

**LUCAS COUNTY REGIONAL HEALTH DISTRICT**  
**Board of Health Meeting**  
**Toledo Lucas County Main Library**  
**November 16, 2023**  
**Meeting Minutes**

I. **Call to Order and Roll Call**

Paul Komisarek, President, called the meeting to order at 8:48 AM. A Roll Call was taken of Board Members for attendance:

*Present:* Sonia Flunder-McNair, Ted Kaczorowski, David Karmol, Paul Komisarek, Dr. Richard Munk, Susan Postal, Dr. Johnathon Ross, Matthew Sapara, Barbara Sarantou, and Dr. Donna Woodson

*Excused:* Amr Elaskary and Cheryl Crowder

❖ Amr Elaskary arrived at 8:50 AM

II. **Introduction of Guests**

Staff and Others: Shannon Jones, David Welch, Angie Bauman, Heather Burnette, Brandon Palinski, Kendra Kec, Tina Stokes, Wendy Davis, Scott Francis, Rebecca Boone, Kevin Pituch (LC Prosecutor), Cathy Nearhood (ONA), Tony Maziarz (AFSCME), Aru Goel (UTMC Medical Student), and Ashley DuShane

III. **Additions/Deletions to Agenda**

**(Resolution 307-23)** A motion was made by Dr. Munk and seconded by Matthew Sapara to move to amend the proposed agenda by adding the motion to approve the Anthem Blue Cross/Blue Shield Agreement to the Audit and Finance Committee Report section under contracts. Motion carried; 11 Yeas, 0 Nays.

IV. **Approval of Board of Health Meeting Minutes**

**(Resolution 308-23)** A motion was made by Dr. Munk and seconded by Dr. Woodson to approve the minutes of the October 11, 2023 Special Board of Health Meeting as presented. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 309-23)** A motion was made by David Karmol and seconded by Dr. Munk to approve the minutes of the October 26, 2023 Regular Board of Health Meeting as presented. Motion carried; 11 Yeas, 0 Nays.

V. **Executive Session**

There was no Executive Session

VI. **Legal Update – Kevin Pituch**

- The lead ordinance was challenged in court on November 1, 2023, and the judge ruled the ordinance is fine thus rejecting the challenge to it. The ordinance is constitutional,

and the city can enforce it. The order has been challenged on appeal, and we will know the result next summer.

- Some laws are perhaps questionably constitutional. Kevin Pituch advised the board to act in the public health's interest.
- ORC 3707.26 (Board shall inspect schools and may close them.) language has been amended.
- ORC 3707.11 (Application of quarantine or isolation orders.) limits the Board of Health's authority.

## VII. Medical Director's Report – Megan Lutz, MD

- Angie Bauman reported a comprehensive site visit for the Reproductive Health Clinic was conducted on Tuesday, November 14, 2023. The survey was done by the Ohio Department of Health's Title X grant staff. They will come back for more technical site visits in the next couple of years, and a comprehensive site visit will be done in four years.

## VIII. Committee Reports

### A. Succession Planning – Dr. Richard Munk

Committee did not meet in November.

### B. Personnel Committee –Barbara Sarantou

The Personnel Committee met on Wednesday, November 8, 2023. The following items require Board of Health action:

**(Resolution 310-23)** A motion was made by Dr. Munk and seconded by Dr. Ross to approve the Personnel Committee Report. Motion carried; 11 Yeas, 0 Nays.

### C. Audit/Finance Committee – Amr Elaskary

The Audit/Finance Committee met on Wednesday, November 8, 2023. The following items require Board of Health action:

**(Resolution 311-23)** A motion was made by Matthew Sapara and seconded by Dr. Munk to approve the payment of the October 2023 Vouchers. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 312-23)** A motion was made by Dr. Ross and seconded by Dr. Munk to approve the changes in revenue estimates and expense appropriations of \$62,448.93 for October 2023. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 313-23)** A motion was made by Matthew Sapara and seconded by Susan Postal to apply for and accept, if awarded, Reproductive Health and Wellness Program. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 314-23)** A motion was made by Barbara Sarantou and seconded by Dr. Woodson to apply for and accept, if awarded, Ohio Equity Institute. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 315-23)** A motion was made by Dr. Munk and seconded by Sue Postal to apply for and accept, if awarded, Early Intervention Services. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 316-23)** A motion was made by Dr. Munk and seconded by Sue Postal to Enter into Agreement with Toledo Walleye to provide traffic safety awareness opportunities. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 317-23)** A motion was made by Dr. Munk and seconded by Sue Postal to Enter into Agreement with the University of Toledo to provide a forum for clinician-to-clinician consultation to improve the health outcomes in congenital syphilis. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 318-23)** A motion was made by Dr. Munk and seconded by Dr. Woodson to enter into Contract with the City of Toledo to perform the duties listed in Chapter 1760 of the Toledo Municipal Code to help prevent lead poisoning of our residents and will enforce its requirements on Residential Rental Properties and Family Child Care Homes. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 319-23)** A motion was made by Matthew Sapara and seconded by Dr. Munk to enter into Agreement Addendum with Anthem Blue Cross & Blue Shield in regards to the limited terms and conditions governing the provision of and payments for health services provided to Medicaid members. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 320-23)** A motion was made by Dr. Ross and seconded by Dr. Munk to approve the Write-Off of Uncollectable Amounts that are for dates of services at least 180 days or older. Total amount is \$1484.07 for the month of October. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 321-23)** A motion was made by Dr. Munk and seconded by Susan Postal to approve the Audit/Finance Committee Report. Motion carried; 11 Yeas, 0 Nays.

**D. Environmental Health Committee – Ted Kaczorowski**  
Committee did not meet in November.

**E. Strategic Planning Committee – Barbara Sarantou**

The Strategic Planning Committee met on Wednesday, November 8, 2023. The following items require Board of Health action:

**(Resolution 322-23)** A motion was made by Dr. Ross and seconded by Dr. Munk to approve the Strategic Planning Committee Report. Motion carried; 11 Yeas, 0 Nays.

#### F. Bylaws and Governance Committee – David Karmol

The Bylaws and Governance Committee met on Wednesday, November 8, 2023. The following items require Board of Health action:

**(Resolution 323-23)** A motion was made by Dr. Ross and seconded by Dr. Munk amend the by-laws, under ARTICLE IV: ROLES AND RESPONSIBILITIES

Each BOH member must complete two hours of continuing education annually. Each continuing education credit shall pertain to one or more of the following topics: ethics, public health principles, and a member’s responsibilities, pursuant to OAC 3701-36-03 and ORC 3701.342. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 324-23)** A motion was made by Dr. Ross and seconded by Matthew Sapara to approve the Bylaws and Governance Committee Report. Motion carried; 11 Yeas, 0 Nays.

#### G. Health Services Committee – Dr. Johnathon Ross

Committee did not meet in November.

#### H. Facilities and Fleet Committee – David Karmol

Committee did not meet in November.

#### IX. Prior Business

- Dr. Ross brought up traffic safety on scooters. There really is no safety policy for scooters, and the number of injuries have increased. We should ask our staff who deals with traffic safety to research what is being done in other localities for injury prevention.

#### X. New Business/Points for Consideration

- Paul Komisarek gave an update regarding the hiring for the Health Commissioner position. Waverly Partners has posted the job position. Paul and some board members have been in contact with stakeholders for hospitals, doctor’s offices, the county, the city, and NAACP about their appointments.

#### XI. Interim Health Commissioner Comments:

- In effort to reach out to our jurisdictions, Shannon M. Jones is going to attend township meetings to speak with elected officials to ask what their needs may be, inform them what we have at the health department, propose what we can offer them, and also to help them get to know us better. Dr. Woodson suggested for board members to attend with Shannon to strengthen our ties with the jurisdictions.
- TLCHD All-Staff Holiday Party will be December 15, 2023 at 4:30 PM.
- Shannon asked the board members to take a picture after the meeting for Public Health Thank You Day that will be November 20, 2023.

XII. Public Health in the News

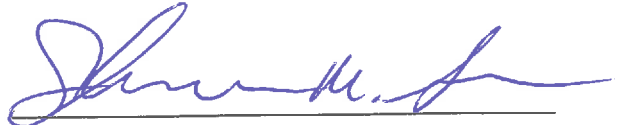
- Dr. Ross recommended to everyone to look over the reports from staff to appreciate the amazing work that is done at TLCHD.

**(Resolution 325-23)** A motion was made by Dr. Ross and seconded by Susan Postal to adjourn the meeting at 10:24 AM. Motion carried; 11 Yeas, 0 Nays.

Signed By:



Paul J. Komisarek, President  
Lucas County Regional Board of Health



Shannon M. Jones, MBA, MPH  
Secretary to the Board of Health

Date: 12-14-23

Date: 12/14/2023

