

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Sylvania Township Hall
October 24, 2024
Meeting Minutes

I. **Call to Order and Roll Call – Johnathon Ross, MD**

Dr. Ross, President, called the meeting to order at 8:51 a.m. A Roll Call was taken of Board Members for attendance:

Present: Dr. Johnathon Ross, Ted Kaczorowski, David Karmol, Dr. Richard Munk, Paul Komisarek, Barbara Sarantou, Dr. Donna Woodson, Susan Postal, Amr Elaskary and Sonia Flunder-McNair

Excused: Cheryl Crowder and Matthew Sapara

II. **Introduction of Guests – Karim Baroudi**

Staff and Visitors: Karim Baroudi, Shannon Jones, David Welch, Angie Bauman, Wendy Davis, Kendra Kec, Angie Bauman, Tina Stokes, Brandon Palinski, Heather Burnette, Scott Francis, David Welch, Jennifer Gottschalk, Alex Hasselbach, Robin Ramm (ONA), Barbara Jordan (AFSCME), Robyn Torof M.D., Kevin A. Pituch (LC Prosecutor), and Adrienne Briner

III. **Additions/Deletions to Agenda**

There is one addition, an MOU with the Ohio Environmental Protection Agency for Semipublic Sanitary Disposal System Inspection and Enforcement Program. This is a replacement MOU as the last one signed will end on October 31, 2024.

The contract will be included under Audit Finance with the rest of the MOUs.

IV. **Approval of Board of Health Meeting Minutes**

Corrections to be made including the spelling of David Karmol's last name under the Environmental Health Committee report and under Health Services Committee report change to Health Services instead of Environmental Health.

(Resolution 210-24) A motion was made by Dr. Munk and seconded by David Karmol to Approve the Minutes of the September 26, 2024, Regular Board of Health Meeting as presented. Motion carried; 10 Yeas, 0 Nays.

V. **Legal Update – Kevin Pituch**

Kevin reported on one item this month, the lead case, and stated the Court of Appeals affirmed the trial courts dismissal of the case. A discretionary appeal was filed with the

Ohio Supreme Court. Karim thanked Kevin for a quick review of the MOU that came late.

VI. Medical Director's Report – Megan Lutz, MD

Angie Bauman reported in place of Dr. Lutz that the Flu and COVID season has been busy, and vaccine clinics that have been successful.

VII. Committee Reports

A. Succession Planning – Dr. Richard Munk

Committee did not meet in August.

B. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Tuesday, October 15, 2024. The following items require Board of Health action:

(Resolution 211-24) A motion was made by Dr. Munk and seconded by Paul Komisarek to hire Ty'Shanae Jackson, Medical Assistant, full-time, classified position, AFSCME bargaining unit, pay rate \$16.56 per hour. Motion carried; 10 Yeas, 0 Nays.

(Resolution 212-24) A motion was made by Dr. Munk and seconded by Paul Komisarek to hire Jessica Steinman, Office Administrator, full-time, classified position, non-bargaining unit, pay rate of \$20.75 per hour. Motion carried; 10 Yeas, 0 Nays.

(Resolution 213-24) A motion was made by David Karmol and seconded by Dr. Munk to approve the position description for HIV & STI Health Educator, AFSCME bargaining unit. Motion carried; 10 Yeas, 0 Nays.

(Resolution 214-24) A motion was made by Dr. Woodson and seconded by Sonia Flunder-McNair to Approve the Personnel Committee report. Motion carried; 10 Yeas, 0 Nays.

C. Audit and Finance Committee – Amr Elaskary

The Audit and Finance Committee met on Tuesday, October 15, 2024. The following items require Board of Health action:

(Resolution 215-24) A motion was made by Dr. Munk and seconded by Susan Postal to Approve the payment of September 2024 vouchers. Motion carried; 10 Yeas, 0 Nays.

(Resolution 216-24) A motion was made by Dr. Munk and seconded by Paul Komisarek to Approve the changes in Revenue Estimates and Expense Appropriations of \$3,678,432.00 for September 2024. Motion carried; 10 Yeas, 0 Nays.

o Grants

- \$2,500.00, new grant for CLAS Community Advisory Committee
- \$121,000.00, new grant for Project Firstline

- \$113,250.00, continuation grant for Cribs for Kids and Safe Sleep Program
- \$263,750.00, continuation grant for Reproductive Health and Wellness Program

(Resolution 217-24) A motion was made by Dr. Munk and seconded by Paul Komisarek to Apply for, and Accept all Grants listed in the September 2024 Audit and Finance Committee Report. Motion carried; 10 Yeas, 0 Nays.

- Contracts, Agreements, and/or MOU's (add in the \$ associated with each)
 - to Enter into a Contract with Hancock Public Health for \$150,000.00 to complete objectives listed under the RL24 Harm Reduction Expansion Grant
 - to Enter into an Agreement with Northwest Ohio Regional Information System for \$708.75 for Environmental Health Division to use the database for court filings
 - to Enter into an Agreement with Commercial Vehicle Leasing LLC, dba D&M Leasing, for an amount TBD, for the master lease agreement for Health Department vehicles
 - to Enter into a Memorandum of Understanding with Lucas County Job and Family Services to order cribettes through them at no cost for families in need
 - to Enter into a Memorandum of Understanding with Hancock Public Health to provide cribettes to be distributed in Hancock County
 - to Enter into a Memorandum of Understanding with Wood County WIC to provide cribettes to be distributed in Wood County
 - to Enter into an Agreement with Neighborhood Health Association for \$380,789.12 to provide WIC services
 - to Enter into an Agreement with Mercy Health – St. Vincent's Medical Center for \$540,601.00 to provide WIC services
 - to Enter into an Agreement with ProMedica – Toledo Hospital for \$389,296.00 to provide WIC services
 - to Enter into a contract with Stage 5 LLC dba City Wide Facility Solutions, for \$9,842.65 per month to provide janitorial services for the downtown Health Department location
 - to Enter into an Agreement with General Health District/Ohio Environmental Protection Agency Semipublic Sanitary Disposal System Inspection and Enforcement Program

(Resolution 218-24) A motion was made by Susan Postal and seconded by Dr. Munk to enter into all Contracts, Agreements, and/or MOUs listed above in September 2024 Audit Finance committee report. Motion carried; 10 Yeas, 0 Nays.

(Resolution 219-24) A motion was made by David Karmol and seconded by Paul Komisarek to Approve the Write-Off of Uncollectable Amounts. The total amount is \$1,966.28 for the month of September. Motion carried; 10 Yeas, 0 Nays.

(Resolution 220-24) A motion was made by Susan Postal and seconded by Dr. Munk to Approve the Audit and Finance Committee Report. Motion carried; 10 Yeas, 0 Nays.

D. Environmental Health Committee – David Karmol

The Environmental Health Committee met on Wednesday, October 16, 2024. The following items require Board of Health action:

Jen reported that since 2020, there has been an increase in body art conventions. Each body artist attending an event, such as a convention or expo, must obtain a time limited states license, rather than sharing one for the entire event. This change is defined in the business code. It's estimated that between 50 and 80 artists will participate in the spring 2025 event, each paying \$55.00 for individual licenses.

(Resolution 221-24) A motion was made by Dr. Munk and seconded by Amr Elaskary to Approve the *second reading* of the proposed 2025 Environmental Health fees for food safety, body art, RV/campgrounds and swimming pool programs. Roll Call; Motion carried; 10 Yeas, 0 Nays.

(Resolution 222-24) A motion was made by Amr Elaskary and seconded by Dr. Munk to Approve the Septic System Variance for 4835 Crestridge Road, Toledo, OH 43623. Motion carried; 10 Yeas, 0 Nays.

(Resolution 223-24) A motion was made by Susan Postal and seconded by Sonia Flunder-McNair to Approve the Environmental Health Committee Report. Motion carried; 10 Yeas, 0 Nays.

E. Strategic Planning Committee – Dr. Donna Woodson
Committee did not meet in October.

F. Bylaws and Governance Committee – David Karmol
Committee did not meet in October.

G. Health Services Committee – Cheryl Crowder
Committee did not meet in October.

H. Facilities and Fleet Committee – Paul Komisarek
Committee did not meet in October.

I. Violence Reduction Ad Hoc Committee – Matthew Sapara
Karim spoke in place of Matthew Sapara informing the BOH that a PR and statement were sent out to local media, which generated news coverage.

VIII. Prior Business

No new business to report.

IX. New Business/Points for Consideration

Karim reported that the Health Department holds All-Staff meetings every month on the second Thursday from 8:00 a.m. to 9:00 a.m., which has been challenging for frontline staff to attend. To facilitate attendance and team building, the administration suggests closing the building from 8:00 a.m. to 9:00 a.m. every Thursday. This time will also be used for training, unit meetings, and team meetings during each month. If there are no objections from the board, we will start this schedule in November.

X. Health Commissioner Comments – Karim Baroudi

Karim has been in attendance at multiple meetings and October has been a very busy month so far. Thank you to Dr. Ross for attending the symposium, and Dr. Munk at the School Task Force meeting and Paul Komisarek in attendance with Karim at the Sylvania Township Trustees meeting.

XI. Public Health in the News

Angie Bauman mentioned that increased education about syphilis in the community is expected to lead to a rise in reported cases due to more testing. The goal is to encourage people to get tested.

XII. Executive Session

(Resolution 224-24) A motion was made by Dr. Munk and seconded by Dr. Woodson to enter into an executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Roll call vote taken at 9:45 a.m. Motion carried; Roll Call; 10 Yeas, 0 Nays.

(Resolution 225-24) A motion was made by Paul Komisarek and seconded by Dr. Munk to return to Regular Session of the Board of Health Meeting at 10:45 a.m. Roll call vote taken. Motion carried; 10 Yeas, 0 Nays.

No action was taken during Executive Session.

XIII. Next Meetings

November 21, 2024 (Monclova Township)

December 19, 2024 (City of Maumee)

(Resolution 226-24) A motion was made by Dr. Munk and seconded by David Karmol to adjourn the meeting at 10:46 a.m. Motion carried; 10 Yeas, 0 Nays.

Signed By:



Dr. Johnathon Ross, President
Lucas County Regional Board of Health



Karim Baroudi, MPH, REHS
Secretary to the Board of Health

Date: 11/21/24

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