



5th Annual Mobile Food Truck Roundup

Step 1: Complete the Universal Fire Inspection Registration (IROL) prior to arrival for each mobile unit you own. Registration link below.*

Step 2: Come inside and check in at the registration desk.

Step 3: Open the mobile food truck/unit to signal you are ready for the inspection.

Step 4: Once your inspections are completed and approved, come back to the registration area to complete the permit process for the fire departments you signed up for.

* Universal Fire Inspection Registration (IROL)

All Mobiles are required to register

IROL Registration Link: <https://live.inspectionreportsonline.net/register/foodTruck>

Registration must be completed for each mobile unit before an inspection can be conducted. If you are having issues registering, you can complete the process at the Mobile Roundup.



Registration Requirements:

- a. Operators with multiple trucks/trailers/carts (units) must register each separately.
 1. If all units have the same name, add a number to record them differently. Or, if one is a trailer and the other a truck or cart, you may add that label (Mobile Name Truck, Mobile Name Trailer, etc.).
- b. For each unit, make sure the VIN number matches the truck/trailer being registered. If you have a cart that does not have a plate or VIN number, enter N/A or use another identifying number if available.
- c. If you are the owner *and* operator, complete the owner's information section and mark that you are also the operator so you will not need to enter information twice.

Important Mobile Food Unit Fire Inspection Requirements for Owners and Operators

- o <https://docs.google.com/presentation/d/1WTf8jd8MuHXAmVQQ-74elkNiDmbqxKE9/edit?usp=sharing&ouid=107510637351015772476&rtpof=true&sd=true>

Hood, Fire Extinguishers, CO detectors-Important Information

- o Gas line pressure testing must be completed
- o Gas leak detector installed in mobile unit
- o Annual fire suppression system testing must be completed
- o All electrical circuits must be GFCI protected

**** Please bring your generator so GFCI can be checked ****

Links for Permits

City of Toledo - Licensed Mobile Food Vendor in Toledo

- <https://toledo.oh.gov/business/mobile-food>

City of Sylvania - Mobile Food Trucks Now Require Registration in the City

- <https://www.cityofsylvania.com/residents/know/>

Bowling Green Fire Inspection and Permit Links:

- Permit Information: <https://www.bgohio.org/594/mobile-food-vendors>
- New Permit Information: <https://www.bgohio.org/documentcenter/view/235>
- Permit Renewal Information: <https://www.bgohio.org/documentcenter/view/236>

City of Perrysburg

- Obtaining a permit: <https://www.perrysburgoh.gov/235/Mobile-Food-Vendors>

City of Maumee - Food Trucks Vendors Ordinance

- Obtaining a permit: <https://maumee.org/building-and-inspection/permits-and-forms/>

City of Oregon

- <https://oregonohio.org/residents/forms/>

Whitehouse Fire Department

- <https://whitehouseoh.gov/wp-content/uploads/2022/11/Food-Truck-and-Tent-Permit-Writable-Application.pdf>

Springfield Township, Village of Holland, Spencer Township, Swanton Township

- Permit Registration Link: <https://springfieldtownshipfire.com/mobile-food-vendor-permit-form/>

Tiffin

- Permit Registration Link: <https://www.tiffinohio.gov/food-trucks>

Fostoria

- Permit Application: <https://fostoriaohio.gov/mobile-food-units>
- Mobile Food Unit Information: <https://acrobat.adobe.com/id/urn:aaid:sc:US:0c1fb9e7-dd9f-477b-9ba3-1ed454ca489e>

Monclova Township

- Permit Registration Link: <https://monclovatwp.org/fire-ems/>