

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Toledo Lucas County Main Library
April 25, 2024
Meeting Minutes

I. [Call to Order and Roll Call – Dr. Johnathon Ross](#)

Dr. Johnathon Ross, President, called the meeting to order at 8:48 a.m. A Roll Call was taken of Board Members for attendance:

Present: Cheryl Crowder, Amr Elaskary, Sonia Flunder-McNair, Ted Kaczorowski, David Karmol, Paul Komisarek, Dr. Richard Munk, Susan Postal, Dr. Johnathon Ross, Matthew Sapara, Barbara Sarantou, Dr. Donna Woodson

II. [Introduction of Guests – Shannon M. Jones](#)

Staff and Others: Karim Baroudi, Shannon M. Jones, David Welch, Dr. Megan Lutz, Angie Bauman, Tina Stokes, Wendy Davis, Jennifer Gottschalk, Kendra Kec, Heather Burnette, Ashley DuShane, Barbara Jordan, Kevin A. Pituch (LC Prosecutor), Dyana Newton (ONA), Tony Maziarz (AFSCME)

III. [Additions/Deletions to Agenda](#)

IV. [Approval of Board of Health Meeting Minutes](#)

(Resolution 085-24) A motion was made by Dr. Woodson and seconded by Amr Elaskary to Amend the draft Minutes of the March 28, 2024 Regular Board of Health Meeting as presented. Motion carried; 12 Yeas, 0 Nays.

(Resolution 086-24) A motion was made by David Karmol and seconded by Barbara Sarantou to Approve the Minutes of the March 28, 2024 Regular Board of Health Meeting as presented. Motion carried; 12 Yeas, 0 Nays.

V. [Board of Health Continuing Education – Shannon M. Jones](#)

Barbara Jordan, TLCHD Epidemiologist, presented about the epidemiology program at the health department.

VI. [Legal Update – Kevin Pituch](#)

Report was given during Executive Session.

VII. [Executive Session](#)

(Resolution 087-24) A motion was made by Amr Elaskary and seconded by Dr. Woodson to enter into an executive session to consider the appointment, employment, dismissal,

discipline, promotion, demotion, or compensation of a public employee or official ... pursuant to (G)(1) of section 121.22 of the Ohio Revised Code at 9:38 a.m. Roll Call vote taken. Motion carried; 12 Yeas, 0 Nays.

(Resolution 088-24) A motion was made by Dr. Woodson and seconded by Dr. Munk to return to the Regular Session of the Board of Health Meeting at 10:00 a.m. Roll call vote taken. Motion carried; 12 Yeas, 0 Nays. *Matthew Sapara left the meeting at 10:00 a.m.

VIII. Medical Director's Report – Megan Lutz, MD

In the lab, we have been signing off on protocols to make sure everything is up-to-date. In the Reproductive Clinic, we have been brainstorming ways to manage the requests of patients that have been seen. ProMedica has taken serious strides to improve their provider awareness of syphilis testing. There was discussion of MD's, DO's, PA's, and NP's roles in urgent care clinics.

IX. Committee Reports

A. Succession Planning – Dr. Richard Munk

Committee did not meet in April.

B. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Tuesday, April 16, 2024. The following items require Board of Health action:

(Resolution 089-24) A motion was made by Amr Elaskary and seconded by Dr. Munk to approve the revised Agency Classification Plan. Motion carried; 11 Yeas, 0 Nays.

(Resolution 090-24) A motion was made by Amr Elaskary and seconded by Dr. Munk to approve the revised job description for the Office Administrator position. Motion carried; 11 Yeas, 0 Nays.

(Resolution 091-24) A motion was made by Amr Elaskary and seconded by David Karmol to Approve the Personnel Committee Report. Motion carried; 11 Yeas, 0 Nays.

C. Audit and Finance Committee – Amr Elaskary

The Audit/Finance Committee met on Tuesday, April 16, 2024. The following items require Board of Health action:

(Resolution 092-24) A motion was made by Dr. Munk and seconded by David Karmol to Approve the payment of the March 2024 Vouchers. Motion carried; 11 Yeas, 0 Nays.

(Resolution 093-24) A motion was made by Dr. Munk and seconded by Barbara Sarantou to Approve the Changes in Revenue Estimates of \$94,696.77 and Expense Appropriations of \$101,395.02 for March 2024. Motion carried; 11 Yeas, 0 Nays.

o Grants

(Resolution 094-24) A motion was made by Sonia Flunder-McNair and seconded by Dr. Munk to Apply for and Accept all Grants listed in the April 2024 Audit and Finance Committee Report as follows:

- if awarded \$120,000, continuation grant for Creating Healthy Communities.
- if awarded \$195,420, continuation grant for HIV Prevention.
- if awarded TBD, continuation grant for COVID-19 Enhanced Operations.

Motion carried; 11 Yeas, 0 Nays.

o Contracts

(Resolution 095-24) A motion was made by David Karmol and seconded by Sonia Flunder-McNair to enter into all Contracts, Agreements, and MOU's listed in the April 2024 Audit and Finance Committee Report as follows:

- to Enter into a MOU with the City of Toledo to receive \$85 per inspection to provide for the inspection, application and monitoring for rodent activity at properties that are designated for demolition.
- to Enter into a contract with the Toledo MudHens for \$4,650 to provide traffic safety education at Buckle Up, Batter Up event and tabling at MudHens season games.
- to Amend the Contract with Ohio Department of Health to receive \$6,944 to provide the mechanism for the reimbursement of costs associated with resourcing our current XRF analyzer.
- to Amend the Agreement with the University of Toledo to extend the agreement one more month for \$4,916.67.
- to Amend the Agreement with The Consulting House, LLC dba The Doula Xperience to extend the agreement one more month at no cost.
- to Amend the Agreement with Pathways Inc dba Brothers United to extend the agreement one more month for \$41,634.
- to Amend the Agreement with Forward Consultants, LLC to extend the agreement one more month for \$3,963.75.
- to Amend the Agreement with Terri Parker dba T Parker & Co LLC for \$774.96 for the final invoice.

Motion carried; 11 Yeas, 0 Nays.

(Resolution 96-24) A motion was made by Dr. Woodson and seconded by Dr. Munk to Approve the Audit/Finance Committee Report. Motion carried; 11 Yeas, 0 Nays.

D. Environmental Health Committee – David Karmol

The Environmental Health Committee met on Wednesday, April 17, 2024. The following items require Board of Health action:

(Resolution 97-24) A motion was made by Amr Elaskary and seconded by Dr. Woodson to Approve the septic system variance for the residential lot located at 104 N. Centennial Road, Holland, Ohio 43528. Motion carried; 11 Yeas, 0 Nays.

A *City of Toledo Swimming Pool Report* compiled by the TLCHD Environmental Health team was shared with the Board of Health and the City of Toledo. Mr. Karmol urged the board and administration to follow up on the findings with the City of Toledo, to ensure a safe public swimming season.

(Resolution 98-24) A motion was made by Dr. Munk and seconded by Dr. Woodson to Approve the Environmental Health Committee Report. Motion carried; 11 Yeas, 0 Nays.

E. Strategic Planning Committee – Dr. Donna Woodson

Committee did not meet in April.

F. Bylaws and Governance Committee – David Karmol

The Bylaws and Governance Committee met on Wednesday, April 17, 2024. The following items require Board of Health action:

(Resolution 99-24) A motion was made by Barbara Sarantou and seconded by Dr. Munk to Approve the Bylaws and Governance Committee Report. Motion carried; 11 Yeas, 0 Nays.

G. Health Services Committee – Cheryl Crowder

Committee did not meet in April.

H. Facilities and Fleet Committee – Paul Komisarek

The Facilities and Fleet Committee met on Wednesday, April 17, 2024. The following items require Board of Health action:

(Resolution 100-24) A motion was made by Dr. Munk and seconded by Barbara Sarantou to Approve the Facilities and Fleet Committee Report. Motion carried; 11 Yeas, 0 Nays.

X. Prior Business – Dr. Johnathon Ross

XI. New Business/Points for Consideration

Every year, Sonia Flunder-McNair's organization *Urban Wholistics* hosts an event in honor of National Minority Health Month. This year, a celebrity guest, Ms. Earnstein Sheppard, is coming from Baltimore, and it will be April 27 from 11:00 a.m. to 2:00 p.m.

at the University of Toledo Recreation Center. Everyone is invited. Please come and join the fun.

XII. Health Commissioner Comments – Karim Baroudi

Wendy Davis has put together a tool for performance management and evaluation for all staff. This will provide transparency and communication so we will perform better as an agency.

Anticipate the board retreat to be early fall.

House Bill 282 will require the director of commerce to establish an indoor mold program.

XIII. Public Health in the News – Dr. Johnathon Ross

With avian influenza back in the news, it could generate an outbreak if it transfers from human to human. Currently, considerable evidence of the pasteurization of milk will neutralize the active avian influenza virus.

(Resolution 101-24) A motion was made by Dr. Woodson and seconded by Dr. Munk to adjourn the meeting at 11:24 a.m. Motion carried; 11 Yeas, 0 Nays.

Signed By:



Dr. Johnathon Ross, President
Lucas County Regional Board of Health



Karim Baroudi, MPH, REHS
Secretary to the Board of Health

Date: 5/23/2024

Date: 5/23/2024

