

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Toledo Lucas County Main Library
May 23, 2024
Meeting Minutes

I. **Call to Order and Roll Call – Dr. Johnathon Ross**

Dr. Johnathon Ross, President, called the meeting to order at 8:48 a.m. A Roll Call was taken of Board Members for attendance:

Present: Cheryl Crowder, Sonia Flunder-McNair, Ted Kaczorowski, David Karmol, Dr. Richard Munk, Dr. Johnathon Ross, Matthew Sapara, Barbara Sarantou, Dr. Donna Woodson

Excused: Amr Elaskary, Susan Postal

II. **Introduction of Guests – Karim Baroudi**

Staff and Others: Karim Baroudi, Shannon M. Jones, Dr. Megan Lutz, Angie Bauman, Brandon Palinski, Tina Stokes, Wendy Davis, Jennifer Gottschalk, Kendra Kec, Scott Francis, Heather Burnette, Ashley DuShane, Clark Allen, Kevin A. Pituch (LC Prosecutor), Crystal Bonham-Hall (ONA), Gillian Wilke (AFSCME)

III. **Additions/Deletions to Agenda**

IV. **Approval of Board of Health Meeting Minutes**

(Resolution 102-24) A motion was made by Dr. Munk and seconded by Barbara Sarantou to Approve the Minutes of the April 25, 2024 Regular Board of Health Meeting as presented. Motion carried; 9 Yeas, 0 Nays.

*Paul Komisarek arrived at 8:53 a.m.

V. **Board of Health Continuing Education – Shannon M. Jones**

Clark Allen, TLCHD Women, Infant, & Children (WIC) Supervisor, presented on the WIC Program at the health department. In January 2024, WIC received a special proclamation from the Lucas County Commissioners for 50 years of service.

VI. **Legal Update – Kevin Pituch**

Report was given during Executive Session.

VII. **Executive Session**

(Resolution 103-24) A motion was made by Matthew Sapara and seconded by Dr. Woodson to enter into an executive session to consider the appointment, employment,

dismissal, discipline, promotion, demotion, or compensation of a public employee or official ... pursuant to (G)(1) of section 121.22 of the Ohio Revised Code at 9:29 a.m. Roll Call vote taken. Motion carried; 10 Yeas, 0 Nays.

(Resolution 104-24) A motion was made by Dr. Munk and seconded by Dr. Woodson to return to the Regular Session of the Board of Health Meeting at 10:17 a.m. Roll call vote taken. Motion carried; 10 Yeas, 0 Nays.

No action was taken during Executive Session.

VIII. Medical Director's Report – Megan Lutz, MD

ProMedica now provides an after-visit text message to patients who received syphilis testing that includes health department contact information.

(Resolution 105-24) A motion was made by Dr. Woodson and seconded by Dr. Munk to begin the process to communicate regularly with hospital systems and for Karim Baroudi to report back to the Board of Health. Motion carried; 10 Yeas, 0 Nays.

IX. Committee Reports

A. Succession Planning – Dr. Richard Munk

Committee did not meet in May.

B. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Tuesday, May 14, 2024. The following items require Board of Health action:

(Resolution 106-24) A motion was made by Dr. Munk and seconded by Dr. Woodson to Approve the updated Ethics Policy. Motion carried; 10 Yeas, 0 Nays.

(Resolution 107-24) A motion was made by Dr. Munk and seconded by Matthew Sapara to Approve the Personnel Committee Report. Motion carried; 10 Yeas, 0 Nays.

C. Audit and Finance Committee – Ted Kaczorowski

The Audit and Finance Committee met on Tuesday, May 14, 2024. The following items require Board of Health action:

(Resolution 108-24) A motion was made by Matthew Sapara and seconded by Dr. Munk to Approve the payment of the April 2024 Vouchers. Motion carried; 10 Yeas, 0 Nays.

(Resolution 109-24) A motion was made by Matthew Sapara and seconded by Dr. Munk to Approve the Changes in Revenue Estimates and Expense Appropriations of \$1,690,566.37 for April 2024. Motion carried; 10 Yeas, 0 Nays.

○ Grants

(Resolution 110-24) A motion was made by Dr. Munk and seconded by David Karmol to Apply for and Accept all Grants listed in the May 2024 Audit and Finance Committee Report as follows:

- \$95,000.00, new grant for Social Impact Fund
- \$300,000.00, new grant for Maternal Child Health Services/Temporary Assistance to Needy Families (TANF)
- \$2,410,011.00, continuation grant for Women, Infants & Children (WIC)
- \$137,500.00, continuation grant for Traffic Safety Grant
- \$18,085.00, continuation grant for TechCred 2nd May Round
- continuation grant for Infant Mortality – Ohio Department of Medicaid
- \$173,027.00, continuation grant for UT Syringe Access Program

The Social Impact Fund invests in evidence-based, sustainable solutions and will help put healthy food in corner stores and create sidewalks to provide safe access to healthy food.

Motion carried; 9 Yeas (*Cheryl Crowder, Ted Kaczorowski, David Karmol, Paul Komisarek, Dr. Richard Munk, Dr. Johnathon Ross, Matthew Sapara, Barbara Sarantou, Dr. Donna Woodson*), 0 Nays, 1 Abstention (*Sonia Flunder-McNair*).

○ Contracts

(Resolution 111-24) A motion was made by Matthew Sapara and seconded by Dr. Munk to Approve all Contracts, Agreements, and MOU's listed in the May 2024 Audit and Finance Committee Report as follows:

- Brightside Academy to conduct lead screening for Early Head Start participants in homes of children with elevated lead levels.
- Brightside Academy that sets forth Business Associate's responsibilities and obligations with respect to safeguarding the confidentiality and security of PHI that it uses, accesses, or discloses in the performance of such services.
- Lake Township Fire Department to identify women in need of cribettes.
- New York City Department of Health and Mental Hygiene for limited use agreement for the non-exclusive right to reprint/reuse "Stay Sure and Play Sure" Campaign images on TLCHD materials.
- Quality Care Partners to provide services as a participating provider for its members.
- Cigna to provide services as a participating provider for its members.
- Lucas County Family and Children First Council to reimburse a portion of the cost to conduct lead screenings at 4 locations of \$40.00/lead screening with a max of \$2,400.

- Lucas County Family and Children First Council that sets forth Business Associate's responsibilities and obligations with respect to safeguarding the confidentiality and security of PHI that it uses, accesses, or discloses in the performance of such services.
- Athena Career Academy to be a clinical site for nursing students educational experience.
- Neighbor Health Association (NHA) for TLCHD patients are able to receive services at NHA that are not available in our clinic and NHA can refer their patients to TLCHD.
- Huey-Shys Chen for \$7,000.00 to evaluate the goals, objectives, and activities written in the grant application to the State of Ohio Commission on Minority Health.
- Defiance County Health Department for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Hancock Public Health for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Ottawa County Health Department for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Sandusky County Public Health for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Mental Health and Recovery Services Board of Allen, Auglaize and Hardin Counties for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Williams County Health Department for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Fulton County Health Department for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Crawford County Public Health for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness

campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.

- Paulding County Health Department for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Allen County Public Health for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Henry County Health Department for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Mercer County Health District for \$10,000.00 to plan.
- and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Wyandot County Public Health for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Wood County Alcohol, Drug Addiction and Mental Health Services for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Seneca County General Health District for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Putnam County Health Department for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Van Wert County General Health District for \$10,000.00 to plan and facilitate strategies to increase access to naloxone (not for naloxone itself), awareness campaigns, dangers of fentanyl and hosting events for Overdose Awareness Day.
- Hancock County Health Department for \$5,816.80 to expand evidence-based harm reduction activities to Black, Hispanic, and rural populations, improve access to medication-assisted treatment (MAT) within existing syringe service

programs (SSP), and to provide harm reduction services to those leaving local or regional jails.

- Health Partners of Northwest Ohio for \$250,000.00 to provide Community Health Workers (CHW) Maternal Child Health Services and clinical services to Healthy Start clients as detailed in the application/award from HRSA.
- Pathways (Brothers/Sisters United) for \$173,547.00 to provide Community Health Workers (CHW) Maternal Child Health Services and evidence based parenting classes to Healthy Start clients as detailed in the application/award from HRSA.
- University of Toledo for \$45,083.33 to provide qualitative evaluation services, including but not limited to participant surveys and interviews before, during and after delivery of services and make recommendations for program improvement.
- Forward Consultants for \$46,036.25 to provide quantitative analysis, feedback and reporting as stipulated in the FY25 Healthy Start Grant/Award and provide CQI services.
- Equitas for an additional \$10,000.00 and an extension of 2 months to provide HIV testing to high-risk individuals in Northwest Ohio.

Motion carried; 10 Yeas, 0 Nays.

(Resolution 112-24) A motion was made by Dr. Munk and seconded by David Karmol to Approve the Audit and Finance Committee Report. Motion carried; 9 Yeas, 0 Nays.

*Sonia Flunder-McNair left the meeting at 10:51 a.m.

D. Environmental Health Committee – David Karmol

The Environmental Health Committee met on Wednesday, May 15, 2024. The following items require Board of Health action:

(Resolution 113-24) A motion was made by Dr. Munk and seconded by Dr. Woodson to Approve a septic system variance for 433 Layer Road, Holland, OH 43528. Motion carried; 9 Yeas, 0 Nays.

(Resolution 114-24) A motion was made by Matthew Sapara and seconded by Dr. Woodson to Approve the Environmental Health Committee Report. Motion carried; 9 Yeas, 0 Nays.

E. Strategic Planning Committee – Dr. Donna Woodson

Committee did not meet in May.

F. Bylaws and Governance Committee – David Karmol

The Bylaws and Governance Committee met on Wednesday, May 15, 2024. The following items require Board of Health action:

(Resolution 115-24) A motion was made by Dr. Munk and seconded by Matthew Sapara to Amend of the Bylaws under ARTICLE V: APPOINTMENT OF BOARD MEMBERS to include: Members appointed to the regional combined health district board shall be limited to three, four year terms (Board position is a maximum of 12 years). Motion carried; 9 Yeas, 0 Nays.

(Resolution 116-24) A motion was made by Dr. Munk and seconded by Matthew Sapara to Amend the Bylaws under ARTICLE X: SECTION 8, Committees to include: Each standing committee will select a Vice-chairperson at their first meeting of the year. Motion carried; 9 Yeas, 0 Nays.

(Resolution 117-24) A motion was made by Paul Komisarek and seconded by Dr. Munk to Approve the Bylaws and Governance Committee Report. Motion carried; 9 Yeas, 0 Nays.

G. Health Services Committee – Cheryl Crowder

The Health Services Committee met on Wednesday, May 15, 2024. The following items require Board of Health action:

(Resolution 118-24) A motion was made by Barbara Sarantou and seconded by David Karmol to Approve the Health Services Committee Report. Motion carried; 8 Yeas, 0 Nays.

*Dr. Munk left the meeting at 11:05 a.m.

H. Facilities and Fleet Committee – Paul Komisarek

The Facilities and Fleet Committee met on Wednesday, May 15, 2024. The following items require Board of Health action:

(Resolution 119-24) A motion was made by Matthew Sapara and seconded by David Karmol to Approve the Facilities and Fleet Committee Report. Motion carried; 8 Yeas, 0 Nays.

X. Prior Business – Dr. Johnathon Ross

XI. New Business/Points for Consideration

The Staff Appreciation Breakfast will be on June 12 at the UAW Local 12 Union Hall on Ashland Avenue.

XII. Health Commissioner Comments – Karim Baroudi

TLCHD will reactivate the Legislative Committee to be involved not only locally and regionally, but also at the state level.


XIII. Public Health in the News – Dr. Johnathon Ross

There has been a second case reported for the H5N1 Bird Flu (avian influenza), with one being in Michigan. Both humans who tested positive were reported with conjunctivitis.


*Matthew Sapara left the meeting at 11:23 a.m.

(Resolution 120-24) A motion was made by Dr. Woodson and seconded by Paul Komisarek to adjourn the meeting at 11:29 a.m. Motion carried; 7 Yeas, 0 Nays.

Signed By:



Dr. Johnathon Ross, President
Lucas County Regional Board of Health



Karim Baroudi, MPH, REHS
Secretary to the Board of Health

Date: 6/27/2024

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