

**LUCAS COUNTY REGIONAL HEALTH DISTRICT**  
**Board of Health Meeting on June 26, 2025**  
**The Lodge at Strawberry Acres Park, 950 S. McCord Road, Holland, Ohio 43528**  
**Meeting Minutes**

**I. Call to Order and Roll Call – Barbara Sarantou**

Barbara Sarantou, President, called the meeting to order at 8:49 a.m. A Roll Call was taken of Board Members for attendance:

*Present:* Ted Kaczorowski, David Karmol, Dr. Richard Munk, Dr. Donna Woodson, Matthew Sapara, Dr. Johnathon Ross, Sonia Flunder-McNair, Paul Komisarek, Susan Postal, Barbara Sarantou, and Cheryl Crowder

*Excused:* Amr Elaskary

**II. Introduction of Guests – Karim Baroudi**

Staff and Visitors: Karim Baroudi, Jennifer Gottschalk, Dr. Lawrence Monger, Shannon Jones, , Angie Bauman, Wendy Davis, Kevin A. Pituch (LC Prosecutor), Brandon Palinski, Kendra Kec, Tina Stokes, Heather Burnette, Robin Ramm, Gillian Wilke, Stephen Johnston, esq., Israel Jimenez, Angelica Rodriguez, Jodi Vaughn, Peggy Daly-Masternack. Jessica Steinman, Adrienne Briner.

**III. Additions/Deletions to Agenda**

Karim Baroudi reported that a contract is in place to coordinate the CHA and CHIP partnership committee. As the fiscal agent, the BOH must review and approve the \$80,000 contract with Moxley Health.

**IV. Approval of Board of Health Meeting Minutes**

**(Resolution 124-25)** A motion was made by Matthew Sapara and seconded by Dr. Johnathon Ross to approve the minutes of May 22, 2025, Regular Board of Health Meeting as amended. Motion carried; 11 Yeas, 0 Nays.

**V. Legal Update – Kevin Pituch**

Legal update to be discussed during executive session.

**VI. Medical Director's Report – Lawrence Monger, MD**

Dr. Lawrence Monger, Jr., reported a federal policy change regarding COVID-19 vaccines. The CDC no longer recommends the vaccine for pregnant individuals or those under 17. Vaccines are now recommended only for adults 65 and older, or for those aged 18–64 with certain co-morbidities. A new COVID-19 strain has emerged, but guidance will follow

federal recommendations. A shared decision-making template is being developed to guide patient-provider discussions about vaccine risks and benefits.

Angie Bauman noted that updates can take time and more information is forthcoming. .

## VII. Committee Reports

### A. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Tuesday, June 17, 2025. The following items require Board of Health action:

**(Resolution 125-25)** A motion was made by Dr. Johnathon Ross and seconded by Matthew Sapara to approve the hiring of Payroll Coordinator: Katherine LeMay, full-time, classified position, Non-Bargaining Unit, pay rate \$29.00 per hour. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 126-25)** A motion was made by Dr. Johnathon Ross and seconded by Paul Komisarek to approve the hiring of Registration Environmental Health Specialist: Teri Boltinghouse, full-time, classified position, Bargaining Unit, pay rate \$28.25 per hour. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 127-25)** A motion was made by Dr. Richard Munk and seconded by Susan Postal to approve position description as presented for Breastfeeding Peer Helper: part-time, classified position, Bargaining Unit, non-exempt. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 128-25)** A motion was made by Matthew Sapara and seconded by Paul Komisarek to approve position description as presented for Assessment Coordinator: full-time, classified position, Non-Bargaining Unit, non-exempt, pay-rate E-4. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 129-25)** A motion was made by Dr. Richard Munk and seconded by Dr. Johnathon Ross to approve the personnel committee report. Motion carried; 11 Yeas, 0 Nays.

### B. Audit and Finance Committee – Amr Elaskary

The Audit and Finance Committee met on Tuesday, June 17, 2025. The following items require Board of Health action:

**(Resolution 130-25)** A motion was made by Matthew Sapara and seconded by Paul Komisarek to approve the payment of the May 2025 vouchers. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 131-25)** A motion was made by David Karmol and seconded by Paul Komisarek to approve the changes in revenue estimates and expense appropriations of \$666,666.29 for May 2025. Motion carried; 11 Yeas, 0 Nays.

## Grants

- \$370,500.00, OEI continuation grant-new project name pending.
- \$33,000.00, from Wood County Health District for MRC Strong, funding emergency response items.

**(Resolution 132-25)** A motion was made by Dr. Richard Munk and seconded by Dr. Donna Woodson to apply and accept all grants listed above. Motion carried; 11 Yeas, 0 Nays.

## Contracts, Agreements, and/or MOU's

- Enter into an agreement with Williams County Health Department to coordinate the distribution of two Harm Reduction vending machines.
- Enter into an agreement with Paulding County Health Department to coordinate the distribution of two Harm Reduction vending machines.
- Enter into an agreement with Toledo Pride in the amount of \$1,000.00 as a sponsorship for Toledo Pride targeting HIV prevention audience.
- Enter into an agreement with the Ohio Department of Health for Lead Medicaid week time study reimbursement.
- Enter into an agreement with Ohio Department of Health for smoke-free investigations, up to \$175.00 per completed investigation.
- Enter into an agreement with Go Beyond, LLC in the amount of \$5,225.00 for software services for Healthy Start 2025.
- Enter into an agreement with Avita Contract Pharmacy in the amount of \$2,500.00 for 340b management and dispensing fee.
- Enter into an agreement with HD Billing Solutions in the amount of \$2,850.00 for external audit services of current billing practices.
- Enter into an agreement with ProMedica Toledo Hospital to provide WIC services for an additional \$40,000.00 to cover staffing. (original agreement \$389,296.00).
- Enter into an agreement with Neighborhood Health Association to provide WIC services for a decrease of \$40,000.00 for non-filled vacancies. (original agreement \$380,789.12).

**(Resolution 133-25)** A motion was made by Dr. Richard Munk and seconded by Paul Komisarek to enter into a contract with Moxley Public Health in the amount of \$80,000.00, as the fiscal agent for the Healthy Lucas County Coalition, for consultation and facilitation services to produce a Community Health Assessment (CHA) and Health Improvement Plan (CHIP) for Lucas County that meets both PHAB and IRS standards. Roll Call vote taken. Motion carried; 10 Yeas, 1 Abstain (Cheryl Crowder), 0 Nays.

**(Resolution 134-25)** A motion was made by Paul Komisarek and seconded by Sonia Flunder-McNair to enter into all Contracts, Agreements, and/or MOUs listed above in June 2025 Audit Finance committee report. Roll call vote taken. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 135-25)** A motion was made by Dr. Richard Munk and seconded by Susan Postal to approve the write-off of uncollectable amounts that are for dates of service at least 180 days or older. Total amount \$2,063.54 for the month of May 2025. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 136-25)** A motion was made by Dr. Richard Munk and seconded by Matthew Sapara to Approve the audit and finance committee report. Motion carried; 11 Yeas, 0 Nays.

#### C. Environmental Health Committee – David Karmol

The Environmental Health Committee met on Wednesday, June 18, 2025. The following items require Board of Health action:

**(Resolution 137-25)** A motion was made by Dr. Johnathon Ross and seconded by Dr. Richard Munk to approve the septic variance for, 11961 Oak River Lane, Swanton, Ohio 43558 (Swanton Township). Roll Call vote taken. Motion carried; 11 Yeas, 0 Nays.

At the Mexico Lindo hearing, two potential resolutions are under consideration: to suspend or restrict the business's license, with only one to be approved. Inspector Carrie Lingle confirmed no food prep is occurring in the basement, which meets plumbing and building codes, supported by photos. However, Jen Gottschalk noted the kitchen hood still requires repairs.

Steven Johnston, Esq., spoke on behalf of the business. He stated the City of Oregon passed their inspection earlier this week. A new epoxy floor has been added, and all equipment was removed. A qualified technician is scheduled to repair the hood today.

The Board of Health decided to not take action regarding Mexico Lindo's licensure since the required basement changes were completed. A follow-up inspection will occur within 30 days to verify fire code compliance (specifically cleaning the fume hood) and confirm all necessary approvals are in place.

No action was taken with Mexico Lindo pending future inspections.

**(Resolution 138-25)** A motion was made by Matthew Sapara and seconded by Dr. Richard Munk to approve the Environmental Health Committee report. Motion carried; 11 Yeas, 0 Nays.

## VIII. Executive Session – Kevin Pituch

**(Resolution 139-25)** A motion was made by Matthew Sapara and seconded by Dr. Johnathon Ross to enter into Executive Session to consider the purchase of property (both real and personal, tangible or intangible), or to consider the sale of property (either real or personal) by competitive bid if disclosure of the information would give a competitive advantage to the other side by division (G)(2) of section [121.22](#) of the Revised Code.at 9:29 a.m.. Roll Call vote taken. Motion carried; 11 Yeas, 0 Nays.

**(Resolution 140-25)** A motion was made by Dr. Johnathon and seconded by Paul Komisarek to return to Regular Session of the Board of Health Meeting at 10:06 a.m. Roll call vote taken. Motion carried; 11 Yeas, 0 Nays.

No action was taken during executive session.

### A. Facilities and Fleet Committee – Paul Komisarek

The Facilities and Fleet Committee met on Wednesday, June 18, 2025.

**(Resolution 141-25)** A motion was made by Dr. Donna Woodson and seconded by Dr. Richard Munk to approve the financial proposal and enter into an agreement with Genoa Bank to finance the purchase of and property improvements to 1933 Spielbusch Avenue, Toledo, Ohio 43604. Roll Call vote taken. Motion carried; 10 Yeas, 0 Nays, 1 Abstain (Ted Kaczorowski )

A special District Advisory Council (DAC) meeting will be held in late July or early August for approval of an updated merger agreement, reflecting capital costs by jurisdictions.

**(Resolution 142-25)** A motion was made by Ted Kaczorowski and seconded by Dr. Johnathon Ross to approve the Facilities and Fleet Committee report. Motion carried; 11 Yeas, 0 Nays.

### B. Legislative Committee – Paul Komisarek

The Legislative Committee met on Wednesday, June 18, 2025.

**(Resolution 143-25)** A motion was made by Matthew Sapara and seconded by Ted Kaczorowski to approve the Legislative Committee report. Motion carried; 11 Yeas, 0 Nays.

IX. New Business/Points for Consideration

X. Prior Business

XI. Public Health in the News

XII. Next Meetings


July 24, 2025 (Toledo Catholic Diocese)

August 28, 2025 (Toledo City Council)

September 25, 2025 (TBD)

**(Resolution 144-25)** A motion was made by Susan Postal and seconded by Matthew Sapara to adjourn the meeting at 10:23 p.m. Motion carried; 11 Yeas, 0 Nays.

Signed By:

  
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Barbara Sarantou, President  
Lucas County Regional Board of Health

  
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Karim Baroudi, MPH, REHS  
Secretary to the Board of Health

Date: 6/24/25

Date: 07/24/2025