

**LUCAS COUNTY REGIONAL HEALTH DISTRICT**  
**Board of Health Meeting**  
**Toledo Lucas County Main Public Library**  
**February 27, 2025**  
**Meeting Minutes**

**I. Call to Order and Roll Call – Johnathon Ross, MD**

Dr. Johnathon Ross, President, called the meeting to order at 9:34 a.m. A Roll Call was taken of Board Members for attendance:

*Present:* Ted Kaczorowski, David Karmol, Dr. Richard Munk, Dr. Donna Woodson, Sue Postal, Amr Elaskary, Sonia Flunder-McNair, Barbara Sarantou, Paul Komisarek, and Dr. Johnathon Ross.

*Excused:* Cheryl Crowder, Matthew Sapara

**II. Introduction of Guests – Karim Baroudi**

Staff and Visitors: Karim Baroudi, Scott Francis, Dr. Megan Lutz, David Welch, Angie Bauman, Wendy Davis, Kevin A. Pituch (LC Prosecutor), Brandon Palinski, Kendra Kec, Tina Stokes, Heather Burnette, Nate Fries, Michael Hampton (Springfield Township), Mac Driscoll (Toledo City Council), Robyn Torof, MD, Peggy Daly-Masternack, and Adrienne Briner.

Dr. Woodson introduced Olivia Thomas, a first-year student representative from Medical Student Council.

**III. Additions/Deletions to Agenda**

Dr. Woodson requested an update on the measles outbreak. Dr. Lutz will give report in the Medical Director's report.

The proposed 2025 credit card transaction processing fee of \$2.00 – third reading will be added under the Audit/Finance Committee Report.

**(Resolution 020-25)** A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the addition of the proposed 2025 credit card transaction processing fee of \$2.00 – third reading to the Audit/Finance committee agenda. Motion carried; 10 Yeas, 0 Nays.

**IV. Approval of Board of Health Meeting Minutes**

**(Resolution 021-25)** A motion was made by Dr. Woodson and seconded by Dr. Munk to Approve the Minutes of January 23, 2025, Regular Board of Health Meeting as presented. Motion carried; 10 Yeas, 0 Nays.

**(Resolution 022-25)** A motion was made by David Karmol and seconded by Paul Komisarek to do a press release concerning measles and vaccinations. Motion carried; 10 Yeas, 0 Nays.

V. Continuing Education: Complex Medical Help (CMH) Program – Cathy Nearhood, PH Nurse

The BCMH program has been serving children with disabilities in Ohio for over 100 years. Administered by the Ohio Department of Health (ODH), it provides services through CMH-approved providers. The program has two components:

Diagnostic Program (ages 0-21): Helps identify medical conditions. No income guidelines apply, but children can only enroll once.

Treatment Program (ages 12 months-25 years): Covers treatment costs at CMH-approved facilities and hospitals, renewable yearly.

Funding comes from ODH, Medicaid, and federal sources, with primary insurance billed first. Families are not responsible for balance billing. Application begins with a Medical Application Form (MAF), but challenges include missing documentation, care gaps, and income limits. Contact Cathy Nearhood, RN, BSN, or Nancy Benedetto, RN, for more information.

VI. Medical Director's Report – Megan Lutz, MD

A measles outbreak in Texas, led by Dr. Lutz, saw cases rise from 26 to 90 within a week, resulting in one death. Measles is highly contagious, with an R0 value of 14, significantly higher than influenza (1) and COVID-19 (4). The measles mortality rate is 500 per 1,000 cases, making vaccination crucial for prevention.

Health officials propose media campaigns, school outreach, and increased vaccination promotion. Concerns arise about the outbreak spreading due to spring break travel. The Health Department continues efforts through school programs, advertising, and grant-funded initiatives to increase vaccination rates.

VII. Legal Update – Kevin Pituch

Legal update provided during executive session.

VIII. Executive Session – Kevin Pituch

**(Resolution 023-25)** A motion was made by Dr. Munk and seconded by Paul Komisarek to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public health employee or official, or the investigation of charges or complaints against a public health employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated

individual requests a public hearing at 10:27 a.m.. Roll call vote taken. Motion carried; 10 Yeas, 0 Nays.

Sonia Flunder-McNair left at 10:28 a.m.

**(Resolution 024-25)** A motion was made by Dr. Munk and seconded by Dr. Woodson to return to Regular Session of the Board of Health Meeting at 11:01 a.m. Roll call vote taken. Motion carried; 9 Yeas, 0 Nays.

No action was taken during executive session.

**(Resolution 025-25)** A motion was made by Paul Komisarek and seconded by Amr Elaskary to approve the appointment of Dr. Lawrence Monger, Jr. as the Medical Director of the Toledo-Lucas County Health Department, effective March 10, 2025. Motion carried; 9 Yeas, 0 Nays.

The Board of Health formally commends Dr. Megan Lutz for her outstanding leadership and unwavering dedication to improving the lives of the citizens of Toledo and Lucas County. On behalf of our Health Department staff, the Board expresses its sincere gratitude for Dr. Lutz's exceptional service as Interim Medical Director over the past two years. Her passion for public health has been instrumental in laying the foundation for current and future population health initiatives.

**(Resolution 026-25)** A motion was made by Dr. Munk and seconded by Paul Komisarek to approve commendation of Dr. Megan Lutz. Motion carried; 9 Yeas, 0 Nays.

## IX. Committee Reports

### A. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Tuesday, February 18, 2025. The following items require Board of Health action:

**(Resolution 027-25)** A motion was made by Paul Komisarek and seconded by Dr. Woodson to delegate to the Health Commissioner "provisional hiring authority" for all non-executive, non-director, and non-medical provider positions, empowering the Health Commissioner to extend contingent offers and initiate background checks. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 028-25)** A motion was made by Amr Elaskary and seconded by Dr. Munk to approve the hiring of Cynthia Guerra: Medical Assistant, part-time, classified position, AFSCME Bargaining Unit, pay rate of \$19.25 per hour. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 029-25)** A motion was made by Paul Komisarek and seconded by Dr. Munk to approve hiring of Fredericka Johnson: Medical Assistant, full-time, classified position, AFSCME Bargaining Unit, pay rate \$19.25 per hour. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 030-25)** A motion was made by Amr Elaskary and seconded by Dr. Munk to approve the hiring of Nicole Jeffers: Medical Assistant (Alternate), part-time, classified

position, AFSCME Bargaining Unit, pay rate \$17.22 per hour. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 031-25)** A motion was made by Dr. Munk and seconded by Amr Elaskary to approve the hiring of Registered Dietician WIC: Nicole Laws, full-time, classified position, AFSCME Bargaining Unit, pay rate \$24.94 per hour. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 032-25)** A motion was made by Amr Elaskary and seconded by Paul Komisarek to approve the following position descriptions of Director of Human Resources and Human Resources Officer. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 033-25)** A motion was made by Amr Elaskary and seconded by Paul Komisarek to approve and adopt the Healthy Meeting Policy. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 034-25)** A motion was made by Amr Elaskary and seconded by Dr. Munk to Approve the Personnel Committee Report. Motion carried; 9 Yeas, 0 Nays.

#### **B. Audit and Finance Committee – Amr Elaskary**

The Audit and Finance Committee met on Tuesday, February 18, 2025. The following items require Board of Health action:

**(Resolution 035-25)** A motion was made by Barbara Sarantou and seconded by Paul Komisarek to Approve the payment of January 2025 vouchers. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 036-25)** A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the changes in revenue estimates of \$448,624.00 and expense appropriations of (\$1,656,345.44) for January 2025. Motion carried; 9 Yeas, 0 Nays.

##### **o Grants**

- Minimum \$30,000.00, and up to an estimate of \$100,000.00, new grant for Innovations to Advance Breastfeeding and Health from ODH.
- \$73,271.00, continuation grant from City of Toledo for Rodent/Nuisance Control, with a match of 1:1 of \$73,271.00.
- \$122,973.00 continuation grant from ODH for Get Vaccinated Ohio Public Health Initiative.
- \$39,938.00, continuation grant from Area Office on Aging for Sixty Plus Clinic.

**(Resolution 037-25)** A motion was made by Paul Komisarek and seconded by Dr. Munk to Apply for, and Accept all Grants listed in the February 2025 Audit and Finance Committee Report. Motion carried; 9 Yeas, 0 Nays.

#### **Contracts, Agreements, and/or MOU's**

- Enter into an agreement with Area Office on Aging to receive \$39,937.50 to fund nursing services at Senior Centers throughout Lucas County.

- Enter into an Agreement with DWA Creations, Inc. for \$9,849.00 to purchase a Dero Bike Fixit station as well as an outdoor filling station to be placed on a City of Toledo Trail.
- Enter into an agreement with the University of Toledo for \$17,250.00 to provide a forum for clinician-to-clinician consultation to improve the health outcomes of congenital syphilis.
- Enter into a 3-year agreement with Royce US Protection Services for \$171,250.00 to provide armed security guard at the downtown location.
- Enter into a 3-year agreement with Valley Chevrolet for \$33,228.08 to lease a vehicle for the CDBG program.

**(Resolution 038-25)** A motion was made by Paul Komisarek and seconded by Dr. Munk to enter into all Contracts, Agreements, and/or MOUs listed above in February 2025 Audit Finance committee report. Roll Call vote taken. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 039-25)** A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the resolution for the 2026 proposed budget and estimated resources. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 040-25)** A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the resolution authorizing the Health Commissioner to apply for, accept, and enter into an agreement for CDBG through the City of Toledo. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 041-25)** A motion was made by Paul Komisarek and seconded by Dr. Munk to Approve the January Write-Off's, for the uncollectable amounts that are for dates of service at least 180 days or older total amount of \$4,790.70. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 042-25)** A motion was made by Barbara Sarantou and seconded by Paul Komisarek to approve the proposed 2025 credit card transaction processing fee of \$2.00 – Third Reading. Roll Call vote taken. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 043-25)** A motion was made by Susan Postal and seconded by Dr. Munk to Approve the Audit and Finance Committee Report. Motion carried; 9 Yeas, 0 Nays.

### C. Environmental Health Committee – David Karmol

The Environmental Health Committee met on Wednesday, February 19, 2025. The following items require Board of Health action:

**(Resolution 044-25)** A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the sewer connection project extension request for 7325 Angola Road, Holland, Ohio 43528 (Springfield Township). Roll Call vote taken. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 045-25)** A motion was made by Paul Komisarek and seconded by Susan Postal to approve the sewer connection project extension request for residential lot,

7805 Angola Road, Holland, Ohio 43528 (Springfield Township). Roll Call vote taken. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 046-25)** A motion was made by Dr. Munk and seconded by Paul Komisarek to Deny the sewer connection project extension request for residential lot, 7309 Angola Road, Holland, Ohio 43528 (Springfield Township). Roll Call Vote taken. Motion carried; 9 Yeas, 0 Nays.

An Environmental Health Specialist inspected the household sewage treatment system on December 11, 2024, and found it to be failing. As a result, it was declared a nuisance, and an extension request to remain on the current system was denied. The household is required to connect to the accessible sanitary sewerage system. Observations at the time of inspection included:

- Observed solids and sludge found in the distribution box with the paddle not in use.
- Signs of the household sewage treatment system field is not draining properly.
- Signs of drainage only at the end of the field.
- Observed tree roots within the system.

**(Resolution 047-25)** A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the septic system variance for the residential lot, 5120 Janet Avenue, Sylvania, Ohio 43560 (Sylvania Township). Motion carried; 9 Yeas, 0 Nays.

**(Resolution 048-25)** A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the septic system variance for the residential lot, 8444 Kindheart Road, Sylvania, Ohio 43560 (Sylvania Township). Motion carried; 9 Yeas, 0 Nays.

**(Resolution 049-25)** A motion was made by Dr. Munk and seconded by Dr. Woodson to approve the Environmental Health Committee report. Motion carried; 9 Yeas, 0 Nays.

#### **D. Bylaws and Governance Committee – David Karmol**

The Bylaws and Governance Committee met on Wednesday, February 19, 2025. The following items require Board of Health action:

**(Resolution 050-25)** A motion was made by Paul Komisarek and seconded by Dr. Munk to open the floor for nominations for President and Vice President for a one-year term. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 051-25)** A motion was made by Paul Komisarek and seconded by Dr. Munk to approve the nomination of Barbara Sarantou for President of the Board of Health. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 052-25)** A motion was made by Dr. Ross and seconded by Paul Komisarek to approve the nomination of Amr Elaskary for Vice President of the Board of Health. Motion carried; 9 Yeas, 0 Nays.



**(Resolution 053-25)** A motion was made by Dr. Munk and seconded by Paul Komisarek to approve the Bylaws and Governance Committee report. Motion carried; 9 Yeas, 0 Nays.

#### E. Facilities and Fleet Committee – Paul Komisarek

The Facilities and Fleet Committee met on Wednesday, February 19, 2025.

**(Resolution 054-25)** A motion was made by Dr. Woodson and seconded by Amr Elaskary to authorize the Health Commissioner and the Fleet & Facilities Committee to research and evaluate potential relocation options for the Toledo-Lucas County Health Department's offices and clinics to a more suitable location. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 055-25)** A motion was made by Dr. Munk and seconded by Amr Elaskary to approve the Facilities and Fleet Committee report. Motion carried; 9 Yeas, 0 Nays.

#### X. Prior Business

The I-475 expansion.

The discussion centered around three key requests:

1. **Presentation Opportunity** – A chance to present concerns about the project's public health impacts.
2. **Public Health Resolution** – A formal resolution from the health department addressing the health risks tied to the project extension. Peggy Daly-Masternack shared multiple studies on the issue.
3. **Individual Advocacy** – If a resolution isn't possible, board members should individually reach out to Toledo officials, commissioners, and council members.

Paul Komisarek inquired about the project's location, identifying it as a \$217.5 million expansion between Secor and Talmadge. David Karmol suggested involving the Bylaws and Governance Committee to ensure all perspectives, including ODOT's, are considered. He proposed forming a subcommittee and inviting ODOT representatives to discuss the project's public health impact.

#### XI. New Business/Points for Consideration

#### XII. Health Commissioner Comments – Karim Baroudi

#### XIII. Public Health in the News

Dr. Lutz discussed her recent news interview, where she shared the measles outbreak numbers. The media inquired about vaccination rates in Lucas County, noting that Ohio is among 14 states with low vaccination rates. Currently, only 72% of Ohio's 6-year-olds are vaccinated, making it one of the least vaccinated states. Channel 11 covered the issue, highlighting concerns about declining immunization rates.

#### XIV. Next Meetings

March 19, 2025 D.A.C. Annual Meeting (Springfield Township Hall)

March 28, 2025 (Jamie Farr Park Closed Shelter)

April 24, 2025 (TBD)

May 22, 2025 (TBD)

**(Resolution 056-25)** A motion was made by Dr. Munk and seconded by Amr Elaskary to adjourn the meeting at 12:11 p.m. Motion carried; 9 Yeas, 0 Nays.

Signed By:



Dr. Johnathon Ross, President  
Lucas County Regional Board of Health



Karim Baroudi, MPH, REHS  
Secretary to the Board of Health

Date: 3/27/25

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