

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Sylvania Council Chambers - Police Department
August 22, 2024
Meeting Minutes

I. **Call to Order and Roll Call – Johnathon Ross, MD**

Dr. Ross, President, called the meeting to order at 8:48 a.m. A Roll Call was taken of Board Members for attendance:

Present: Dr. Johnathon Ross, Cheryl Crowder, Ted Kaczorowski, David Karmol, Dr. Richard Munk, Paul Komisarek, Barbara Sarantou, Dr. Donna Woodson, Susan Postal, Sonia Flunder-McNair and Matthew Sapara.

Excused: Amr Elaskary

II. **Introduction of Guests – Karim Baroudi**

Staff and Visitors: Karim Baroudi, Dr. Megan Lutz, David Welch, Angie Bauman, Wendy Davis, Kendra Kec, Tina Stokes, Brandon Palinski, Vaughn Jackson, Jodi Vaughn, Heather Burnette, Scott Francis, Clark Allen, Nate Fries, Richard Mark, Kevin A. Pituch (LC Prosecutor), Barbara Jordan (AFSCME), Alice Dargartz and Adrienne Briner.

III. **Additions/Deletions to Agenda**

Two contracts came in late yesterday which are due in September, both having to do with the city of Toledo. One is a lead supplement for the ordinance and the second is an extension for the CBDG, (an extension was requested and granted). The city is giving us supplemental to the lead ordinance money that was agreed upon and passed by the board to buy an XRF machine reader to help with the lead inspections.

These contracts will be added under Audit Finance with the rest of the MOUs.

(Resolution 167-24) A motion was made by Matthew Sapara and seconded by David Karmal to approve the addition of the two contracts to be added to the MOUs. Motion carried; 11 Yeas, 0 Nays.

IV. **Approval of Board of Health Meeting Minutes**

(Resolution 168-24) A motion was made by Paul Komisarek and seconded by David Karmal to Approve the Minutes of the July 25, 2024, Regular Board of Health Meeting as presented. Motion carried; 11 Yeas, 0 Nays.

V. Continuing Education – Wendy Davis

The Fraud Reporting Training Video was viewed by board members, sign-in sheet passed around and board members present signed acknowledging the completion of the training. Conflict of Interest form must be completed as soon as possible. All board members are required to fill out the form.

VI. Legal Update – Kevin Pituch

Report was given during Executive Session

VII. Executive Session

(Resolution 169-24) A motion was made by Matthew Sapara and seconded by Dr. Munk to enter into an executive session to consider appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public health employee or official...pursuant to (G)(1) of section 121.22 of the Ohio Revised Code and to enter into conference with the Board's attorney regarding pending or imminent court action and provision of advice from legal counsel...pursuant to (G)(3) of section 121.22 of the Ohio Revised Code at 9:11 a.m.. Roll call vote taken. Motion carried; 11 Yeas, 0 Nays.

(Resolution 170-24) A motion was made by Matthew Sapara and seconded by Dr. Munk to return to Regular Session of the Board of Health Meeting at 9:34 a.m. Roll call vote taken. Motion carried; 11 Yeas, 0 Nays.

No action was taken during Executive Session.

VIII. Medical Director's Report – Megan Lutz, MD

Dr. Lutz reported she's utilizing the Ohio Department of Health's TB resources to review our internal TB process. Dr. Lutz indicated that Cheryl Crowder will be joining her to address best practices about STI testing in the ProMedica pediatric setting. Similarly, we will be meeting with Karim and Donna Fox regarding how to avoid congenital syphilis cases increasing across the region.

IX. Prior Business – Karim Baroudi

(Resolution 171-24) A motion was made by Dr. Munk and seconded by Dr. Woodson to create a Gun Violence Ad Hoc Committee to meet weekly before next board meeting in September. Matthew Sapara will be the chair of the committee and will also include David Karmal, Dr. Woodson, Sonia Flunder-McNair. Motion carried; 11 Yeas, 0 Nays.

X. Committee Reports

A. Succession Planning – Dr. Richard Munk
Committee did not meet in August.

B. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Tuesday, August 13, 2024. The following items require Board of Health action:

(Resolution 172-24) A motion was made by Dr. Munk and seconded by Paul Komisarek to hire Tamika Garner, full-time classified position of Medical Assistant, AFSCME, pay rate of \$18.77 per hour.

(Resolution 173-24) A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the Employee Performance Management Policy. Motion carried; 11 Yeas, 0 Nays.

(Resolution 174-24) A motion was made by Dr. Munk and seconded by Matthew Sapara to Approve the Personnel Committee report. Motion carried; 11 Yeas, 0 Nays.

C. Audit and Finance Committee – Ted Kaczorowski

The Audit and Finance Committee met on Tuesday, August 13, 2024. The following items require Board of Health action:

(Resolution 175-24) A motion was made by Dr. Munk and seconded by Susan Postal to Approve the payment of July 2024 vouchers. Motion carried; 11 Yeas, 0 Nays.

(Resolution 176-24) A motion was made by David Karmal and seconded by Paul Komisarek to Approve the charges in Revenue Estimates and Expense Appropriations of \$305,420.00 for July 2024. Motion carried; 11 Yeas, 0 Nays.

○ Grants

- \$1,000,000.00 (max award) new grant for WIC CIAO (Community Innovation and Outreach).
- \$17,312.00 new grant for MRC-STTRONG Program affiliated with Public Health Emergency Preparedness.

(Resolution 177-24) A motion was made by Paul Komisarek and seconded by Dr. Munk to Apply for, and Accept all Grants listed in the August 2024 Audit and Finance Committee Report. Motion carried; 11 Yeas, 0 Nays.

○ Contracts, Agreements, and/or MOU's (add in the \$ associated with each)

- to Enter into an Agreement with Go Beyond, LLC for \$10,450.00 Software Services for Health Start 2024-2025.
- to Enter into an Agreement with Rocket Sports Properties, LLC for \$10,000.00 for traffic safety outreach for the 2024-2025 UT athletic season.
- to Enter into an Agreement with Unite Corporation for traffic safety simulation at the Toledo Public Schools Next Step event.
- To Terminate the Agreement with Health Partners of Northwest Ohio to provide CHW Maternal Child Health Services and clinical services of Healthy Start clients, HPWO to return \$159,090.92 to TLCHD.

- To Enter into an Agreement with Equitas Health, Inc. for \$35,000.00 to perform the evidence-based community engagement strategy, Mpowerment, for MSN-HIV Risk Reduction Project; counseling testing and referral (HIV Testing); and risk reduction education through various targeted social media.
- Enter into an Agreement with Hospital Council of Northwest Ohio (Healthy Lucas County) as TLCHD will be the coordinating organization, fiscal agent and communications coordinator for Healthy Lucas County. This includes coordinating the Healthy Lucas County Executive Committee meetings, collecting funds for the expense associated with conducting business of Healthy Lucas County including the community health assessment, health improvement plan, and managing the website and communications at the direction of the Healthy Lucas County Executive Committee. TLCHD will be receiving the remaining funds from previous cycles, assume the role (\$60,000 to \$70,000) and will assume the role of the fiduciary agent for upcoming planning cycles.
- Enter into an Agreement with Hospital Council of Northwest Ohio for \$80,000.00 to coordinate community-based interventions that provide doula services and teen reproductive life planning, as well as a CHW working through the Pathways HUB to provide services to high risk, low income, African American, pregnant and maternal women.
- Enter into an Agreement with the City of Toledo for \$63,000.00, extending timeframe to complete rodent control measures as related to code enforcement (CDBG).
- Enter into an Agreement (supplemental) with the City of Toledo for an increase of \$143,167.00 for the administrative enforcement services for the Lead Ordinance, TMC Chapter 1760.

(Resolution 178-24) A motion was made by Dr. Munk and seconded by Dr. Woodson to enter into all Contracts, Agreements, and/or MOUs listed above in July 2024 Audit Finance committee report. Motion carried; 11 Yeas, 0 Nays.

(Resolution 179-24) A motion was made by David Karmol and seconded by Paul Komisarek to Approve the Write-Off of Uncollectable Amounts for dates of services at least 180 days or older. The total amount is \$2,251.36 for the month of July. Motion carried; 11 Yeas, 0 Nays.

(Resolution 180-24) A motion was made by Dr. Munk and seconded by Paul Komisarek to Approve the Audit and Finance Committee Report. Motion carried; 11 Yeas, 0 Nays.

D. Environmental Health Committee – David Karmol

The Environmental Health Committee met on Tuesday, August 13, 2024. The following items require Board of Health action:

(Resolution 181-24) A motion was made by Dr. Munk and seconded by Susan Postal to Approve the 2024 Proposed Demolition Fee – second reading. Motion carried; 11 Yeas, 0 Nays.

(Resolution 182-24) A motion was made by Barbara Sarantou and seconded by Dr. Woodson to Approve Septic System Variance for 13560 Old State Line Road, Swanton, OH 43558 – Motion carried; 11 Yeas, 0 Nays.

(Resolution 183-24) A motion was made by Dr. Woodson and seconded by Dr. Munk to Approve the Environmental Health Committee Report. Motion carried; 11 Yeas, 0 Nays.

E. Strategic Planning Committee – Dr. Donna Woodson
Committee did not meet in August.

F. Bylaws and Governance Committee – David Karmol
Committee did not meet in August.

G. Health Services Committee – Cheryl Crowder
Committee did not meet in August.

H. Facilities and Fleet Committee – Paul Komisarek
Committee did not meet in August.

XI. New Business/Points for Consideration
No new business to report.

XII. Health Commissioner Comments – Karim Baroudi
Commissioner Baroudi updated the Board on his jurisdictional visits with local elected officials, the most recent being Springfield, Sylvania, and Oregon. Commissioner Baroudi does invite the respective representative board members to these meetings, and Dr. Woodson encouraged sharing of the TLCHD Annual Report.

XIII. Public Health in the News
The FDA has decided a new COVID booster will be available for the fall.

XIV. Next Meetings
October 24, 2024 (Sylvania Township)
November 21, 2024 (Monclova Township)
December 19, 2024 (TBD)

(Resolution 184-24) A motion was made by Dr. Munk and seconded by Dr. Woodson to adjourn the meeting at 11:13 a.m. Motion carried; 11 Yeas, 0 Nays.

Signed By:



Dr. Johnathon Ross, President
Lucas County Regional Board of Health



Karim Baroudi, MPH, REHS
Secretary to the Board of Health

Date: 9/25/2024
JR

Date: 9/26/2024