

LUCAS COUNTY REGIONAL HEALTH DISTRICT

Board of Health Meeting Oregon Council Chambers

July 25, 2024

Meeting Minutes

I. Swearing-In Ceremony – Kevin A. Pituch

Kevin A. Pituch presented the Oath of Allegiance to Cheryl Crowder as Board Member of the Lucas County Regional Health District representing the City of Toledo. Kevin A. Pituch presented the Oath of Allegiance to Dr. Richard Munk as Board Member of the Lucas County Regional Health District representing the City of Sylvania. With one accord, board members, Richard Munk, MD and Cheryl Crowder recited the Oath of Allegiance, for 2024.

II. Call to Order and Roll Call – Barbara Sarantou

Barbara Sarantou, Vice President, called the meeting to order at 8:48 a.m. A Roll Call was taken of Board Members for attendance:

Present: Cheryl Crowder, Ted Kaczorowski, David Karmol, Dr. Richard Munk, Paul Komisarek, Barbara Sarantou, Dr. Donna Woodson, Sue Postal

Excused: Amr Elaskary, Dr. Johnathon Ross, Matt Sapara

Absent: Sonia Flunder-McNair

III. Introduction of Guests – Karim Baroudi

Staff and Visitors: Karim Baroudi, Dr. Megan Lutz, David Welch, Angie Bauman, , Wendy Davis, Vaughn Jackson, Heather Burnette, Scott Francis, Clark Allen, Nate Fries, Kevin A. Pituch (LC Prosecutor), Joe Mazur (City of Oregon Administrator), Gillian Wilke(AFSCME), Crystal Bonham-Hall (ONA), Ashley Dushane, Alex Hasselbach (UTCOMLS), Aru Goel (UTCOMLS) and new employee Adrienne Briner as the new Office Administrator.

I. Additions/Deletions to Agenda

(Resolution 151-24) A motion was made by David Karmol and seconded by Dr. Munk to Approve the Motion to add to the agenda.

- Enter into an Agreement with Thread Marketing for Asthma Awareness Campaign for the creation and development of: website resource page, digital display, and social media advertisements

- Enter into an Agreement with Buckeye Broadband for Asthma Awareness Campaign for the creation and development of promotional advertisements for high level health education and directing viewers to TLCHD's Asthma Resource webpage

I. Approval of Board of Health Meeting Minutes

(Resolution 152-24) A motion was made by Dr. Woodson and seconded by Dr. Munk to Approve the Minutes of the June 27, 2024, Regular Board of Health Meeting as presented. Motion carried; 8 Yeas, 0 Nays.

II. Medical Director's Report – Megan Lutz, MD

Nothing to report.

III. Committee Reports

A. Succession Planning – Dr. Richard Munk

Committee did not meet in July.

B. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Tuesday, July 16, 2024. The following items require Board of Health action:

(Resolution 153-24) A motion was made by Dr. Munk and seconded by Susan Postal to hire Sarah Moses, full-time classified position of Medical Assistant, bargaining unit, Classified position, pay rate of \$16.56 per hour.

Wendy spoke on Oracle recruitment, all agencies to streamline recruitment for applicants, some improvements are to diminish work for Human Resources. A wider range of applicants, data range for applicants, manual paper process, internal to our agency and making onboarding more efficient to all applicants and beneficial for the TLCHD to post or submit jobs.

(Resolution 154-24) A motion was made by Dr. Munk and seconded by Paul Komisarek to Approve the Personnel Committee report. Motion carried; 8 Yeas, 0 Nays.

C. Audit and Finance Committee – Ted Kaczorowski

The Audit and Finance Committee met on Tuesday, July 16, 2024. The following items require Board of Health action:

(Resolution 155-24) A motion was made by Barbara Sarantou and seconded by David Karmol to Approve the payment of June 2024 vouchers. Motion carried; 8 Yeas, 0 Nays.

(Resolution 156-24) A motion was made by Susan Postal and seconded by Paul Komisarek to Approve the charges in Revenue Estimates and Expense Appropriations of \$453,177.00 for June 2024. Motion carried; 8 Yeas, 0 Nays.

○ Grants

- **(Resolution 157-24)** To apply for and accept, if awarded \$835,400.00, new grant for Continuation Grant for Regional Prevention and Linkage to Care Collaborative

(Resolution 158-24) A motion was made by Susan Postal and seconded by Paul Komisarek to Apply for and Accept all Grants listed in the July 2024 Audit and Finance Committee Report. Motion carried; 8 Yeas, 0 Nays.

○ Contracts, Agreements, and/or MOU's (add in the \$ associated with each)

- Enter into an Agreement with Thread Marketing for Asthma Awareness Campaign for the creation and development of: website resource page, digital display, and social media advertisements
- Enter into an Agreement with Lourdes University to allow students to complete internships at TLCHD
- Enter into an Agreement with Ohio Department of Children and Youth to provide funds for the continued work of the Ohio Equity Initiative including FIMR addressing Social Determinants of Health and Neighborhood Navigation services
- Enter into an Agreement with Hospital Council of Northwest Ohio to have TLCHD eligible for the Ohio Department of Medicaid Grant addendum
- Enter into an Agreement with Mental Health and Recovery Services Board of Lucas County to provide funds to purchase office supplies, medical supplies, naloxone and for mileage reimbursement for the syringe service program
- Enter into an Agreement with Neighborhood Health Association to decrease the original agreement by \$70,000.00, final amount \$295,789.12
- Enter into an Agreement with Buckeye Broadband for Asthma Awareness Campaign for the creation and development of promotional advertisements for high level health education and directing viewers to TLCHD's Asthma Resource webpage

Angie Bauman stated that outreach for Pre-Exposure Prophylaxis (PrEP) is important information that goes out to all the counties in region 1.

(Resolution 159-24) A motion was made by David Karmol and seconded by Paul Komisarek to Approve the Agreement with Pride of Toledo Foundation for the promotion of PrEPToledo.org to increase awareness of HIV testing and treatment for region 1.

(Resolution 160-24) A motion was made by David Karmol and seconded by Paul Komisarek to Approve the Write-Off of Uncollectable Amounts for dates of services at least 180 days or older. The total amount is \$1,014.22 for the month of June. Motion carried; 8 Yeas, 0 Nays.

(Resolution 161-24) A motion was made by Paul Komisarek and seconded by Susan Postal to Approve the Audit and Finance Committee Report. Motion carried; 8 Yeas, 0 Nays.

D. Environmental Health Committee – David Karmol

The Environmental Health Committee did not meet this month.

Environmental Health is proposing a fee schedule for rodent demolition inspection/abatement. Vaughn Jackson have been receiving multiple requests from private companies regarding rodent demolition abatement inspection services. Jen Gottschalk and staff have prepared a cost study for the Board to review as they are considering the new fee. Breakdown cost shared with members of the Board showed a \$152.55 fee to recover the cost to the department. For ease of financial transactions and accounting, Administration is asking the Board to approve a \$150.00 fee for rodent demolition inspection/abatement. For the rodent demolition abatement costs, totaling \$150.00 per inspection.

(Resolution 162-24) A motion was made by Dr. Munk and seconded by Susan Postal to Approve the 2024 Proposed Rodent Demolition Abatement fee – first reading. Motion carried; 8 Yeas, 0 Nays.

Karim indicated the motion to approve the First reading passed, a second and third reading to be done at the next two meetings. Karim also stated what the proposed fee for such inspections is still below the ongoing rate in the private sector.

David Karmol inquired if the number of \$150 proposed are estimates or exact amounts, to which Mr. Baroudi explained the cost breakdown and reiterated the need to keep the fee simple to remember and collect, thus the \$150.00 even fee.

Vaughn Jackson reported that EH plan to go to each site looking for rodent activity, once they have been out there, they will abate the activity, if there is any activity to be abated.

(Resolution 163-24) A motion was made by Dr. Woodson and seconded by Dr. Munk to Approve the 2024 Proposed Demolition Emergency Measure. Motion carried; 8 Yeas, 0 Nays.

Mr. Baroudi added that passing the fee schedule for demolition rodent inspections will allow Environmental staff to start fielding the requests for such inspections immediately after today's vote.

E. Strategic Planning Committee – Dr. Donna Woodson

The Strategic Planning Committee met on Tuesday, July 16, 2024. The following items require Board of Health action:

Dr. Woodson stated that the committee went over all the action items in the plan and started building up some specificity to TLCHD board strategy moving forward with the plan. Dr Woodson stressed to the Board that strategic planning is an ongoing process, and that Dr. Ross will be updating the Board on changes and any action items.

(Resolution 164-24) A motion was made by Dr. Munk and seconded by David Karmol to Approve the Strategic Planning Committee Report. Motion carried; 8 Yeas, 0 Nays.

F. Bylaws and Governance Committee – David Karmol
Committee did not meet in July.

G. Health Services Committee – Cheryl Crowder

Barbara Sarantou mentioned the first order of business was to discuss Pride sponsorship and supporting facts. The Ohio Equity Institute increased the number of participants served by 300% from 2023 to 2024. August is Breastfeeding Awareness Month and WIC has seen a significant increase in the case load.

(Resolution 165-24) A motion was made by Susan Postal and seconded by David Karmol to Approve the Health Services Committee Report. Motion carried; 8 Yeas, 0 Nays.

H. Facilities and Fleet Committee – Paul Komisarek
Committee did not meet in July

IV. Prior Business

Commissioner Baroudi reached out to Northwest Ohio Hospital Council and has been invited to attend September's board meeting where he will be reaching out to health systems' leadership for a more robust collaboration

Mr. Baroudi requested that Nate Fries explain the upcoming projects in our county, including sewer tapping for residents who have access, while working to come up with reasonable resolutions and timelines.

Mr. Pituch (Prosecutor), stated that the resolution drafted by staff is a guiding policy to administer OAC 3701-29-06 in Lucas County

Nate reported that Jen Gottschalk went to Monclova to meet stakeholders on the project there, which will start in a couple weeks, letters have been sent out to the residents in advance. The plan moving forward is to hold a public meeting in Springfield Township to address some of the residents' questions on the Board of Health Guidance.

(Resolution 166-24) A motion was made by Dr. Munk and seconded by Paul Komisarek to Accept a resolution authorizing the Lucas County Regional Health District Board in determining the accessibility of a Sanitary Sewerage System per Ohio Administrative Code 3701-29-06 (I)(10(2)). Motion carried; 8 Yeas, 0 Nays.

V. New Business/Points for Consideration

Healthy Lucas County – Community Health Assessment

Commissioner Baroudi explained to the Board the current organizational structure of the Healthy Lucas County committee. Healthy Lucas County is the collaboration of partners working on the CHA (Community Health Assessment) and CHIP (Community Health Improvement Plan) for our County. Currently the Hospital Council of Northwest Ohio, are in charge of coordinating the work of this committee. Mr. Baroudi added that he will be bringing a proposal to the Board to take over this responsibility and bring it to be a function of public health services since we want to assume our position as the health strategist for our jurisdiction

Another point of consideration, Mr. Baroudi brought up at the meeting on June 24, 2024, the Surgeon General declared gun violence a public health, emergency. The BOH should take a position, as this will help in a couple ways including additional research on gun violence and forming or being a part of a coalition that will help curb gun violence. A handout was provided to the BOH members and other staff members, but specific information and strategies need to be outlined, such as the extent of gun violence is on the rise, what we feel the root cause of gun violence is and its affects.

Barbara Sarantou stated that the BOH would vote on this issue in the August meeting.

Dr. Woodson suggested changing the title to Violence Involving Guns, with so many public health officials facing us, most of the bullet points are to support these issues, financial aspects, a further look into financial issues involved. Gun Violence title, to Violence Involving Guns.

Dr. Munk indicated the most current COVID vaccine, to be vital for anyone over 65 years of age or with health issues.

Dr. Lutz indicated it's important to note Dengue Fever is more prevalent, as it's passed to a person by mosquito bite, however the type of mosquito to transmit Dengue Fever is not indigenous to our area. Those traveling may be at most risk.

Angie Bauman added That there are local resources, through the Toledo Area Sanitary District, that can be tapped into to better control/manage the mosquito population in our County.

Karim Baroudi mentioned that BOH/TLCHD is visiting Lucas County jurisdictions, everyone is excited about the BOH's involvement. Karim also met with the Sylvania mayor, discussed COVID vaccinations and provided an overview of Public Health and the work being done by the BOH members/staff.

Dr. Munk stated that it was worthwhile that the BOH is very involved, as we serve all of Lucas County, towns, cities, and villages as we need to be present in those communities.

Karim reported his participation at the African American Festival and how this engagement by public health was very well received by the community. The community looks to the public health to provide guidance and empowerment. Karim Baroudi also thanked the board for the suggestions to go out in the community, highlighting all the good work public health is doing.

VI. Health Commissioner Comments – Karim Baroudi

Commissioner Baroudi updated the Board on his jurisdictional visits with local elected officials, the most recent being Springfield, Sylvania, and Oregon. Commissioner Baroudi does invite the respective representative board members to these meetings, and Dr. Woodson encouraged sharing of the TLCHD Annual Report.

VII. Public Health in the News

The FDA has decided the new COVID booster for the fall.

VIII. Next Meetings

August 22, 2024 (Sylvania Municipal Building)
September 26, 2024 (Waterville Council Chambers)
October, 2024 TBD

IX. Legal Update – Kevin Pituch

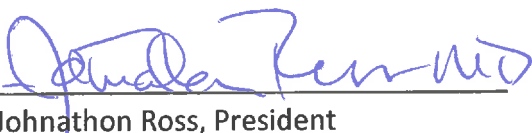
No Legal Update for this month

X. Executive Session

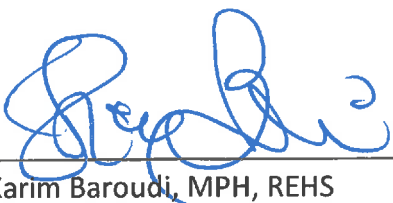
No Executive Session this month

(Resolution 167-24) A motion was made by Dr. Munk and seconded by Dr. Woodson to adjourn the meeting at 10:09 a.m. Motion carried; 8 Yeas, 0 Nays.

Signed By:



Dr. Johnathon Ross, President
Lucas County Regional Board of Health



Karim Baroudi, MPH, REHS
Secretary to the Board of Health

Date: 8/22/2024

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