

**LUCAS COUNTY REGIONAL HEALTH DISTRICT**  
**Board of Health Meeting on April 23, 2026**  
**New Building, 1933 Spielbusch Avenue, Toledo, Ohio 43604, 2<sup>nd</sup> Floor Conference Room**  
**Meeting Minutes**

**I. Call to Order and Roll Call – Amr Elaskary**

Amr Elaskary, President, called the meeting to order at 8:45 a.m. A Roll Call was taken of Board Members for attendance:

*Present:* Amr Elaskary, David Karmol, Ted Kaczorowski, Matthew Sapara, Dr. Johnathon Ross, Richard Munk, MD, Cheryl Crowder, Susan Postal, Dr. Donna Woodson, and Barbara Sarantou

*Excused:* Sonia Flunder-McNair, and Paul Komisarek

**II. Introduction of Guests – Karim Baroudi**

Staff and Visitors: Karim Baroudi, Dr. Lawrence Monger, Shannon M. Jones, Angie Bauman, David Welch, Wendy Davis, Tina Stokes, Kevin A. Pituch (LC Prosecutor), Brandon Palinski, Kendra Kec, Scott Francis, Jen Gottschalk, Nate Fries (AFSCME), Alex Hasselbach, Jessica Steinman, and Adrienne Briner.

Dr. Woodson spoke about Alex, who attended a board meeting four years ago as a medical student. Alex received a Distinction in Research Award given by The College of Medicine and Life Sciences from the University of Toledo Medical Center and will become a Medical Doctor in May 2026.

**III. Additions/Deletions to Agenda**

Karim requested the addition of a Traffic Safety Agreement for \$2,850.00.

**IV. Approval of Board of Health Meeting Minutes**

**(Resolution 075-26)** A motion was made by Barbara Sarantou and seconded by Dr. Richard Munk to Approve the Minutes of March 26, 2026, Regular Board of Health Meeting as amended. Motion carried; 10 Yeas, 0 Nays.

**V. A Proclamation Resolution – Karim Baroudi**

**(Resolution 076-26)** A motion was made by David Karmol and seconded by Dr. Woodson to Approve a Proclamation Resolution Number: 076-26: Honoring David Welch for thirty years of distinguished public service and celebrating his retirement. Motion carried; 10 Yeas, 0 Nays.

**VI. Medical Director’s Report – Lawrence Monger, MD**

Dr. Monger reported that the national and state virus activity is declining due to the time of year. Lyme disease is most prevalent from April through July, with cases increasing more than 50% in 2025 compared to the prior year, primarily in Eastern Ohio. The Ohio State University Buckeye Tick Test program offers comprehensive tick testing for \$49.99 per tick through online registration and mailed sample submission.

In Lucas County, ticks may also be dropped off for testing through the Toledo Area Sanitary District, with additional drop boxes available at select Metropark locations.

Dr. Munk noted Lyme disease appears to be gradually spreading westward. Dr. Ross recommended increasing public education regarding ticks, while Shannon shared that press releases and interviews are ongoing. Karim added that the Health Department is working with local stakeholders to further educate the public on tick safety.

## VII. Prior Business/New Business/Health Commissioner's Update – Karim Baroudi

### A. Board President's Vision – Amr Elaskary

Amr requested Board of Health feedback on developing a strategy, noting no committee changes are being made at this time and any future changes would be gradual. He explained that agenda items remain the same despite the reordered format and committee discussions will use an open forum approach during Board meetings. Amr emphasized reducing redundancies, prioritizing action items, and encouraging advance research, while describing the timeline as efficient but balanced. Committee leadership voting is planned for next month's meeting. Kevin P. noted that current Ohio law does not allow virtual attendees to vote or participate in official board action, though may still have discussions virtually.

**(Resolution 077-26)** A motion was made by David Karmol and seconded by Dr. Richard Munk to approve a resolution designating certain board of health committees as committees of the whole and streamlining board governance operations. **Roll call vote.** Motion carried; 10 Yeas, 0 Nays.

Amr recommended reviewing the resolution and bringing any objections or concerns to the next Board of Health meeting. Amendments to the bylaws will be presented to the Board of Health next month.

**(Resolution 078-26)** A motion was made by Dr. Donna Woodson and seconded by Dr. Richard Munk to approve a resolution authorizing the Health Commissioner, as a secretary of the Board of Health, to execute certain contracts and agreements up to \$150,000.00, for no more than a 3-year term. **Roll call vote.** Motion carried; 10 Yeas, 0 Nays.

Amr reviewed the proposal, explaining that contracts up to \$150,000.00 may be approved by the Health Commissioner for terms up to three years. All newly executed or amended contracts will continue to be presented monthly during the Board of Health meeting.. Any agreements Karim is not comfortable approving administratively can still be submitted to the Board for approval. Amr also referenced guidance from a State Board of Accountancy meeting, stating that committee recommendations made by at least two members may serve as the motion and second. He noted the organization does not currently follow Robert's Rules of Order, with the goals of saving time, improving focus on action items, reducing redundancies, and promoting trust in staff, committee members, and the overall team.

## VIII. Open Forum Discussion

### A. Facilities and Fleet Discussion – Paul Komisarek, Presented by David Karmol

The Facilities and Fleet Committee met on Tuesday, April 14, 2026.

Movers have relocated furniture ahead of demolition, and contracts for demolition have been signed. Demolition is scheduled to begin May 4. Dave Welch stated that a line-item budget and project schedule are in place.. Due to upcoming construction, Board of Health meetings will need to be held at an alternate location, starting in June, for the next few months. The move-in timeline remains targeted for August and September in two phases.

### B. Strategic Planning Discussion – Donna Woodson, MD

The Strategic Planning Committee met on Tuesday, April 14, 2026.

Strategic planning updates are included in the Board of Health packet, with questions directed to Brandon. Current efforts include assessing priorities and goal direction, with recognition that some goals are outside of the organization’s control. Nutrition priorities are progressing well. Staff reporting is also transitioning to virtual dashboards, which Board of Health members may be able to access at any time to monitor progress.

Amr expressed a desire for Board of Health members to become more familiar with the strategic plan and engage with domain leaders to offer support based on their areas of expertise, noting that this assistance could be invaluable in achieving the goals outlined in the strategic plan.

### C. Bylaws Rule for Charters (Direction of the Board), Additionally Violence Reduction – Committee Name Consideration

Amr stated that he and Sonia recently discussed this topic and referenced an email Sonia sent regarding the matter. He encouraged Sonia to consider a change to the committee’s title, which will be brought before the Board of Health for discussion next month. Amr also revisited the importance of committee charters, emphasizing that committees should be driven by the strategic plan, so objectives align more effectively and support productive actions.

## IX. Committee Reports

### A. Personnel Committee – Barbara Sarantou

The Personnel Committee met on Tuesday, April 14, 2026. The following items require Board of Health action:

**(Resolution 079-26)** A motion was made by Dr. Johnathon Ross and seconded by Dr. Richard Munk to approve the Personnel committee report. Motion carried; 9 Yeas, 0 Nays.

## B. Audit and Finance Committee – Amr Elaskary

The Audit and Finance Committee met on Thursday, April 16, 2026. The following items require Board of Health action:

**(Resolution 080-26)** A motion was made by Susan Postal and seconded by Dr. Richard Munk to approve the payment of the March 2026 vouchers. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 081-26)** A motion was made by David Karmol and seconded by Dr. Johnathon Ross to approve the changes in revenue estimates and expense appropriations of \$678,425.00 for March 2026. Motion carried; 9 Yeas, 0 Nays.

### Grants

- \$263,000.00, continuation grant from the Ohio Department of Health for Reproductive Health Clinic.
- \$120,000.00, continuation grant from the Ohio Department of Health for Creating Healthy Communities.
- \$52,000.00, annual renewal grant from the Area Office on Aging of Northwest Ohio for Sixty Plus Clinic Program.

**(Resolution 082-26)** A motion was made by Susan Postal and seconded by Dr. Richard Munk to apply and accept all grants listed above. Motion carried; 9 Yeas, 0 Nays.

### Contracts, Agreements, and/or MOU's

- Unite Corporation – UT for \$2,850.00 – Arrive Alive Tour Assembly for UT students – 100% Traffic Safety.
- ProMedica – Toledo Hospital (WIC Subgrantee). -AMENDED  
Amendment #1: Unspent funds. Revised original contract amount of \$430,000.00 with decrease of \$24,800.00. New contract amounts to \$405,200.00.
- Neighborhood Health Association (NHA WIC Sub/Grantee) – AMENDED  
Amendment #1: Unspent funds. Revised original contract amount of \$372,000.00 with decrease of \$100,000.00. New contract amounts to \$272,000.00.
- University of Toledo Medical Center (UTMC) for \$6,000.00 to provide STI Prevention Services at their medical center. 100% ODH-ST-26.
- Total Environmental Services, LLC – for \$54,960.00 disbursement: Removal and disposal of the asbestos containing materials, prior to renovations, from the building located at 1933 Spielbusch Avenue – General Fund/Building.
- Frederick & Associates for \$6,865.00 – Disbursement Site Plan Engineering Survey for building located at 193 Spielbusch Avenue – GF/Building.
- Think Fast Corp for \$2,850.00 – Think Fast Presentation for Anthony Wayne High School-100% Traffic Safety.

**(Resolution 083-26)** A motion was made by Matthew Sapara and seconded by Dr. Richard Munk to enter into all Contracts, Agreements, and/or MOUs listed above in March 2026 Audit Finance committee report. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 084-26)** A motion was made by Dr. Richard Munk and seconded by Dr. Johnathon Ross to approve the write-off of uncollectable amounts that are for dates of service at least 180 days or older. Total amount as amended \$1,968.62 for the month of March 2026. Motion carried; 9 Yeas, 0 Nays.

**(Resolution 085-26)** A motion was made by Dr. Richard Munk and seconded by Dr. Johnathon Ross to approve the Audit and Finance committee report. Motion carried; 9 Yeas, 0 Nays.

## X. Legal Update – Kevin Pituch

Legal report to be discussed in Executive Session.

## XI. Executive Session – Kevin Pituch

**(Resolution 086-26)** A motion was made by Ted Kaczorowski and seconded by Dr. Richard Munk to enter into Executive Session pursuant to ORC 121.22 section (G)(3). Conferences with an attorney of the public body as well as section (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official at 10:17 a.m. **Roll Call vote.** Motion carried; 9 Yeas, 0 Nays.

**(Resolution 087-26)** A motion was made by Susan Postal and seconded by Dr. Richard Munk to return to Regular Session of the Board of Health Meeting at 11:05 a.m. **Roll call vote .** Motion carried; 9 Yeas, 0 Nays.

**(Resolution 088-26)** A motion was made by Dr. Richard Munk and seconded by Dr. Johnathon Ross to Approve the evaluation for Health Commissioner, Karim Baroudi. **Roll call vote.** Motion carried; 9 Yeas, 0 Nays.

## XII. Public Health in the News – Karim Baroudi

### Upcoming Meetings:

June 25, 2026 (TBD)


July 23, 2026 (TBD)

August 27, 2026 (TBD)

**(Resolution 089-26)** A motion was made by Dr. Richard Munk and seconded by Matthew Sapara to adjourn the meeting at 11:06 a.m. Motion carried; 9 Yeas, 0 Nays.

Signed By:

  
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Amr Elaskary, CPA, CFE, President  
Lucas County Regional Board of Health

  
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Karim Baroudi, MPH, REHS  
Secretary to the Board of Health

Date: 5/28/26

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