

LUCAS COUNTY REGIONAL HEALTH DISTRICT
Board of Health Meeting
Toledo Lucas County Main Public Library
January 23, 2025
Meeting Minutes

I. Call to Order and Roll Call – Johnathon Ross, MD

Dr. Johnathon Ross, President, called the meeting to order at 9:35 a.m. A Roll Call was taken of Board Members for attendance:

Present: Ted Kaczorowski, David Karmol, Dr. Richard Munk, Dr. Donna Woodson, Sue Postal, Amr Elaskary, Sonia Flunder-McNair, Matthew Sapara, and Dr. Johnathon Ross.

Excused: Cheryl Crowder, Barbara Sarantou and Paul Komisarek

II. Introduction of Guests – Karim Baroudi

Staff and Visitors: Karim Baroudi, Shannon Jones, Scott Francis, Dr. Megan Lutz, David Welch, Angie Bauman, Wendy Davis, Kevin A. Pituch (LC Prosecutor), Brandon Palinski, Brian Hahn, Kendra Kec, Tina Stokes, Gillian Wilke (AFSCME), Peggy Daly-Masternack, Jessica Steinman, and Adrienne Briner.

III. Additions/Deletions to Agenda

IV. Approval of Board of Health Meeting Minutes

(Resolution 001-25) A motion was made by Dr. Woodson and seconded by Dr. Munk to Approve the Minutes of December 19, 2024, Regular Board of Health Meeting as presented. Motion carried; 9 Yeas, 0 Nays.

V. Legal Update – Kevin Pituch

Legal update provided during executive session.

VI. Medical Director's Report – Megan Lutz, MD

Dr. Lutz reviewed the tuberculosis (TB) protocol, highlighting issues with testing and follow-up. Individuals from other countries must be tested before departure and upon arrival in the U.S. TB can be latent (non-infectious) or active (a reportable disease in Ohio). A major concern is that many people decline or evade follow-up testing, leading to untreated active TB cases. Social barriers such as lack of transportation or caregiving responsibilities contribute to this issue. Dr. Lutz emphasized the need for better community education and suggested utilizing social services to close gaps in the system.

Dr. Lutz reported that she and Angie are working with the reproductive clinic to update lab practices, ensuring they meet CLIA requirements.

Dr. Lutz reported that Norovirus ,the flu and other infections are going around so please make sure to wash your hands with soap and water.

VII. Executive Session – Kevin Pituch

(Resolution 002-25) A motion was made by Dr. Munk and seconded by Amr Elaskary to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public health employee or official, or the investigation of charges or complaints against a public health employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing at 10:10 a.m.. Roll call vote taken. Motion carried; 9 Yeas, 0 Nays.

No action was taken during executive session.

(Resolution 003-25) A motion was made by Dr. Woodson and seconded by Amr Elaskary to return to Regular Session of the Board of Health Meeting at 10:47 a.m. Roll call vote taken. Motion carried; 9 Yeas, 0 Nays.

VIII. Committee Reports

A. Succession Planning – Dr. Richard Munk

Committee did not meet in January.

B. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Tuesday, January 14, 2025. The following items require Board of Health action:

- Approve the position description for a Peer Support Team Lead, NBU, Non-Exempt, Classified, Full-Time.

(Resolution 004-25) A motion was made by Dr. Munk and seconded by Sonia Flunder-McNair to approve the position description for a Peer Support Team Lead, NBU, Non-Exempt, Classified, Full-Time. Motion carried; 9 Yeas, 0 Nays.

(Resolution 005-25) A motion was made by Ted Kaczorowski and seconded by Sonia Flunder-McNair to Approve the Personnel Committee Report. Motion carried; 9 Yeas, 0 Nays.

C. Environmental Health Committee – David Karmol

Committee did not meet in January.

D. Audit and Finance Committee – Amr Elaskary

The Audit and Finance Committee met on Tuesday, January 14, 2025. The following items require Board of Health action:

(Resolution 006-25) A motion was made by Sonia Flunder-McNair and seconded by Dr. Woodson to Approve the payment of December 2025 vouchers. Motion carried; 9 Yeas, 0 Nays.

(Resolution 007-25) A motion was made by Dr. Munk and seconded by Sonia Flunder McNair to Approve the charges in Revenue Estimates and Expense Appropriations of \$131,000.00 for December 2024. Motion carried; 9 Yeas, 0 Nays.

○ Grants

- \$238,862.00, continuation grant for Public Health Emergency Preparedness, match of 7.7 % (\$18,392.37).
- \$208,638.00, continuation grant for HIV prevention.
- \$31,000.00, continuation grant for Integrated Harm Reduction.
- \$84,000.00, continuation grant for Integrated Harm Reduction Hold Over.
- \$52,500.00, continuation grant for Local Office of Minority Health, match of 20 % (\$10,500.00).

(Resolution 008-25) A motion was made by Dr. Munk and seconded by Sonia Flunder-McNair to Apply for, and Accept all Grants listed in the December 2024 Audit and Finance Committee Report. Motion carried; 9 Yeas, 0 Nays.

○ Contracts, Agreements, and/or MOU's

- Enter into a Memorandum of Understanding with the Lucas County Job and Family Services to distribute cribettes at TLCHD for Lucas County home visiting/resource agencies.
- Enter into an Agreement with Lucas County Family Council for \$4,886.83 to engage the community in Lucas County Family Council Parent Cafes.

(Resolution 009-25) A motion was made by Dr. Munk and seconded by Dr. Woodson to enter into all Contracts, Agreements, and/or MOUs listed above in January 2025 Audit Finance committee report. Roll Call vote taken. Motion carried; 9 Yeas, 0 Nays.

(Resolution 010-25) A motion was made by Dr. Munk and seconded by David Karmol to Approve the Resolution for the 2024 Official Amended Certificate of estimated Resources. Roll Call vote taken. Motion carried; 9 Yeas, 0 Nays.

(Resolution 011-25) A motion was made by Dr. Munk and seconded by Sonia Flunder-McNair to Approve the Resolution for the 2025 Official Certificate of Estimated Resources. Roll Call vote taken. Motion carried; 9 Yeas, 0 Nays.

(Resolution 012-25) A motion was made by Dr. Munk and seconded by Sonia Flunder-McNair to Approve the Resolution for the Minority Health Agreement through the Ohio Commission of Minority Health. Roll Call vote taken. Motion carried; 9 Yeas, 0 Nays.

(Resolution 013-25) A motion was made by Dr. Munk and seconded by Sonia Flunder-McNair to approve the Resolution for the Transfer of Funds for the yearend from the

General Fund to the Special Revenue – Fees \$178,179.64. Roll Call vote taken. Motion carried; 9 Yeas, 0 Nays.

(Resolution 014-25) A motion was made by David Karmol and seconded by Dr. Munk to Approve the Write-Off's, for the uncollectable amount of \$2,023.34 for the month of December 2024. Motion carried; 9 Yeas, 0 Nays.

(Resolution 015-25) A motion was made by Matthew Sapara and seconded by Dr. Munk to approve the proposed 2025 credit card transaction processing fee of \$2.00 – Second Reading. Roll Call vote taken. Motion carried; 9 Yeas, 0 Nays.

(Resolution 016-25) A motion was made by Dr. Munk and seconded by Ted Kaczorowski to Approve the Audit and Finance Committee Report. Motion carried; 9 Yeas, 0 Nays.

E. Strategic Planning Committee – Dr. Donna Woodson
Committee did not meet in January.

Brandon reported that the 2025-2027 Strategic Plan is now available on the Health Department's website and a press release will be sent out to local media. The board will be updated at the end of the quarter on the progress.

F. Bylaws and Governance Committee – David Karmol
Committee did not meet in January.

G. Health Services Committee – Cheryl Crowder
The Health Services Committee met on Tuesday, January 14, 2025.

(Resolution 017-25) A motion was made by Dr. Munk and seconded by Matthew Sapara to approve the Health Services Committee Report. Motion carried; 9 Yeas, 0 Nays.

H. Facilities and Fleet Committee – Paul Komisarek
The Facilities and Fleet Committee met on Wednesday, January 15, 2025.

David Karmol was appointed Vice Chair of the committee. There was a second unsolicited proposal for building/office space for the Board of Health.

(Resolution 018-25) A motion was made by Dr. Munk and seconded by Dr. Woodson to approve the Facilities and Fleet Committee report. Motion carried; 9 Yeas, 0 Nays.

I. Violence Reduction Ad Hoc Committee – Matthew Sapara
Committee did not meet in January.

J. Legislative Committee – Dr. Johnathon Ross
Committee did not meet in January.

IX. Prior Business

The I-475 expansion will be discussed at the next board meeting.

X. New Business/Points for Consideration

Each board member is requested to complete the National Association of Local Boards of Health self-evaluation and enhancement tool survey Results will be compiled and reported out at the March board meeting.

XI. Health Commissioner Comments – Karim Baroudi

A summary is being put together of important board actions of 2024. These will be further discussed at the February or March board meeting.

W-2's are available for board members to pick up.

Board members will be receiving an organizational healthy equity assessment by way of survey. The assessment will provide valuable information regarding strengths and areas for improvement with respect to skills and capabilities that support the ability to address health inequities. The assessment was sent out in 2022 and 2023, this years information will be compared to the previous year's results. The assessment is voluntary.

XII. Public Health in the News

Dr. Ross shared information on John's Hopkins and Bloomberg news on public health to the board.

XIII. Next Meetings

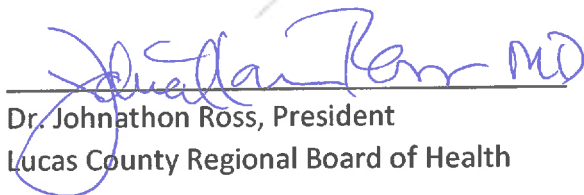
February 27, 2025 (Main Library)

March 28, 2025 (Jamie Farr Park Closed Shelter)

April 24, 2025 (TBD)

(Resolution 019-25) A motion was made by Dr. Woodson and seconded by David Karmol to adjourn the meeting at 11:25 a.m. Motion carried; 9 Yeas, 0 Nays.

Signed By:


Dr. Johnathon Ross, President
Lucas County Regional Board of Health


Karim Baroudi, MPH, REHS
Secretary to the Board of Health

Date: 2/27/2025

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