

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Toledo Lucas County Main Library
June 27, 2024
Meeting Minutes

I. **Swearing-In Ceremony – Kevin A. Pituch**

Kevin A. Pituch presented the Oath of Allegiance to Paul Komisarek as Board Member of the Lucas County Regional Health District representing the District Advisory Council. Kevin A. Pituch presented the Oath of Allegiance to Ted Kaczorowski as Board Member of the Lucas County Regional Health District representing the City of Waterville. With one accord, all present board members recited the Oath of Allegiance, including Dr. Johnathon Ross, President, and Barbara Sarantou, Vice President, for 2024.

II. **Call to Order and Roll Call – Dr. Johnathon Ross**

Dr. Johnathon Ross, President, called the meeting to order at 8:50 a.m. A Roll Call was taken of Board Members for attendance:

Present: Amr Elaskary, Cheryl Crowder, Ted Kaczorowski, David Karmol, Dr. Richard Munk, Paul Komisarek, Dr. Johnathon Ross, Matthew Sapara, Barbara Sarantou, Dr. Donna Woodson

Excused: Sonia Flunder-McNair, Susan Postal

III. **Introduction of Guests – Karim Baroudi**

Staff and Visitors: Karim Baroudi, Shannon M. Jones, Dr. Megan Lutz, David Welch, Angie Bauman, Brandon Palinski, Tina Stokes, Wendy Davis, Kendra Kec, Brian Hahn, Heather Burnette, Alice Dargartz, Zach Barr, Brandon Tester, Nate Fries, Kevin A. Pituch (LC Prosecutor), Michael Judin (AFSCME), Alex Hasselbach (UTCOMLS), Sharvari Brahme (Medical Student), Kiarra Brock (TLCHD Intern)

IV. **Additions/Deletions to Agenda**

V. **Approval of Board of Health Meeting Minutes**

(Resolution 122-24) A motion was made by Dr. Munk and seconded by David Karmol to Approve the Minutes of the May 23, 2024 Regular Board of Health Meeting as presented. Motion carried; 10 Yeas, 0 Nays.

VI. **Board of Health Continuing Education – Shannon M. Jones**

Brandon Tester, Registered Environmental Health Specialist, and Zach Barr, Registered Environmental Health Specialist, presented on the TLCHD Swimming Pool Program.

The Board of Health has clearly explained and given a grace period to the City of Toledo issues with the Savage Pad to become compliant. TLCHD has done our duty and due diligence to point out the issues.

VII. Medical Director's Report – Megan Lutz, MD

Elena Unger from The Blade conducted an interview with Dr. Lutz and Donna Fox, HIV Prevention Program Coordinator, on an article titled, "Syphilis cases surge in Lucas County, statewide." The article addresses syphilis trends, prevention, and patient stigma. To read this article, please follow this link:

<https://www.toledoblade.com/news/medical/2024/06/23/syphilis-cases-surge-in-lucas-county-statewide/stories/20240624017>

The Reproductive Clinic is working on a regimen called doxycycline postexposure prophylaxis. If a person is exposed to gonorrhea, chlamydia, and/or syphilis, they can take it in a smaller dose to prevent the spread of bacterial STI's. The health department will start this treatment soon.

VIII. Committee Reports

A. Succession Planning – Dr. Richard Munk

Committee did not meet in June.

B. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Tuesday, June 18, 2024. The following items require Board of Health action:

(Resolution 123-24) A motion was made by Matthew Sapara and seconded by Dr. Munk to Approve the hire of Adrienne Briner to the full-time classified position of Office Administrator, Non-bargaining unit, Classified position, pay rate \$22.83 per hour. Motion carried; 10 Yeas, 0 Nays.

(Resolution 124-24) A motion was made by Matthew Sapara and seconded by Dr. Munk to Approve the hire of Lanesia Rhodes to the full-time classified position of Office Specialist (Clerk II), AFSCME, pay rate \$16.56 per hour. Motion carried; 10 Yeas, 0 Nays.

(Resolution 125-24) A motion was made by Dr. Munk and seconded by Ted Kaczorowski to Approve the Personnel Committee Report. Motion carried; 10 Yeas, 0 Nays.

C. Audit and Finance Committee – Ted Kaczorowski

The Audit and Finance Committee met on Tuesday, June 18, 2024. The following items require Board of Health action:

(Resolution 126-24) A motion was made by David Karmol and seconded by Dr. Munk to Approve the Payment of the May 2024 Vouchers. Motion carried; 10 Yeas, 0 Nays.

(Resolution 127-24) A motion was made by Matthew Sapara and seconded by Dr. Munk to Approve the Changes in Revenue Estimates and Expense Appropriations of \$250,608.46 for May 2024. Motion carried; 10 Yeas, 0 Nays.

o Grants

- To Apply for and Accept, if awarded \$600,000.00, new grant for Comprehensive Opioid, Stimulant, and Substance Use Site-Based Program
- to Apply for and Accept, if awarded \$4,00.00, continuation grant for Minority Health Month 2025

(Resolution 128-24) A motion was made by Matthew Sapara and seconded by Dr. Munk to Apply for and Accept all Grants listed in the May 2024 Audit and Finance Committee Report. Motion carried; 10 Yeas, 0 Nays.

o Contracts, Agreements, and/or MOU's

- to Enter into an Agreement with Youngstown State University to allow students to complete internships at TLCHD
- to Enter into an Agreement with Pride of Toledo Foundation for Sponsorship at Supporter level for Toledo Pride
- to Enter into an Agreement with Mental Health and Recovery Services Board of Lucas County to purchase several naloxone vending machines and naloxone
- to Enter into an Agreement with ProMedica to use Uptown Green Space for Chalk the Walk 2024 Event
- to Enter into an Agreement with Groundworks to host family listening sessions per Scope of Work. Upon completion of sessions, Groundworks to pay for 2 sessions at \$1,000 per session
- to Enter into an Agreement with National Louis University to allow students to complete clinical internships at TLCHD
- to Enter into a Contract with Lamar for billboard campaign for harm reduction initiatives
- to Enter into a Contract with Lamar for billboard campaign for Women, Infants and Children Program
- to Enter into an Agreement with Washington Township Fire Department to formalize a partnership for Leave it Behind Naloxone Distribution where TLCHD will provide naloxone and support to Washington Township Fire Department, who will provide naloxone to community members, as well as data to TLCHD

The Agreement with Pride of Toledo Foundation for Sponsorship at Supporter level for Toledo Pride and the Agreement with ProMedica to use Uptown Green Space for Chalk the Walk 2024 Event were pulled from the list of Contracts, Agreements, and/or MOU's to be voted on separately.

(Resolution 129-24) A motion was made by Matthew Sapara and seconded by Barbara Sarantou to Approve all Contracts, Agreements, and MOU's listed in the May 2024 Audit and Finance Committee Report (except for **The Agreement with Pride of Toledo Foundation for Sponsorship at Supporter level for Toledo Pride and the Agreement with ProMedica to use Uptown Green Space for Chalk the Walk 2024 Event**). Motion carried; 10 Yeas, 0 Nays.

(Resolution 130-24) A motion was made by Matthew Sapara and seconded by Dr. Munk to Approve the Agreement with ProMedica to use Uptown Green Space for Chalk the Walk 2024 Event. Motion carried; 9 Yeas (*Amr Elaskary, Ted Kaczorowski, David Karmol, Paul Komisarek, Dr. Richard Munk, Dr. Johnathon Ross, Matthew Sapara, Barbara Sarantou, Dr. Donna Woodson*), 0 Nays, 1 Abstention (*Cheryl Crowder*).

(Resolution 131-24) A motion was made by Dr. Munk and seconded by Cheryl Crowder to Approve the Agreement with Pride of Toledo Foundation for Sponsorship at Supporter level for Toledo Pride. Discussion amongst board members ensued about needing more information about this agreement and the benefits of STD prevention at this event versus benefits for other outreach programs. Roll Call vote taken (*Cheryl Crowder-Yea, Amr Elaskary-Nay, Ted Kaczorowski-Nay, David Karmol-Nay, Paul Komisarek-Nay, Dr. Richard Munk-Yea, Dr. Johnathon Ross-Yea, Matthew Sapara-Yea, Barbara Sarantou-Nay, Dr. Donna Woodson-Yea*). Motion rejected; 5 Nays, 5 Yeas.

(Resolution 132-24) A motion was made by Dr. Munk and seconded by Matthew Sapara to Approve the Write-Off of Uncollectable Amounts that are for dates of services at least 180 days or older. Total amount is \$11,450.70 for the months of January through May. Motion carried; 10 Yeas, 0 Nays.

(Resolution 133-24) A motion was made by Dr. Munk and seconded by David Karmol to Approve the Audit and Finance Committee Report. Motion carried; 10 Yeas, 0 Nays.

D. Environmental Health Committee – David Karmol

The Environmental Health Committee met on Monday, June 17, 2024. The following items require Board of Health action:

(Resolution 134-24) A motion was made by Dr. Woodson and seconded by Amr Elaskary to Approve the septic system variance for the residential lot located at 13640 Waterville-Swanton Road, Swanton, Ohio 43558. Motion carried; 10 Yeas, 0 Nays.

(Resolution 135-24) A motion was made by Dr. Woodson and seconded by Amr Elaskary to Approve the septic system variance for the residential lot located at 6650 N. River Road, Waterville, Ohio 43566. Motion carried; 10 Yeas, 0 Nays.

(Resolution 136-24) A motion was made by Amr Elaskary and seconded by Dr. Munk to Approve the septic system variance for the residential lot located at 11027 Standard Road, Curtice, Ohio 43412. Motion carried; 10 Yeas, 0 Nays.

(Resolution 137-24) A motion was made by Dr. Munk and seconded by Amr Elaskary to Approve the septic system variance for the residential lot located at 2619 N. Crissey Road, Sylvania, Ohio 43560. Motion carried; 10 Yeas, 0 Nays.

(Resolution 138-24) A motion was made by Dr. Munk and seconded by Amr Elaskary to Approve the septic system variance for the residential lot located at 5137 Chapman Road, Sylvania, Ohio 43560. Motion carried; 10 Yeas, 0 Nays.

The committee is considering a new policy to be adopted by the board for connection requirements from residential septic systems to the public sewer system--when the sewer system is not required for public health purposes. When creating the policy, code does not allow for cost of the tap and age of the existing septic system to be considered. A draft, informative notice was included in the board packet stating the public may be required to connect. Nate Fries asked for the board's guidance and approval to issue public notice of new construction in a timely manner.

(Resolution 139-24) A motion was made by Dr. Munk and seconded by Dr. Woodson to Approve the Environmental Health Committee Report. Motion carried; 10 Yeas, 0 Nays.

E. Strategic Planning Committee – Dr. Donna Woodson

The Strategic Planning Committee met on Tuesday, June 18, 2024. The following items require Board of Health action:

(Resolution 140-24) A motion was made by Dr. Munk and seconded by Barbara Sarantou to Approve the Strategic Planning Committee Report. Motion carried; 10 Yeas, 0 Nays

F. Bylaws and Governance Committee – David Karmol

The Bylaws and Governance Committee met on Monday, June 17, 2024. The following items require Board of Health action:

HR will review and retain the Conflict of Interest forms.

(Resolution 141-24) A motion was made by Matthew Sapara and seconded by Dr. Munk to Amend the Bylaws under **ARTICLE IV: ROLES AND RESPONSIBILITIES** (Conflict of Interest). Motion carried; 10 Yeas, 0 Nays.

(Resolution 142-24) A motion was made by Dr. Munk and seconded by Matthew Sapara to Amend the Bylaws under **ARTICLE IV: ROLES AND RESPONSIBILITIES** (removal to reflect updated language under **Article X: ORGANIZATION**). Motion carried; 10 Yeas, 0 Nays.

Ted Kaczorowski recommended to reflect specification of compensated members limiting payment for no more than 18 regular, committee, special or emergency meetings per calendar year. Board members were in agreement.

(Resolution 143-24) A motion was made by Matthew Sapara and seconded by Barbara Sarantou to Amend the Bylaws under **ARTICLE V: APPOINTMENT OF BOARD MEMBERS.** Motion carried; 10 Yeas, 0 Nays.

(Resolution 144-24) A motion was made by Amr Elaskary and seconded by Dr. Munk to Amend the Bylaws under **ARTICLE X: ORGANIZATION: SECTION 2. Board of Health Officers.** Motion carried; 10 Yeas, 0 Nays.

Dr. Woodson suggested to remove “within” prior to “72 hours in advance.” Board members were in agreement.

(Resolution 145-24) A motion was made by Dr. Munk and seconded by Paul Komisarek to Amend the Bylaws under **ARTICLE X: ORGANIZATION: SECTION 3. Public Meeting Notifications.** Motion carried; 10 Yeas, 0 Nays.

(Resolution 146-24) A motion was made by Matthew Sapara and seconded by Dr. Munk to adopt the Board of Health Member Vacancy recruitment forms for townships, villages, and city representatives. Motion carried; 10 Yeas, 0 Nays.

(Resolution 147-24) A motion was made by Amr Elaskary and seconded by Paul Komisarek to Approve the Bylaws and Governance Committee Report. Motion carried; 10 Yeas, 0 Nays.

G. Health Services Committee – Cheryl Crowder
Committee did not meet in June.

H. Facilities and Fleet Committee – Paul Komisarek
Committee did not meet in June.

IX. Prior Business – Dr. Johnathon Ross

Karim Baroudi reached out to Northwest Ohio Hospital Council and has been invited to September’s board meeting.

X. New Business/Points for Consideration

Karim Baroudi recommended moving the monthly Lucas County Regional Health District meetings to the various jurisdictions we serve. Board members were in agreement.

XI. Health Commissioner Comments – Karim Baroudi

Karim Baroudi started his *Goodwill Tour* to Lucas County jurisdictions and most recently visited Springfield Township. Commissioner Baroudi invited representative board

members to the meetings, and Dr. Woodson encouraged sharing of the TLCHD Annual Report.

XII. Public Health in the News – Dr. Johnathon Ross

The FDA has decided the new COVID booster for the fall.

XIII. Next Meetings

July 25, 2024 (Oregon Council of Chambers)
August 22, 2024 (Sylvania Municipal Building)
September 26, 2024 TBD

XIV. Legal Update – Kevin Pituch

Report was given during Executive Session.

XV. Executive Session

(Resolution 148-24) A motion was made by Dr. Munk and seconded by Matthew Sapara to enter into an executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official ... pursuant to (G)(1) of section 121.22 of the Ohio Revised Code at 11:31 a.m. Roll Call vote taken. Motion carried; 10 Yeas, 0 Nays.

(Resolution 149-24) A motion was made by Dr. Munk and seconded by Amr Elaskary to return to the Regular Session of the Board of Health Meeting at 11:43 a.m. Roll call vote taken. Motion carried; 10 Yeas, 0 Nays.

No action was taken during the Executive Session.

(Resolution 150-24) A motion was made by Dr. Woodson and seconded by Paul Komisarek to adjourn the meeting at 11:44 a.m. Motion carried; 10 Yeas, 0 Nays.

Signed By:



Dr. Johnathon Ross, President
Lucas County Regional Board of Health



Karim Baroudi, MPH, REHS
Secretary to the Board of Health

Date: 7/25/2024

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