourn the meeting at 11:20 AM. Motion carried; 10 Yeas, 0 Nays.

Signed By:



Paul J. Komisarek, President
Lucas County Regional Board of Health



Shannon M. Jones, MBA, MPH
Secretary to the Board of Health

Date: 11-16-23

Date: 11/16/2023

