



**Toledo-Lucas County Health Department**  
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Toledo, OH 43604-1317  
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(419) 213-4141 – Fax  
[www.lucascountyhealth.com](http://www.lucascountyhealth.com)

Receipt # \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_, 20\_\_\_\_\_

## APPLICATION FOR LOT SPLIT

(Please Print)

I, \_\_\_\_\_, am requesting the services of a representative of the Toledo-Lucas County Health Department to perform a site evaluation for a proposed lot split(s).

Location of lot split(s): \_\_\_\_\_

TD-Parcel #: \_\_\_\_\_ City/Township/Village: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail (optional): \_\_\_\_\_

### **LOT/PARCEL SPLIT SITE EVALUATION PROCESS**

- 1) Complete the above lot split application form and submit with applicable inspection/processing fee of **\$378.00**.
- 2) Submit an accurate scaled drawing or survey of the lot/parcel(s) to be created. The drawing or survey shall show the following items:
  - Staked or marked locations of proposed lot corners/property lines on site;
  - The dimensions of the lot/parcel(s) to be created and the dimensions of the lot/parcel(s) that will remain after the split;
  - Proposed lot lines with detail on site conditions including vegetation, and drainage features;
  - Any site information deemed necessary by the board of health related to prior or existing land use including existing and proposed: easements, utilities, structures, wells, septic systems foundations, roads, drainage features & bodies of water. Also include any and all existing homes, garages and/or other buildings situated on the lot/parcel(s) to be created and on the lot/parcel(s) that will remain;
  - Identification of one or more sewage treatment system (STS) type(s) that might be feasible on the proposed lots;
  - Topographic detail with contour lines sufficient to determine slope and adequate length along the contour in the areas considered suitable for STS;
- 3) Legal description of the lot/parcel(s) to be created (if available);
- 4) A soil evaluation completed in accordance with rule 3701-29-07 of the Administrative Code for each proposed lot.

**NOTE: Once the soil evaluation, site evaluation and the drawing are submitted and reviewed, a written recommendation will be referred to the Toledo-Lucas County Plan Commission for consideration of the proposed split(s). Any well/septic violations or required upgrades will result in a Notice of Violation to the current owner outlining the necessary corrective measures.**

Use space provided below or attach a scaled drawing of proposed lot/parcel split(s)  
**(THE DRAWING MUST BE NEATLY DRAWN & ACCURATE TO BE APPROVED)**

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Check box if site plan attached



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Refund policy: it is the policy of the Toledo-Lucas County Health Department to not refund fees once plans have been received, a site inspection has been made, or when work has been incurred by this agency. If special circumstances present themselves, the Health Commissioner or his representative may waive this policy.

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(Signature of individual requesting evaluation)

\_\_\_\_\_/\_\_\_\_\_/20\_\_\_\_\_  
(Date)

THIS OFFICE WILL MAIL AND/OR FAX RESULTS TO THE APPROPRIATE GOVERNMENT AGENCY. UPON REQUEST, A COPY MAY BE FORWARDED TO THE APPLICANT. THIS EVALUATION IS NOT A PERMIT. ANY EVALUATION REPORT CREATED BY THE TOLEDO-LUCAS COUNTY HEALTH DEPARTMENT IS BASED UPON CURRENT REGULATIONS AND AN INSPECTION OF THE EXISTING PHYSICAL CONDITIONS OF THE PROPERTY. THIS REPORT IS NOT A GUARANTEE FOR A FEASIBLE BUILDING SITE, IN FACT, THE APPLICANT IS GIVEN NOTICE THAT THE REPORT MAY CONCLUDE THAT SUCH SITE IS NOT SUITABLE FOR DEVELOPMENT.

Revised: 11/23